

HARRIS COUNTY AIRPORT COMMITTEE
August 10, 2017
10:00 AM

Members Present: Harry Lange, Bill Champion, Lynda Dawson, Nancy McMichael, Amanda Hill, Jim Woods, Randy Dowling. Member Absent: Jayson Johnston. Also in attendance: Jim Trott (Mayor of Pine Mountain), Andy Kober (news reporter and volunteer firefighter); Daniel Ferrone (Pine Mountain Police Department)

1. **CALL TO ORDER.** Mr. Lange called the meeting to order.
2. **MINUTES.** The motion to approve the minutes of July 13, 2017, was made by Mr. Woods, seconded by Mrs. Dawson, and passed unanimously.
3. **DISCUSSIONS**
 - A. **Lighting.** Mr. Champion said there are still issues with the lights, some of which are due to being hit by mowers for which he has talked to the Prison Warden.
 - B. **Pavement Repair Due to Ponding of Water in Hangar Area.** Mr. Champion said that repairs are underway. Ms. Hill said that the repaired area will be flooded with water to make certain it drains properly.
 - C. **Security Cameras.** Mr. Champion said that he has received two quotes regarding security cameras for the Airport. Mr. Ferrone is to provide Mr. Champion with information from another company, and Mrs. McMichael is to double check on quotes vs. bids procedures.
 - D. **Hangars.** Mr. Champion said that all the hangar spaces are filled, with the exception of one, which is used for transit planes as needed.
 - E. **Land - Tree Cutting.** Mr. Champion said that he had talked with Bill Doyle, with Callaway Gardens, regarding the cutting of trees (to the left side of the terminal), and that he had advised Mr. Doyle that the trees on the Airport property could be cut as well because it would not be feasible for the County to have the trees cut.
 - F. **Property Acquisition.** Mr. Champion indicated the Mr. Doyle seems to be ready to move on selling, not donating, property to the County, and that there appears to be a title issue regarding the 19 acres deeded to the County in 2015.
 - G. **Fuel Truck.** Mr. Champion said that he is awaiting the delivery of the fuel truck.
 - H. **Fencing Design.** Ms. Hill said that the fencing design work is underway, should be ready in the next few weeks, and if all goes well, the project should be able to bid out this fall.
 - I. **CIP.** Ms. Hill said that work will start on the Airport CIP in September, with the final version expected for approval by the Commissioners in October.
 - J. **Terminal Area Planning.** Ms. Hill said that the next project is the Terminal area planning.
 - K. **Proposed Zoning Amendment.** Ms. Hill said that a proposal will be made to amend the Zoning Ordinance as it relates to the Airport and surrounding properties.
 - L. **Building for Trucks (Fire & Fuel).** Ms. Hill said that an evaluation will be made on the hangars to determine what would be necessary, from a pavement design, for temporary storage of the fire truck and fuel truck. She said that she has not been able to find any public safety

grants that may be of use for the building. Mr. Kober said that he may have such information and will provide same to Ms. Hill.

- M. **Fee Schedule.** Mr. Dowling reviewed the fee schedule for various uses at the Airport. Discussion took place regarding the recently received letter from GDOT regarding jet fuel and av gas sales tax, and whether or not a convenience fee is charged to credit card users.
 - N. **Access Road Design.** Mr. Dowling said that a task order is needed from Pond for the design of the access road.
 - O. **Master Plan Update.** Mr. Dowling said that a task order is needed from Pond for the Master Plan update.
 - P. **Future Fly-In Events.** Mrs. Dawson said that funding is needed to advertise for future fly-in events, to which Mr. Dowling responded that \$2,000 has been budgeted for any advertising needs of the Airport.
 - Q. **Building for Trucks.** Mr. Kober again reminded all about the need for a building or structure in which to house the fuel trucks and fire trucks, and that the deadline is fast approaching.
 - R. **Committee Positions and Terms.** Mr. Lange said that the Board of Commissioners will be considering setting terms for positions held on the Airport Committee, since such terms and positions were not formally determined when the Committee was formed.
 - S. **Corporate Hangar.** Mr. Champion said that there are several planes in the corporate hangar, and a one-year contract is in place for same.
- 4. **NEXT MEETING.** The next meeting will be Thursday, September 14, at 10:00 AM.
 - 5. **ADJOURNMENT.** There being no further business to discuss, Mr. Lange adjourned the meeting.

Prepared by: Nancy D. McMichael, County Clerk

Minutes approved _____ by a vote of ____ to ____.