

**HARRIS COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION**

January 6, 2010
7:00 PM

Commissioners Present: J. Harry Lange, Charles Wyatt, Joey M. Loudermilk, Joe F. Manning, Patrick Whearley. Staff Present: Daniel B. Bridges, County Manager; John M. Taylor, County Attorney, Nancy D. McMichael, County Clerk.

1. **CALL TO ORDER.** Chairman Lange called the Regular Session to order.
2. **MINUTES.** The motion to approve the minutes of the December 15, 2009, Regular Session was made by Commissioner Loudermilk, seconded by Commissioner Wyatt, and passed unanimously.
3. **ORGANIZATION OF COMMISSION.** The motion to re-elect Harry Lange as Chairman, to elect Joey Loudermilk as Vice Chairman, to reappoint John Taylor as County Attorney, and to reappoint Nancy McMichael as County Clerk was made by Commissioner Wyatt, seconded by Commissioner Manning, and passed unanimously.
4. **NEW BUSINESS**
 - A. **Error & Release Requests.** Chairman Lange read the Error & Release requests as follows:
 - (1) Bugg, T.J, etal: No change to digest total of \$7,092, but correction of exempt code.
 - (2) Goff, Philip (2009): Digest total of \$3,441 corrected to \$1,353 (2003 Yamaha waverunner sent to Harris by Muscogee in error)
 - (3) Murphy, Jineal, etal (2009): Digest total of \$105,724 corrected to \$80,877 (parcel acreage corrected; was 62.49, should have been 46.52)
 - (4) Murphy, Jineal, etal (2008): Digest total of \$105,724 corrected to \$80,877 (parcel acreage corrected; was 62.49, should have been 46.52)
 - (5) Murphy, Jineal, etal (2007): Digest total of \$28,120 corrected to \$24,215 (parcel acreage corrected; was 62.49, should have been 46.52)

The motion to approve these five Error & Release requests was made by Commissioner Wyatt, seconded by Commissioner Loudermilk, and passed unanimously.
 - B. **Request for Tax Refund: Rozycki, Mark & Kim.** Chairman Lange said that a refund of \$73.10 had been requested because the truck taxes were paid in Harris County on October 1 and the owner moved to Mississippi on the 15th and had to pay the taxes there as well. He said that both the Tax Commissioner and the Board of Tax Assessors disagree with the request. The motion to disapprove the refund request was made by Commissioner Manning, seconded by Commissioner Wyatt, and passed unanimously.
 - C. **Financial Statement: October 2009.** The motion to approve the October 2009 financial statement was made by Commissioner Wyatt, seconded by Chairman Lange, and passed unanimously.
5. **COUNTY MANAGER**
 - A. **Jail Roof.** Danny Bridges, County Manager, reminded the Board that the Jail roof needed to be replaced; that a roofing company has estimated the cost to be over \$200,000; that an architectural firm is willing to write up the specs and handle the bidding for \$11,500; but that since it is not known what type of roof would best serve the building, it is suggested that requests be sent to various roofing companies asking for proposals for replacing the Jail roof. He said that proposals, which would include a description of the proposed roof, the materials, the pricing, experience, qualifications, guarantee and a bond, would be beneficial in making a decision as to the type of roof. There were no objections to sending our requests for proposals (RFP).
 - B. **United Way Status.** Danny Bridges, County Manager, advised the Board that the campaign for United Way contributions resulted in less than 10 responses; and that it has been the County's policy to not allow payroll deductions if less than 10 employees sign up for same. Following discussion, consensus was to have United Way attend the next Open Enrollment held in connection with employee benefits.
 - C. **Conservation Subdivision Work Session.** Danny Bridges, County Manager,

asked if there were any objections to postponing the Work Session concerning Conservation Subdivisions until the February 2 Work Session, or longer if necessary.

There were no objections.

7. **OTHER**

A. **SAVE Documents.** Nancy McMichael, County Clerk, said that the County is required to verify immigration status on individuals seeking County health benefits (employees), alcohol licenses, and occupational tax certificates under the Systemic Alien Verification for Entitlements (SAVE) program with the Department of Homeland Security; that her name is listed as contact for the SAVE program; that there are several agreement documents related to the program that must be executed and that she is requesting the authority to execute the SAVE related documents on behalf of the County. The motion to approve the execution of the SAVE documents by the County Clerk was made by Commissioner Wyatt, seconded by Commissioner Loudermilk, and passed unanimously. (Documents can be found in "Contracts & Agreements" as C&A #10-01.)

B. **Town Hall Meeting: Ridgeway Road Recreation Property.** Commissioner Loudermilk announced that he and Danny Bridges, County Manager, would be holding a public meeting at Waverly Hall Town Hall on Monday, January 11, at 7:00 PM, to discuss the County's plans regarding the Ridgeway Road property and to listen to and discuss the concerns of citizens regarding same.

8. **COUNTY ATTORNEY**

A. **Request for Executive Session.** John Taylor, County Attorney, requested an Executive Session for the purpose of discussing a personnel matter, real estate acquisition, and threatened, pending or potential litigation.

9. **RECESS FOR EXECUTIVE SESSION.** The motion to go into Executive Session for the purpose of discussing a personnel matter, real estate acquisition, and threatened, pending or potential litigation, was made at 7:14 PM by Commissioner Manning, seconded by Commissioner Wyatt, and passed unanimously.

10. **RESUME REGULAR SESSION.** The motion to resume the Regular Session was made by Chairman Lange, seconded by Commissioner Wyatt, and passed unanimously.

11. **OTHER (continued)**

C. **Airport Personnel Salary.** Danny Bridges, County Manager, said that he would like to increase the starting pay for a part-time individual at the Harris County Airport to \$12.00 an hour, which exceeds the 5% increase that he is permitted to do. The motion to approve the request was made by Commissioner Wyatt, seconded by Commissioner Loudermilk, and passed unanimously.

12. **ADJOURNMENT.** There being no further business to discuss, the motion to adjourn was made by Commission Wyatt, seconded by Commissioner Manning, and passed unanimously.

J. Harry Lange, Chairman

Attest:

Nancy D. McMichael, County Clerk