

**HARRIS COUNTY DEVELOPMENT AUTHORITY
REGULAR SESSION**

January 14, 2020
6:00 PM

Members Present: Craig Greenhaw, Harry Boyd, Alan Feagin, Harry Lange, Charles Sweat, Gene Weldon. Members Absent: Mark Smith, Mike Stewart. Staff Present: Nancy McMichael, Recording Secretary.

1. **CALL TO ORDER.** Chairman Greenhaw called the meeting to order.
2. **MINUTES.** The motion to approve the minutes of the November 12, 2019 Regular Session was made by Mr. Feagin, seconded by Mr. Sweat, and passed unanimously. (There was no meeting in December 2019.)
3. **NEW BUSINESS**
 - A. **Meet and Greet for Northwest Harris Business Park.** Chairman Greenhaw said that discussion was underway for a meet and greet reception in West Point for Northwest Harris Business Park and others; that a budget is needed; and if a sponsor is needed to provide the alcohol for the event; and that once decided, Meghan Duke, Economic Development Director of West Point, will set up the event. Discussion included that the event would probably include 30 to 40 individuals from the Authority, the Commissioners, West Point, businesses in the business park, and others. Consensus was to move forward with the event at a cost not to exceed \$1,500 and to seek sponsorship for the alcoholic beverages. Mrs. McMichael is to contact Ms. Duke regarding the consensus and advise that Chairman Greenhaw will be in touch with her.
 - B. **Marketing Piece (Drone Video) for Northwest Harris Business Park.** Chairman Greenhaw said that Meghan Duke, Economic Development Director of West Point, is working with the Pine Mountain Police Department to provide a drone video of the business park. Discussion included such a video is needed to promote the business park and that Ms. Duke has a video template that can be provided to the Authority. Mrs. McMichael is to contact Ms. Duke and advise that the script for the business park video, as well as the link to the video template, are to be provided via email to the Authority members.
 - C. **TNT Steel Structures: Project Agreement Expiration.** Chairman Greenhaw said that the agreement entered into with TNT Steel Structures for 10 acres in Hamilton Business Park will expire June 30 of this year; that according to the agreement, TNT is to have constructed a 5,000 SF manufacturing plant on the site and is to purchase the property from the Authority in the amount of \$50,000 (\$5,000/acre). Following discussion, Mrs. McMichael was requested to confer with the County Attorney and draft a letter, which is to be provided to Chairman Greenhaw as well, to send to TNT as a friendly reminder of the agreement requirements.
 - D. **Economic Development Cooperation.** Discussion included that there needs to be a "champion" for the County who interacts with not only the Authority, but the Chamber of Commerce and the Commissioners to help promote economic development and educate citizens regarding same, and that this needs to happen this year.
4. **ADJOURNMENT.** There being no further business to discuss, Chairman Greenhaw adjourned the meeting.

Prepared by:

Craig Greenhaw, Chairman

Nancy McMichael, Recording Secretary