

HARRIS COUNTY AIRPORT COMMITTEE
February 4, 2016
10:00 AM

Members Present: Harry Lange, Bill Champion, Lynda Dawson, Amanda Hill, Jayson Johnston, Greg Wood, Nancy McMichael, Jack Mayfield. Member Absent: Jim Woods. Also in attendance: Andy Kober, news reporter and volunteer firefighter, and Richard Daniels, project manager.

1. **CALL TO ORDER.** Mr. Lange called the meeting to order.
2. **MINUTES.** The motion to approve the minutes of January 14, 2016, was made by Mr. Wood, seconded by Mrs. Dawson, and passed unanimously.
3. **DISCUSSIONS**
 - A. **Status of Projects.** Richard Daniels, project manager, gave an update on the projects to include that they are down to the last fill on the taxiway project; that the lights have been set; that the east end storm line has been completed; that the second corporate hangar should be completed within the week; and Alexander is almost ready to pave the west side.
 - B. **Corporate Hangar #1.** Mr. Mayfield reported that the Certificate of Occupancy had been received from the County for the first Corporate Hangar (for Ben Baker).
 - C. **Septic Tank.** Mr. Mayfield reported that the septic tank will be going in after the second Corporate Hangar is completed.
 - D. **Corporate Hangar Restrooms.** Mr. Wood reported that the County personnel will construct the restrooms in the corporate hangars in a 12x12 corner and have storage accessibility above same.
 - E. **AT&T.** Mr. Mayfield said that he understands AT&T has provided a layout for the phone lines, but that he suggests the lines for both corporate hangars go in the same trench; and that he will send same to Mr. Wood.
 - F. **CIP.** Ms. Hill reported that the CIP had been revised; that the projects are still included but in a different order to allow for a better cash flow for the County, one of which is that the security fencing has been moved up a year.
 - G. **Temporary Parking.** Mr. Wood suggested the use of a plastic grid system through which grass can grow to stabilize temporary parking areas. He is to send the info to Ms. Hill to determine whether or not it meets GDOT specs or if it could be submitted as a pilot program.
 - H. **Fuel Sales & Traffic.** Mr. Champion reported that fuel prices are still down, but traffic is also down as a result of the weather and construction.
 - I. **Aerocommander Flying Club.** Mr. Champion reported that the Aerocommander Flying Club is interested in coming to the area the week of September 24 for a three-day event and will involve 30 to 50 single engine aircraft. He said they have asked about using a hangar for classes/training, and that he has confirmed the use of same.
 - J. **Building Numbers & Letters and Car Lettering.** Mr. Champion reported that he is obtaining information regarding the numbering of the buildings (1, 2, 3, 4 & 5) at the Airport and the lettering on the cars, and is awaiting same.

- K. **Terminal Flooring**. Mr. Champion said that he will be requesting funding to replace the carpet in the terminal building as part of the upcoming budget process.
 - L. **Window Shades**. Mr. Johnston commented that it might be a good idea to get shades for the windows in the terminal to make the terminal more comfortable, particularly in the summer.
 - M. **Fire Truck**. Mr. Kober reported that the truck is in service even though the dry chemical is not yet working, and that the truck will be going to the shop next week due to a lighting issue.
 - N. **Grand Opening**. Discussion included that the date for the grand opening has not yet been determined, but that the date should be determined soon as it depends on the completion of the hangar work.
 - O. **Fly-In**. Consensus was to have the Fly-In on Saturday, June 18, on Father's Day weekend, which may be beneficial for advertising purposes. Mr. Champion suggested that coordination with Callaway take place to have special packages for those flying in, and there were no objections to same.
 - P. **Eastern Aviation Fuel Recertification Classes**. Mr. Champion said that the number of people attending the upcoming Eastern Aviation Fuel recertification classes at Callaway (during the last week of June) will involve about 250 people; and that the fuel truck will be utilized for some of the classes.
 - Q. **Golf Magazine**. Mr. Champion said that Bill Doyle (Callaway Gardens) will be advertising the Airport in Golf magazine; that the golf cart trail needs to be completed and should be 10 to 12 feet wide; and that Callaway will take care of the gate opening on same.
 - R. **Access Road Paving**. Mr. Wood reported that he plans to include the paving of the access road on the next LMIG bid.
 - S. **Planning**. Mr. Lange said that once the taxiway project is done, we need to make sure we have a good plan and address any issues regarding same.
 - T. **Additional Property**. Discussion included that Callaway Gardens was not going to donate the acreage, approximately 40 acres, that goes to Nelson Road, but would offer the County first right of refusal for purchasing same.
 - U. **Fuel Farm**. Discussion included that the fuel farm will be moved to change from a 90° access to 180° access.
4. **NEXT MEETING**. The next meeting will be Thursday, March 10, at 10:00 AM.
 5. **ADJOURNMENT**. There being no further business to discuss, Mr. Lange adjourned the meeting.

Prepared by: Nancy D. McMichael, County Clerk

Minutes approved _____ by a vote of ____ to ____.