

HARRIS COUNTY BOARD OF COMMISSIONERS
WORK SESSION
September 5, 2017
5:00 PM

Board Members Present: J. Harry Lange, Susan Andrews, Martha Chewning, Becky Langston, Jim Woods. Staff Present: Randy Dowling, County Manager; John Taylor, County Attorney; Nancy D. McMichael, County Clerk.

CALL TO ORDER

Chairman Lange called the meeting to order and said the purpose was to discuss the fees charged by various departments.

Ag Building

- ▶ Reservation Deposit & Cancellation: Make wording clearer that the reservation deposit will also serve as the cancellation fee
- ▶ Credit Card Fee: \$3/transaction
- ▶ Wording regarding animals: Revise to read that “all animals, except service animals, are prohibited”

Airport

- ▶ All fees okay as listed
- ▶ Credit Card Fees are included in cost of fuel
- ▶ Return Check Fee: to be same as Ag Building.

Alcohol

- ▶ All fees okay as listed
- ▶ Credit Card Fee: same as Ag Building
- ▶ Return Check Fee: okay as is

Animal Control

- ▶ Impoundment: increase first offense to \$25, second to \$50, and third to \$100
- ▶ Impoundment Boarding: increase to \$10/day
- ▶ Impoundment of Dangerous/Potentially Dangerous Dog: fees okay as listed
- ▶ Impoundment Boarding of Dangerous/Potentially Dangerous Dog: increase to \$20/day
- ▶ Rabies Quarantine: increase to \$20/day
- ▶ Credit Card Fee: same as Ag Building
- ▶ Return Check Fee: okay as is
- ▶ Review and revise agreement with West Point (fees, space availability, euthanasia fee)

Community Center Membership

- ▶ Family: revise description wording (maybe show “Annual: \$130 household” and “Quarterly: \$40 household”
- ▶ Daily Admission: change In-County and Out-of-County to \$5 per day
- ▶ Day Care Classes: revise to read “Visiting Day Care Center Group”
- ▶ Credit Card Fee: same as Ag Building
- ▶ Return Check Fee: okay as is

Community Center Facility Rental

- ▶ Conference Room: delete “Individual” and “Group” headings; combine and change to “Rental” with In-County rate at \$50/hour and In-County Non-Member at \$80/hour
- ▶ Class Room: delete “Individual” and “Group” headings, combine and change to “Rental” with In-County rate at \$50/hour and In-County Non-Member at \$80/hour
- ▶ Add: Patio Area at \$25/hour for In-County Member and “not available” for In-County Non-Member (to be consistent with pool event area); during hours only, 1 hour minimum, 2 hours maximum
- ▶ Credit Card Fee: same as Ag Building
- ▶ Return Check Fee: okay as is

EMS

- ▶ All fees okay as listed (they use Medicare rates)
- ▶ Credit Card Fee: okay as is
- ▶ Return Check Fee: okay as is

Public Works

- ▶ Driveway Permit: set at \$25
- ▶ Pipe Sale: leave as County Cost, but add “plus 10% Admin Fee plus 8% tax”
- ▶ Return Check Fee: okay as is
- ▶ Credit Card Fee: same as Ag Building

Solid Waste

- ▶ All fees okay as listed
- ▶ Maybe reconsider tire fees
- ▶ Consider having one of the three convenience centers open Tuesday, Wednesday & Thursday

Community Development

A Work Session is to be scheduled to discuss all fees related to Community Development to include:

- ▶ Building Permits
- ▶ Business License
- ▶ Applications & Plan Review
- ▶ Single & Multi-Family Dwellings

ADJOURNMENT