

HARRIS COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
February 6, 2018
7:00 P.M.

Commissioners Present: J. Harry Lange, Jim Woods, Susan Andrews, Martha Chewning, Becky Langston. Staff Present: Randy Dowling, County Manager; John Taylor, County Attorney; Nancy D. McMichael, County Clerk.

1. **CALL TO ORDER.** Chairman Lange called the Regular Session to order.
2. **PLEDGE OF ALLEGIANCE.** At the request of Chairman Lange, Jeff Culpepper, Water Works Director, led those in attendance in the Pledge of Allegiance.
3. **ANNOUNCEMENT.** Chairman Lange recognized Boy Scout Troop 109 of Cataula and said the Troop was attending the meeting as part of the Citizenship in the Community merit badge.
4. **MINUTES.** The motion to approve the minutes of the January 16, 2018, Regular Session was made by Commissioner Woods, seconded by Commissioner Chewning, and passed unanimously.
5. **OLD BUSINESS**
 - A. **Callaway Woods Roads.** In response to a question from Commissioner Langston regarding the status of the acceptance of the roads in Callaway Woods, John Taylor, County Attorney, said that he is awaiting a response from the attorney for the subdivision and will contact him tomorrow.
6. **NEW BUSINESS**
 - A. **Financial Statement: November 2017.** Commissioner Langston asked to which department the \$10,000 expense for security had been allocated, and Randy Dowling, County Manager, replied that while the expense had been charged to Facilities Maintenance, a request has been made from the Law Library to reimburse the County for the funds. Following discussion, the motion to approve the November 2017 financial statement was made by Commissioner Andrews, seconded by Commissioner Chewning, and passed unanimously.
 - B. **Recreation Request: Silver Wings to Parachute in at Pate Park for Little League Event.** Stephen Waskey, Recreation Director, and Jason Williams, Vice President of the Little League Board, were in attendance regarding this matter. Mr. Waskey said that the Little League is requesting permission to allow the Silver Wings Parachute Team from Fort Benning to parachute in at Pate Park on March 10, opening day for Little League as part of a fund raiser. John Taylor, County Attorney, said that he has reviewed the documents that had been provided, found all to be in order, and recommended approval. In response to questions from Commissioner Woods, Mr. Williams said that the Little League will be paying any costs related to the Silver Wings, that no security will be needed, and that an ambulance will be on site. Following discussion, the motion to approve this request was made by Commissioner Langston, seconded by Commissioner Woods, and passed unanimously.
 - C. **Resolutions: Georgia Fund 1.** Randy Dowling, County Manager, said that Clint Chastain, Chief Finance Officer, needs to be added to the Georgia Fund 1 accounts (TIA funds, 2014 SPLOST, General Fund Savings, and Solid Waste). Commissioner Chewning asked about possibly opening an account for Water Works funds, and Mr. Dowling said that could be done, but due to upcoming projects, the majority of the Water Works reserves may be depleted. The motion to approve the resolutions to add Clint Chastain as an authorized signer on the accounts was made by Commissioner Chewning, seconded by Commissioner Andrews, and passed unanimously.

D. **GEFA Loan Agreement & Resolution: Water Meter Replacement Program.** Chairman Lange said that water meters will be replaced and that the project will take about 18 months. Jeff Culpepper, Water Works Director, and Matt Smith, of Carter & Sloope, consulting engineer, were in attendance to respond to questions and concerns. Mr. Culpepper said that the new meters will be radio read; that it will be easier to resolve meter issues; that the average water meter lasts 12 to 15 years and as they age, they tend to read slower; and that the new technology will make the readings easier, faster, and more accurate. Mr. Smith said that EPD wants to reduce water loss, and the meters will be a way to get that accomplished. John Taylor, County Attorney, said he has reviewed the documents, that all appear to be in order and that he recommends approval. Chairman Lange said the loan is for \$1,812,000 and includes \$151,500 for contingency and \$151,500 for engineering; and that the interest rate is .89% for 20 years. Mr. Smith said that is no penalty in paying off the loan early and that if all funds are drawn, there is a forgiveness of debt service in the amount of \$362,294. Mr. Culpepper said that upon completion of the project, he plans to use reserves to pay off the loan and avoid any interest payment. Following discussion, the motion to approve was made by Commissioner Langston, seconded by Commissioner Andrews, and passed unanimously. (Documents can be found in “Contracts & Agreements” file as C&A #18-03.)

E. **GDOT Agreement: SR 219 Improvements and Water Line Relocation.** Chairman Lange said that GDOT will be constructing passing lanes on SR 219, which will require the relocation of water lines. Jeff Culpepper, Water Works Director, and Matt Smith, of Carter & Sloope, consulting engineer, were in attendance to respond to questions and concerns. Mr. Smith said that with the widening of the road in two places, some of the County’s water lines must be moved; that GDOT is paying 40% (+/- \$679,780) of the relocation costs and the County (Water Works) will pay 60% (+/- \$1,028,982); that the water lines will increase from 6" to 8" and from PVC to ductile iron; and that the project begins at Bartlett’s Ferry Road and runs south to the County line. Mr. Culpepper said that GDOT will probably start by July 1 and the replacement of the water lines will take place at the appropriate time. Following discussion, the motion to approve the agreement was made by Commissioner Langston, seconded by Commissioner Chewning, and passed unanimously. (Document can be found in “Contracts & Agreements” file as C&A #18-04.)

F. **GDOT Memorandum of Understanding (MOU): Georgia Unified Certification Program (UCP).** Chairman Lange said that in order for the County to continue to receive any USDOT funding, either directly or indirectly through GDOT, it must have a current UCP MOU in place. The motion to approve the MOU was made by Commissioner Andrews, seconded by Commissioner Woods, and passed unanimously. (Document can be found in “Miscellaneous Documents” file as MD# 18-01.)

G. **Georgia DOAS: Designation of Authorized Signers & Property Selectors and Non-Discrimination Assurance.** Chairman Lange said that from time to time the County must update its list of authorized signers and selectors for property from DOAS; and that four names are being deleted and four names are being added (Ammons, Nelson, Waskey, Dowling). The motion to approve the changes and the non-discrimination assurance was made by Commissioner Woods, seconded by Commissioner Chewning, and passed unanimously. (Document can be found in “Miscellaneous Documents” file as MD#18-02.)

7. **COUNTY MANAGER**

A. **Bid Award: Prison CCTV Security System Upgrade & Budget Amendment #13.** Randy Dowling, County Manager, said that bids had been requested for the upgrade of the Prison CCTV security system and were two bids were received on February 1. The bid are as follows:

Company	Bid Amount
Montgomery Technology Systems (MTS), Decatur, AL	\$ 123,856
South Western Communications (SWC), Greenville, AL	\$ 184,743

Mr. Dowling said that \$100,000 had been included in the General Funds budget for this project, which includes upgrading the camera system from analog to digital; that the consultant, Rosser International, has recommended the bid be awarded to MTS for the low bid of \$123,856; and that a budget amendment in the amount of \$44,396 is needed to cover the overage of \$33,956 on the bid, \$7,531 on the consultant fee, and \$3,000 for contingency, for which he suggested using Jail Funds. Following

discussion, the motion to award the bid to MTS and the budget amendment was made by Commissioner Woods and seconded by Commissioner Chewning. In response to a question from Commissioner Langston, Mr. Dowling said that the Sheriff had not been informed about the potential use of the Jail Funds, which the Sheriff does not control. Commissioner Langston asked that as a professional courtesy, the Sheriff should be informed, and then tabled action until the February 20 meeting to allow time for the Sheriff to be informed.

B. **Project Updates**. Randy Dowling, County Manager, brought the Board up to date on various projects, as follows:

- (1) Prison CCTV Security System Update. Project was re-bid, bids were received February 1, and the award has been tabled to February 20.
- (2) County-wide Radio System. The agreement for the system is ongoing and should be completed soon.
- (3) 911 Telephone & CAD System. TUSA has accepted the project as of February 1 and the project is completed.
- (4) LMIG 2018 Project. Project for improvements to four (4) roads has been let with bids due February 22.
- (5) Hamilton Business Park Road Extension. Project has been let and bids are due February 13 (note: due to information delays, bid opening has been changed to February 20).
- (6) Ellerslie Park. A concept plan to incorporate all comments and ideas into one document is in progress in order to restart development of the park.
- (7) Playground for Pate Park and Tennis Courts Renovation. Bid documents are underway with funding to come from 2004 SPLOST.
- (8) Airport Fencing Project. Project has been re-bid with bids due February 12.
- (9) Compactors. Have been received but some electrical work has to be completed before use.
- (10) Scrap Tire Event. County has been awarded an \$8,000 state grant and two events are scheduled for April 7 and April 14 at the Transfer Station where citizens can take tires at no charge.
- (11) Daesol Stream Rerouting. Project expected to be bid out in April, awarded in May, and completed by November at an estimated cost of \$1.0 to \$1.5 million, which will be included in next year's budget.
- (12) SPLOST Continuation. All the cities have signed off on the agreement.
- (13) Prison Inmate Health Care Services. Agreement expired in June 2017, currently working on monthly basis; RFP documents being drafted with expected start date of July 1.
- (14) SPLOST & LOST Collections. Both are higher than last month and for the same time last year.
- (15) T-SPLOST Collections. Higher than last month and for the same time last year.
- (16) Building Permits, Single Family. With the 25 for January, numbers are equal to the fiscal year of 2014-15, with permits on track to exceed last year.

8. **COUNTY ATTORNEY**

A. **Request for Executive Session**. John Taylor, County Attorney, requested an Executive Session for the purpose of discussing real estate.

9. **RECESS FOR EXECUTIVE SESSION**. The motion to go into Executive Session for the purpose of discussing real estate was made at 7:50 PM by Chairman Lange, seconded by Commissioner Langston, and passed unanimously.

10. **RESUME REGULAR SESSION & ADJOURNMENT**. The motion to go back into Regular Session and to adjourn the meeting was made by Chairman Lange, seconded by Commissioner Woods, and passed unanimously.

J. Harry Lange, Chairman

Attest:

Nancy D. McMichael, County Clerk