

HARRIS COUNTY AIRPORT COMMITTEE

**September 13, 2018
10:00 AM**

Members Present: Jim Woods, Hugh Weaver, Nancy McMichael, Randy Dowling, Lynda Dawson. Absent: Harry Lange, Colin Martin, Bill Champion. Also in attendance: Daniel Ferrone (Pine Mountain Police Department), Christine Schultz (Pond & Co), Lewis Walker (GDOT Aviation Mgr.), Lorraine Green (President of Pond & Co), Bill Creech (Airport Attendant), and Murray Bradley (Friend of Airport).

1. **CALL TO ORDER.** Mr. Woods called the meeting to order.
2. **INTRODUCTION.** Due to there being several new attendees, Mr. Woods asked everyone to introduce themselves.
3. **MINUTES.** The motion to approve the minutes of August 9, 2018, was made by Mr. Weaver, seconded by Mrs. Dawson, and passed unanimously.
4. **DISCUSSIONS**
 - A. **Bill Champion.** Mr. Creech gave an update regarding Mr. Champion, who was hospitalized on Tuesday.
 - B. **Fuel Pumps.** Mr. Creech said that fuel pumps are still down in that the card system doesn't work. (See item H for more details.)
 - C. **Fencing, Phase I.** Mr. Weaver said that the Phase I fencing project is underway and on schedule.
 - D. **Fencing, Phase II.** Mr. Weaver said that Pond is working with GDOT to verify funding for Phase II fencing and to determine if another phase may be necessary.
 - E. **Airport ALP and Master Plan.** Mr. Weaver said that regarding the improvements in the tentative Master Plan the CIP has been revamped to show priorities. He then reviewed the CIP in detail. Discussion included that the County has already advanced \$633,681, which is to be reimbursed at a later point in the future, and will have to advance roughly \$400,000 more for the FY19 projects. Following discussion, Mr. Weaver said that he will revise the CIP and provide same for consideration by the Board of Commissioners during their October 2 meeting.
 - F. **Airport Access Road.** Mr. Weaver said that the bids for the road project will be opened on September 18 and award will be made by the Commissioners on October 2, and following award, he will also discuss the Task Order (#8) for the construction phase services for consideration by the Commissioners.
 - G. **Fly-In 2019.** Mrs. Dawson reported that she is working on the band for the 2019 Fly-In, but they won't commit until mid January 2019, and that she is also working on getting the Silver Wings to appear.
 - H. **Fuel Pump RFP.** Due to the issues related to the fuel pump, card reader, phone line for reader, Mr. Weaver will provide a Task Order to prepare the specifications, bid documents, and bid recommendation (for a completely new system, including a possible new fuel supplier if our present supplier cannot comply) for consideration by the Commissioners during the October 2 meeting.
 - I. **In-House Items.** Mrs. Dawson presented a list of items needed at the Airport. Mrs. McMichael said that she would arrange to have the items delivered.
5. **NEXT MEETING.** The next meeting will be Thursday, October 11, 2018, at 10:00 AM. (Note: October 4)
6. **ADJOURNMENT.** There being no further business to discuss, Mr. Woods adjourned the meeting.

Prepared by: Nancy D. McMichael, County Clerk

Minutes approved _____
by vote of _____ to _____.