

**HARRIS COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION**

April 17, 2018

7:00 P.M.

Commissioners Present: J. Harry Lange, Susan Andrews, Martha Chewning, Becky Langston, Jim Woods. Staff Present: Randy Dowling, County Manager; Jeff Todd, Acting County Attorney in the absence of John Taylor, County Attorney; Nancy D. McMichael, County Clerk.

1. **CALL TO ORDER.** Chairman Lange called the Regular Session to order.
2. **PLEDGE OF ALLEGIANCE.** At the request of Chairman Lange, Randy Dowling, County Manager, led those in attendance in the Pledge of Allegiance.
3. **MINUTES.** The motion to approve the minutes of the April 3, 2018, Regular Session was made by Commissioner Woods, seconded by Commissioner Chewning. Commissioner Langston requested that item 4C should be revised to read “to include citizens from the unincorporated areas” following “working committee”. Both Commissioners Woods and Chewning amended their motions to include the revision in item 4C. The motion to approve passed unanimously.
4. **OLD BUSINESS**
 - A. **Second Reading: Application of Ross Mitchell for Beer, Wine and Liquor Off-Premises at The Package Store, 5030 GA Hwy 319, Fortson.** Chairman Lange read the specifics of the application and said that both the Sheriff’s Office and Community Development have recommended approval and no recommendation is necessary from the Health Department. Ross Mitchell, applicant, had no comments regarding the application. Chairman Lange asked if anyone wished to speak in favor of or in opposition to the application. There being none, and there being no comments from the Board, he asked for a motion. The motion to approve this application was made by Commissioner Chewning, seconded by Commissioner Langston, and passed unanimously.
5. **NEW BUSINESS**
 - A. **First Reading: Application of Mindy McGuire for Beer and Wine On-Premises at Tricky Dick’s Oyster Bar, 6052 GA Highway 85, Ellerslie.** Chairman Lange read the specifics of the application and said that both the Sheriff’s Office and Community Development have recommended approval and that the Health Department has recommended approval pending issuance of the food permit. He also said that the previous application for the same location by the same applicant was approved by the Board on December 5, 2017, but the applicant failed to pay for the license within the 45 days as set out on the Alcohol Ordinance, and therefore in order to get the license, the applicant must go back through the application process. Mindy McGuire, applicant, had no comments, but her husband, Richard McGuire, appeared before the Board and said that he had a letter from the health department indicating approval of the food permit and requested if that would suffice in order to get the license. Nancy McMichael, County Clerk, said that a copy of the actual food permit is needed. In response to Mr. McGuire’s request to forego the second reading in order to open the restaurant by May 1, Chairman Lange said that the ordinance requires two readings of the application. He then asked if anyone wished to speak in favor of or in opposition to the application. There being none, and there being no comments from the Board, he said that the second reading and action are scheduled to take place during the May 1 meeting.
 - B. **Financial Statement: February 2018.** The motion to approve the February 2018 financial statement was made by Commissioner Andrews and seconded by Commissioner Chewning. Commissioner Woods asked why the unemployment insurance expenses are so high, and why the revenue from Probate and Superior Courts was so low. Randy Dowling, County Manager, responded that the unemployment insurance is a formula based expense paid to the State, and that there has apparently been a reduction in the number of cases in Probate and Superior Courts. Chairman Lange asked about the expenses for the IT department, and Mr. Dowling responded that this is the first year for that particular department with no way of knowing what the expenses would be, and that it has been discovered that there were many IT issues that needed to be resolved, which have caused the expenses to be high. The motion to approve the financial statement passed unanimously.

- C. **Surplus Property.** Randy Dowling, County Manager, said that the County has received the two new garbage trucks, which are to replace two older trucks, a 1995 Isuzu (VIN 8020) and a 2001 Freightliner (VIN 2658); and that the request is to declare these two older trucks as surplus and sell them on GovDeals or other legal means, and that the proceeds from the sales will go back into the Solid Waste fund. The motion to declare the two trucks as surplus and to sell via GovDeals or other legal means was made by Commissioner Langston, seconded by Commissioner Andrews, and passed unanimously.
- D. **Comprehensive Plan Update.** Chairman Lange announced that the County will be having a Called Work Session on Tuesday, April 24, beginning at 5:30 PM in Room 223 of the Courthouse; that the meeting should last about two hours; that it is open to everyone; that in attendance will be members of the Planning Commission, Development Authority, Chamber of Commerce, School Board, and the municipalities of Hamilton, Pine Mountain, Shiloh, and Waverly Hall; and that this will be an opportunity for citizens to let the Board know of concerns regarding County growth and planning. He said that following the update, which will take about a year to complete, there would be changes to various ordinances to coincide with the guidelines of the update.

6. **COUNTY MANAGER**

- A. **Proposal Award: Prison Inmate Health Services.** Randy Dowling, County Manager, said that a request for proposals for the provision of Prison inmate health services was issued and five responses were received. Cynthia Nelson, Warden, said the proposals received are as follows:

	CorrectHealth Atlanta, GA	Correctional Medicine Atlanta, GA	Quality Correctional Health Care Birmingham, AL	Southern Correctional Medicine Waycross, GA	Southern Health Partners Chattanooga, TN
Annual Base	\$ 123,428.00	\$ 220,514.40	\$ 152,000.00	\$ 144,000.00	\$ 175,380.00
Monthly	\$ 10,285.67	\$ 18,376.20	\$ 12,666.67	\$ 12,000.00	\$ 14,615.00
Per Diem	includes up to 170 inmates	\$122.50/inmate over 150 inmates	includes up to 160	\$3.95/inmate over 150 inmates	\$1.25/inmate over 150 inmates

Warden Nelson recommended the proposal be awarded to CorrectHealth of Atlanta for the amount of \$123,428.00 annually/\$10,285.67 monthly. Following discussion, which included that the initial contract will be for four years, the motion to award the proposal to CorrectHealth and to authorize the County Manager and County Clerk to execute the necessary documents was made by Commissioner Woods, seconded by Commissioner Chewning, and passed unanimously. (Document can be found in "Contracts & Agreements" file as C&A #18-09.)

- B. **Agreement: West Point and Animal Shelter Services.** Randy Dowling, County Manager, said that since the Board revised the fee schedule for Animal Control, it was necessary to revise the agreement with West Point for services of the Animal Shelter; that the fees will increase from \$10/dog/cat 4 months or older to \$35/dog/cat 6 months or older and from \$5/puppy/kitten less than 4 months of age to \$20/puppy/kitten less than 6 months of age; that the vet fees for animals that are in need of immediate vet services when turned over to the Animal Shelter by West Point will be paid by West Point; and that West Point has approved and executed the agreement. Following discussion, the motion to approve this agreement was made by Commissioner Langston, seconded by Commissioner Andrews, and passed unanimously. (Document can be found in "Contracts & Agreements" file as C&A #18-10.)
- C. **Ellerslie Park Concept Plan, Five-Year Schedule and Carter & Sloope Proposal.** Randy Dowling, County Manager, said that the Master Plan concept for Ellerslie Park has been prepared based on recommendation from the previous Park Committee and has been reviewed by Recreation and Community Development, as well as by former Commissioner Joey Loudermilk; that a five-year development schedule has been prepared to include five phases and Phase I has been done (the Master Plan concept); and that the request is for the approval of the concept plan, the 5-year development schedule, and the proposal from Carter & Sloope for Phase II at a cost of \$59,750.

Joey Loudermilk, who signed up to speak about this issue, appeared before the Board and said that the Ellerslie Park project actually started five years ago; that his Christian Foundation donated the funds to purchase the property; that the renovation of the Lodge has taken place as a result of funding for same; that he has been frustrated with the lack of pace on completing the project; that he commends Brian Williams for the work he has been doing regarding the trail system in the Park; that there are over 7,000 citizens in District 5; that there is no recreation park in the area, except for the fields owned by Waverly Hall; that he is pleased to see the Board taking action regarding the Park; that he would like to see it developed a little faster; that it may be possible his foundation will donate additional funds with the stipulation that the work will progress at a faster pace; that he understand from the Sheriff that a substation would be useful in the area and serve as a safety factor; and that the original agreement regarding the purchase of the property included that it be used as a passive recreation park with public safety included.

Chairman Lange said that it has also been suggested that the substation could be used by Georgia State Patrol, the Department of Natural Resources, or other enforcement agencies.

Following discussion, the motion to approve the Master Plan with the addition of the Sheriff's Substation, the 5-year development schedule with the understanding that adjustments can be made as necessary and that the Board will authorize funding for same during the appropriate budget process each year, and the proposal from Carter & Sloope was made by Commissioner Andrews, seconded by Commissioner Woods, and passed unanimously. (Plan and Schedule can be found in "Miscellaneous Documents" file as MD#18-05; Proposal document can be found in "Contracts & Agreements" file as C&A #18-11.)

D. **Project Updates.** Randy Dowling, County Manager, brought the Board up to date on various projects, as follows:

- (1) Prison CCTV Security System Update. Installation begins May 7.
- (2) Fire Trucks. Have receive nine of the ten trucks with the tenth (for Cataula VFD) expected to be received next fiscal year.
- (3) Rails to Trails Project. Two grant were applied for and have been received, and that bidding of the project should occur in late 2018.
- (4) LMIG Resurfacing. Resurfacing has taken place on Cold Springs Road, Davis Lake Road, Goat Rock Road, and Waterford Drive, with final completed expected by June 30, 2018.
- (5) Hardage Road. Project has been completed as of yesterday, April 16.
- (6) Hamilton Business Park Road Extension. Project is underway and is expected to be completed by late June.
- (7) Holland Drive. Of the 14 Right of Way deeds mailed, nine have been received.
- (8) Ellerslie Park Development. Approval received during tonight's meeting for the Master Concept Plan, the 5-Year Development Schedule and Carter & Sloope's proposal for Phase II.
- (9) Pate Park Playground. Proposals are due May 1 with award scheduled to take place during the May 15 meeting.
- (10) Tennis Courts Rehabilitation and Resurfacing. Bids are due May 3 with award scheduled to take place during the May 15 meeting.
- (11) Airport Fencing Project, Phase I. Agreement approved tonight with project expected to be completed by late June.
- (12) Garbage Trucks. The two new trucks have been delivered and will be in operation next week.
- (13) Scrap Tire Event. Tires were turned in on April 7 and April 14, with about 2,500 tires collected. Funding is from an \$8,000 state grant.

- (14) Library. Project has been completed, the grand opening took place March 29, and the Library is open to the public.
- (15) County-wide Radio System. In response to questions from Commissioners Andrews and Langston, Mr. Dowling said he has not yet heard back from Diverse Power, but will try to make contact again tomorrow.
- (16) Retreat of May 4. Will include preview of FY 18/19 budget and discussion of possible increase of Hotel/Motel Tax. Commissioner Andrews said that she will provide Mr. Dowling with a PowerPoint presentation regarding Hotel/Motel Tax.

7. **COUNTY ATTORNEY**

- A. **Agreement: McCall Fencing for Airport Fencing Project, Phase I**. Jeff Todd, Acting County Attorney in the absence of John Taylor, County Attorney, said that this agreement is in the amount of \$356,489.78, is for the Airport fencing, the award of which was made by the Board on February 20, and that the document has been reviewed by John Taylor and he recommends it for approval. The motion to approve this agreement was made by Commissioner Woods, seconded by Commissioner Chewning, and passed unanimously. (Document can be found in "Contracts & Agreements" file as C&A #18-12.)
- B. **Agreement: Pond & Company, Task Order #7 - Engineering Design Services for Airport Fencing Construction Phase & Budget Amendment #16**. Jeff Todd, Acting County Attorney in the absence of John Taylor, County Attorney, said that this agreement is in the amount of \$62,603, is for design services for the Airport fencing project, and that the document has been reviewed by John Taylor and he recommends it for approval. The motion to approve this agreement, and budget amendment #16 regarding same, was made by Commissioner Andrews, seconded by Commissioner Chewning, and passed unanimously. (Document can be found in "Contracts & Agreements" file as C&A #18-13.)

- 8. **ADJOURNMENT**. There being no further business to discuss, the motion to adjourn the meeting was made by Commissioner Langston, seconded by Commissioner Woods, and passed unanimously.

J. Harry Lange, Chairman

Attest:

Nancy D. McMichael, County Clerk