

**HARRIS COUNTY AIRPORT COMMITTEE**  
**November 11, 2016**  
**10:00 AM**

Members Present: Harry Lange, Bill Champion, Jim Woods, Nancy McMichael, Amanda Hill. Absent: Lynda Dawson, Jayson Johnston. Also in attendance: Randy Dowling, County Manager; Andy Kober, news reporter and volunteer firefighter; Don Adams, volunteer firefighter.

1. **CALL TO ORDER.** Mr. Lange called the meeting to order.
2. **MINUTES.** The motion to approve the minutes of October 20, 2016, was made by Mr. Champion, seconded by Mr. Woods, and passed unanimously.
3. **DISCUSSIONS**
  - A. **Fuel Use.** Mr. Champion said that fuel sales were holding mainly due to the good flying weather.
  - B. **Hangars.** Mr. Champion reported that another hangar is available, making a total of two for rent, one for transient use, and one corporate hangar.
  - C. **Fly-In Clubs.** Mr. Champion said that he has been talking to several fly-in clubs about possibly coming to the Airport next year; that there is interest; and that he plans to talk to Callaway Gardens about package rates for accommodations, unless there are objections. There were no objections.
  - D. **Security/Golf Cart Road.** Mr. Champion said that this still needs to be worked on with Callaway Gardens; that maybe this fall or winter plans will fall into place so that work can be done on same. He said that the plan is to use the millings from the recent Airport project and for it to be 10 to 12 feet wide to accommodate two golf carts in passing.
  - E. **Car Washing.** Mr. Champion said he has made arrangements for the cars to be washed by Prison inmates. Mrs. McMichael is to contact Officer Flowers about same.
  - F. **Hangar Locks.** Mr. Champion said that he doesn't have keys to either of the corporate hangars and has requested new locks be installed. Mrs. McMichael is to contact Jamie Webb, Facilities Maintenance Director, about same.
  - G. **Runway Lights.** Mr. Champion reported that the runway lights are in good shape.
  - H. **Taxiway Relocation.** Ms. Hill said that the project is complete, except for the grassing, which can't be done until the weather is better, probably in March.
  - I. **Hangar Sitework.** Ms. Hill said that the project is complete, and closing of the project should take place in December.
  - J. **Fence Design.** Ms. Hill said that this is included in the FY17 projects and funded 90% Federal and 5% State, and that with a couple of the projects being under budget, there may be a possibility of using those funds toward the fence project, but GDOT will make that decision. Mr. Kober asked that any fence gate openings be wide enough to accommodate emergency vehicles.
  - K. **Apron.** Ms. Hill said that the proposal should be to the County and GDOT by the end of November; that the design is in FY17 and construction in FY18.

- L. **Airport Road**. Ms. Hill said that the proposal should be to the County and GDOT by the end of November; that it is planned for County staff to complete; and that the hourly rate for equipment and manpower will be needed. Mrs. McMichael said that she can provide the rates using the GEMA rates used for the County's CDBG project.
  - M. **CIP**. Ms. Hill said that the CIP discussed during last month's meeting will be before the Commissioners on November 15 for approval, and that it includes another column based on discussion with the Commissioners.
  - N. **Land Donation**. Ms. Hill said that land donations from Callaway Gardens, over the last few years, totals approximately \$300,000, which can be used toward the local share in various upcoming GDOT projects.
  - O. **AWOS Preventive Maintenance and Data Service**. Mrs. McMichael said that she had received an email from DBT Transportation about the transfer of certain business lines from Vaisala to DBT. Ms. Hill explained further that while it's a different company, the same players are basically involved in it. Mr. Lange asked that the agreement be put on the Commission agenda for Tuesday.
  - P. **Airport Advertising**. There was discussion regarding the marketing of the Airport via Facebook, the County's website, its website and other media, and the general consensus was there is a need for refreshed or new sites.
  - Q. **Pipe Issues**. Mr. Champion said that pipes in two areas need to be replaced and that such could be done by County staff. Mrs. McMichael is to contact Mike Brown, Public Works Director, about same.
4. **NEXT MEETING**. The next meeting will be Thursday, December 8, at 10:00 AM.
  5. **ADJOURNMENT**. There being no further business to discuss, Mr. Lange adjourned the meeting.

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Prepared by: Nancy D. McMichael, County Clerk

Minutes approved \_\_\_\_\_ by a vote of \_\_\_\_ to \_\_\_\_.