

**HARRIS COUNTY AIRPORT COMMITTEE**  
**May 12, 2016**  
**10:00 AM**

Members Present: Harry Lange, Amanda Hill, Jim Woods, Greg Wood, Nancy McMichael, Lynda Dawson, Jack Mayfield. Member Absent: Bill Champion, Jayson Johnston. Also in attendance: Richard Daniels, project manager; Wayne Chesnut, Airport Attendant.

1. **CALL TO ORDER.** Mr. Lange called the meeting to order.
2. **MINUTES.** The motion to approve the minutes of April 14, 2016, was made by Mr. Wood, seconded by Mrs. Dawson, and passed unanimously.
3. **DISCUSSIONS**
  - A. **Status of Projects.** Richard Daniels, project manager, gave an update on the projects to include that they are in the final stage of wrapping up everything; that a preliminary walk-through to determine areas that need attention has been made; that the electrical work should be finished in about two weeks; and that one of the berms on the recent violation notice from DOT has been corrected and the other should be corrected today.
  - B. **Berms & Violation.** In connection with the correction of the berms, Mr. Mayfield said that he would draft a letter to be put on County letterhead and sent to DOT regarding the corrective action.
  - C. **Thanks for Hospitality.** Richard Daniels, project manager, said that with the project being close to being finished, he may not be at the next meeting and wanted to thank everyone for their hospitality during his time at the Airport.
  - D. **Septic Tanks.** Mr. Mayfield reported that the two septic tanks are to be delivered today and installed; that inspection by the Health Department is scheduled for today; and that everything should be finished by the close of business this afternoon. He also confirmed that the connections to the hangars have been stubbed in.
  - E. **Power.** Mr. Mayfield confirmed that electrical power has been connected to the T-Hangar and one Corporate Hangar.
  - F. **Certificate of Occupancy.** Mr. Mayfield said that the County requires ground stabilization (grassing) before the CO will be issued for the corporate hangars.
  - G. **Hangar Floors & Doors.** Mr. Mayfield said that the method suggested by contractor to resolve the issue with the concrete floor in the hangars will not work according to the manufacturer of that particular product, so they are planning to put in an epoxy coating to provide 2-3 mil depth on top of the concrete, which will also keep the concrete free from damage and cleaner. He also said that the epoxy quotes range from \$45,000 to \$80,000. Mr. Wood said that he had talked to the County Attorney who has indicated the Performance Bond can be called in on this issue, and that a three-day notice can be given to BM&K to make the repairs or the bond will be called in. There was discussion regarding issues with two doors on hangars. Consensus was to draft a letter to BM&K regarding the floors, the door on the second corporate hangar, and any other issues and send it by certified mail.
  - H. **Access Road.** Mr. Wood said that costs involved with the access road will come from the upcoming LMIG funds. He also said that another pipe needs to be put in, and Ms. Hill said that before the pipe is put in, a hydrology study needs to be done.

- I. **Tie Down Plan.** Ms. Hill reviewed the conceptual plan for the tie down area, which will provide about 25 places for aircraft with a 40' wing span. She also indicated that it would be eligible for federal and/or state funding, but she is waiting to hear about FAA/DOT plans for FY 17. She will send a pdf of the plan to Mr. Wood and Mrs. McMichael.
  - J. **AV Gas Truck Needed.** Mr. Wood, in the absence of Mr. Champion, said that an AV Gas truck is needed for the Airport.
  - K. **Jumbo T-Hangar Wiring Plans.** Mr. Wood said that Mr. Champion has requested the wiring plans for the hangars.
  - L. **Southern Company.** Mr. Wood said that Mr. Champion reported that the Southern Company will be at the Airport on May 24 and 25 with five Lear jets and two helicopters for one night and two days, so the ramp will be full.
  - J. **Security Gates.** Mr. Wood said that Mr. Champion has obtained information for security gates for the two entrances to the Airport and hangars, but because he is not familiar with such, he (Mr. Wood) will give the information to Ms. Hill.
  - K. **Security Cameras.** Mr. Wood said that security cameras are needed for the new Jumbo T-Hangar and the Corporate Hangars; that ACOM has been used for this in the past; that currently the system only records and has no alarms; and that consideration may be needed to have a system that can be monitored at 9-1-1.
  - L. **Fly-In.** Mrs. Dawson said that the next Fly-In is scheduled for July 16 and will be meeting with Pine Mountain merchants about same; that Pine Mountain VFD will be cooking hamburgers and hotdogs; and that it should be on the Airport's website as well as the County's Facebook page.
  - M. **Golf Cart Path.** Mr. Wood said that the golf cart path will be called "perimeter security" path.
  - N. **Callaway Property.** Consensus was for Mr. Wood to talk with the County Attorney to draft a letter setting out the property for which the County would like first right of refusal and to include a description of same. The property is about 400 feet wide between Airport property extending to Nelson Road.
  - O. **Safety Mirrors.** Mr. Chesnut suggested that safety mirrors be placed on the corners of the hangars, and discussion included the possibility of posting signs as well.
4. **NEXT MEETING.** The next meeting will be Thursday, June 16, at 10:00 AM.
  5. **ADJOURNMENT.** There being no further business to discuss, Mr. Lange adjourned the meeting.

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Prepared by: Nancy D. McMichael, County Clerk

Minutes approved \_\_\_\_\_ by a vote of \_\_\_\_ to \_\_\_\_.