

HARRIS COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
September 30, 2019
7:00 P.M.

Commissioners Present: Becky Langston, Susan Andrews, Rob Grant, J. Harry Lange, Andrew Zuerner.
Staff Present: Randy Dowling, County Manager; John Taylor, County Attorney; Nancy D. McMichael, County Clerk.

1. **CALL TO ORDER.** Chairman Langston called the Regular Session to order.
2. **PLEDGE OF ALLEGIANCE.** Chairman Langston led those in attendance in the Pledge of Allegiance.
3. **MINUTES.** The motion to approve the minutes of the September 17, 2019, Regular Session, was made by Commissioner Lange, seconded by Commissioner Andrews, and passed unanimously.
4. **NEW BUSINESS**
 - A. **Agreement with Carter & Sloop: SR 315 Water Line Upgrade from 6" to 12" for Construction Administration Services.** Chairman Langston said that on July 8, 2019, the Board approved Carter & Sloop, consulting engineers, to design and permit the water line upgrade on SR 315 to provide water for Phase I of the Mulberry Grove Development at a cost of \$20,150; that the design phase of the project has been completed; that Carter & Sloop will bid out and provide construction administration services at a cost of \$10,850; that the project is to be completed during February 2020; that the estimated construction cost for the project is \$310,640 and will be paid from the Water Works Department budget. The motion to approve the agreement with Carter & Sloop for contract administration and construction review for \$10,850 and to authorize the bidding out of the project was made by Commissioner Lange, seconded by Commissioner Zuerner, and passed unanimously.
 - B. **Surplus Property: Extrication Equipment (Jaws of Life) Donated to Volunteer Fire Departments.** Chairman Langston said that the EMS Department recently replaced four (4) old sets of extrication equipment (Jaws of Life); that four Volunteer Fire Departments have expressed interest in acquiring the old sets; and that staff has recommended the old sets be declared as surplus and donated to Ellerslie, Hamilton, Pine Mountain, and Shiloh Volunteer Fire Departments. The motion to declare the four (4) old sets of extrication equipment as surplus and to authorize the donation of same to the four Volunteer Fire Departments was made by Commissioner Andrews, seconded by Commissioner Lange, and passed unanimously.
5. **COUNTY MANAGER**
 - A. **Project Updates.** Randy Dowling, County Manager, reviewed various projects, as follows:
 - (1) **County-wide Email System.** Has been purchased through State contract and implementation is expected to be completed by early December.
 - (2) **Heavy Equipment Lease-Purchase for Public Works.** Approval took place during the September 17 meeting, and the new equipment is expected in late December.
 - (3) **Fuel Card Readers.** Out on bid with bids due October 29; WEX fuel card management system implementation is in progress and expected to be completed in late December.
 - (4) **Community Center Equipment.** Quotes soon to be received for camera system replacement, fitness equipment arrived today.
 - (5) **Community Center Pool Equipment.** Out on bid with bids due October 17 with action by the Board expected November 5.
 - (6) **Ellerslie Park Lodge Repair.** Out on bid, pre-bid held September 26, bids are due October 7 with action by the Board expected October 15.

- (7) Ellerslie Park Chipping & Grinding. Project is underway, on schedule, 56% completed, and should be finished by late October.
- (8) Soccer Complex Pavilion. Concrete work is done, framing is underway, trusses are due Monday, and work is being completed by County staff.
- (9) Rails to Trails. Phase I of the project, from downtown Pine Mountain to the Corner Store at the intersection of US 27 and SR 354, is going well. Bid award for Phase II & III is later this evening, and project completion is expected in early March 2020.
- (10) Airport Fencing Project. Project going well, should be completed in late October.
- (11) Land Use & Development Codes Update. Request for qualifications has been distributed, responses are due October 18, with action by the Board expected on November 19, and completion by June 30, 2020.
- (12) Melody Lakes Dam. Still waiting for State to approve the County's submitted recommendation.
- (13) Mulching of 35 Acres at Northwest Harris Business Park. Project has been completed and verified.
- (14) Soccer Complex Parking Area. Chairman Langston said that the Soccer Association should be consulted about the parking improvements.

B. **Bid Award: Rails to Trails Project Phases II and III**. Randy Dowling, County Manager, said that with Phase I underway, bids were requested for Phases II and III; that Phase II is about 3,777 linear feet and being funded by a federal Land & Water Conservation Fund grant of \$100,000 with a required match of \$100,000, for a total project budget of \$200,000; that Phase III is about 4,950 linear feet and being funded by a federal Recreational Trails Program grant of \$200,000 with a required match of \$50,000, for a total project budget of \$250,000; that the County's match for each grant will be funded from TSPLOST and SPLOST 2019; that Carter & Sloope prepared bid documents for the construction of Phases II and III, and three bids were received, as follows:

COMPANY	BID AMOUNT
Piedmont Paving, Newnan, GA	\$ 407,210.57
Southeastern Site Development, Newnan, GA	\$ 549,452.23
CW Matthews, Marietta, GA	\$ 931,977.49

Mr. Dowling said that because the low bid came in under budget, and to maximize the full grant award, a change order for Piedmont Paving in the amount of \$32,000 is needed and will extend the project by about 600 linear feet; that with the change order, Piedmont Paving's bid will increase to \$439,210.57 for construction, and the total project cost, including engineering fees, is \$478,210.57; that the project was included in the approved budget in the Rails to Trails Project Fund; and that the project is expected to be completed within 150 calendar days of the Notice to Proceed, which would be early March, 2020. Following discussion, the motion to award the bid to Piedmont Paving in the amount of \$439,210.57, to approve the temporary construction easement with Callaway Gardens to access a small portion of its property during construction, to approve the change order #1, and to authorize the County Manager and County Clerk to execute the contracts and all other necessary documents relating to the project was made by Commissioner Lange, seconded by Commissioner Grant, and passed unanimously. [Documents can be found in Contracts & Agreement as C&A #19-38 (contract & change order) and in Miscellaneous Documents as MD#19-09 (quit claim).]

6. COUNTY ATTORNEY

A. **Agreement with Meriwether County: Prison Inmate Detail, and FY 2019/20 Budget Amendment #1**. John Taylor, County Attorney, said that the agreement with Meriwether County is patterned after those with Talbot County and the City of West Point; that it is for a correctional officer, whose salary and benefits will be paid by Meriwether County, and five (5) inmates working four (4) ten (10) hour days at \$10/day/inmate; that Meriwether County will provide the vehicle and

all tools and equipment necessary to perform the required work; that the agreement will be effective January 1, 2020; and that he recommends same for approval. Cynthia Nelson, Prison Warden, was in attendance and said that Meriwether County is anxious to start using the detail to take care of its property. Following discussion, the motion to approve was made by Commissioner Lange, seconded by Commissioner Andrews, and passed unanimously. (Document can be found in "Contracts & Agreements" file as C&A #19-37.)

- B. **Request for Executive Session.** John Taylor, County Attorney, requested an Executive Session for the purpose of discussing potential and pending litigation.
7. **RECESS FOR EXECUTIVE SESSION.** The motion to go into Executive Session for the purpose of discussing potential and pending litigation was made at 7:25 PM by Commissioner Zuerner, seconded by Chairman Langston, and passed unanimously.
8. **RESUME REGULAR SESSION & ADJOURNMENT.** There being no further business to discuss, the motion to adjourn was made by Commissioner Andrews, seconded by Chairman Langston, and passed unanimously.

Becky Langston, Chairman

Attest:

Nancy D. McMichael, County Clerk