

HARRIS COUNTY AIRPORT COMMITTEE
January 14, 2016
10:00 AM

Members Present: Jim Woods, Bill Champion, Lynda Dawson, Amanda Hill, Greg Wood, Nancy McMichael, Jack Mayfield. Member Late: Harry Lange. Member Absent: Jayson Johnston. Also in attendance: Vance Smith (Pond & Co), Andy Kober, news reporter and volunteer firefighter, Jim Trott, Mayor of Pine Mountain, and Richard Daniels, project manager.

1. **CALL TO ORDER.** In the absence of Mr. Lange, Mr. Woods called the meeting to order.
2. **MINUTES.** The motion to approve the minutes of December 10, 2015, was made by Mrs. Dawson, seconded by Mr. Woods, and passed unanimously.
3. **DISCUSSIONS**
 - A. **Status of Projects.** Richard Daniels, project manager, advised that the last fill is being done on the Taxiway and is to be followed by rock and paving; that rock is at hand to be put between the hangars in order to pave to tie into the taxiway; that the 10 unit Jumbo T-Hangar is up for which they are going through the punch list; that the concrete slabs and sidewalks for the corporate hangars are in place; and that the structural metal is up on both corporate hangars. Mr. Mayfield said they are awaiting a letter from the building manufacturer regarding a change to the base plates; that the Certificate of Occupancy for the 10-unit Jumbo T-Hangar has been received from the County; that they are working on paving the west side of the hangar; that the first corporate hangar should be finished by January 24 and the second by February 24; that they are working on getting the septic tank in place. He also said that Alexander plans to start paving hangar apron area on the 22nd; that Trinity Electric will be installing taxiway lights.
 - B. **AT&T.** Discussion included that the phone lines will not be going under the asphalt; that utilities will be along the road. Mr. Wood commented that AT&T is to provide him with plans for the installation.
 - C. **Change Orders.** Mr. Mayfield said there have been some changes to the contract resulting in some overages in certain areas, but due to under runs in other areas, there should be no increase in the contract. He is to provide the change order information to Mrs. McMichael for submission to the Commissioners.
 - D. **Corporate Hangar Use.** Mr. Wood suggested that since there is no prospective occupant for the second corporate hangar, thought should be given to utilizing same for overnight, daily, weekly and/or monthly rentals. He plans to take such recommendation to the Board of Commissioners.
 - E. **CIP.** Ms. Hill said that the CIP had been submitted and that GDOT is currently reviewing the project applications; and that discussion will be taking place regarding prioritization of the projects.
 - F. **Grand Opening & Fly-In.** Discussion included that there should be a grand opening with ribbon cutting for the new hangars probably in mid-March and a big Fly-In in June. Mr. Mayfield is to let Mrs. Dawson know a goal date for the ribbon cutting.
 - G. **Low Country Boil.** Mrs. Dawson thanked Mr. Mayfield for the recent Low Country Boil.
 - H. **Security Gates.** Mr. Champion said that security gates are going to be needed soon to prevent access to various areas on the Airport after closing hours.

- I. **Eastern Aviation Fuel Recertification Classes.** Mr. Champion advised that Eastern Aviation Fuel would be holding their recertification classes at Callaway the last week of June and that the Airport will be utilized for some of the classes regarding fuel truck and hazmat training.
 - J. **Access Road Paving.** Mr. Champion said that the access road needs to be paved soon, especially with trying to attract companies to utilize the corporate hangar for their planes.
 - K. **EPD Issue.** Mr. Wood said that EPD visited the Airport right after the rain started in December and found violations with soil and erosion control, and that same will be resolved soon.
 - L. **Tie-Downs.** Mr. Champion said that once the taxiway is finished there will be a need for more tie-downs; that while 60-100 planes are expected for the upcoming Fly-In, the Airport can only accommodate 10-12 tie-downs. There was discussion about a type of paver that allows grass to grow through and provides a firm surface.
 - M. **Gas Truck.** Mr. Champion said that there will be a need to have a smaller gas truck later this year.
 - N. **Fire Truck.** Andy Kober reminded all that while the fire truck is currently housed in the Pine Mountain VFD, a facility will be needed at the airport and that it will need to be climate controlled.
4. **NEXT MEETING.** The next meeting will be Thursday, February 4, at 10:00 AM.
5. **ADJOURNMENT.** There being no further business to discuss, Mr. Woods adjourned the meeting.

Prepared by: Nancy D. McMichael, County Clerk

Minutes approved _____ by a vote of ____ to ____.