

HARRIS COUNTY AIRPORT COMMITTEE
May 9, 2019
10:00 AM

Members Present: Becky Langston, Randy Dowling, Nancy McMichael, Jim Woods, Christine Schultz (for Pond & Co), Kim Tharp, Ronnie Pendergrass, Temporary Airport Manager. Members Absent: Lynda Dawson. Also in attendance: Wayne Chestnut (Airport Attendant), Greg Hadley, Daniel Ferrone (Pine Mountain PD), Jim Trott (Mayor of Pine Mountain), Caitlyn Stallings (Pond).

1. **CALL TO ORDER.** Mrs. Langston called the meeting to order.
2. **MINUTES.** The motion to approve the minutes of April 11, 2019, was made by Mr. Woods, seconded by Mr. Dowling, and passed unanimously.

3. **DISCUSSIONS**

- A. **Budget.** Mr. Dowling reviewed the proposed Airport budget for FY 19/20.
- B. **Open House/Fly-In, May 4, 2019.** The after event report by Mrs. Dawson, who was not in attendance, was distributed to committee members for review. Regarding the Open House, comments included:

Annual Date. Perhaps a fixed date, like the first Saturday in May, could be chosen as the regular event date, which will enable promotion year-round.

Conflicting Area Events. The Cotton Pickin' Fair in Gay takes place the first weekend in May each year; it may or may not have had any bearing on the number of attendees at the Open House.

Expenses. Final expenses have not yet been tallied but will be soon.

Food Vendor. Interested in being part of the event next year.

Golf Carts. Golf carts were a big help, especially to those needing such assistance.

Great Time Overall. Everyone who attended enjoyed the event, and favorable comments continued through the weekend.

Hours. Perhaps consider reducing the scheduled/posted hours, maybe from 10:00 to 3:00, knowing that some things will continue until 4:00.

Meals/Food for Volunteers/Pilots. Food needs to be provided to volunteers and the pilots.

Parking. The parking area was great, but next year that area will be off limits unless there is a way to have a double gate installed for access without increasing the cost of the fencing project.

Plane Rides. Rides were a hit but better control is needed regarding repeat riders; perhaps some type of hand stamp to indicate the person has been on a ride, or possibly the distribution of tickets between certain hours. Perhaps the pilots, who were provided with fuel to conduct the rides, can be given a free tank of fuel as "payment".

Schedule. A schedule is needed for advance marketing purposes to let people know what's going to happen and when; and that the schedule also needs to be posted in various places during the event.

Signage. Signs are needed for directional purposes (restrooms/porta potties, animal control, etc.), and that a banner/sign is needed in various places to include the intersection of Sky Meadow Drive with SR 18.

Silver Wings Jump Team Sponsorship. Because the Silver Wings could not jump due to weather conditions, the sponsor, the Town of Pine Mountain, has generously agreed to roll their sponsorship for same to next year's event.

Tables/Chairs. Very much appreciated; used throughout the event.

Train Rides. Kids, and some adults, really enjoyed the train but there were safety concerns with vehicular traffic through the "kiddie area".

Vehicles. If possible, all vehicles (car show, ice cream truck, etc.) need to be in place prior to the event and not arrive late, but if so, route them around the main drive onto the hangar access road.

Volunteers. More volunteers are needed to relieve other volunteers.

Weather. The weather may have had some effect on the event, but overall, the weather was comfortable.

C. **Runway & Taxiway Crack Seal & Fencing Projects.** Ms. Schultz reported the following:

- (1) GDOT Contract has been executed; we are awaiting the Notice to Proceed.
- (2) Pre-Con Meetings are next Thursday, May 16, at the Airport Terminal.
- (3) Runway & Taxiway Closure expected for two weeks in order to complete the project; tentative start date is May 22.

D. **Airport Layout Plan (ALP).** Ms. Schultz reported that the ALP documents have been sent to GDOT for approval. In response to a question, she indicated that the plans go along with the narrative previously provided.

E. **Airport DBE Plan.** Ms. Schultz reported that the DBE has been completed.

F. **GDOT Letter Regarding Reimburse for Expenses for Previously Completed Project.** The letter to GDOT will be sent overnight tonight. Mr. Dowling said that this is for a project previously completed and is the annual \$150,000 allotment for the Airport.

G. **Fuel Sales.** Mr. Pendergrass reported that due to the good weather, fuel sales are picking up and that jet fuel is also inching up.

4. **NEXT MEETING.** The next meeting will be Thursday, June 13, 2019, at 10:00 AM.

5. **ADJOURNMENT.** There being no further business to discuss, Mrs. Langston adjourned the meeting.

Prepared by: Nancy D. McMichael, County Clerk

Minutes approved _____
by vote of _____ to _____.