

**HARRIS COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION**

September 5, 2017

7:00 P.M.

Commissioners Present: J. Harry Lange, Jim Woods, Susan Andrews, Martha Chewning, Becky Langston. Staff Present: Randy Dowling, County Manager; John Taylor, County Attorney; Nancy D. McMichael, County Clerk.

1. **CALL TO ORDER.** Chairman Lange called the Regular Session to order.
2. **PLEDGE OF ALLEGIANCE.** At the request of Chairman Lange, Randy Dowling, County Manager, led those in attendance in the Pledge of Allegiance.
3. **MINUTES.** The motion to approve the minutes of the August 15, 2017 Regular Session and the August 11, 2017 Called Session was made by Commissioner Langston, seconded by Commissioner Chewning, and passed unanimously.
4. **OLD BUSINESS**
 - A. **TUSA: CAD & 911 System Phase 4 and Budget Amendment #2 FY 17/18.** Chairman Lange said that Phase 4 of the CAD & 911 system had been included in the original proposal from TUSA with a cost to be determined; that the cost has been determined to be \$54,000; and that a breakdown of the cost has been provided. Randy Dowling, County Manager, said that Dennis Ward, with TUSA and who provides the weekly report on the system was present, as well as Wendy Bradford, with TUSA, who will review the proposal. Ms. Bradford reviewed the document, which includes project management, installation technical support, and acceptance test and cutover support. Commissioner Langston said that she had requested the explanation and was pleased with what had been provided in the explanation. The motion to approve Phase 4 of the CAD & 911 System at a cost of \$54,000, which will require FY 17/18 Budget Amendment #2, was made by Commissioner Andrews, seconded by Commissioner Chewning, and passed unanimously.
5. **NEW BUSINESS**
 - A. **TUSA: Evaluation of Tetra Radio System.** Allen Cutts, with TUSA, appeared before the Board and reviewed the in-depth document regarding the Tetra radio system to include that there are basically two choices for the Board to consider. One is to move forward with the agreement between the County, Diverse Power, and Dean's Two-Way Commercial to make improvements costing around \$1,472,450 million, which will gain about 3% more coverage (to about 85%) on a system that does not belong to the County but to Diverse Power, and the other is to invest around \$9,943,104 for a stand-alone system. Following the review, there was no vote, but consensus was to move forward with the agreement and improvements.
 - B. **GDOT: Support for a Roundabout at SR 219 @ SR 315/Goat Rock Road.** Commissioner Langston explained that she had requested Nancy McMichael, County Clerk, contact GDOT about this intersection some time ago, and then again more recently; and that GDOT had provided a short term and long term recommendation. Mrs. McMichael said that she contacted GDOT again today about a preliminary plan for the roundabout with the response being there is no plan available at this time. Discussion included that while the County is being asked to maintain the landscaping in the roundabout and be responsible for any associated electrical costs, there was concern that the County could be requested in the future regarding the acquisition of right of way; that there was concern about the lack of right of way in the area; that while roundabouts are appearing more often, they are being removed in New Jersey for various reasons; and that in general consensus was not particularly in favor of having a roundabout. Following discussion, Mrs. McMichael was directed to contact GDOT to find out if there were any other options available for this location.
 - C. **Safety Discounts for Property & Liability and Workers Compensation Insurance.** John Taylor, County Attorney, said that these are the usual documents for the County to receive a discount on its property & liability and workers' compensation insurance, and he recommended approval of same. The motion to approve the two documents was made by Commissioner Woods, seconded by Commissioner Langston, and passed unanimously.

D. **Appointments.** Chairman Lange said that appointments are needed for the Area Agency on Aging Advisory Council and for the Airport Committee, as follows:

- (1) Area Agency on Aging Advisory Council. The River Valley Regional Commission has requested the County appoint up to four persons to this council. Commissioner Langston said that Beth Smith, her daughter, is interested in serving on this council; that she has many years experience as a RN and has a great affinity for the elderly; and that because Ms. Smith is her daughter, she will not make the motion and will abstain from any vote. The motion to appoint Beth Smith to the AAA Council was made by Chairman Lange, seconded by Commissioner Chewning, and passed with four in favor (Lange, Chewning, Andrews, Woods), no opposition, and one abstention (Langston).
- (2) Airport Committee. When this committee was formed, action was not taken regarding specifics appointments or terms. The consensus, based on discussion during the May 9 planning session, was to appoint eight positions to be held by the persons holding those positions and to appoint one “at-large” four-year term position. To serve while holding the particular office or position: Airport Manager (currently Bill Champion), County Manager (currently Randy Dowling), Airport Consultant (currently Amanda Hill with MaesAwyr/Pond), HC Chamber of Commerce President (currently Colin Martin), Commission Chairman (currently Harry Lange), Commissioner District 2 (currently Jim Woods), and County Clerk (currently Nancy McMichael), and to serve in the “at-large” position - Lynda Dawson, with the term of July 1, 2017 through June 30, 2021. The motion to approve the positions and appointments was made by Commissioner Chewning, seconded by Commissioner Woods, and passed unanimously. Chairman Lange introduced Colin Martin, HC Chamber of Commerce President.

6. COUNTY MANAGER

A. **Proposal Award: CAD System.** Randy Dowling, County Manager, said that proposals were requested for the CAD system, with three responses received on August 18, and all three making presentations on August 28; and that TUSA representative Wendy Bradford is present to review the recommendation. Proposals were received from: Synergistic Software, Inc. (SSI), Southern Software, and PTS. Ms. Bradford made a PowerPoint presentation and concluded by saying the recommendation is to authorize TUSA to negotiate with SSI in the amount of \$88,500. Discussion included that warranty/maintenance after the first year will be \$14,400 annually. Larry Dowell, with SSI, said that the Automatic Vehicle Locator (AVL) for each vehicle brought onto the system has an annual cost of \$132 per vehicle and includes the software license fee; that upgrades are included in the annual maintenance; that there is a database behind the GIS map which includes addresses, roads, etc., and will be cleaned up to make sure the data is accurate, and once completed when there are changes or additions, it will ultimately be up to the County to keep the database updated with new roads and subdivisions; and that the cleanup is based on the level of detail currently in the database, which, if somewhat minimal, will have to be built upon, but if there is a lot of detail, they will make sure it is cleaned up in a way that it is usable, so it really depends on what the County has in place. Following discussion and questions, the motion to award the proposal to SSI was made by Commissioner Andrews, seconded by Commissioner Chewning, and passed unanimously. (Contract can be found in “Contracts & Agreements” file as C&A #17-26.)

B. **Proposal Award: Design Services for Prison CCTV Security System.** Randy Dowling, County Manager, said that proposals were requested for the design of the upgrade/replacement of the Closed-Circuit TV (CCTV) security system at the Prison (to include review, design, preparation of construction drawings & bid specifications, assistance with bidding, and construction & administration of installation), as follows:

Company	Proposal Amount
Rosser International, Atlanta, GA	\$ 17,531
Tanner Hoskins Engineering, Buford, GA	\$ 25,000
Elert & Associates, Stillwater, MN	\$ 25,200
LattaTech, Plano, TX	\$ 35,600
J&A Engineering, Marietta, GA	\$ 41,160

Mr. Dowling said that the proposals had been reviewed and the recommendation is to award the project to Rosser International for the not-to-exceed price of \$17,531 and to approve the AIA agreement regarding same. Cynthia Nelson, Prison Warden, was present and said, in response to questions from the Board, that she has worked with Rosser International on a previous project at another prison and that Rosser has designed projects at seven prisons with the Georgia Department of Corrections. Following discussion, the motion to award to Rosser International for the not-to-exceed price of \$17,531 was made by Commissioner Woods, seconded by Commissioner Chewning, and passed unanimously. (Contract can be found in "Contracts & Agreements" file as C&A #17-27.)

- C. **Proposal Award: Solid Waste Wingwall at Harrisville Compactor Site & Budget Amendment #3 FY 17/18.** Randy Dowling, County Manager, said that proposals were requested for the removal and reconstruction of a wingwall at the Harrisville compactor site that separates vehicles from the dumpster area and which is leaning; that the project was properly advertised and only one proposal was received from Concrete Contracts of Phenix City in the amount of \$28,873; and that because this project was funded in last year's Solid Waste budget but not carried over, a budget amendment will be necessary. Following discussion, the motion to award the project to Concrete Contractors for the amount of \$28,873, which will require FY 17/18 Budget Amendment #3, was made by Commissioner Langston, seconded by Commissioner Chewning, and passed unanimously.
- D. **Bid Award: Cab & Chassis and 25 CY Compactor Body.** Randy Dowling, County Manager, said that bids were requested for two (2) garbage trucks, which will replace two existing garbage trucks; and that the amount budgeted for the trucks is \$380,000. The bids are as follows:

Company	Cab & Chassis		25 CY Compactor Body		Delivery (days)	Bid Amount
	Model	Meets	Model	Meets		
Four Star Freightliner Montgomery, AL	2018 Freightliner M2-106	No	New Way Cobra	Yes	170-210	\$ 339,180
Peach State Freightliner Norcross, GA	2018 Freightliner M2-106	No	New Way Cobra	Yes	120-150	\$ 347,748
Performance Peterbilt Albany, GA	2018 Peterbilt 348	Yes	New Way Cobra	Yes	180+/-	\$ 360,288
Performance Peterbilt Albany, GA	2018 Peterbilt 348	Yes	Heil DP	Yes	180 +/-	\$ 379,082

Mr. Dowling said that the bids had been reviewed by Ronnie Duke (Solid Waste Director) and Bobby Ammons (Vehicle Maintenance Director) and the recommendation is to award to Performance Peterbilt in the amount of \$360,288. Following discussion, the motion to award the bid to Performance Peterbilt in the amount of \$360,288 was made by Commissioner Chewning, seconded by Commissioner Langston, and passed unanimously.

- E. **Project Updates.** Randy Dowling, County Manager, brought the Board up to date on various projects, as follows:
- (1) IT Manager. New employee, Alex Santiago, started September 1. Mr. Dowling introduced him to the Board.
 - (2) Accounting Software Upgrade. Proposals have been received and are in the process of being evaluated, with results before the Board on September 19 to award.
 - (3) Prison CCTV Security System Update. Board awarded project during tonight's meeting to Rosser International in the amount of \$17,753; and following design, same will be bid out and system installed by late December 2017.
 - (4) Radio System. Evaluation presented during tonight's meeting.
 - (5) 911 Telephone & CAD System. Board awarded CAD project during tonight's meeting to SSI in the amount of \$88,500.
 - (6) Fire Trucks from SPLOST 2014. Trucks have been or are being bid out by appropriate fire department.
 - (7) Hardage Road. Project is underway; water line installation to start this week; and project completion is expected by year's end.

- (8) Standing Boy Creek/Fortson Road Bridge. Will be discussed during tonight's meeting; GDOT has increased amount for right of way acquisition from \$179,500 to \$188,000.
- (9) AV Fuel Truck for Airport. Truck has been received.
- (10) Garbage Trucks. Board awarded bid during tonight's meeting to Performance Peterbilt of Albany for the purchase of two garbage trucks in the amount of \$360,188.
- (11) Library. Project is going well, and is on time and on budget.
- (12) SPLOST Continuation. Initial meeting with the municipalities regarding the continuation of the SPLOST will be at 5:00 PM on September 19.
- (13) Fee Schedules Update. Board discussed all during the Work Session preceding tonight's meeting, except for Community Development fees (building permits, rezoning, special use, variance applications, and other permits related to construction of buildings), which will be discussed at a later date.
- (14) SPLOST. July had an increase over June and the same time last year.
- (15) LOST. July had an increase over June and the same time last year.
- (16) Hurricane Preparation. National Weather Service and GEMA are having daily updates regarding the hurricane Irma and County departments will take steps to ensure they are prepared for the storm.

7. **COUNTY ATTORNEY**

- A. **Resolution: Acceptance of Boxwood Lane and Boxwood Court in Section Four of SteeleCreek Subdivision**. John Taylor, County Attorney, said that in addition to the right-of-way deed, all documents necessary for the County to accept these two roads have been received and appear to be in order. Jeff Keefe of Moon, Meeks, Mason & Vinson was in attendance and answered questions regarding the streets. Following discussion, the motion to approve this Resolution was made by Commissioner Woods, seconded by Commissioner Andrews, and passed unanimously.
 - B. **GDOT Agreement (Revised): Bridge on Fortson Road at Standing Boy Creek**. John Taylor, County Attorney, said that in May, the Board approved an MOU with GDOT regarding the acquisition of the necessary right of way for the bridge project at a cost of \$178,500; however, they have now indicated the cost will be \$188,000 and a new MOU is required. Following discussion, the motion to approve the agreement in the amount of \$188,000, which will require FY 17/18 Budget Amendment #4 in the amount of \$9,000, was made by Chairman Lange, seconded by Commissioner Langston, and passed unanimously. (Document can be found in "Contracts & Agreements" files as C&A #17-28.)
8. **RECESS FOR EXECUTIVE SESSION**. The motion to go into Executive Session for the purpose of discussing litigation and real estate acquisition or disposition was made at 9:07 PM by Chairman Lange, seconded by Commissioner Langston, and passed unanimously.
 9. **RESUME REGULAR SESSION**. The motion to go back into Regular Session was made at 10:15 PM by Chairman Lange, seconded by Commissioner Chewing, and passed unanimously.
 10. **ADJOURNMENT**. There being no further business to discuss, the motion to adjourn was made by Commissioner Woods, seconded by Commissioner Chewing, and passed unanimously.

J. Harry Lange, Chairman

Attest:

Nancy D. McMichael, County Clerk