

HARRIS COUNTY AIRPORT COMMITTEE
June 16, 2016
10:00 AM

Members Present: Harry Lange, Amanda Hill, Jim Woods, Nancy McMichael, Lynda Dawson, Jayson Johnston, Jack Mayfield. Member Absent: Bill Champion. Also in attendance: Wayne Chesnut, Airport Attendant; Jimmy Carver, EMS Chief; Andy Kober, news reporter and volunteer firefighter.

1. **CALL TO ORDER.** Mr. Lange called the meeting to order.
2. **MINUTES.** The motion to approve the minutes of May 12, 2016, was made by Mrs. Dawson, seconded by Mr. Woods, and passed unanimously.
3. **DISCUSSIONS**
 - A. **Status of Projects.** Mr. Mayfield distributed the punch lists for the Taxiway Relocation, the Borrow Area, and the Hangar Taxilane. He said the taxiway is almost finished with the review of the punch list by contractor underway; that the hangar is complete except for a low spot in the pavement on the west side that is not within tolerance, which is +/- one-half inch and that the contractor is coming up with a plan to correct the issue, for which patching is not acceptable. He said that regarding the Taxiway Relocation, Alexander has requested that the retainage amount be reduced from 10% to 5%, which is permitted under the contract, and because of the stage of completion, he recommends that change be made; that there will not be a change in the Hangar project (with BM&K) until the flooring issue has been resolved. Ms. Hill indicated that a concrete apron has not yet been put in place on the western side of the hangars; that weather stripping needs to be installed on the doors per building drawings; and issues with the bolts and wheels.
 - B. **Hangar Floors.** Ms. Hill said that the County Attorney will be sending the demand letter to BM&K today.
 - C. **GDOT FY 17 Projects.** Ms. Hill said that GDOT has not yet released information on the FY17 projects, and that she is keeping up with that. Discussion included that until the County has dollar figures in black and white, it may not be in a position to commit to new projects.
 - D. **Eastern Aviation Fuel Recertification Classes.** In the absence of Bill Champion, Airport Manager, Mr. Lange reminded all that Eastern Aviation Fuel would be holding their recertification classes at Callaway Gardens from June 22 to 24; and that Mr. Champion and Wayne Chestnut, Airport Attendant, will obtain their recertification at that time.
 - E. **Aerocommander Flying Club.** In the absence of Mr. Champion, Mr. Lange reminded all that the Aerocommander Flying Club fly-in is 90 days away; that there will be about 50-60 aircraft and there is space for 10; that they will arrive September 19 and depart on the 25th or 26th; that there will be classes/training, demonstrations and maintenance; and that the County only has to provide tables (5), chairs (75), and a space for a tent from which lunch will be catered. (Possibly use of the tables and chairs from the Ag Building). Regarding tie downs, Mr. Mayfield said there are about 25 spots on the other side of the fuel farm; that the original plans were to have a temporary location there, but that Mr. Champion prefers asphalt/permanent location; and that he will be discussing same with Alexander today regarding costs and should have an answer today about same. Discussion included that Mr. Champion expects to sell a large amount of AV gas for the event; that a gas truck is needed for same; that Mr. Champion is looking to rent or purchase a truck; that the truck should pay for itself in a year; and that it may be possible to park planes in the new hangars, provided the floor issues have been resolved.

- F. **T-Hangar Occupancy**. In the absence of Mr. Champion, Mr. Lange said that three hangars remain open.
 - G. **Chamber Business After Hours Open House**. Mr. Johnston suggested that September 29 be set aside for the Chamber's Business After Hours open house at the airport, and that it would be from 5:00/5:30 go 7:30/8:00. There were no objections.
 - H. **Airport Fly-In**. Mrs. Dawson confirmed that July 16 is the date of the County's Fly-In. She is to provide details to the Chamber of Commerce, David King and Ms. Hill, and she said that the flyer is in the process of being completed for printing. She also said that she will be meeting again with Pine Mountain merchants and how they can be involved in the fly-in.
 - I. **AV Gas Truck Needed**. In the absence of Mr. Champion, Mr. Chestnut, said that an AV Gas truck is needed for the Airport.
 - J. **Georgia Aviation Trail Association**. Ms. Hill said that the Georgia Aviation Trail Association is being formed to showcase the airports in Georgia and should be finalized this month, and that it may be possible to include the group's logo on the Fly-In flyer, unless time is of the essence in that regard.
 - K. **Guests**. Mr. Johnston introduced Kim Tharpe, office administrator for the Chamber, and Darrell Rounds, the Chamber's current intern, and said that he invited them to the meeting because neither had been to the Airport to see and hear what we do.
 - L. **Berms & Violation**. Mr. Lange said that the berms have been removed and the Airport is in compliance with FAA.
 - M. **Septic Tanks**. Mr. Lange said that the septic tanks have been installed and the lines stubbed to the hangars.
 - I. **Access Road**. Mr. Lange said that the access road may or may not have another pipe installed.
4. **NEXT MEETING**. The next meeting will be Thursday, July 14, at 10:00 AM.
 5. **ADJOURNMENT**. There being no further business to discuss, Mr. Lange adjourned the meeting.

Prepared by: Nancy D. McMichael, County Clerk

Minutes approved _____ by a vote of ____ to ____.