

**HARRIS COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION**  
November 19, 2019  
7:00 P.M.

Commissioners Present: Becky Langston, Susan Andrews, Rob Grant, J. Harry Lange, Andrew Zuerner.  
Staff Present: Randy Dowling, County Manager; John Taylor, County Attorney; Nancy D. McMichael, County Clerk.

1. **CALL TO ORDER.** Chairman Langston called the Regular Session to order.
2. **PLEDGE OF ALLEGIANCE.** Chairman Langston led those in attendance in the Pledge of Allegiance.
3. **MINUTES.** The motion to approve the minutes of the November 5, 2019, Regular Session, was made by Commissioner Lange, seconded by Commissioner Zuerner, and passed unanimously.
4. **NEW BUSINESS**

A. **Resolution: PRD Moratorium Extension.** Chairman Langston said the current moratorium regarding Planned Residential Developments (PRD) expires December 3, 2019, and that because the PRD is part of the Zoning Ordinance, which is scheduled to be updated within the next year, it has been suggested that the moratorium be extended to December 31, 2020, or the completion of the revision/rewrite, whichever occurs first. The motion to approve the moratorium resolution was made by Commissioner Lange and seconded by Commissioner Andrews. Commissioner Grant said that he wanted the public to be aware that the Board is not kicking this matter down the road, but that it only makes sense since the PRD is part of the Zoning Ordinance to extend the moratorium for that purpose. Chairman Langston said that she would like the Board to discuss the issue further, perhaps in tomorrow night's planning session, and that since the current moratorium does not expire until midnight on December 3, the date of the next Board meeting, she would like to table action until that time. There were no objections to tabling action until the December 3 meeting.

B. **Financial Statements: August and September 2019.** The motion to approve the August and September 2019 financial statements was made by Commissioner Lange, seconded by Commissioner Zuerner, and passed unanimously.

C. **Requests for Tax Refund.** Chairman Langston said that two requests for tax refunds had been received, as follows:

- (1) **Cheal, Arnold Earl.** Refund of \$614.80 due to having purchased his vehicle tag and selling his motor home before his birthday; that the Tax Commissioner and the Board of Tax Assessors agree with the request.
- (2) **Stinson, Gerald Lee.** Refund of \$38.25 due to having purchased his vehicle tag and then trading it before his birthday; that the Tax Commissioner agrees; and the Board of Tax Assessors disagrees with no reason given.

The motion to approve both requests was made by Commissioner Grant, seconded by Commissioner Zuerner, and passed unanimously.

5. **COUNTY MANAGER**

A. **Airport Capital Improvement Plan (CIP).** Randy Dowling, County Manager, said that the County is required to submit a five-year CIP to GDOT annually, that the CIP was reviewed and recommended for approval by the Airport Committee, and that Katelyn Stallings, with Pond & Company, Airport consultant, is present to review and discuss the CIP. Ms. Stallings introduced Andrew Swift, also with Pond, said that the CIP is a lay out of future projects for the facility; that previous commitments, including a hangar, incurred debt; and the projects on the CIP are for future years to give time to reduce the debt. Ms. Stallings reviewed the CIP to include that by not having immediate projects planned, the annual entitlement grant of \$150,000 will help to reduce the more than \$500,000 debt; that future plans include in 2020 a runway extension justification study, which if it produces good results, a strength analysis study is planned for 2021, to be followed by an environmental assessment in 2022, an aeronautical survey in 2023, the

runway/taxiway extension, runway rehabilitation and runway lighting replacement in 2024, and in 2025-2027 Nelson Road relocation, construction of runway/taxiway extension and runway rehabilitation, and design of new terminal building, site work, and apron expansion. She said that the plan is not set in stone and can be adjusted as needed. Following discussion, the motion to approve the CIP was made by Commissioner Lange, seconded by Chairman Langston, and passed unanimously. (Document can be found in “Miscellaneous Documents” as MD# 19-10.)

- B. **Resolution: Authorization to Accept GDOT Funds.** Randy Dowling, County Manager, said that Lew Walker, with GDOT, is present to discuss the excess GDOT funds from FY 15 allocated for the County. Mr. Walker said that excess funds from FY15 are the result of funding not being completely used for other statewide projects; that some of those funds, totaling \$301,031.03 are available for Harris County’s Airport; and the resolution is necessary for the County to accept the excess funds, and that the documents to be signed electronically in connection with the excess funds will be forwarded to the Chairman. Following discussion, the motion to approved the Resolution to accept the excess funds was made by Commissioner Grant, seconded by Commissioner Zuerner, and passed unanimously.
- C. **Bid Award: Vehicle Scales at Solid Waste.** Randy Dowling, County Manager, said that funds were included in the FY 2019-20 budget to purchase a replacement drive-over scale at the Solid Waste Transfer Station; that bids were properly advertised, and that one response was received on November 8, from Scale Systems, of Columbus, GA, in the amount of \$111,231. He said the bid is below the budgeted amount of \$115,000, that it will include removal of the old 35' x 11' vehicle scale, replace with new scale that is 70' x 11' to accommodate large vehicles, installation of new equipment, periodic performance checks, lightning protection, and the ability to generate computerized managerial reports. Following discussion, the motion to award the bid to Scale Systems in the amount of \$111,231, and to authorize staff to execute any necessary documents was made by Commissioner Andrews, seconded by Commissioner Grant, and passed unanimously.
- D. **Bid Award: Garbage Truck for Solid Waste.** Randy Dowling, County Manager, said that funds were included in the FY 2019-20 budget to purchase a replacement garbage truck for the Solid Waste Department; that bids were properly advertised, and that four bids were received on November 7, as follows:

Company	Peterbilt of Atlanta, Jackson GA	Peterbilt of Atlanta, Jackson GA	Wastebuilt Consolidated, Mableton GA	Associated Fuel Systems, Conley GA
Cab & Chassis	2019 Peterbilt 348	2019 Peterbilt 348	2019 Peterbilt 348	Crane Carrier LTE2-44
Compactor Body	New Way Cobra	Heil Pack 5000	New Way Cobra	Heil Dura Pack 5000
Meets	Yes	No	Yes	No
Delivery	300 days	200 days	295 days	230 days
Bid	\$ 203,351	\$ 200,897	\$ 205,965	\$ 275,401

Mr. Dowling said that the low bid did not meet specifications; that both the Solid Waste Director and Fleet Manager have reviewed the bids and recommend the bid be awarded to Peterbilt of Atlanta in the amount of \$203,351; because the truck will not be delivered and paid for until the next budget year, the approved bid amount will be included in next year’s budget. The motion to award the bid to Peterbilt of Atlanta in the amount of \$203,351 was made by Commissioner Lange, seconded by Commissioner Zuerner, and passed unanimously.

- E. **Bid Award: Water Line Materials for Hadley Road Project.** Randy Dowling, County Manager, said that \$200,000 had been included in the SPLOST 2014 funds to purchase water line materials and fire hydrants for Hadley Road water line improvements from Hopewell Church Road to Sunnyside Church Road, a distance of about 11,000 linear feet; that bids were properly advertised, and that three bids were received on November 12, as follows:

Company	Bid Amount
Ferguson Waterworks, Columbus, GA	\$ 66,999.96
Consolidated Pipe & Supply, Columbus, GA	\$ 69,020.40
Engineering & Equipment, Columbus, GA	\$ 69,810.71

Mr. Dowling said that materials will be delivered by mid-January 2020; that the bid is for materials for half the project from Hopewell Church Road and continuing about 6,500 feet; that construction will be conducted by Water Works crews during the winter of 2020; that the remainder of the project will continue to Sunnyside

Church Road during the summer of 2020; and that it is recommended the bid be awarded to Ferguson Waterworks. The motion to award the bid to Ferguson Waterworks in the amount of \$66,999.96 was made by Commissioner Lange, seconded by Commissioner Grant, and passed unanimously.

F. **Project Updates.** Randy Dowling, County Manager, reviewed various projects, as follows:

- (1) County-wide Email System. Is in the process of being implemented with training taking place tomorrow and is expected to be completed by mid-December.
- (2) Fuel Card Readers & WEX Program. Project ongoing; meeting has been held with WEX, and project should be completed by late December.
- (3) Community Center Pool Equipment. Equipment has been ordered and we are awaiting delivery; in the meantime, the pool heater has gone out, a temporary heater is being installed, and a new heater is on order and should soon arrive. Heater will have a 12-15 year life expectancy..
- (4) Ellerslie Park Lodge Repair. Project will soon be started and should be finished by the end of the year.
- (5) Ellerslie Park Chipping & Grinding. Vickery is back on the job with operations to start tomorrow with to clean up the balance of the storm debris.
- (6) Soccer Complex Pavilion. Project is ongoing; should be completed by the end of the year.
- (7) Rails to Trails. Ribbon Cutting for Phase I will be held tomorrow at 4:00 PM; all regulatory signs should be in place by November 25. Phase II and III are underway with completion by March 2020.
- (8) Airport Fencing. Project completed and punch list has been provided to the contractor.
- (9) Vehicle Scales at Solid Waste. Bid was awarded tonight.
- (10) Garbage Truck for Solid Waste. Bid was awarded tonight.
- (11) Inmate Transport Van for Solid Waste. Vehicle has been received.
- (12) Water Line Material for Hadley Road. Bid for half the project was awarded tonight.
- (13) Water Line Upgrade on SR 315. Bid opening was November 14 with action by the Board scheduled for December 3 and project completion by late February 2020.
- (14) Land Use & Development Codes Update. Three responses to the RFQ were received October 18 and reviewed by the evaluation committee with action by Board scheduled for December 3.
- (15) Melody Lakes Dam. Still waiting on the State.
- (16) Employee Compensation Study by CVIOG. Study is scheduled to begin in February 2020.
- (17) Daesol Site Work. Work has restarted and is expected to be finished in January 2020.
- (18) Roll Off Containers for Solid Waste. In response to a question from Commissioner Grant, Mr. Dowling said the roll off containers have been ordered and we are awaiting delivery.

6. **COUNTY ATTORNEY**

A. **Modification Agreement and Resolution to GEFA Loan 201603 for Water Meter Project.** John Taylor, County Attorney, said that the modifications

documents are for the purpose of adding an additional \$72,586.00 to the forgiveness that takes place at the end of the loan, and he recommended approval of same. The motion to approve the agreement and the resolution was made by Commissioner Andrews, seconded by Commissioner Zuerner, and passed unanimously. (Document can be found in “Contracts & Agreements” as C&A #19-41.)

B. **IGA with Town of Pine Mountain: Maintenance of Railroad Recreation Trail (aka Rails to Trails)**. John Taylor, County Attorney, said that the intergovernmental agreement is with the Town of Pine Mountain for it to maintain the new walking trail in its town limits to include grass cutting, picking up/removal of trash, and law enforcement, but that it does not give Pine Mountain the authority to allow more crossovers/driveways, which is under the County’s authority. Following discussion, the motion to approve the IGA, pending any changes and approval by Pine Mountain, was made by Commissioner Lange, seconded by Commissioner Andrews, and passed unanimously. (Document can be found in “Contracts & Agreements” as C&A #19-42.)

7. **RECESS FOR EXECUTIVE SESSION**. The motion to go into Executive Session for the purpose of discussion real estate acquisition and a personnel matter was made at 7:45 PM by Chairman Langston, seconded by Commissioner Zuerner, and passed unanimously.

8. **RESUME REGULAR SESSION**. The motion to go back into Regular Session was made by 9:23 PM by Chairman Langston, seconded by Commissioner Lange, and passed unanimously.

9. **PERSONNEL**

A. **County Manager: Annual Evaluation and Third Contract Amendment**. Based on the annual evaluation of Randy Dowling, County Manager, Commissioner Lange made the motion to (1) increase Mr. Dowling’s salary, effective November 1, 2019 by 2.5% (the same COLA employees were given),(2) to make a one-time contribution of \$1,000 to his ACCG sponsored Senior Management Retirement Program, and (3) to extend his contract date to October 31, 2021. The motion was seconded by Commissioner Zuerner and passed unanimously. (Document can be found in “Contracts & Agreements” file as C&A #19- 43.)

10. **ADJOURNMENT**. There being no further business, the motion to adjourn was made by Commissioner Lange, seconded by Chairman Langston, and passed unanimously.

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Becky Langston, Chairman

Attest:

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Nancy D. McMichael, County Clerk