

# FY 2023-24 PROPOSED ANNUAL BUDGET

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*Harris County Courthouse*

**HARRIS COUNTY, GEORGIA**

# **FY 2023-24 PROPOSED ANNUAL BUDGET**

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## **BOARD OF COUNTY COMMISSIONERS**

Rob Grant, Chairman  
Susan Andrews, Vice-Chairman  
Greg Gantt, Commissioner  
Bobby Irions, Commissioner  
Scott Lightsey, Commissioner

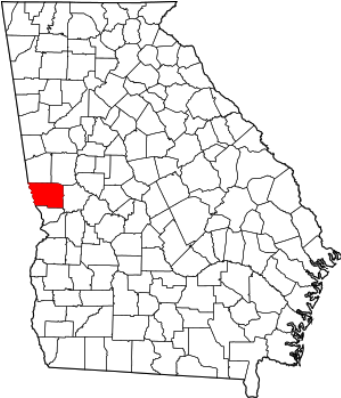
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Randall Dowling, County Manager  
Andrea Dzioba, County Clerk  
Clint Chastain, Chief Financial Officer  
Kris Summerall, Human Resources

# HARRIS COUNTY BOARD OF COMMISSIONERS



*From left to right, Scott Lightsey, Greg Gantt, Rob Grant, Susan Andrews, and Bobby Irions*



*Home of the....*



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*Lakeside Pavilion at Ellerslie Park  
(for rental)*

# FY 2022-23 ACCOMPLISHMENTS

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- 1) Purchased replacement vehicles and equipment for various departments including pick-up trucks for Vehicle Maintenance, Public Works, Parks and Recreation, and Facilities Maintenance, dump truck for Public Works, tractor for Parks and Recreation, and backhoe for Solid Waste.
- 2) Resurfaced six county roads including Grey Rock Road, Dogwood Terrace, Pike Drive, Maria Lane, Boat Club Road, and Mountain Drive, a total of 6.36 miles, using state LMIG funds and county TSPLOST funds.
- 3) Completed the new Solid Waste facility.
- 4) Completed the replacement Water Works Administrative building.
- 5) Completed many park improvements including installing a new playground at Moultrie Park and further developed Ellerslie Park by constructing additional trails, pedestrian bridges, southern trailhead, playground, and pavilion with restrooms.
- 6) Completed Phases V and VI of the Man O' War Railroad Recreation Trail that added 8.5 miles to the trail from the Callaway Country Store to Mulberry Creek using county TSPLOST funds. The total miles of paved trail is now 13.5.
- 7) Improved the Northwest Harris Business Park by constructing a pad ready site for future development using a One Georgia state grant and county SPLOST-2019 funds.
- 8) Rejuvenated the airport's apron and taxiway surfaces using a GDOT grant.
- 9) Completed the Hadley Road water line installation project consisting of 4,000 linear feet of new water line and fire hydrants.
- 10) Completed Phase I of the courthouse renovation project consisting of replacing the roof of the entire building, replacing storm windows, replacing the HVAC system, repairing the front balcony, and repainting the exterior using county SPLOST-2019 funds and federal ARP funds.
- 11) Replaced the aging emergency generator at the 911 Center.
- 12) Replaced the swimming pool's dehumidification system at the Community Center.
- 13) Began the construction of a new EMS/VFD station located in the Northwest Harris Business Park.
- 14) Completed the design and began construction of a new fire training center behind the Hamilton VFD on State Route 116.
- 15) Completed the design and bid out the new Public Works facility.
- 16) Completed and implemented the Unified Development Code (UDC).
- 17) Began operating a GDOT 5311 rural public transportation van program.

# **FY 2022-23 ACCOMPLISHMENTS**

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- 18) Introduced and received approval of local legislation during the 2023 General Assembly to increase the unincorporated area's hotel/motel tax from 5% to 8%.
- 19) Updated the employee personal policy handbook.
- 20) Continuing to study the feasibility of adopting impact fees.
- 21) Continuing to study further improvements to the county-wide TETRA 911 radio system.
- 22) Completed the Local Option Sales Tax (LOST) negotiations with the five cities as required by the state every ten years to determine the distribution of the one cent sales tax.
- 23) Conducted a tire amnesty event at the transfer station using a state grant.
- 24) Conducted an open house event at the airport.
- 25) Conducted an online auction of surplus county vehicles and equipment and received over \$90,000 in proceeds.
- 26) Completely refreshed and updated the county's website.
- 27) Implemented additional technology in the Human Resource area including online job application and onboarding processes.
- 28) Conducted quarterly planning sessions to discuss and plan future county goals.
- 29) Collected and transported over 20,000 tons of solid waste.
- 30) Reduced the county's tax millage rate from 9.38 to 9.13.
- 31) Issued over 115 single family home building permits.
- 32) Enhanced the employees' defined benefit retirement plan by allowing retired employees to return to work and receive their accrued retirement benefits and increasing the pre-retirement death benefit cap from \$50,000 to \$100,000.



# HARRIS COUNTY HISTORY

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Long before Harris County came into existence, the area played an important part of Creek Indian affairs. William McIntosh played an important role in the affairs of Georgia. He was the son of British Army officer and cousin of Georgia Governor George M. Troup. McIntosh, from Creek Indian decent, rose from obscurity and became leader of the Lower Creek Indians. He was awarded the rank of Brigadier General in the U.S. Army due to his friendly demeanor toward the Americans during the War of 1812. McIntosh's greatest service to Georgia was his influence in getting the Lower Creek Indians to assent to the famous treaty of Indian Springs during 1825 which opened land for settlement which became Muscogee County and later a part of Harris County. By the Treaty of Indian Springs, Indian lands were ceded to Georgia and the Creek Indians moved across the Chattahoochee River to Alabama.

Harris County was created during December 1827 by an act of the Georgia General Assembly and assented to by Governor John Forsyth. The county was formed from portions of Muscogee and Troup counties. Georgia's 71st county, with an area of 465 square miles, was named for Charles Harris (1772-1827), a distinguished Savannah attorney who was born in England, educated in France, and immigrated to the United States in 1788 at the age of 16. He traveled to Savannah to study law. While living in Savannah, he served as mayor of the city. Mr. Harris died on March 13, 1827 and is buried in the old Colonial Cemetery in Savannah.

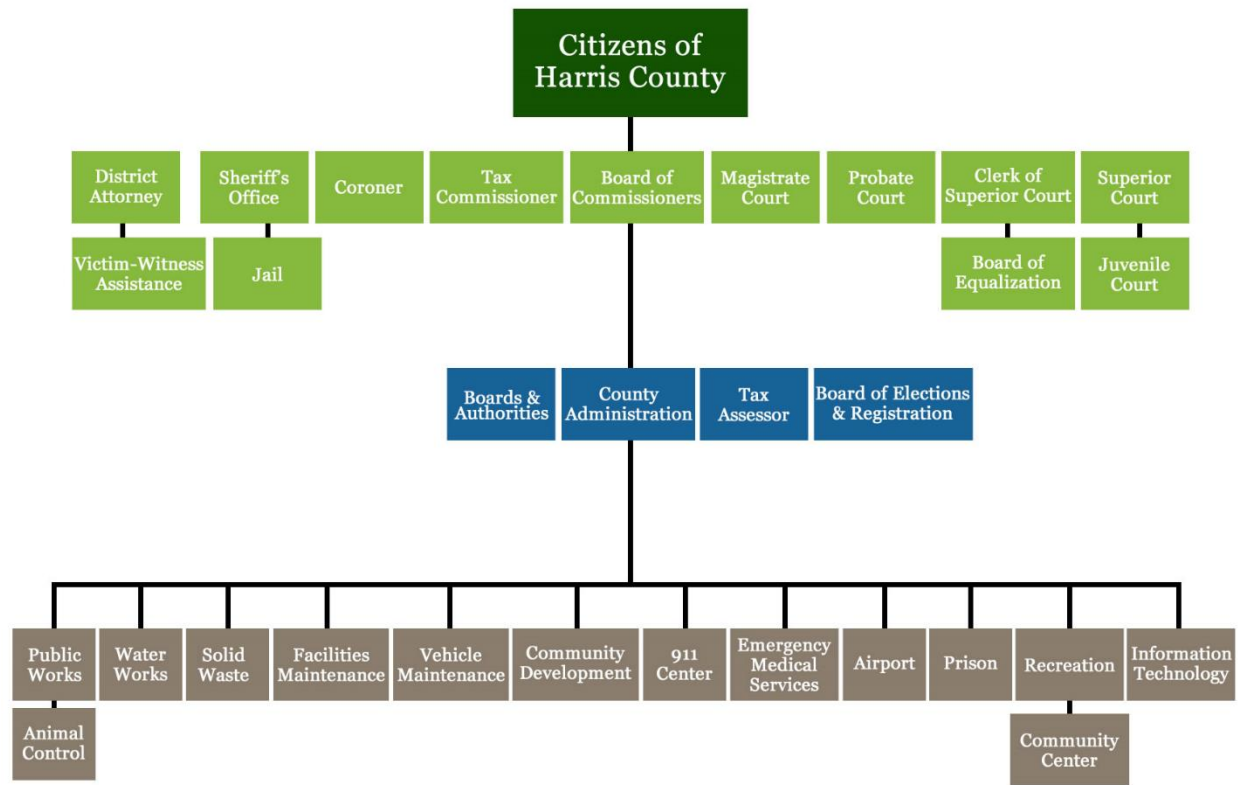
Harris County built its first courthouse in 1831 in Hamilton, the county seat that was incorporated in December 1828. The present courthouse was planned and a construction contract for \$35,000 was let on October 7, 1907, the cornerstone made of white Tennessee marble was laid on January 25, 1908, the building was formally accepted on May 22, 1908, and the first court was conducted in the new courthouse on June 1, 1908. The courthouse was renovated during 1986-87 to include new electrical wiring, ceilings, roof, insulation, HVAC systems, handicap access, storm windows, carpeting, paint, and new telephone system. A new courthouse wing consisting of an additional 25,000 square feet was added during 1998-99. The main courtroom in the 1908 courthouse was renovated during 2002.



Harris County is also notable for being the first county in Georgia to have a commission form of government and having a U.S. Navy ship named for the county. During 1869, the Georgia General Assembly approved a local act creating a three-member Board of Commissioners of Roads and Revenues with more counties using this form of government in subsequent years. Today, the county has a commission-manager form of government whereby the elected and part-time Board of Commissioners appoints a full-time county manager to run the day-to-day operations of the county government. The USNS *Harris County* was built and commissioned during 1944 as a tank landing ship for World War II. The 328-foot diesel powered ship with a complement of 8-10 officers and 89-100 enlisted men and a troop capacity of 130 participated in the Battle of Okinawa during April 1945 and saw action in the Korean War from 1950 to 1953 and the Vietnam War during 1954. The ship was also used in Arctic operations from 1955 to 1956 and Pacific Ocean operations from 1956 to 1976 when it was sold to the Philippine Navy during September 1976 and renamed the *Aurora*. During the 1980s, the ship was decommissioned from the Philippine Navy and probably sold for scrap.

Harris County has retained its rural charm throughout the years and is home to Callaway Gardens, F.D. Roosevelt State Park, Lake Harding, and many other recreational amenities.

# HARRIS COUNTY ORGANIZATION



	Elected Officials
	Appointed Officials
	Department Heads

# FY 2023-24 BUDGET CALENDAR

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February 2023	Board of Commissioners conducts budget planning session to outline general goals for the upcoming fiscal year.
March 1, 2023	Budget instructions sent to department directors, elected officials, and outside agencies.
March 17, 2023	All budget information is submitted to the County Manager.
March 20-24, 2023	County Manager and Finance Director meet with department directors, elected officials, and outside agencies to review and discuss their budget requests.
March 27-April 28, 2023	County Manager and Finance Director compile all budget requests and other budget information to prepare the proposed budget.
May 2, 2023	Proposed budget submitted to the Board of Commissioners (included in agenda package) and budget workshop #1.  Copy of proposed budget displayed in the County Administration Building and on the county's web site.  Copy of proposed budget sent to the Harris County Journal.
May 16, 23, & 30, 2023	Budget workshops #2, #3, and #4 conducted with the Board of Commissioners and county staff to discuss the proposed budget.
May 4,11,18 & 25, 2023	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the budget public hearings.
June 6, 2023	Budget public hearing #1 to obtain citizen comments (during commission meeting).
June 1 & 8, 2023	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the adoption of the budget resolution.
June 20, 2023	Budget public hearing #2 and adoption of the budget resolution (during commission meeting).
July 1, 2023	FY 2023-24 budget in effect through June 30, 2024.

# FY 2023-24 BUDGET RESOLUTION

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**WHEREAS**, the county’s fiscal year begins July 1 and ends June 30, and

**WHEREAS**, state law requires that each county operate under a balanced budget adopted by ordinance or resolution, and

**WHEREAS**, the annual budget can be amended during the fiscal year to adapt to changing governmental needs, and

**WHEREAS**, county staff prepared a proposed balanced budget stating the anticipated revenues by source and expenditures by department for the proposed fiscal year, the current fiscal year, as well as the previous fiscal year, and

**WHEREAS**, the County Manager submitted the proposed budget to the Board of Commissioners on May 2, 2023, displayed a copy of the proposed budget in the County Administration Office and on the county’s website for public review, and provided the Harris County Journal, the county’s legal organ, with a copy of the proposed budget, and

**WHEREAS**, county staff notified the public, through a newspaper advertisement and county web site announcement, that the proposed budget is available for review at the County Administration Office and on the county’s website and the time and day of the budget public hearings, and

**WHEREAS**, the Board of County Commissioners conducted public hearings on June 6 and June 20, 2023 to discuss the proposed budget, and

**WHEREAS**, county staff notified the public, through a newspaper advertisement and county web site announcement, of the adoption of the proposed budget, and

**WHEREAS**, the Board of Commissioners adopted the budget resolution on June 20, 2023 as follows:

General Fund Expenditures	\$34,311,065
Special Revenue Fund Expenditures	\$ 2,863,360
Capital Project Fund Expenditures	\$10,060,807
Enterprise Fund Expenditures	\$12,154,602
Less Interfund Transfers	\$ (2,712,525)
Total Annual Budget	\$56,677,309

**THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners hereby adopts the FY 2023-24 annual budget as provided herein.

**THEREFORE, BE IT FURTHER RESOLVED**, that it is anticipated that the Insurance Premium Tax will be collected at a rate of \$2,300,000 and in accordance with O.C.G.A. 33-8-8.3, that amount shall be separated from other funds and shall be expended as follows:

Service	FY 2023-24 Budgeted Expenditures	FY 2023-24 Budgeted Revenues	Insurance Premium Tax	Other General Fund Revenues
EMS	5,078,885	1,100,000	1,485,340	2,493,545
Vol. Fire Dept.	955,161	0	279,450	675,711
E-911	<u>1,830,360</u>	<u>745,500</u>	<u>535,210</u>	<u>549,650</u>
Total	7,864,406	1,845,500	2,300,000	3,718,906

# **FY 2023-24 BUDGET RESOLUTION**

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SO RESOLVED THIS 20th day of June, 2023.

\_\_\_\_\_  
Rob Grant, Chairman

\_\_\_\_\_  
Susan Andrews, Vice-Chairman

\_\_\_\_\_  
Greg Gantt, Commissioner

\_\_\_\_\_  
Bobby Irions, Commissioner

\_\_\_\_\_  
Scott Lightsey, Commissioner

# HARRIS COUNTY, GEORGIA

## MEMORANDUM

To: Board of County Commissioners  
Subject: FY 2023-24 Proposed Annual Budget  
Date: May 2, 2023

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Presented herewith in accordance with section 36-81-(1-6) of the Official Code of Georgia Annotated is the FY 2023-24 proposed annual budget. This budget represents the proposed plan for providing needed county services for the upcoming fiscal year that begins July 1, 2023 and ends June 30, 2024. The proposed budget contains the collective input from all county department directors, elected officials, and outside agencies.

The budget message that follows touches on several topics including the current local economic climate that this budget was prepared, a budget overview of all funds/departments and their major or new expenses that are being proposed for the upcoming fiscal year, interfund transfers, FY 2023-24 capital projects that are being proposed, the County Manager's proposed budget reductions, long term debt schedule, a host of relevant statistical information to show historical economic trends, an explanation of how the approved budget can be amended during the fiscal year to meet changing governmental needs, and a predicted outlook for FY 2024-25.

### **Current Local Economic Climate**

The FY 2023-24 proposed budget was prepared during uncertain economic times with the continued fallout of the COVID-19 global pandemic, high inflation rates, elevated home mortgage rates, global supply chain issues, labor shortages, less federal assistance, and generally excessive prices. Also, during this time, local sales tax collections and property values have increased. The sales tax collection increase is due primarily to recent state law changes that captured sales taxes on internet purchases that are delivered locally. The property value increase is based on actual property sales data. This high level of uncertainty combined with the following current local and national economic statistics were considered when preparing this proposed budget:

- The county's population increased from 32,024 in 2010 to 36,276 in 2022, an increase of 13.2%. From 2020 to 2022, the population increased from 34,668 to 36,276, an increase of 4.6%.
- The county's single-family home building permits and their values have been increasing over the previous several years but are beginning to slow down.
- The county's solid waste tonnage collections have been increasing over the previous several years. The county is now collecting about 20,000 tons of solid waste per year as compared to 19,718 tons during the previous fiscal year, an increase of 1.4%.
- Water Works active customers have been increasing over the previous several years. This department is now servicing about 9,300 customers per year as compared to 9,117 customers during the previous fiscal year, an increase of 2.0%.

# BUDGET MESSAGE

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## Current Local Economic Climate *(continued)*

- Sales tax collections including LOST, SPLOST, and TSPLOST have all been increasing for the previous few years.
- Since 2015, the county’s tax digest value has been increasing. The tax digest increased from \$1,205,667,300 in 2015 to \$1,751,262,564 in 2022, an increase of 45.2%. The 2023 tax digest value is projected to increase further based on recent property sales.
- Since 2018, the county’s unrestricted General Fund fund balance has been increasing. This fund balance increased from \$7,912,281 in 2018 to \$22,284,781 in 2022, an increase of 181.6%.
- The county’s property tax millage rate of 6.14 has remained unchanged since 2008. The millage rate increased to 8.64 in 2017, decreased to 8.63 in 2018, increased again to 9.38 in 2019, and decreased to 9.13 in 2022.
- The current local unemployment rate is 3.0% as compared to the state rate of 3.1% and the national rate of 3.5%.
- The national rate of inflation has been low for several years averaging about 1.3% in 2016, 2.1% in 2017, 2.4% in 2018, 1.8% in 2019, and 1.2% in 2020. However, during 2021, the national rate of inflation jumped to 4.7% and further increased to 8.0% during 2022. The rate of inflation for the first quarter of 2023 is 5.8%.

## Budget Overview

The county’s all-fund proposed budget for FY 2023-24 totals \$56,677,309, a decrease of \$12,294,489 (-17.8%) from the previous fiscal year’s amended budget. The proposed budget contains a 3.5% cost-of-living-allowance effective July 1, 2023 and a 1% longevity allowance effective on the employee’s anniversary month at a cost of approximately \$800,000. To keep the employee health care cost as reasonable as possible, the county’s health care broker sought competitive proposals. Based on that process, the health care broker and county staff are recommending changing from United Health Care to Cigna with minimal plan changes and bundling health, dental, and vision all under Cigna. Changing health care providers still results in an 11% increase in health care costs. In addition, dependent health coverage is budgeted to be about 60%. The proposed budget does not contain a millage rate increase but assumes the millage rate will not be rolled back. The entire budget, which is prepared on a cash basis of accounting as opposed to the modified accrual basis that the annual audit is prepared, is detailed by Fund as follows:

# BUDGET MESSAGE

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## Budget Overview

### **General Fund**

The General Fund totals \$34,311,065, a decrease of \$546,282 (-1.6%) from the previous fiscal year's amended budget. This fund is balanced using \$4,223,015 from General Fund reserves. Listed below, by department, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### Administration

- \$15,000 for Carl Vinson Institute of Government (CVIOG) to update the employee compensation and classification plan (1/2 the actual cost of the plan, the other half will be paid in next year's budget when the plan is started and completed).
- \$5,000 for a county-wide employee holiday luncheon and other employee recognition programs.

#### Animal Control

- \$3,500 to add additional security cameras at the facility.
- \$7,500 for a 12 x 24 storage building to store traps and mowing equipment.
- \$14,500 for kennel door improvements.

#### Board of Commissioners

- \$5,500 to purchase I-pads for Board members to have a paperless agenda system.
- SPLOST-2019 will end March 31, 2025. Therefore, another referendum is needed to continue the 1% SPLOST for another six years without interruption. That election date will probably occur during March 2024. Items for possible inclusion could be public safety vehicles, park and recreation projects, 911 radio system improvements, and Community Center debt.

#### Board of Elections & Registration

- For FY 2023-24, three elections are scheduled to occur – Presidential Preference Primary during March 2024, primary during May 2024, and a runoff during June 2024. Therefore, rental (truck to transport voting machines), postage, printing/binding (ballots), and contract labor (poll workers) expenses will increase as compared to only one election held last fiscal year.
- \$19,500 to continue the maintenance agreement for the voting equipment and hire technical support to perform logic and accuracy testing.
- \$4,500 for two additional security cameras to cover the ballot drop box.
- \$11,000 for 32 poll pad stands.
- \$1,200 for a replacement computer.
- \$5,000 for eight election booths.
- \$1,200 for a crowd control system.

#### Community Center

- \$31,000 to conduct various classes with instructors such as fitness classes, swimming classes, summer camps, and day camps at the center.
- \$470,000 to complete the installation of the replacement dehumidification system.
- \$35,000 to replace the pool pump room electrical system.



# BUDGET MESSAGE

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## Budget Overview

### **General Fund**

#### Community Development

- \$120,000 for a professional consultant to update the county’s comprehensive master plan by June 30, 2024 in accordance with state law.
- \$15,000 to codify the newly implemented Unified Development Code (UDC).
- \$20,000 for engineering reviews as needed.
- \$45,000 to continue the services of the professional community planner to coordinate and work with staff, assist the Planning Commission, meet with developers, and implement the newly approved UDC for about 48 hours per month.

#### Emergency Medical Services

- \$400,000 (salary and benefits) to hire six additional full-time paramedics for the new EMS/VFD station for nine months (October 2023 to June 2024).
- Many other expenses other than personal services expenses will be increasing due to the addition of a new EMS/VFD station such as repair and maintenance, telephone, general supplies, utilities, fuel, and uniforms.
- \$10,000 for construction administration to complete the new EMS/VFD station located in the Northwest Harris Business Park.
- \$81,000 to pay fees to the private EMS billing company for their services.
- \$1,500,000 to complete the new EMS/VFD station located in the Northwest Harris Business Park.

#### Information Technology

- \$35,000 to begin a Geographic Information System (GIS) by partnering with the River Valley Regional Commission (RVRC) to host the system, create new map layers, and perform maintenance services.
- \$30,000 to create a digital zoning map.
- \$170,000 for the annual county-wide email subscription and various maintenance agreements for fire wall security and off-site back up services, external and internal anti-virus protection systems, and email and internet filter systems.
- \$60,000 for county-wide internet services from various providers such as Charter Spectrum, Kudzu, AT&T, and Wavecom.
- \$22,000 for various items such as access points, hard drives, keyboards, cables, telephones, stock equipment, and additional microphones for the commission meeting room.
- \$20,000 for various software upgrades and renewals.
- \$50,000 for various network upgrades on such items as firewalls and switches at various locations.

#### Magistrate Court

- \$2,811 (salary and benefits) to increase a part-time Deputy Clerk position to part-time Senior Deputy Clerk.

# BUDGET MESSAGE

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## Budget Overview

### **General Fund**

#### Non-Departmental

- \$26,800 for the City of West Point to maintain the rights-of-way and main entrances at the Northwest Harris Business Park on a contractual basis.

#### Prison

- \$78,000 to replace old copper piping and valves in the boiler room.

#### Public Works

- \$28,000 (salary and benefits) to increase the four full-time Mower Operator positions to Light Equipment Operators since they perform more duties than just Mower Operators.
- \$40,000 for a consultant to professionally prepare a five-year road and bridge master plan to guide future growth.
- \$20,000 to acquire new citizen request management software.
- \$843,000 for the annual LMIG resurfacing program (10% required state match and any overage amount are in TSPLOST-2013).
- \$90,304 (principal and interest) for six pieces of heavy equipment under a five-year lease purchase agreement.
- Many other expenses will be increasing due to the completion of a new Public Works facility such as septic tank service, telephone, janitorial, and utilities.

#### Recreation

- \$70,000 for a consultant to prepare a conceptual design of an agricultural complex.
- \$40,000 for a consultant to professionally prepare a five-year parks and recreation master plan to guide future growth.
- \$4,000 for an aquatics company to properly maintain and stock the two lakes at Ellerslie Park.
- \$35,000 to repair/replace an electrical control panel at Moultrie Park.
- \$90,000 to hire umpires/officials for recreational programming.
- \$500,000 to construct an observation tower at Ellerslie Park (funded by others).
- \$100,000 for general improvements to Ellerslie Park including playground fencing, disc golf course, additional shade structures, dog park, and landscaping materials.
- \$30,000 for replacement mowers and trailers for the parks.

#### Tax Assessor

- \$22,000 for a county-wide aerial flight to update the base map of the GIS system. The flight will occur during early 2024. The last aerial flight was conducted during early 2019.

#### Volunteer Fire Departments

- \$5,000 for construction administration of the new fire training facility.
- \$432,000 to complete the new fire training facility. This amount is supplemented with an additional \$167,000 in SPLOST-2019 funds.

#### Outside Agencies

- \$125,000 for the Development Authority to hire a full-time economic development professional supervised by the Development Authority to establish an office and promote and market the county.

# BUDGET MESSAGE

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## Budget Overview

### **Special Revenue Funds**

The eight Special Revenue Funds total \$2,863,360, a decrease of \$5,210,140 (-64.5%) from the previous fiscal year's amended budgets. The Special Revenue Funds consist of the ARP Act Grant Fund (\$580,000), Confiscated Assets Fund (\$20,000), County Jail Fund (\$65,000), County Law Library Fund (\$30,000), Drug Abuse Treatment & Education Fund (\$14,000), Emergency Telephone System Fund (\$1,830,360), Hotel/Motel Tax Fund (\$288,000), and the Local Victim Assistance Program Fund (\$36,000). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### ARP Act Grant Fund

- \$90,000 to complete the design of a new elevated water tank to be located near SR 315 and I-185.
- \$60,000 to complete the replacement of the HVAC system at the courthouse.
- \$430,000 to provide broadband in accordance with federal ARP Act regulations.

#### Emergency Telephone System Fund

- \$27,270 (salary and benefits) to promote two existing senior communication officers to shift supervisors so a supervisor can be on every shift and promote two existing communication officers to senior communication officers.
- \$50,000 for a company to evaluate, site, and assist in constructing additional tower sites for the non-simulcast UHF Tetra 911 radio system. After the report is completed and approved, funds will be borrowed to construct the additional tower sites.
- \$22,000 for a replacement server.
- \$1,084,860 is needed from the General Fund to balance this budget.

### **Capital Project Funds**

The six Capital Project Funds total \$10,060,807, a decrease of \$7,007,585 (-41.1%) from the previous fiscal year's amended budgets. The Capital Project Funds consist of the Public Improvements Authority Fund (\$1,354,980), TSPLOST-2013 Fund (\$355,000), SPLOST-2019 Fund (\$6,576,827), TSPLOST-2023 Fund (\$1,774,000), Economic Development Project Fund (\$0), and the Rails to Trails Project Fund (\$0). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### TSPLOST-2013 Fund

- \$25,000 to develop and install interpretive panels for three additional kiosks on the Man O' War Railroad Recreation Trail (North Pine Mountain, Hamilton, and South Hamilton).
- \$10,000 to fund the operations of the 5311 rural public transportation van program.
- \$205,000 for the state required 10% LMIG match and any bid overage, needed road patching, and needed road striping.
- \$115,000 for two replacement pick-up trucks for the Public Works Department.

#### SPLOST-2019 Fund

- \$320,000 to design and provide construction administration for Phase II of the courthouse renovation project.
- \$35,000 for construction administration for the new Public Works facility project.

# BUDGET MESSAGE

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## Budget Overview

### Capital Project Funds

#### SPLOST-2019 Fund (continued)

- \$167,000 for construction of a new fire training center.
- \$3,000,000 to construct a new Public Works facility (an additional \$500,000 is included in TSPLOST-2023).
- \$1,400,000 to continue to renovate the courthouse.
- \$41,200 to complete the installation of the Jail's emergency generator.
- \$65,000 to replace the Jail's fire alarm system.
- \$21,000 for six replacement automated CPR devices (Lucas Device) for EMS over a four-year lease (this is year 3 of 4).
- \$166,667 for volunteer Fire Department equipment.
- \$79,000 for two replacement Prison vehicles.

#### TSPLOST-2023 Fund

- \$110,000 for the design and construction administration of the Mountain Hill Road realignment project.
- \$500,000 for a portion of the new Public Works facility.
- \$450,000 to construct the Mountain Hill Road realignment project.
- \$50,000 to install additional guardrail in previous sections of the Man O' War Railroad Recreation Trail for additional safety.
- \$200,000 for road materials for the Public Works Department.
- \$230,000 for a replacement boom axe machine for the Public Works Department.
- \$25,000 for a new utility vehicle with blower attachment for the Recreation Department to use on the Man O' War Railroad Recreation Trail.
- \$39,000 for a replacement vehicle for the Recreation Department to use on the Man O' War Railroad Recreation Trail.
- \$170,000 for a new grapple truck for the Public Works Department.

### Enterprise Funds

The three Enterprise Funds total \$12,154,602, a decrease of \$3,377,507 (-21.7%) from the previous fiscal year's amended budgets. The Enterprise Funds consist of the Airport Fund (\$1,205,425), Solid Waste Fund (\$3,061,177), and the Water Works Fund (\$7,888,000) (\$7,625,000 for Water Department and \$263,000 for Wastewater Department). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### Airport Fund

- \$35,000 for the airport consultant to oversee the annual airport capital improvement program consisting of runway lighting, airfield signage, and wind cone rehabilitation and AWOS replacement.
- \$550,500 to rehabilitate the runway lighting, airfield signage, and wind cone.
- \$145,000 to replace the AWOS system.
- \$7,700 for a new tractor mower attachment.
- \$164,685 is needed from the General Fund to balance this budget.

# BUDGET MESSAGE

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## Budget Overview

### Enterprise Funds

#### Solid Waste Fund

- \$56,620 (salary and benefits) for a new full-time Equipment Operator position to supervise the transfer station on Saturdays, drive a garbage truck for vacation and sick time relief of other drivers, and supervise the inert waste landfill.
- \$20,000 for a private company to perform landfill monitoring and well testing at the permanently closed landfill for state compliance.
- \$7,000 for a replacement commercial pressure washer.
- \$580,000 to replace two garbage trucks.

#### Water Works Fund

- \$30,000 to continue the preparation of a five-year water and wastewater master plan to guide future growth.
- \$35,000 to prepare a water and wastewater rate study.
- \$100,000 for construction administration for the U.S. 27 water line upgrade project.
- \$30,000 for general engineering, legal, and audit fees.
- \$242,000 for water tank maintenance and financial software maintenance.
- \$173,343 for general water system improvements.
- \$70,000 for general water plant improvements.
- \$1,100,000 for a portion of the U.S. 27 water line upgrade project.

### Interfund Transfers

Interfund Transfers total \$2,712,525. These transfers include:

- \$1,084,860 transfer out from the General Fund to the Emergency Telephone System Fund to pay for a portion of 911 Center operations.
- \$164,685 transfer out from the General Fund to the Airport Fund to pay for a portion of airport operations.
- \$108,000 transfer out from the Hotel/Motel Tax Fund to the General Fund to partially fund a full-time economic development professional.
- \$623,020 transfer out from the Water Works Fund to the Public Improvements Authority Fund to pay debt payments on the 2012 revenue bonds.
- \$731,960 transfer out from the SPLOST-2019 Fund to the Public Improvements Authority Fund to pay debt payments for the Community Center.

# BUDGET MESSAGE

## Budget Overview

### FY 2023-24 Proposed Capital Projects *(included in budget)*

A capital item is any one item that cost \$5,000 or more and has a useful life of one year or more.

Department/Fund	Capital Item	Estimated Cost
<b>General Fund - \$4,082,000</b>		
Animal Control	Storage Building	\$7,500
Animal Control	Kennel Door Improvements	14,500
Community Center	Completion of the Dehumidification System	470,000
Community Center	Pool Pump Electrical System Replacement	35,000
EMS	Completion of the new EMS/VFD Facility	1,500,000
Information Technology	Network Upgrades	50,000
Prison	Boiler Room Pipe Replacement	78,000
Public Works/Grant	Annual LMIG Resurfacing	843,000
Recreation/Others	Ellerslie Park Observation Tower & Improvements	600,000
Recreation	Mowers/Trailers	30,000
Tax Assessor	Aerial Flight for GIS	22,000
Volunteer Fire Departments	Completion of the New Fire Training Facility	432,000
<b>Special Revenue Funds - \$512,000</b>		
ARP Act Grant	Completion of Courthouse HVAC System	60,000
ARP Act Grant	Broadband	430,000
Emerg. Telephone System	Computer Server	22,000
<b>Capital Project Funds - \$6,923,867</b>		
TSPLOST-2013	County Road and Bridges	205,000
TSPLOST-2013	Public Works Dept. Replacement Vehicles (2)	115,000
SPLOST-2019	Completion of the New Fire Training Facility	167,000
SPLOST-2019	Completion of the New Public Works Facility	3,000,000
SPLOST-2019	Phase II of Courthouse Renovations	1,400,000
SPLOST-2019	Completion of the Jail's Emergency Generator	41,200
SPLOST-2019	Jail's Fire Alarm System Replacement	65,000
SPLOST-2019	Replacement Lucas Devices for EMS	21,000
SPLOST-2019	VFD Equipment	166,667
SPLOST-2019	Prison Replacement Vehicles (2)	79,000
TSPLOST-2023	Completion of the New Public Works Facility	500,000
TSPLOST-2023	Mountain Hill Road Realignment	450,000
TSPLOST-2023	Additional Guardrails for MOW Trail	50,000
TSPLOST-2023	Road Materials for Public Works	200,000
TSPLOST-2023	Boom Axe Machine for Public Works	230,000
TSPLOST-2023	Utility Vehicle w/Blower Attachment for Recreation	25,000
TSPLOST-2023	Recreation Replacement Vehicle	39,000
TSPLOST-2023	Grapple Truck for Public Works	170,000
<b>Enterprise Funds - \$2,390,200</b>		
Airport/Grant	Runway Lighting, Airfield Signage, Wind Cone	550,500
Airport/Grant	AWOS Replacement	145,000
Airport	Tractor Mower Attachment	7,700
Solid Waste	Pressure Washer	7,000
Solid Waste	Replacement Garbage Trucks (2)	580,000
Water Works/GEFA Loan	U.S. 27 Water Line Upgrade	1,100,000
<b>Total Cost of Capital Projects</b>		<b>13,908,067</b>

# BUDGET MESSAGE

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## Budget Overview

### **County Manager's Proposed Reductions**

To keep the cost of the proposed budget down and to balance the budget using the least amount of reserves as possible, the County Manager has already reduced departmental requests by \$4,073,603 in the General Fund, \$279,000 in the SPLOST-2019 Fund, \$13,000 in the Airport Fund, \$150,000 in the Solid Waste Fund, and \$26,212 in the Water Works Fund for a total of \$4,541,815 by recommending the following reductions:

#### General Fund

##### Board of Elections

- \$30,780 (salary and benefits) was eliminated to increase the part-time election worker to full-time.

##### Community Center

- \$5,000 was reduced in small equipment expenses to last year's level.
- \$80,000 was eliminated for an exterior playground at the Community Center.
- \$600,000 was eliminated for a multipurpose field/pickleball courts at the Community Center.
- \$12,000 was eliminated for a floor cleaner.
- \$55,000 was eliminated for an electric basketball goal winch.
- \$8,000 was eliminated for a cleaning machine.
- \$20,000 was eliminated for a replacement pool scoreboard.

##### Coroner

- \$150,000 was eliminated for a morgue facility.

##### Emergency Medical Services

- \$50,000 was eliminated for a replacement supervisor's truck.

##### Information Technology

- \$35,000 was reduced in network upgrades.

##### Probate Court

- \$55,000 was eliminated for a file storage system.
- \$500 was eliminated for uniform expenses.

##### Public Works

- \$63,700 (salary and benefits) was eliminated for a new full-time Heavy Equipment Operator position.
- \$87,470 (salary and benefits) was eliminated for a new full-time Assistant Public Works Director position.

##### Recreation

- \$51,884 (salary and benefits) was eliminated for a new full-time Park Maintenance Technician position.
- \$12,300 was reduced in technical services expenses.
- \$135,000 was reduced in repairs and maintenance for site expenses.
- \$8,000 was reduced in small equipment.

# BUDGET MESSAGE

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## Budget Overview

### County Manager's Proposed Reductions

#### Recreation (continued)

- \$220,000 was eliminated for Pine Mountain Valley Park improvements.
- \$450,000 was eliminated to repair/replace Moultrie Park ballfield lights.
- \$85,000 was eliminated for a box truck for the Man O' War trail.
- \$12,000 was eliminated for a replacement utility vehicle for Moultrie Park and Soccer Complex.

#### Sheriff's Office

- \$283,200 (salary and benefits) was eliminated for four new full-time Deputy Sheriff positions.
- \$4,250 was reduced in uniform expenses due to not hiring four new full-time Deputy Sheriff positions.
- \$980,000 was eliminated for 14 patrol vehicles.
- \$8,000 was eliminated for a drone.

#### Superior Court

- \$20,000 was reduced in professional services which includes expenses for attorneys and court reporters for Juvenile Court.

#### Tax Assessor

- \$3,600 was reduced in small equipment expenses.
- \$37,000 was eliminated for a replacement vehicle.

#### Tax Commissioner

- \$2,360 (salary and benefits) was eliminated for a requested salary increase for the Property Tax Clerk.

#### Vehicle Maintenance

- \$9,083 (salary and benefits) was eliminated for requested salary increases for the Director and Parts Inventory Specialist.
- \$58,137 (salary and benefits) was eliminated for a new full-time Diesel Mechanic position.
- \$21,800 was reduced in repair and maintenance building expenses for roof repairs.
- \$55,000 was eliminated for a replacement vehicle.

#### Volunteer Fire Departments

- \$1,800 was reduced in repairs and maintenance equipment expenses to last year's level.
- \$900 was reduced in education and training expenses to last year's level.
- \$5,000 was reduced in general supplies for tire expenses to last year's level.
- \$325,000 was eliminated to go toward a new fire engine.
- \$9,000 was reduced in VFD equipment stipend to last year's level.
- \$20,633 was reduced in VFD operations stipend for the stations to last year's level.
- \$2,206 was reduced in VFD operations stipend for the substations to last year's level.



# BUDGET MESSAGE

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## Budget Overview

### County Manager's Proposed Reductions

#### Capital Project Funds

##### SPLOST-2019 Fund

- \$240,000 was eliminated for additional Sheriff Office vehicles.
- \$39,000 was eliminated for a replacement vehicle for the Prison.

#### Enterprise Funds

##### Airport Fund

- \$13,000 was eliminated to repaint the above ground fuel tanks.

##### Solid Waste Fund

- \$150,000 was eliminated to repave the Transfer Station's internal road.

##### Water Works Fund

- \$26,212 (salary and benefits) was eliminated to increase the part-time Customer Service Representative to full-time.

### Long Term Debt

The budget contains a debt schedule of all the county's debt. Currently, the county has five forms of debt totaling \$10,737,175 (principal and interest). For FY 2023-24, debt payments will be \$1,651,521 (principal and interest).

### Statistical Information

The budget contains a host of relevant statistical information to show historical economic trends.

### Budget Amendments

After the annual budget is approved, it can be amended during the fiscal year to meet changing governmental needs by a majority vote of the Board in a public meeting to increase departmental appropriations using appropriate revenue sources such as reserves, awarded grants, or other sources.

### Looking Forward to FY 2024-25

Looking forward to next fiscal year, county staff is projecting another uncertain year due to high inflation rates, elevated home mortgage rates, global supply chain issues, labor shortages, less federal aid such as CARES and ARP grant funds, generally excessive prices, and general global unrest. Staff has spotlighted several issues that will need attention in upcoming years including updating the county-wide 911 radio system, increasing water and sewer capacities, updating/modernizing the county's code of ordinances that are extremely out of date, implementing a county-wide modern electronic records management system, and adding more park and recreational facilities to satisfy a growing population. County staff will closely monitor sales tax collections, building permits issuance, hotel/motel tax revenue, alcohol beverage excise tax revenue, business license issuance, property tax collections, and the local unemployment rate and adjust county spending accordingly.

# **BUDGET MESSAGE**

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## **Budget Overview**

The preceding information is intended to provide the Board of Commissioners with a broad overview of the proposed budget, the major or new expenses that are contained in the proposed budget, and specific information regarding what was originally requested from each department and the County Manager's proposed reductions to achieve a balanced budget.

Respectively submitted,

*Randall Dowling*

County Manager

# **BUDGET MESSAGE**

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## **Budget Changes**

The following changes were made to the FY 2023-24 proposed budget during the various budget work sessions and public hearings:



## **GENERAL FUND**

The General Fund is used to account for all financial transactions of a general nature which are not accounted for in other funds. The General Fund is supported by revenues derived from taxes, licenses, permits, charges for services, fines, investments, and other sources. Services funded by the General Fund include general government, law enforcement, court system, and health and human services.

# GENERAL FUND REVENUES

## TAXES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-01-311100	Real Property-Current Year	13,164,196	13,700,000	14,100,000	14,100,000	
100-01-311120	Timber	24,252	35,000	25,000	25,000	
100-01-311200	Real Property-Prior Year	61,656	75,000	60,000	60,000	
100-01-311310	Motor Vehicle	149,635	100,000	130,000	130,000	
100-01-311315	Motor Vehicle-TAVT	2,413,737	2,454,366	2,400,000	2,400,000	
100-01-311316	Motor Vehicle-AAVT	27,327	15,000	20,000	20,000	
100-01-311320	Mobile Home	12,145	12,000	12,000	12,000	
100-01-311340	Intangible	435,238	500,000	400,000	400,000	
100-01-311600	Real Estate Transfer	262,647	220,000	250,000	250,000	
100-01-311750	CATV Franchise Tax	133,558	140,000	136,000	136,000	
100-01-313100	Local Option Sales Tax	2,893,251	2,600,000	3,000,000	3,000,000	
100-01-314200	Alcoholic Beverage Excise	180,780	175,000	175,000	175,000	
100-01-316100	Business & Occupation Taxes	72,149	70,000	70,000	70,000	
100-01-316200	Insurance Premium Taxes	2,113,641	2,175,000	2,300,000	2,300,000	
100-01-316300	Financial Institution Taxes	27,047	25,000	30,000	30,000	
100-01-319000	Penalties and Interest	218,342	250,000	220,000	220,000	
100-01-319500	Fi fa	30,902	30,000	25,000	25,000	
<b>Total Taxes</b>		<b>22,220,503</b>	<b>22,576,366</b>	<b>23,353,000</b>	<b>23,353,000</b>	

## LICENSES & PERMITS

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-01-321100	Alcoholic Beverages	53,531	50,000	60,000	60,000	
100-01-322201	Building Permits	503,726	350,000	350,000	350,000	
100-01-322202	Manufacturing Housing Permits	1,900	1,000	1,000	1,000	
100-01-322203	Fireworks Permits	100	100	100	100	
100-01-322211	Land Disturbance Permits	6,721	5,000	5,000	5,000	
100-01-322212	Driveway Permits	6,100	5,000	5,000	5,000	
<b>Total Licenses &amp; Permits</b>		<b>572,078</b>	<b>411,100</b>	<b>421,100</b>	<b>421,100</b>	

## INTERGOVERNMENTAL REVENUE

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-01-331101	EMA Grant	9,607	9,607	8,600	8,600	
100-01-331251	Gov. Office Hwy Safety Grant	2,891	0	0	0	
100-32-331351	RTP Grant Eilerslie Park	0	49,000	0	0	
100-08-334102	EMS Trauma Grant	8,385	4,500	4,500	4,500	
100-16-334151	GSWCC Watershed Maint. Grant	1,500	1,500	1,500	1,500	
100-01-334301	LMIG-Resurfacing	811,925	812,000	843,000	843,000	
100-01-336001	Wellness Grant	12,649	3,000	3,000	3,000	
100-01-336002	ACCG Workers Comp Safe Grant	5,896	5,000	5,000	5,000	
<b>Total Intergovernmental</b>		<b>852,853</b>	<b>884,607</b>	<b>865,600</b>	<b>865,600</b>	

# GENERAL FUND REVENUES

## CHARGES FOR SERVICES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-01-341101	Superior Court Web Site Fees	25	0	0	0	
100-01-341300	Zoning Fees & Appeals	4,721	5,000	5,000	5,000	
100-01-341310	Plat & Plan Review Fees	10,778	5,000	5,000	5,000	
100-01-341400	Copies	1,385	1,500	1,500	1,500	
100-01-341501	Sale of Computer Lists	110	500	250	250	
100-01-341737	Airport Fund Indirect Cost	0	0	0	0	
100-01-341719	Solid Waste Fund Indirect Cost	100,000	100,000	100,000	100,000	
100-01-341761	County Jail Fund Indirect Cost.	65,000	70,000	65,000	65,000	
100-01-341793	Water Works Fund Indirect Cost	100,000	100,000	100,000	100,000	
100-01-341910	Election Qualifying Fees	2,124	250	250	250	
100-01-341930	Sale of Maps	860	250	250	250	
100-01-341940	Commissions on Tax Collections	653,918	660,000	680,000	680,000	
100-01-342101	Sheriff Office Receipts	25,187	20,000	20,000	20,000	
100-01-342330	Prison Inmate Housing Fee	1,174,910	1,200,000	1,350,000	1,350,000	
100-01-342331	Jail Inmate Housing Fee-State	17,500	20,000	20,000	20,000	
100-01-342332	Jail Inmate Housing Fee-Federal	90,408	20,000	40,000	40,000	
100-01-342600	Ambulance Charges	966,008	900,000	1,100,000	1,100,000	
100-01-343301	Prison Crew-GDOT	39,500	39,500	39,500	39,500	
100-01-343901	Pipe/Sign Sales	42,961	25,000	25,000	25,000	
100-01-343902	Prison Crew-City of Manchester	47,180	50,000	60,000	60,000	
100-01-343903	Prison Crew-Talbot County	54,792	50,000	60,000	60,000	
100-01-343904	Prison Crew-City of West Point	59,717	50,000	60,000	60,000	
100-01-343906	Prison Crew-Meriwether County	59,384	50,000	60,000	60,000	
100-01-343910	I.T. Tech-Meriwether County	0	26,500	0	0	
100-01-346100	Animal Control Fees	14,271	10,000	10,000	10,000	
100-01-347001	Community Center Memberships	44,483	20,000	40,000	40,000	
100-01-347002	Community Center Rental Fees	50,636	10,000	40,000	40,000	
100-01-347003	Community Center Program Fees	33,751	15,000	25,000	25,000	
100-01-347004	Community Center Guest Pass	9,840	5,000	5,000	5,000	
100-01-347005	Community Center Other Fees	54,034	10,000	40,000	40,000	
100-01-349300	Return Check Fees	30	100	100	100	
100-01-382001	Jail Telephone Commissions	11,458	5,000	10,000	10,000	
100-01-382002	Prison Commissions	61,815	60,000	60,000	60,000	
<b>Total Charges for Services</b>		<b>3,796,786</b>	<b>3,528,600</b>	<b>4,021,850</b>	<b>4,021,850</b>	

## FINES & FORFEITURES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-01-351110	Superior Court	150,232	175,000	150,000	150,000	
100-01-351130	Magistrate Court	36,345	40,000	40,000	40,000	
100-01-351150	Probate Court	486,732	450,000	475,000	475,000	
<b>Total Fines &amp; Forfeitures</b>		<b>673,309</b>	<b>665,000</b>	<b>665,000</b>	<b>665,000</b>	

# GENERAL FUND REVENUES

## INVESTMENT INCOME

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-01-361000	Interest Revenues	39,160	15,000	120,000	120,000	
<b>Total Investment Income</b>		<b>39,160</b>	<b>15,000</b>	<b>120,000</b>	<b>120,000</b>	

## CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-01-371000	Various Contributions	45,990	10,000	500,000	500,000	
<b>Total Contributions &amp; Donations</b>		<b>45,990</b>	<b>10,000</b>	<b>500,000</b>	<b>500,000</b>	

## MISCELLANEOUS REVENUE

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-01-381000	Miscellaneous	2,838	0	0	0	
100-01-381001	Rents	2,914	8,500	8,500	8,500	
100-01-381002	Insurance Proceeds	28,438	0	0	0	
<b>Total Miscellaneous Revenue</b>		<b>34,190</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>	

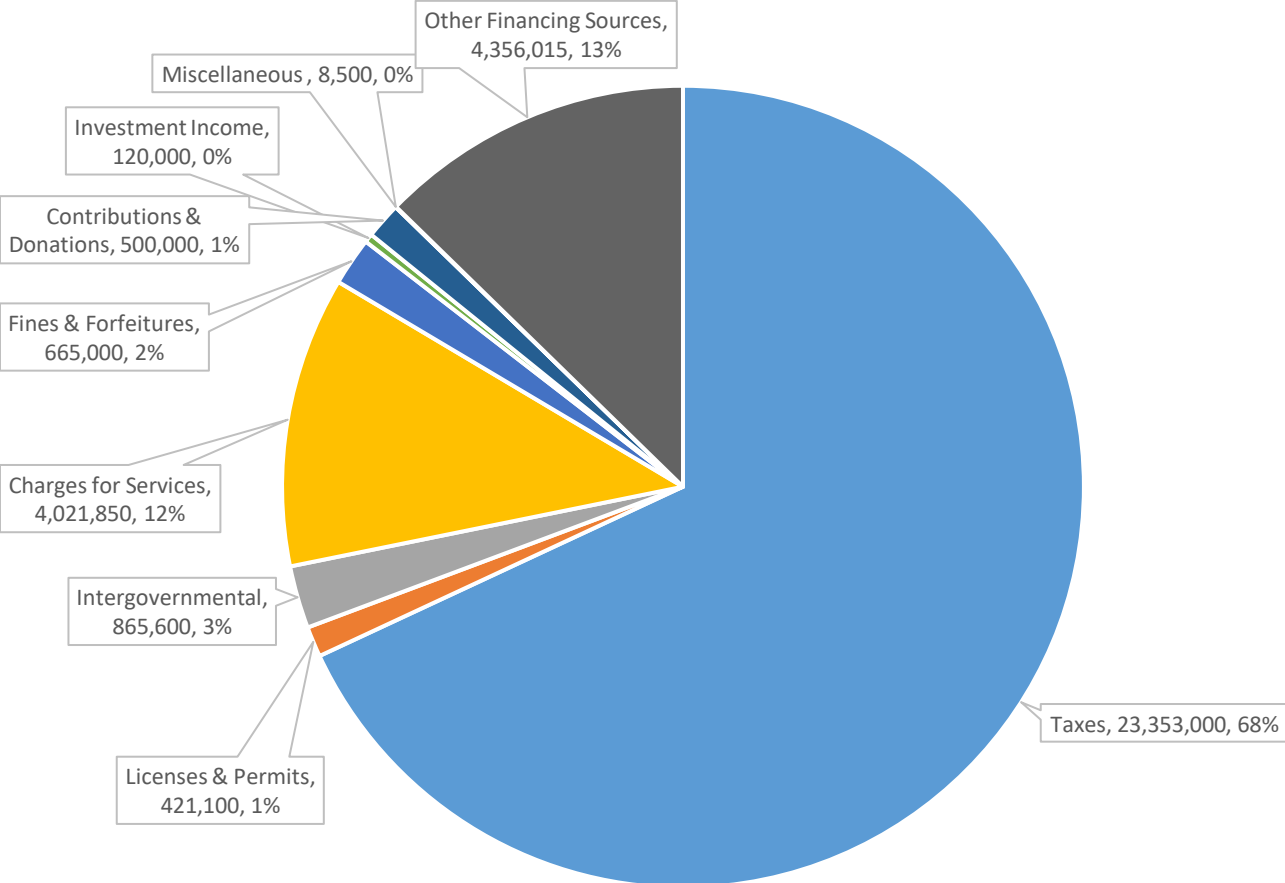
## OTHER FINANCING SOURCES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-01-392100	Sale of Assets	31,640	25,000	25,000	25,000	
100-01-399999	Use of Reserves	0	6,733,174	8,309,618	4,223,015	
100-01-391275	Transfer In From Hotel/Motel Fund	0	0	108,000	108,000	
<b>Total Other Financing Sources</b>		<b>31,640</b>	<b>6,758,174</b>	<b>8,442,618</b>	<b>4,356,015</b>	

<b>Total General Fund Revenues</b>		<b>28,266,509</b>	<b>34,857,347</b>	<b>38,397,668</b>	<b>34,311,065</b>	
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# GENERAL FUND REVENUES

## GENERAL FUND REVENUES BY SOURCE





# GENERAL FUND EXPENDITURES

## GENERAL FUND DEPARTMENTS

Department Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-02	Administration	1,034,262	1,198,150	1,237,750	1,237,750	
100-21	Animal Control	201,818	280,300	326,400	326,400	
100-50	Board of Commissioners	150,597	187,250	218,600	218,600	
100-24	Board of Elections & Registration	183,181	204,680	291,160	260,380	
100-53	Board of Equalization	3,539	9,350	9,600	9,600	
100-07	Clerk of Superior Court	613,136	709,912	731,080	731,080	
100-28	Community Center	501,235	1,371,700	1,911,050	1,131,050	
100-29	Community Development	580,327	615,050	776,150	776,150	
100-14	Coroner	76,477	131,802	268,165	118,165	
100-26	District Attorney	285,794	390,649	403,000	403,000	
100-08	Emergency Medical Service	3,002,140	6,044,159	5,128,885	5,078,885	
100-04	Extension Service	143,731	163,400	170,050	170,050	
100-06	Facilities Maintenance	670,537	879,220	795,950	795,950	
100-51	Information Technology	383,880	468,955	678,920	643,920	
100-11	Jail	2,130,643	2,451,205	2,517,790	2,517,790	
100-23	Magistrate Court	270,980	328,972	344,915	344,915	
100-35	Non-Departmental	389,290	407,300	423,600	423,600	
100-15	Prison	3,101,786	3,246,170	3,435,150	3,435,150	
100-09	Probate Court	360,795	442,242	509,335	453,835	
100-16	Public Works	2,812,880	3,186,248	3,006,464	2,855,294	
100-32	Recreation	1,135,212	1,767,950	2,596,654	1,622,470	
100-10	Sheriff's Office	4,301,050	5,046,604	6,611,100	5,335,650	
100-22	Superior Court	362,122	454,510	492,510	472,510	
100-05	Tax Assessor	727,764	782,700	870,030	829,430	
100-03	Tax Commissioner	552,615	610,072	631,925	629,565	
100-17	Vehicle Maintenance	482,117	588,846	722,020	578,000	
100-36	Volunteer Fire Departments	420,720	994,461	1,319,700	955,161	
<b>Total General Fund Departments</b>		<b>24,878,628</b>	<b>32,961,857</b>	<b>36,427,953</b>	<b>32,354,350</b>	

## GENERAL FUND OUTSIDE AGENCIES

Department Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
100-34	GA DFACS	13,747	17,070	17,070	17,070	
100-34	New Horizon Community Service Bd.	6,000	6,000	6,000	6,000	
100-34	Senior Citizens Center	7,748	9,100	9,100	9,100	
100-31	Health Department	250,000	250,000	250,000	250,000	
100-27	Troup-Harris Regional Library	263,868	300,000	300,000	300,000	
100-34	Development Authority	0	125,000	125,000	125,000	
<b>Total General Fund Outside Agencies</b>		<b>541,363</b>	<b>707,170</b>	<b>707,170</b>	<b>707,170</b>	

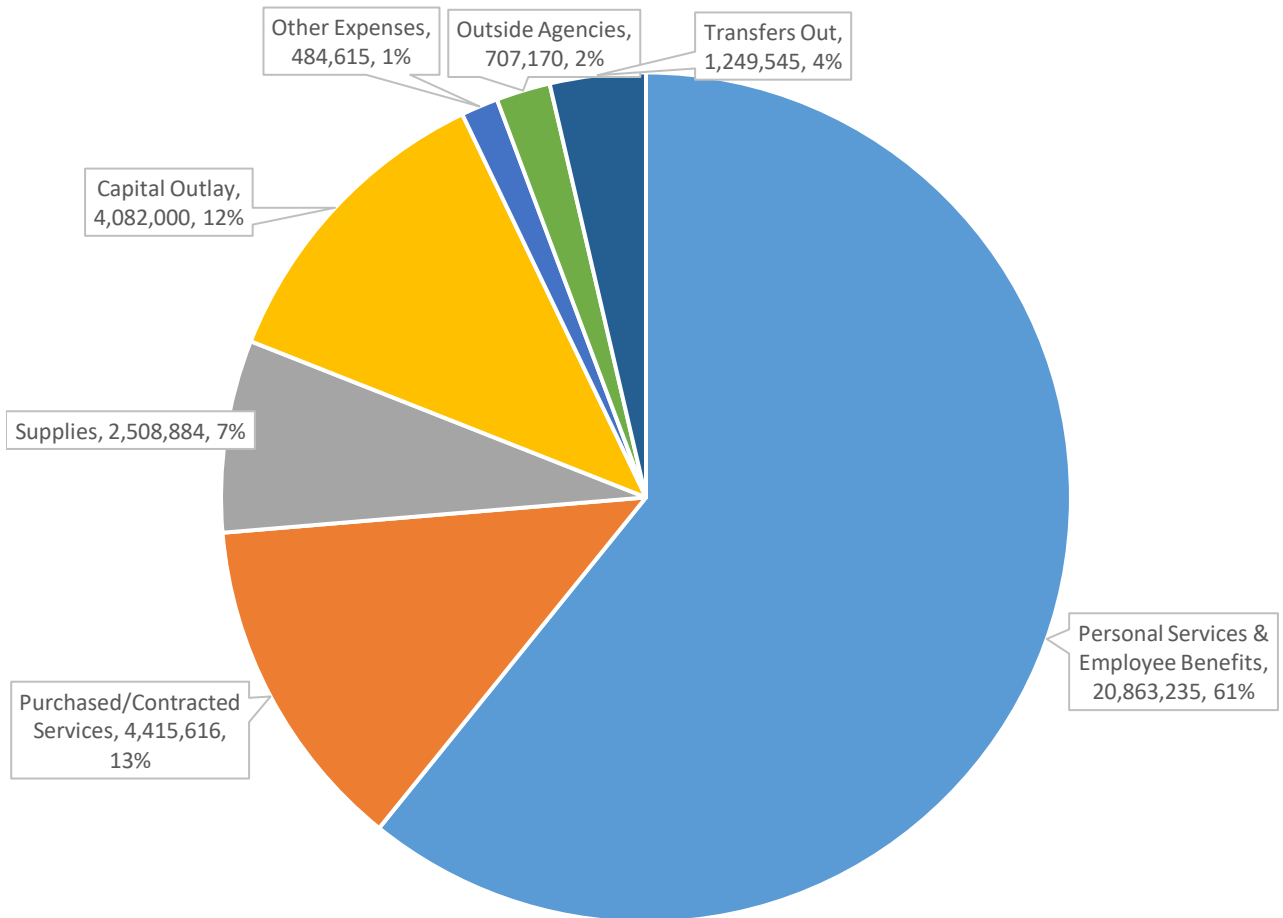
# GENERAL FUND EXPENDITURES

## GENERAL FUND TRANSFERS OUT

Department Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
35-611013	Transfer Out to 911 Fund	642,488	990,250	1,084,860	1,084,860	
35-611037	Transfer Out to Airport Fund	0	198,070	177,685	164,685	
<b>Total General Fund Transfers Out</b>		<b>642,488</b>	<b>1,188,320</b>	<b>1,262,545</b>	<b>1,249,545</b>	

<b>Total General Fund Expenditures</b>	<b>26,062,479</b>	<b>34,857,347</b>	<b>38,397,668</b>	<b>34,311,065</b>	
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## GENERAL FUND EXPENDITURES BY TYPE





## **GENERAL FUND**

Departmental Budgets of the  
General Fund Departments and Outside Agencies

# ADMINISTRATION

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## DEPARTMENT PROFILE

This department performs the administrative functions for the county and is composed of many facets including the appointed County Manager who implements Board policy, supervises the daily operations of the departments under the Board's jurisdiction, coordinates activities among those departments, elected officials, and outside agencies, supervises major projects, and prepares and monitors the annual budget. The appointed County Clerk serves as clerk to the Board, prepares commission agendas, records all commission meetings, prepares commission meeting minutes, maintains county records, responds to open records requests, and maintains insurance records. This department is also responsible for the recruitment and training of new employees for all county departments, prepares all payroll documents, maintains employee records, and administers all employee benefits. This department performs the total accounting and finance functions for the county including processing account receivables and account payables, coordinating the annual audit, maintaining fixed asset records, preparing bids and RFPs/RFQs, and preparing various financial reports required by federal, state, and other regulatory agencies.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
County Manager	1	1	1
County Clerk/Assistant County Manager	1	1	0
County Clerk	0	0	1
HR Generalist	1	1	1
HR Payroll & Benefit Clerk	1	1	1
Chief Financial Officer	1	1	1
Sr. Accounting Technician	1	1	1
Accountant/Procurement	1	1	1
Administrative Assistant	1	1	1
<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Professional services expenses include \$150,000 for legal fees, \$75,000 for audit fees, and \$15,000 for Carl Vinson Institute of Government (CVIOG) to update the employee compensation and classification plan (1/2 the actual cost of the plan, the other half will be paid in next year's budget when the plan is started and completed) for a total of \$240,000.
- Technical services expenses include \$40,000 for the annual finance and Human Resources software maintenance agreement, \$3,500 for county-wide random drug testing, \$1,000 for the Municode maintenance agreement, and \$3,000 to continue to update the county's website for a total of \$47,500.
- Other services include \$5,000 for a county-wide employee holiday luncheon and other employee recognition programs.

# ADMINISTRATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

02-511100	Regular Employees	541,652	625,000	600,000	600,000	
02-512100	Group Insurance	74,680	77,000	88,000	88,000	
02-512200	FICA	30,686	36,000	36,000	36,000	
02-512300	Medicare	7,241	9,000	9,000	9,000	
02-512400	Retirement Contributions	52,356	88,000	90,000	90,000	
02-512600	Unemployment Insurance	129	300	300	300	
02-512700	Workers' Compensation	1,648	3,400	2,500	2,500	
<b>Total Personal Services and Employee Benefits</b>		<b>708,392</b>	<b>838,700</b>	<b>825,800</b>	<b>825,800</b>	

### Purchased / Contracted Services

02-521200	Professional Services	200,781	215,000	240,000	240,000	
02-521300	Technical Services	38,520	42,700	47,500	47,500	
02-522210	Repairs and Maintenance-Equipment	0	500	500	500	
02-522260	Repairs and Maintenance-Vehicle	148	1,000	1,000	1,000	
02-522323	Copier Lease Agreement	0	14,200	14,200	14,200	
02-523210	Communications-Telephone	4,732	4,500	4,500	4,500	
02-523250	Communications-Postage	3,822	4,500	4,500	4,500	
02-523300	Advertising	36,070	20,000	36,000	36,000	
02-523400	Printing and Binding	200	200	200	200	
02-523500	Travel	5,454	11,000	15,000	15,000	
02-523600	Dues and Fees	3,073	5,000	5,000	5,000	
02-523700	Education and Training	2,769	6,000	6,000	6,000	
02-523901	Other Services	666	1,500	5,000	5,000	
<b>Total Purchased / Contracted Services</b>		<b>296,235</b>	<b>326,100</b>	<b>379,400</b>	<b>379,400</b>	

### Supplies

02-531101	General Supplies-Office	11,756	14,500	14,500	14,500	
02-531150	General Supplies-Tires	0	250	250	250	
02-531210	Water/Sewer	992	1,200	1,200	1,200	
02-531230	Electricity	7,272	7,000	7,500	7,500	
02-531270	Gasoline/Diesel/Oil	1,421	900	1,600	1,600	
02-531600	Small Equipment	8,194	9,500	7,500	7,500	
<b>Total Supplies</b>		<b>29,635</b>	<b>33,350</b>	<b>32,550</b>	<b>32,550</b>	

<b>Total Administration</b>		<b>1,034,262</b>	<b>1,198,150</b>	<b>1,237,750</b>	<b>1,237,750</b>	
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# ANIMAL CONTROL

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## DEPARTMENT PROFILE

The Animal Control Department enforces the county's animal control ordinance on a county-wide basis including all municipalities. This department responds to complaints regarding stray and nuisance animals, animal cruelty, animal bites, and rabies exposure in conjunction with the local Health Department. The department provides temporary shelter for stray, unwanted, and homeless animals at the 20-unit dog and 12-unit cat animal shelter. The department also conducts an adoption program, trap loan program, and coordinates with the local Humane Society.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Animal Control Officer	2	3	3
Administrative Assistant	1	1	1
Inmates	2	2	2
<b>Total Positions</b>	<b>3</b>	<b>4</b>	<b>4</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Professional services expenses include \$12,000 for veterinary services to spay/neuter, install location chips, and provide shots and testing.
- Technical services expenses include \$300 for kennel software maintenance.
- General supplies-other expenses include \$10,000 to purchase pet food and litter that cannot otherwise be donated.
- Small equipment expenses include \$3,500 to add additional security cameras at the facility.
- Capital outlay expenses include \$7,500 for a 12 x 24 storage building to store traps and mowing equipment and \$14,500 for kennel door improvements for a total of \$22,000.



*Harris County's Animal Shelter*

# ANIMAL CONTROL

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

21-511100	Regular Employees	113,789	161,000	169,000	169,000	
21-511300	Overtime	3,189	3,000	3,000	3,000	
21-512100	Group Insurance	17,368	28,000	35,000	35,000	
21-512200	FICA	6,787	10,200	10,900	10,900	
21-512300	Medicare	1,587	2,400	2,500	2,500	
21-512400	Retirement Contributions	15,064	26,800	27,000	27,000	
21-512600	Unemployment Insurance	54	250	250	250	
21-512700	Workers' Compensation	939	2,000	1,600	1,600	
<b>Total Personal Services and Employee Benefits</b>		<b>158,777</b>	<b>233,650</b>	<b>249,250</b>	<b>249,250</b>	

### Purchased / Contracted Services

21-521200	Professional Services	13,820	10,000	12,000	12,000	
21-521310	Technical Services	300	300	300	300	
21-522210	Repairs and Maintenance-Equipment	0	500	500	500	
21-522220	Repairs and Maintenance-Building	1,991	2,000	2,000	2,000	
21-522260	Repairs and Maintenance-Vehicle	319	1,000	1,000	1,000	
21-523210	Communications-Telephone	2,262	4,850	3,850	3,850	
21-523250	Communications-Postage	15	100	100	100	
21-523300	Advertising	0	200	200	200	
21-523400	Printing and Binding	51	200	200	200	
21-523500	Travel	0	700	700	700	
21-523600	Dues and Fees	400	500	500	500	
21-523700	Education and Training	321	1,500	1,500	1,500	
<b>Total Purchased / Contracted Services</b>		<b>19,479</b>	<b>21,850</b>	<b>22,850</b>	<b>22,850</b>	

### Supplies

21-531101	General Supplies-Office	1,723	2,000	2,000	2,000	
21-531120	General Supplies-Janitorial	2,513	2,500	2,500	2,500	
21-531150	General Supplies-Tires	0	800	800	800	
21-531190	General Supplies-Other	6,979	6,500	10,000	10,000	
21-531230	Electricity	7,483	7,500	7,500	7,500	
21-531270	Gasoline/Diesel/Oil	2,491	3,000	3,000	3,000	
21-531600	Small Equipment	1,743	1,500	5,500	5,500	
21-531710	Uniforms	630	1,000	1,000	1,000	
<b>Total Supplies</b>		<b>23,562</b>	<b>24,800</b>	<b>32,300</b>	<b>32,300</b>	

### Capital Outlays

21-541301	Storage Building	0	0	7,500	7,500	
21-542300	Kennel Door Improvements	0	0	14,500	14,500	
<b>Total Capital Outlays</b>		<b>0</b>	<b>0</b>	<b>22,000</b>	<b>22,000</b>	

<b>Total Animal Control</b>		<b>201,818</b>	<b>280,300</b>	<b>326,400</b>	<b>326,400</b>	
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# BOARD OF COMMISSIONERS

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## DEPARTMENT PROFILE

The Board of County Commissioners is composed of five members elected by the voters through district elections for four year staggered terms. The Board selects a Chairman and Vice-Chairman every January. The Board, as the county's governing authority, is responsible for establishing policy for county operations, enacting ordinances and resolutions to promote the county's health, safety, and welfare, and approving the annual budget and millage rate which funds the operations of the departments under the Board's jurisdiction, other elected officials, and various outside agencies. The Board appoints a county manager to supervise the day-to-day operations of the county.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
County Commissioner (elected)	5	5	5
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Dues and fees expenses include \$6,300 for annual dues to the Association County Commissioners of Georgia (ACCG), Harris County Chamber of Commerce, Two Rivers Resource Conservation & Development Council, and National Association of Counties (NACO).
- Small equipment includes \$5,500 to purchase I-pads for Board members to have a paperless agenda system and \$2,000 for other needed items for a total of \$7,500.
- SPLOST-2019 will end March 31, 2025. Therefore, another referendum is needed to continue the 1% SPLOST for another six years without interruption. That election date will probably take place during March 2024. Items for possible inclusion could be public safety vehicles, park and recreation projects, 911 radio system improvements, and Community Center debt.



# BOARD OF COMMISSIONERS

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Personal Services and Employee Benefits*

50-511100	Regular Employees	73,213	101,000	103,000	103,000	
50-512100	Group Insurance	23,922	32,000	45,000	45,000	
50-512200	FICA	4,442	5,300	6,100	6,100	
50-512300	Medicare	1,039	1,500	1,600	1,600	
50-512400	Retirement Contributions	9,045	15,000	15,900	15,900	
50-512600	Unemployment Insurance	82	200	200	200	
50-512700	Workers' Compensation	2,282	2,800	2,900	2,900	
<b>Total Personal Services and Employee Benefits</b>		<b>114,025</b>	<b>157,800</b>	<b>174,700</b>	<b>174,700</b>	

### *Purchased / Contracted Services*

50-523400	Printing and Binding	0	300	300	300	
50-523500	Travel	19,992	15,000	20,000	20,000	
50-523600	Dues and Fees	5,869	6,100	6,300	6,300	
50-523700	Education and Training	8,061	5,000	8,500	8,500	
50-523900	Other Services	0	750	1,000	1,000	
<b>Total Purchased / Contracted Services</b>		<b>33,922</b>	<b>27,150</b>	<b>36,100</b>	<b>36,100</b>	

### *Supplies*

50-531101	General Supplies-Office	56	300	300	300	
50-531600	Small Equipment	2,594	2,000	7,500	7,500	
<b>Total Supplies</b>		<b>2,650</b>	<b>2,300</b>	<b>7,800</b>	<b>7,800</b>	

<b>Total Board of Commissioners</b>		<b>150,597</b>	<b>187,250</b>	<b>218,600</b>	<b>218,600</b>	
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# BOARD OF ELECTIONS & REGISTRATION

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## DEPARTMENT PROFILE

The Board of Elections & Registration consists of three members appointed by the Board of County Commissioners for four year staggered terms. The Board of Elections & Registration recommends and the Board of County Commissioners appoints an Election Supervisor/Chief Registrar to conduct county elections, register citizens to vote, maintain the list of registered voters, issue absentee ballots, disseminate information to the public, train poll workers, keep abreast of all state laws pertaining to elections and voter registration, and assist the cities with their elections.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Election Supervisor/Chief Registrar	1	1	1
Election Worker (part-time)	1	1	1
Board Members (part-time at \$48 per meeting)	3	3	3
Poll Workers (as needed)	90	90	90
<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- For FY 2023-24, three elections are scheduled to occur – Presidential Preference Primary during March 2024, primary during May 2024, and a runoff during June 2024. Therefore, rental (truck to transport voting machines), postage, printing/binding (ballots), and contract labor (poll workers) expenses will increase as compared to only one election held last fiscal year.
- Technical services expenses include \$19,500 to continue the maintenance agreement for the voting equipment and hire technical support to perform logic and accuracy testing.
- Small equipment expenses include \$4,500 for two additional security cameras to cover the ballot drop box, \$11,000 for 32 poll pad stands, \$1,200 for a replacement computer, \$5,000 for eight election booths, and \$1,200 for a crowd control system for a total of \$22,900.

# BOARD OF ELECTIONS & REGISTRATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

24-511100	Regular Employees	76,646	80,000	102,800	89,000	
24-511300	Overtime	6,848	1,000	10,000	10,000	
24-512100	Group Insurance	8,844	10,000	22,000	11,000	
24-512200	FICA	4,863	5,600	8,400	7,500	
24-512300	Medicare	1,138	1,400	1,700	1,500	
24-512400	Retirement Contributions	10,787	10,000	16,300	11,500	
24-512600	Unemployment Insurance	83	230	230	230	
24-512700	Workers' Compensation	2,032	450	2,080	2,000	
<b>Total Personal Services and Employee Benefits</b>		<b>111,241</b>	<b>108,680</b>	<b>163,510</b>	<b>132,730</b>	

### Purchased / Contracted Services

24-521310	Technical Services-Maint. Agreement	18,317	24,000	19,500	19,500	
24-522320	Rentals	2,043	3,000	4,500	4,500	
24-522323	Copier Lease Agreement	0	500	2,000	2,000	
24-523210	Communications-Telephone	1,093	500	1,300	1,300	
24-523250	Communications-Postage	1,939	3,000	3,500	3,500	
24-523300	Advertising	0	200	200	200	
24-523400	Printing and Binding	11,032	3,500	6,200	6,200	
24-523500	Travel	3,594	2,400	1,200	1,200	
24-523600	Dues and Fees	1,868	100	200	200	
24-523700	Education and Training	880	1,000	3,000	3,000	
24-523850	Contract Labor	29,661	45,000	61,150	61,150	
<b>Total Purchased / Contracted Services</b>		<b>70,427</b>	<b>83,200</b>	<b>102,750</b>	<b>102,750</b>	

### Supplies

24-531101	General Supplies-Office	1,513	4,500	2,000	2,000	
24-531600	Small Equipment	0	8,300	22,900	22,900	
<b>Total Supplies</b>		<b>1,513</b>	<b>12,800</b>	<b>24,900</b>	<b>24,900</b>	

<b>Total Board of Elections &amp; Registration</b>		<b>183,181</b>	<b>204,680</b>	<b>291,160</b>	<b>260,380</b>	
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# **BOARD OF EQUALIZATION**

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## ***DEPARTMENT PROFILE***

This six-member board (three members and three alternates) is appointed by the Grand Jury for three year terms and receives oversight from the Clerk of Superior Court. This Board hears taxpayer appeals from assessments made by the Board of Tax Assessors and can take action to obtain uniformity. Board of Equalization decisions may be appealed to Superior Court.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Board of Equalization Member (\$100 per meeting)	3	3	3
Board of Equalization Alternate (\$100 per meeting)	3	3	3
<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>

## ***FY 2023-24 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# BOARD OF EQUALIZATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Personal Services and Employee Benefits*

53-511100	Regular Employees	0	0	4,000	4,000	
53-512200	FICA	0	0	250	250	
53-512300	Medicare	0	0	50	50	
<b>Total Personal Services and Employee Benefits</b>		<b>0</b>	<b>0</b>	<b>4,300</b>	<b>4,300</b>	

### *Purchased / Contracted Services*

53-523250	Communications-Postage	0	650	400	400	
53-523500	Travel	1,265	2,500	2,500	2,500	
53-523600	Dues and Fees	1,450	4,500	200	200	
53-523700	Education and Training	695	1,000	1,500	1,500	
53-523850	Contract Labor	0	500	500	500	
<b>Total Purchased / Contracted Services</b>		<b>3,410</b>	<b>9,150</b>	<b>5,100</b>	<b>5,100</b>	

### *Supplies*

53-531101	General Supplies-Office	129	200	200	200	
<b>Total Supplies</b>		<b>129</b>	<b>200</b>	<b>200</b>	<b>200</b>	

<b>Total Board of Equalization</b>		<b>3,539</b>	<b>9,350</b>	<b>9,600</b>	<b>9,600</b>	
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# CLERK OF SUPERIOR COURT

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## **OFFICE PROFILE**

The Clerk of Superior Court is a constitutional officer and is elected by the voters for four year terms. This office maintains Superior Court records, transmits all appeals to the Georgia Court of Appeals and Georgia Supreme Court, and records real estate transactions such as warranty deeds, quit claim deeds, security deeds, assignments, right-of-way deeds, easements, property plats, and power of attorney documents. In addition, this office is also responsible for recording fi-fas, military discharges, trade names, UCCs, and various sorts of liens including mechanic liens, property tax liens, and hospital/doctor liens. In addition, this office also collects probation fines, child support payments, and property transfer taxes. This elected office also files criminal cases, maintains criminal warrants, and transmits documents to GCIC and the DMV. This office also files civil cases such as divorces/annulments, adoptions, child support, name changes, habeas corpus cases, suits for damages, garnishments, and repossessions. This office also issues notary appointments, performs jury management, keeps election ballots for the statutory time limit of two years, and assists the public with obtaining various court records. Lastly, this office provides administrative support to the Board of Equalization.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Clerk of Superior Court (elected)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	5	5	5
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- No significant changes from the previous fiscal year.

# CLERK OF SUPERIOR COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

07-511100	Regular Employees	340,536	372,500	389,000	389,000	
07-512100	Group Insurance	76,876	80,000	82,000	82,000	
07-512120	Health Reimbursement Arrangement	3,061	0	0	0	
07-512200	FICA	18,933	23,155	23,200	23,200	
07-512300	Medicare	4,428	5,337	5,400	5,400	
07-512400	Retirement Contributions	39,831	50,406	58,000	58,000	
07-512600	Unemployment Insurance	81	150	230	230	
07-512700	Workers' Compensation	1,264	2,114	1,800	1,800	
<b>Total Personal Services and Employee Benefits</b>		<b>485,010</b>	<b>533,662</b>	<b>559,630</b>	<b>559,630</b>	

### Purchased / Contracted Services

07-521310	Technical Services-Maint. Agreements	71,745	75,450	75,450	75,450	
07-522210	Repairs and Maintenance-Equipment	0	500	500	500	
07-522323	Copier Lease Agreement	0	3,200	4,000	4,000	
07-523210	Communications-Telephone	3,559	3,500	3,500	3,500	
07-523250	Communications-Postage	3,637	3,000	3,500	3,500	
07-523400	Printing and Binding	1,000	5,000	5,000	5,000	
07-523500	Travel	5,372	5,000	7,000	7,000	
07-523600	Dues and Fees	32,200	65,000	2,500	2,500	
07-523602	Juror Fees	0	0	53,000	53,000	
07-523700	Education and Training	1,350	1,100	2,500	2,500	
<b>Total Purchased / Contracted Services</b>		<b>118,863</b>	<b>161,750</b>	<b>156,950</b>	<b>156,950</b>	

### Supplies

07-531101	General Supplies-Office	8,922	14,000	14,000	14,000	
07-531600	Small Equipment	341	500	500	500	
<b>Total Supplies</b>		<b>9,263</b>	<b>14,500</b>	<b>14,500</b>	<b>14,500</b>	

<b>Total Clerk of Superior Court</b>		<b>613,136</b>	<b>709,912</b>	<b>731,080</b>	<b>731,080</b>	
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# COMMUNITY CENTER

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## DEPARTMENT PROFILE

The Community Center, managed by the Recreation Department, is a 42,000-square foot state-of-the-art recreational complex consisting of two indoor basketball/volleyball courts, indoor swimming pool, fitness center, concession stand, meeting room, classroom, restrooms/locker rooms, offices, outdoor patio area, and paved parking. This complex offers numerous activities such as water aerobics, yoga, and pickleball and rents space for private functions.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Community Center Technician	1	1	1
Program Coordinator	0	1	1
Pool Technician (part-time)	1	1	1
Attendant (part-time)	6	6	6
Lifeguard (part-time)	15	15	15
Inmates	2-3	2-3	2-3
<b>Total Positions</b>	<b>23</b>	<b>24</b>	<b>24</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Contract labor expenses include \$31,000 to conduct various classes with instructors such as fitness classes, swimming classes, summer camps, and day camps at the center.
- Capital outlay expenses include \$470,000 to complete the installation of the replacement dehumidification system and \$35,000 to replace the pool pump room electrical system for a total of \$505,000.



*Harris County's Community Center*



# COMMUNITY CENTER

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

28-511100	Regular Employees	169,035	221,700	230,000	230,000	
28-512100	Group Insurance	8,960	14,000	21,000	21,000	
28-512200	FICA	9,965	13,100	13,800	13,800	
28-512300	Medicare	2,331	3,200	3,300	3,300	
28-512400	Retirement Contributions	4,601	12,200	12,200	12,200	
28-512600	Unemployment Insurance	220	850	900	900	
28-512700	Workers' Compensation	6,173	7,700	7,900	7,900	
<b>Total Personal Services and Employee Benefits</b>		<b>201,285</b>	<b>272,750</b>	<b>289,100</b>	<b>289,100</b>	

### Purchased / Contracted Services

28-521200	Professional Services	2,938	1,000	1,000	1,000	
28-521310	Technical Services-Maint. Agreements	7,885	20,000	15,000	15,000	
28-522210	Repairs and Maintenance-Equipment	9,961	25,000	20,000	20,000	
28-522220	Repairs and Maintenance-Buildings	47,571	50,000	50,000	50,000	
28-522222	Repairs and Maintenance-Site	3,532	6,000	6,000	6,000	
28-522323	Copier Lease Agreement	0	3,500	3,500	3,500	
28-523002	Sewer Disposal	400	1,000	1,000	1,000	
28-523210	Communications-Telephone	4,730	8,400	8,400	8,400	
28-523211	Communications-Internet Service	904	1,000	1,000	1,000	
28-523250	Communications-Postage	38	50	50	50	
28-523300	Advertising	349	4,000	4,000	4,000	
28-523500	Travel	315	3,000	3,000	3,000	
28-523600	Dues and Fees	3,449	4,500	4,500	4,500	
28-523700	Education and Training	690	3,000	3,000	3,000	
28-523850	Contract Labor	30,948	31,000	31,000	31,000	
<b>Total Purchased / Contracted Services</b>		<b>113,710</b>	<b>161,450</b>	<b>151,450</b>	<b>151,450</b>	

### Supplies

28-531101	General Supplies-Office	5,290	3,500	5,000	5,000	
28-531102	General Supplies-Rentals	115	1,000	7,000	7,000	
28-531106	General Supplies-Programs	13,728	13,000	10,000	10,000	
28-531120	General Supplies-Janitorial	10,725	10,000	12,000	12,000	
28-531121	General Supplies-Chemicals	14,147	16,000	20,000	20,000	
28-531210	Water	10,434	11,000	11,000	11,000	
28-531230	Electricity	84,659	84,500	84,500	84,500	
28-531240	Bottled Gas	40,971	25,000	25,000	25,000	
28-531600	Small Equipment	4,839	10,000	15,000	10,000	
28-531710	Uniforms	1,332	1,500	1,000	1,000	
<b>Total Supplies</b>		<b>186,240</b>	<b>175,500</b>	<b>190,500</b>	<b>185,500</b>	

# COMMUNITY CENTER

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Capital Outlays

28-541200	Exterior Playground for Community Ctr	0	40,000	80,000	0	
28-541201	Multipurpose Field/Pickleball Courts	0	0	600,000	0	
28-541302	Dehumidification System Replacement	0	722,000	470,000	470,000	
28-542101	Floor Cleaner	0	0	12,000	0	
28-542102	Electric Basketball Goal Winch	0	0	55,000	0	
28-542103	Cleaning Machine	0	0	8,000	0	
28-542104	Pool Pump Room Electrical System	0	0	35,000	35,000	
28-542501	Pool Scoreboard	0	0	20,000	0	
<b>Total Capital Outlays</b>		<b>0</b>	<b>762,000</b>	<b>1,280,000</b>	<b>505,000</b>	

<b>Total Community Center</b>		<b>501,235</b>	<b>1,371,700</b>	<b>1,911,050</b>	<b>1,131,050</b>	
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*Community Center's  
25 meter eight lane competition pool and children's zero-entry leisure area*

# COMMUNITY DEVELOPMENT

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## DEPARTMENT PROFILE

This department is a multifaceted department that is responsible for many developmental policies, regulations, and procedures for the protection of public health, safety, and welfare. Specifically, this department administers the county's comprehensive master plan, enforces state building codes and local zoning regulations, and maintains the official zoning map. This department performs plan reviews to determine code compliance, issues building construction permits, occupational licenses, land disturbance permits, as well as conducts code enforcement activities. The department also administers the zoning and variance process, provides staff support to the Planning Commission and the Board of Zoning Adjustments, and provides technical assistance to citizens, developers, builders, and other county departments. Lastly, this department assists Pine Mountain with building inspections, code enforcement, planning and zoning, and soil and erosion, Waverly Hall with building inspections, code enforcement, and planning and zoning, and Hamilton with building inspections through intergovernmental agreements.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Director	1	1	1
Building Official/Inspector	2	2	2
Code Enforcement Officer/Building Inspector	1	1	1
Planner (contract labor)	1	1	1
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
Planning Commission Member (part-time-\$50)	7	7	7
Board of Zoning Adjustments Member (part-time-\$35)	5	5	5
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Professional services expenses include \$120,000 for a professional consultant to update the county's comprehensive master plan by June 30, 2024 in accordance with state law, \$15,000 to codify the newly implemented Unified Development Code (UDC), and \$20,000 for engineering reviews as needed for a total of \$155,000.
- Technical services expenses include \$7,500 for the permitting software annual fee.
- Contract labor expenses include \$45,000 to continue the services of the professional community planner to coordinate and work with staff, assist the planning commission, meet with developers, and implement the newly approved UDC for about 48 hours per month.

# COMMUNITY DEVELOPMENT

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

29-511100	Regular Employees	260,877	325,000	335,000	335,000	
29-511300	Overtime	0	0	1,000	1,000	
29-512100	Group Insurance	63,002	75,000	78,000	78,000	
29-512120	Health Reimbursement Arrangement	12,230	0	0	0	
29-512200	FICA	14,416	21,000	21,300	21,300	
29-512300	Medicare	3,372	4,700	4,900	4,900	
29-512400	Retirement Contributions	28,774	45,000	47,000	47,000	
29-512600	Unemployment Insurance	82	250	250	250	
29-512700	Workers' Compensation	4,566	5,500	5,900	5,900	
<b>Total Personal Services and Employee Benefits</b>		<b>387,319</b>	<b>476,450</b>	<b>493,350</b>	<b>493,350</b>	

### Purchased / Contracted Services

29-521200	Professional Services	67,765	20,000	155,000	155,000	
29-521310	Technical Services	6,949	7,500	7,500	7,500	
29-522210	Repairs and Maintenance-Equipment	0	1,000	1,000	1,000	
29-522260	Repairs and Maintenance-Vehicle	760	2,500	2,500	2,500	
29-522323	Copier Lease Agreement	0	1,900	1,900	1,900	
29-523210	Communications-Telephone	5,793	6,300	6,300	6,300	
29-523250	Communications-Postage	1,564	2,000	2,500	2,500	
29-523500	Travel	1,807	6,000	8,000	8,000	
29-523600	Dues and Fees	14,554	9,900	2,500	2,500	
29-523601	Credit Card Fees	0	0	12,000	12,000	
29-523700	Education and Training	1,032	5,000	6,000	6,000	
29-523850	Contract Labor	38,500	45,000	45,000	45,000	
<b>Total Purchased / Contracted Services</b>		<b>138,724</b>	<b>107,100</b>	<b>250,200</b>	<b>250,200</b>	

### Supplies

29-531101	General Supplies-Office	5,486	7,000	7,500	7,500	
29-531150	General Supplies-Tires	936	1,000	2,000	2,000	
29-531210	Water/Sewer	1,749	2,000	2,000	2,000	
29-531230	Electricity	4,716	5,000	5,000	5,000	
29-531270	Gasoline/Diesel/Oil	8,402	8,000	8,000	8,000	
29-531600	Small Equipment	2,591	7,500	7,500	7,500	
29-531710	Uniforms	754	1,000	600	600	
<b>Total Supplies</b>		<b>24,634</b>	<b>31,500</b>	<b>32,600</b>	<b>32,600</b>	

### Capital Outlays

29-542200	Vehicle	29,650	0	0	0	
<b>Total Capital Outlays</b>		<b>29,650</b>	<b>0</b>	<b>0</b>	<b>0</b>	

<b>Total Community Development</b>		<b>580,327</b>	<b>615,050</b>	<b>776,150</b>	<b>776,150</b>	
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# CORONER

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## **OFFICE PROFILE**

The Coroner is elected by the voters for four year terms. The Coroner, with the assistance from the Georgia Bureau of Investigations and other state and local agencies, investigates the cause and manner of death when a person dies under various situations including but not limited to: 1) as a result of violence, suicide, or accident, 2) suddenly when in apparent good health, 3) when unattended by a physician, 4) in any suspicious manner, or 5) as a result of an apparent drug overdose.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Coroner (elected)	1	1	1
Deputy Coroner (\$187.53 per call + mileage)	3	3	3
<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- Technical expenses for deputy coroner calls have been reallocated to the regular employee salary line item.
- Contract labor expenses include \$14,200 for the transportation of bodies by a private company.

# CORONER

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

14-511100	Regular Employees	17,338	39,226	53,000	53,000	
14-512100	Group Insurance	14,431	24,034	17,000	17,000	
14-512120	Health Reimbursement Arrangement	2,952	0	0	0	
14-512200	FICA	175	2,448	2,800	2,800	
14-512300	Medicare	41	606	640	640	
14-512400	Retirement Contributions	1,365	6,424	6,800	6,800	
14-512600	Unemployment Insurance	0	35	50	50	
14-512700	Workers' Compensation	399	1,294	1,400	1,400	
<b>Total Personal Services and Employee Benefits</b>		<b>36,701</b>	<b>74,067</b>	<b>81,690</b>	<b>81,690</b>	

### Purchased / Contracted Services

14-521321	Technical-Deputy Coroner Calls	8,814	15,600	0	0	
14-522320	Rentals	1,000	1,000	1,000	1,000	
14-523210	Communications-Telephone	360	360	600	600	
14-523500	Travel	8,382	15,400	11,000	11,000	
14-523600	Dues and Fees	300	600	600	600	
14-523700	Education and Training	3,408	4,000	4,000	4,000	
14-523850	Contract Labor	12,620	14,200	14,200	14,200	
<b>Total Purchased / Contracted Services</b>		<b>34,884</b>	<b>51,160</b>	<b>31,400</b>	<b>31,400</b>	

### Supplies

14-531101	General Supplies-Office	329	400	400	400	
14-531190	General Supplies-Other	3,289	3,675	3,675	3,675	
14-531600	Small Equipment	833	2,000	500	500	
14-531710	Uniforms	441	500	500	500	
<b>Total Supplies</b>		<b>4,892</b>	<b>6,575</b>	<b>5,075</b>	<b>5,075</b>	

### Capital Outlays

14-541300	Morgue Facility	0	0	150,000	0	
<b>Total Capital Outlays</b>		<b>0</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	

<b>Total Coroner</b>		<b>76,477</b>	<b>131,802</b>	<b>268,165</b>	<b>118,165</b>	
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# DISTRICT ATTORNEY

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## OFFICE PROFILE

The District Attorney is elected by the voters of the Chattahoochee Judicial Circuit that consist of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties for a four-year term. The District Attorney represents the state in all criminal cases in Superior Court and in all cases taken up from Superior Court to the Court of Appeals and the Supreme Court. The District Attorney advises grand juries in relation to matters of law, prepares indictments or presentments when requested by the grand jury, prosecutes all indictable offenses, prosecutes or defends any civil action in which the state is interested, argues criminal cases on appeal, and assists the attorney general when certain prosecutions are transferred to a U.S. District Court. The District Attorney also supervises the county’s Victim-Witness Assistance Program.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
District Attorney (elected)	1	1	1
Assistant District Attorney	2	2	2
Assistant District Attorney (supplement)	1	1	1
Investigator	1	1	1
Executive Assistant	1	1	1
Victim Advocate (supplement)	1	1	1
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

# DISTRICT ATTORNEY

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

26-511100	Regular Employees	207,834	270,316	276,000	276,000	
26-512100	Group Insurance	26,005	38,000	42,000	42,000	
26-512200	FICA	12,214	16,798	17,000	17,000	
26-512300	Medicare	2,857	3,938	4,000	4,000	
26-512400	Retirement Contributions	17,138	33,018	37,000	37,000	
26-512600	Unemployment Insurance	68	300	300	300	
26-512700	Workers' Compensation	2,178	2,908	3,000	3,000	
<b>Total Personal Services and Employee Benefits</b>		<b>268,294</b>	<b>365,278</b>	<b>379,300</b>	<b>379,300</b>	

### Purchased / Contracted Services

26-521320	Technical Services-Computers	604	1,000	1,000	1,000	
26-522260	Repairs and Maintenance-Vehicle	206	1,000	1,000	1,000	
26-522323	Copier Lease Agreement	0	3,000	3,000	3,000	
26-523210	Communications-Telephone	4,236	4,000	4,200	4,200	
26-523250	Communications-Postage	377	500	500	500	
26-523500	Travel	638	1,500	1,500	1,500	
26-523600	Dues and Fees	35	1,500	1,000	1,000	
26-523700	Education and Training	379	1,500	1,000	1,000	
<b>Total Purchased / Contracted Services</b>		<b>6,475</b>	<b>14,000</b>	<b>13,200</b>	<b>13,200</b>	

### Supplies

26-531101	General Supplies-Office	6,534	6,500	6,500	6,500	
26-531150	General Supplies-Tires	0	500	500	500	
26-531270	Gasoline/Diesel/Oil	336	2,000	1,000	1,000	
26-531600	Small Equipment	4,155	2,371	2,500	2,500	
<b>Total Supplies</b>		<b>11,025</b>	<b>11,371</b>	<b>10,500</b>	<b>10,500</b>	

<b>Total District Attorney</b>		<b>285,794</b>	<b>390,649</b>	<b>403,000</b>	<b>403,000</b>	
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# EMERGENCY MEDICAL SERVICES

## DEPARTMENT PROFILE

The Emergency Medical Services (EMS) Department provides advanced life support (ALS) ambulance service on a county-wide basis including the municipalities. The county has five EMS stations located throughout the county operating 24/7 with two paramedics/EMTs per shift/station. The department has five ambulances and two reserve ambulances and performs emergency transport to area hospital facilities. Non-emergency transport is provided by private companies. EMS billing is performed by a private billing company under a contractual basis. This department also assists and receives assistance from neighboring counties with their EMS needs through mutual aid agreements.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Chief of Emergency Services	1	1	1
Assistant Chief of Emergency Services	1	1	1
Shift Supervisor	2	2	2
Paramedic	15	15	21
EMT	6	5	5
Cardiac Technician	1	1	1
Paramedic (part-time)	16	16	16
EMT (part-time)	6	6	6
<b>Total Positions</b>	<b>48</b>	<b>47</b>	<b>53</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Personal services and employee benefit expenses include \$400,000 (salary and benefits) to hire six additional full-time paramedics for the new EMS/VFD station for nine months (October 2023 to June 2024).
- Many other expenses other than personal services expenses will be increasing due to the addition of a new EMS/VFD station such as repair and maintenance, telephone, general supplies, utilities, fuel, and uniforms.
- Professional services expenses include \$10,000 for construction administration to complete the new EMS/VFD station located in the Northwest Harris Business Park.
- Technical services expenses include \$81,000 to pay fees to the private EMS billing company for their services.
- Rental expenses include \$2,400 for payments to rent the Waverly Hall and Pine Mountain EMS stations.
- Dues and fees expenses include \$14,000 for the annual state required license fee paid to the Georgia Department of Public Health.
- Capital outlay expenses include \$1,500,000 to complete the new EMS/VFD station located in the Northwest Harris Business Park.

# EMERGENCY MEDICAL SERVICES

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

08-511100	Regular Employees	1,524,500	1,500,000	1,811,000	1,811,000	
08-511300	Overtime	325,622	470,000	490,000	490,000	
08-512100	Group Insurance	254,300	255,000	340,000	340,000	
08-512120	Health Reimbursement Arrangement	8,685	0	0	0	
08-512200	FICA	109,514	118,000	136,650	136,650	
08-512300	Medicare	25,612	27,500	32,900	32,900	
08-512400	Retirement Contributions	170,801	225,000	230,000	230,000	
08-512600	Unemployment Insurance	658	1,200	1,300	1,300	
08-512700	Workers' Compensation	86,560	95,000	100,000	100,000	
<b>Total Personal Services and Employee Benefits</b>		<b>2,506,252</b>	<b>2,691,700</b>	<b>3,141,850</b>	<b>3,141,850</b>	

### Purchased / Contracted Services

08-521200	Professional Services	172,339	35,000	10,000	10,000	
08-521300	Technical Services	62,460	58,850	81,000	81,000	
08-522210	Repairs and Maintenance-Equipment	9,119	14,000	18,312	18,312	
08-522220	Repairs and Maintenance-Building	2,186	4,000	6,000	6,000	
08-522260	Repairs and Maintenance-Vehicle	44,337	37,450	48,984	48,984	
08-522310	Rentals	1,564	2,400	2,400	2,400	
08-522323	Copier Lease Agreement	0	2,500	3,000	3,000	
08-523210	Communications-Telephone	8,372	10,000	13,080	13,080	
08-523250	Communications-Postage	0	50	100	100	
08-523500	Travel	3,711	4,000	4,900	4,900	
08-523600	Dues and Fees	13,180	14,000	14,000	14,000	
08-523700	Education and Training	5,850	6,000	6,000	6,000	
<b>Total Purchased / Contracted Services</b>		<b>323,118</b>	<b>188,250</b>	<b>207,776</b>	<b>207,776</b>	

### Supplies

08-531101	General Supplies-Office	1,321	2,140	2,333	2,333	
08-531120	General Supplies-Janitorial	2,569	3,210	4,199	4,199	
08-531150	General Supplies-Tires	4,188	7,700	10,000	10,000	
08-531160	General Supplies-Medical	38,699	44,940	58,782	58,782	
08-531210	Water/Sewer	1,263	1,284	5,000	5,000	
08-531230	Electricity	25,721	28,355	39,130	39,130	
08-531240	Bottled Gas	3,994	5,000	6,500	6,500	
08-531270	Gasoline/Diesel/Oil	59,665	55,000	83,250	83,250	
08-531600	Small Equipment	3,797	4,280	4,665	4,665	
08-531710	Uniforms	9,780	12,000	15,000	15,000	
<b>Total Supplies</b>		<b>150,997</b>	<b>163,909</b>	<b>228,859</b>	<b>228,859</b>	

# EMERGENCY MEDICAL SERVICES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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## Capital Outlays

08-541300	New EMS/VFD Facility	0	3,000,000	1,500,000	1,500,000	
08-542100	Lucas Device (6)	21,172	0	0	0	
08-542200	Vehicle	0	0	50,000	0	
<b>Total Capital Outlays</b>		<b>21,172</b>	<b>3,000,000</b>	<b>1,550,000</b>	<b>1,500,000</b>	

## Other Costs

08-573001	State Highway Impact Fee	601	300	400	400	
<b>Total Other Costs</b>		<b>601</b>	<b>300</b>	<b>400</b>	<b>400</b>	

<b>Total Emergency Medical Services</b>		<b>3,002,140</b>	<b>6,044,159</b>	<b>5,128,885</b>	<b>5,078,885</b>	
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*New EMS/VFD Facility at the Northwest Harris Business Park.*

# EXTENSION SERVICE

## DEPARTMENT PROFILE

This department, under the direction of the University of Georgia Cooperative Extension, distributes updated agricultural research material to local agricultural producers, farmers, and homeowners. This department has three program areas: Agriculture & Natural Resources, Family & Consumer Sciences, and 4-H Youth Development. The Agriculture & Natural Resources program provides soil, water, and forage testing, insect identification, plant disease diagnostics, and educational workshops on lawns, pastures, vegetables, sustainable agriculture, and livestock. The Family & Consumer Sciences program deals with all aspects of the economics and management of the home and community including nutrition, food preparation, parenting, early childhood education, and family economics. The 4-H Youth Development program assists 4th-12th graders in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Extension Agent (supplement)	2	2	2
Secretary (supplement)	1	1	1
4-H Program Assistant (supplement)	1	1	1
4-H Program Assistant (county paid)	1	1	1
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.



*University of Georgia's Cooperative Extension Service*

# EXTENSION SERVICE

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

04-511100	Regular Employees	84,172	89,500	93,000	93,000	
04-512100	Group Insurance	8,723	10,000	11,000	11,000	
04-512200	FICA	5,087	5,600	5,800	5,800	
04-512300	Medicare	1,190	1,300	1,400	1,400	
04-512400	Retirement Contributions	3,310	6,800	6,000	6,000	
04-512410	Teachers' Retirement	17,759	18,000	19,000	19,000	
04-512600	Unemployment Insurance	47	100	150	150	
04-512700	Workers' Compensation	719	1,100	1,200	1,200	
<b>Total Personal Services and Employee Benefits</b>		<b>121,007</b>	<b>132,400</b>	<b>137,550</b>	<b>137,550</b>	

### Purchased / Contracted Services

04-521320	Technical Services-Computers	598	500	500	500	
04-522210	Repairs and Maintenance-Equipment	0	500	500	500	
04-522220	Repairs and Maintenance-Building	13	1,000	1,000	1,000	
04-522323	Copier Lease Agreement	0	3,100	3,100	3,100	
04-523210	Communications-Telephone	2,315	2,900	2,900	2,900	
04-523250	Communications-Postage	193	400	400	400	
04-523500	Travel	10,981	10,000	11,000	11,000	
04-523600	Dues and Fees	475	500	1,000	1,000	
04-523700	Education and Training	0	2,000	2,000	2,000	
<b>Total Purchased / Contracted Services</b>		<b>14,575</b>	<b>20,900</b>	<b>22,400</b>	<b>22,400</b>	

### Supplies

04-531101	General Supplies-Office	1,815	2,000	2,000	2,000	
04-531210	Water/Sewer	1,163	1,600	1,600	1,600	
04-531230	Electricity	4,209	6,000	6,000	6,000	
04-531600	Small Equipment	962	500	500	500	
<b>Total Supplies</b>		<b>8,149</b>	<b>10,100</b>	<b>10,100</b>	<b>10,100</b>	

<b>Total Extension Service</b>		<b>143,731</b>	<b>163,400</b>	<b>170,050</b>	<b>170,050</b>	
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# FACILITIES MAINTENANCE

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## DEPARTMENT PROFILE

The Facilities Maintenance Department maintains approximately 40+/- county-owned buildings, performs county-wide preventive maintenance functions, and provides janitorial services for the courthouse, administration building, community development building, 911 center, and the 4-H building. This department also constructs small projects, conducts minor renovations, assists with major renovations, and resolves building related complaints on a county-wide basis.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Director	1	1	1
Assistant Director	1	1	1
Facilities Maintenance Technician	2	2	2
Building Service Worker	1	1	1
Inmates	6-8	6-8	6-8
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## FY 2022-23 BUDGET HIGHLIGHTS

- Technical services expenses include \$30,000 for alarm monitoring and maintenance contracts for many county-owned buildings.



*Facilities Maintenance*

# FACILITIES MAINTENANCE

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

06-511100	Regular Employees	234,431	283,262	298,000	298,000	
06-511300	Overtime	11,730	8,500	8,500	8,500	
06-512100	Group Insurance	37,153	45,856	55,000	55,000	
06-512120	Health Reimbursement Arrangement	5,561	0	0	0	
06-512200	FICA	14,401	18,287	19,000	19,000	
06-512300	Medicare	3,368	4,301	4,600	4,600	
06-512400	Retirement Contributions	23,577	41,375	46,000	46,000	
06-512600	Unemployment Insurance	97	350	350	350	
06-512700	Workers' Compensation	9,213	9,119	10,000	10,000	
<b>Total Personal Services and Employee Benefits</b>		<b>339,531</b>	<b>411,050</b>	<b>441,450</b>	<b>441,450</b>	

### Purchased / Contracted Services

06-521300	Technical Services	24,169	20,000	30,000	30,000	
06-522210	Repairs and Maintenance-Equipment	5,146	5,000	5,000	5,000	
06-522220	Repairs and Maintenance-Buildings	124,610	195,000	115,000	115,000	
06-522260	Repairs and Maintenance-Vehicles	2,144	2,100	2,100	2,100	
06-523001	Extermination	24,095	20,000	24,000	24,000	
06-523003	Septic Tank Service	2,350	1,000	1,000	1,000	
06-523210	Communications-Telephone	2,262	1,200	2,200	2,200	
06-523500	Travel	0	1,500	1,500	1,500	
06-523600	Dues and Fees	0	1,000	1,000	1,000	
06-523700	Education and Training	0	500	500	500	
<b>Total Purchased / Contracted Services</b>		<b>184,776</b>	<b>247,300</b>	<b>182,300</b>	<b>182,300</b>	

### Supplies

06-531101	General Supplies-Office	461	400	400	400	
06-531120	General Supplies-Janitorial	10,021	9,900	9,900	9,900	
06-531130	General Supplies-Hardware	3,868	3,300	3,300	3,300	
06-531150	General Supplies-Tires	1,591	800	1,000	1,000	
06-531210	Water/Sewer	8,608	10,000	10,000	10,000	
06-531230	Electricity	101,117	120,000	120,000	120,000	
06-531240	Bottled Gas	5,569	4,500	5,500	5,500	
06-531270	Gasoline/Diesel/Oil	9,640	6,500	10,000	10,000	
06-531600	Small Equipment	5,094	4,400	6,000	6,000	
06-531710	Uniforms	160	3,000	6,000	6,000	
<b>Total Supplies</b>		<b>146,129</b>	<b>162,800</b>	<b>172,100</b>	<b>172,100</b>	

### Capital Outlays

06-542200	Vehicle	0	58,000	0	0	
<b>Total Capital Outlays</b>		<b>0</b>	<b>58,000</b>	<b>0</b>	<b>0</b>	

# FACILITIES MAINTENANCE

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Other Costs

06-573001	State Highway Impact Fee	101	70	100	100	
<b>Total Other Costs</b>		<b>101</b>	<b>70</b>	<b>100</b>	<b>100</b>	

<b>Total Facilities Maintenance</b>		<b>670,537</b>	<b>879,220</b>	<b>795,950</b>	<b>795,950</b>	
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*New Maintenance Building at Ellerslie Park  
(Constructed by Facilities Maintenance and Inmate Crews)*



# **INFORMATION TECHNOLOGY**

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## **DEPARTMENT PROFILE**

The Information Technology Department is responsible for the county-wide computer network including the acquisition, implementation, and maintenance of the county's Local Area Network (LAN), Wide Area Network, (WAN), and all wireless networks. This department maintains about 11 servers at seven different locations, over 250 desktop and laptop computers, multi-building security camera systems, network electronics, telephone system, and other related technology such as printers, fax machines, and copiers. This department also maintains the county's internet connections, all county software including e-mail, back-up, and network security, and oversees various licenses and agreements. The IT Director also conducts periodic computer training for all county employees on items of interest.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Information Technology Director	1	1	1
Information Technology Tech	1	2	2
<b>Total Positions</b>	<b>2</b>	<b>3</b>	<b>3</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- Professional services expenses include \$35,000 to begin a Geographic Information System (GIS) by partnering with the River Valley Regional Commission (RVRC) to host the system, create new map layers, and perform maintenance services and \$30,000 to create a digital zoning map for a total of \$65,000.
- Technical services expenses include \$170,000 for the annual county-wide email subscription and various maintenance agreements for fire wall security and off-site back up services, external and internal anti-virus protection systems, and email and internet filter systems.
- Communication internet expenses include \$60,000 for county-wide internet services from various providers such as Charter Spectrum, Kudzu, AT&T, and Wavecom.
- Small equipment expenses include \$22,000 for various items such as access points, hard drives, keyboards, cables, telephones, stock equipment, and additional microphones for the commission meeting room.
- Software expenses include \$20,000 for various software upgrades and renewals.
- Capital outlay expenses include \$50,000 for various network upgrades on such items as firewalls and switches at various locations.

# INFORMATION TECHNOLOGY

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

51-511100	Regular Employees	112,992	153,032	160,000	160,000	
51-511300	Overtime	0	0	500	500	
51-512100	Group Insurance	21,037	32,687	33,000	33,000	
51-512200	FICA	6,488	9,660	9,900	9,900	
51-512300	Medicare	1,517	2,352	2,400	2,400	
51-512400	Retirement Contributions	10,752	21,140	22,500	22,500	
51-512600	Unemployment Insurance	32	71	100	100	
51-512700	Workers' Compensation	336	613	620	620	
<b>Total Personal Services and Employee Benefits</b>		<b>153,154</b>	<b>219,555</b>	<b>229,020</b>	<b>229,020</b>	

### Purchased / Contracted Services

51-521200	Professional Services	0	0	65,000	65,000	
51-521321	Technical Services	134,696	135,000	170,000	170,000	
51-522210	Repairs and Maintenance-Equipment	732	3,000	3,000	3,000	
51-522260	Repairs and Maintenance-Vehicle	467	1,500	1,500	1,500	
51-523210	Communications-Telephone	3,376	2,000	3,500	3,500	
51-523211	Communications-Internet Services	49,090	55,000	60,000	60,000	
51-523500	Travel	4,186	6,500	7,000	7,000	
51-523600	Dues and Fees	683	1,200	1,200	1,200	
51-523700	Education and Training	2,820	6,500	6,500	6,500	
<b>Total Purchased / Contracted Services</b>		<b>196,050</b>	<b>210,700</b>	<b>317,700</b>	<b>317,700</b>	

### Supplies

51-531101	General Supplies-Office	421	700	1,000	1,000	
51-531150	General Supplies-Tires	1,076	500	500	500	
51-531270	Gasoline/Diesel/Oil	2,914	2,100	3,500	3,500	
51-531400	Books and Periodicals	0	200	200	200	
51-531600	Small Equipment	12,619	15,000	22,000	22,000	
51-531710	Uniforms	315	200	0	0	
51-531712	Software	11,639	20,000	20,000	20,000	
<b>Total Supplies</b>		<b>28,984</b>	<b>38,700</b>	<b>47,200</b>	<b>47,200</b>	

### Capital Outlays

51-542400	Replacement Telephone System	5,392	0	0	0	
51-542402	Network Upgrade	0	0	85,000	50,000	
51-542500	Commission Chambers Live Stream Sys	300	0	0	0	
<b>Total Capital Outlays</b>		<b>5,692</b>	<b>0</b>	<b>85,000</b>	<b>50,000</b>	

<b>Total Information Technology</b>		<b>383,880</b>	<b>468,955</b>	<b>678,920</b>	<b>643,920</b>	
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# JAIL

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## OFFICE PROFILE

The county jail, under the direction of the elected Sheriff, is a 100-bed facility that is a holding facility for men and women charged with a criminal offense waiting for a court appearance and for persons already sentenced but waiting for a transfer to a state or federal facility. The county jail also holds persons found guilty of certain misdemeanors and sentenced to twelve months or less. This facility does not hold juveniles.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Jail Administrator (Major)	1	1	1
Assistant Jail Administrator (Lieutenant)	1	1	1
Sergeant	0	0	2
Corporal	4	4	2
Detention Officer	19	19	19
Deputy Sheriff	1	1	1
<b>Total Positions</b>	<b>26</b>	<b>26</b>	<b>26</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Personal services and employee benefits expenses have increased \$13,898 (salary and benefits) to increase two current full-time employees from Corporal to Sergeant.
- Contract labor expenses include \$373,500 for inmate medical services and inmate food services performed by private companies.



*Harris County's Jail*

# JAIL

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

11-511100	Regular Employees	1,124,995	1,225,000	1,300,000	1,300,000	
11-511300	Overtime	9,030	10,000	10,000	10,000	
11-512100	Group Insurance	205,906	230,000	280,000	280,000	
11-512120	Health Reimbursement Arrangement	19,723	0	0	0	
11-512200	FICA	65,120	76,000	81,000	81,000	
11-512300	Medicare	15,229	18,000	19,000	19,000	
11-512400	Retirement Contributions	131,785	166,000	190,000	190,000	
11-512600	Unemployment Insurance	477	1,000	1,100	1,100	
11-512700	Workers' Compensation	36,588	36,000	42,000	42,000	
<b>Total Personal Services and Employee Benefits</b>		<b>1,608,853</b>	<b>1,762,000</b>	<b>1,923,100</b>	<b>1,923,100</b>	

### Purchased / Contracted Services

11-521310	Technical Services-Maint. Agreement	15,455	17,790	17,790	17,790	
11-522210	Repairs and Maintenance-Equipment	3,588	6,400	6,400	6,400	
11-522220	Repairs and Maintenance-Building	32,236	25,000	25,000	25,000	
11-522323	Copier Lease Agreement	0	3,000	3,000	3,000	
11-523002	Septic System Disposal	13,732	15,000	15,000	15,000	
11-523210	Communications-Telephone	1,727	10,000	6,000	6,000	
11-523500	Travel	2,767	4,000	4,000	4,000	
11-523700	Education and Training	2	2,000	2,000	2,000	
11-523850	Contract Labor	321,871	339,200	373,500	373,500	
<b>Total Purchased / Contracted Services</b>		<b>391,378</b>	<b>422,390</b>	<b>452,690</b>	<b>452,690</b>	

### Supplies

11-531101	General Supplies-Office	5,603	5,000	5,000	5,000	
11-531120	General Supplies-Janitorial	24,368	25,000	25,000	25,000	
11-531160	General Supplies-Medical	0	1,000	1,000	1,000	
11-531210	Water/Sewer	13,522	15,000	15,000	15,000	
11-531230	Electricity	46,558	54,000	54,000	54,000	
11-531240	Bottled Gas	24,386	16,000	16,000	16,000	
11-531270	Gasoline/Diesel/Oil	112	500	500	500	
11-531600	Small Equipment	5,008	10,000	10,000	10,000	
11-531710	Uniforms	6,409	8,500	8,500	8,500	
11-531711	Inmate Clothing	4,446	7,000	7,000	7,000	
<b>Total Supplies</b>		<b>130,412</b>	<b>142,000</b>	<b>142,000</b>	<b>142,000</b>	

### Capital Outlays

11-541300	Locking System Replacement	0	42,500	0	0	
11-541306	Emergency Generator	0	82,315	0	0	
<b>Total Capital Outlays</b>		<b>0</b>	<b>124,815</b>	<b>0</b>	<b>0</b>	

<b>Total Jail</b>		<b>2,130,643</b>	<b>2,451,205</b>	<b>2,517,790</b>	<b>2,517,790</b>	
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# MAGISTRATE COURT

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## OFFICE PROFILE

The Chief Magistrate of the Magistrate Court is elected by the voters for four year terms. The Magistrate Court has criminal and civil jurisdictions. The **criminal** jurisdiction's responsibilities include issuing arrest and search warrants as well as good behavior bonds, conducting first appearances, setting bonds, extradition, committal, and warrant application hearings, and presiding over and conducting trials for county ordinance violations, misdemeanor bad checks, criminal trespass, alcohol beverage violations involving persons under 21 years of age, shoplifting, and possession of marijuana less than one ounce. The **civil** jurisdiction's responsibilities include the trial and adjudication of civil claims for \$15,000 or less, dispossessory and distress warrant proceedings, abandoned vehicles, foreclosures, and garnishments.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Chief Magistrate (elected)	1	1	1
Magistrate (part-time)	1	1	1
Chief Deputy Court Clerk	1	1	1
Senior Deputy Court Clerk	1	1	1
Senior Deputy Court Clerk (part-time)	1	1	1
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Personal services and employee benefits expenses have increased \$2,811 (salary and benefits) to increase a part-time Deputy Clerk position to part-time Senior Deputy Clerk.

# MAGISTRATE COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Personal Services and Employee Benefits*

23-511100	Regular Employees	196,572	227,500	236,000	236,000	
23-512100	Group Insurance	28,510	28,000	37,000	37,000	
23-512200	FICA	11,409	14,155	14,500	14,500	
23-512300	Medicare	2,668	3,237	3,400	3,400	
23-512400	Retirement Contributions	18,034	25,406	30,000	30,000	
23-512600	Unemployment Insurance	48	210	215	215	
23-512700	Workers' Compensation	746	1,264	1,200	1,200	
<b>Total Personal Services and Employee Benefits</b>		<b>257,987</b>	<b>299,772</b>	<b>322,315</b>	<b>322,315</b>	

### *Purchased / Contracted Services*

23-521310	Technical Services -Maint. Agreement	1,800	3,600	3,600	3,600	
23-522210	Repairs and Maintenance-Equipment	0	1,500	1,500	1,500	
23-522323	Copier Lease Agreement	0	1,600	2,500	2,500	
23-523210	Communications-Telephone	2,396	2,300	2,300	2,300	
23-523250	Communications-Postage	1,487	2,000	2,000	2,000	
23-523500	Travel	390	2,500	2,500	2,500	
23-523600	Dues and Fees	495	200	200	200	
23-523700	Education and Training	0	1,000	1,000	1,000	
<b>Total Purchased / Contracted Services</b>		<b>6,568</b>	<b>14,700</b>	<b>15,600</b>	<b>15,600</b>	

### *Supplies*

23-531101	General Supplies-Office	1,923	3,000	3,000	3,000	
23-531400	Books and Periodicals	1,601	3,000	3,000	3,000	
23-531600	Small Equipment	2,901	8,500	1,000	1,000	
<b>Total Supplies</b>		<b>6,425</b>	<b>14,500</b>	<b>7,000</b>	<b>7,000</b>	

<b>Total Magistrate Court</b>		<b>270,980</b>	<b>328,972</b>	<b>344,915</b>	<b>344,915</b>	
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# NON-DEPARTMENTAL

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## ***DEPARTMENT PROFILE***

This department consists of several large expenditures that are not contained in other departmental budgets including rental of postage machine, property and liability insurance for all county-owned buildings and vehicles, and annual dues for the River Valley Regional Commission and the Georgia Forestry Commission. This department also includes other expenses such as indigent burials, City of West Point agreement for them to maintain the rights-of-way and entrances to the Northwest Harris Business Park, insurance claims and judgements against the county, and the contingency account.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Department	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2023-24 BUDGET HIGHLIGHTS***

- Dues and fees expenses include \$33,000 for the River Valley Regional Commission (RVRC) and \$23,000 for the Georgia Forestry Commission for a total of \$56,000.
- Other cost expenses include \$5,000 for indigent burials in accordance with O.C.G.A. 36-12-5, \$26,800 for the City of West Point to maintain the rights-of-way and main entrance at the Northwest Harris Business Park on a contractual basis, and \$3,000 for small insurance claims and judgements for a total of \$34,800.

# NON-DEPARTMENTAL

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2022-24 Commission Approved Budget
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### *Purchased / Contracted Services*

35-522322	Rental of Postage Machine	7,795	8,500	7,800	7,800	
35-522323	Rental of Copiers	65,187	0	0	0	
35-523100	Property and Liability Insurance	250,944	308,000	325,000	325,000	
35-523600	Dues and Fees	54,974	56,000	56,000	56,000	
<b>Total Purchased / Contracted Services</b>		<b>378,900</b>	<b>372,500</b>	<b>388,800</b>	<b>388,800</b>	

### *Other Costs*

35-573003	Indigent Burials	1,000	5,000	5,000	5,000	
35-573100	City of West Point Maintenance Agmt	0	26,800	26,800	26,800	
35-573110	Insurance Claims and Judgements	9,390	3,000	3,000	3,000	
35-579000	Contingency	0	0	0	0	
<b>Total Other Costs</b>		<b>10,390</b>	<b>34,800</b>	<b>34,800</b>	<b>34,800</b>	

<b>Total Non-Departmental</b>		<b>389,290</b>	<b>407,300</b>	<b>423,600</b>	<b>423,600</b>	
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# PRISON

## DEPARTMENT PROFILE

This department, under the direction of the County Manager, consists of a 160-bed local option county correctional institution that houses minimum to medium security male state inmates for sentencing of one or more years. This facility operates an inmate labor program that allows the inmates to work on county property and provide needed public services including lawn care, janitorial services, garbage collection, vehicle repair, and other services. This department also contracts out inmates to several neighboring counties and cities to perform public works projects. The major revenue sources for this department are a per day fee for each inmate paid from the Georgia Department of Corrections and a fee paid from the contracting counties and cities.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Warden	1	1	1
Deputy Warden	1	1	1
Lieutenant	2	2	2
Sergeant	4	4	4
Corporal	1	1	1
Correctional Officer	22	22	22
Counselor	1	1	1
Executive Assistant	1	1	1
Inmates (Inside Assignments)	40	40	40
<b>Total Positions</b>	<b>33</b>	<b>33</b>	<b>33</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Contract labor expenses for inmate medical, general supplies for inmate food, and inmate clothing have increased due to inflationary pressures.
- Capital outlay expenses include \$78,000 to replace old copper piping and valves in the boiler room.

# PRISON

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

15-511100	Regular Employees	1,438,476	1,594,000	1,670,000	1,670,000	
15-511300	Overtime	36,033	29,000	35,000	35,000	
15-512100	Group Insurance	233,105	305,000	326,000	326,000	
15-512120	Health Reimbursement Arrangement	5,382	0	0	0	
15-512200	FICA	85,993	100,500	102,000	102,000	
15-512300	Medicare	20,111	23,500	24,000	24,000	
15-512400	Retirement Contributions	170,255	250,000	258,000	258,000	
15-512600	Unemployment Insurance	548	720	1,100	1,100	
15-512700	Workers' Compensation	43,986	64,000	51,000	51,000	
<b>Total Personal Services and Employee Benefits</b>		<b>2,033,889</b>	<b>2,366,720</b>	<b>2,467,100</b>	<b>2,467,100</b>	

### Purchased / Contracted Services

15-521200	Professional Services	16,124	1,000	1,000	1,000	
15-522210	Repairs and Maintenance-Equipment	15,946	14,000	15,000	15,000	
15-522220	Repairs and Maintenance-Building	13,430	33,000	23,000	23,000	
15-522260	Repairs and Maintenance-Vehicle	2,368	5,000	5,000	5,000	
15-522323	Copier Lease Agreement	0	4,800	5,600	5,600	
15-523002	Septic Tank Service	13,900	18,000	18,000	18,000	
15-523210	Communications-Telephone	6,911	4,800	4,800	4,800	
15-523500	Travel	687	1,000	1,200	1,200	
15-523600	Dues and Fees	3,375	200	200	200	
15-523700	Education and Training	45	750	750	750	
15-523850	Contract Labor-Inmate Medical	113,592	144,000	177,000	177,000	
<b>Total Purchased / Contracted Services</b>		<b>186,378</b>	<b>226,550</b>	<b>251,550</b>	<b>251,550</b>	

### Supplies

15-531101	General Supplies-Office	3,563	2,800	3,000	3,000	
15-531120	General Supplies-Janitorial	27,792	17,000	17,000	17,000	
15-531150	General Supplies-Tires	1,464	3,000	3,000	3,000	
15-531171	General Supplies-Security	4,303	3,500	3,500	3,500	
15-531172	General Supplies-Inmate	10,264	18,000	18,000	18,000	
15-531210	Water/Sewer	56,176	63,000	63,000	63,000	
15-531230	Electricity	46,414	50,000	50,000	50,000	
15-531240	Bottled Gas	46,797	30,000	45,000	45,000	
15-531270	Gasoline/Diesel/Oil	28,877	25,000	30,000	30,000	
15-531300	General Supplies-Inmate Food	298,165	350,000	350,000	350,000	
15-531600	Small Equipment	18,572	17,500	18,000	18,000	
15-531710	Uniforms	10,596	10,000	10,000	10,000	
15-531711	Inmate Clothing	19,545	28,000	28,000	28,000	
<b>Total Supplies</b>		<b>572,528</b>	<b>617,800</b>	<b>638,500</b>	<b>638,500</b>	

# PRISON

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Capital Outlays

15-541300	Roof Replacement	289,994	0	0	0	
15-541301	Boiler Room Pipe Replacement	0	0	78,000	78,000	
15-542101	HVAC Unit	0	5,100	0	0	
15-542300	Ice Machine	5,275	0	0	0	
15-542303	Double Stack Lockers (19)	13,722	12,000	0	0	
15-542502	Kitchen Equipment	0	18,000	0	0	
<b>Total Capital Outlays</b>		<b>308,991</b>	<b>35,100</b>	<b>78,000</b>	<b>78,000</b>	

<b>Total Prison</b>		<b>3,101,786</b>	<b>3,246,170</b>	<b>3,435,150</b>	<b>3,435,150</b>	
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*Harris County Prison*

# PROBATE COURT

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## OFFICE PROFILE

The Judge of the Probate Court is a non-partisan constitutional officer elected by the voters of the county to serve four year terms. The Probate Court has exclusive and original jurisdiction over the probate of wills, administration of estates, and the appointment of guardians and conservators for minors and incapacitated adults. Additionally, the Probate Court hears county-wide misdemeanor traffic cases except those in the city limits and other misdemeanor offenses including game and fish violations. This court also issues marriage licenses, weapons carry licenses, residency verifications, and public fireworks display permits. The Judge of the Probate Court also performs various administrative duties such as administering oaths of office to elected officials and approving and recording required bonds of those officials.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Probate Court Judge (elected)	1	1	1
Associate Probate Court Judge (part-time)	0	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	3	3	3
<b>Total Positions</b>	<b>5</b>	<b>6</b>	<b>6</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Professional services expenses include \$2,500 for attorney fees for guardianships and other probate proceedings.
- Technical services expenses include \$8,500 for computer maintenance agreements, interpreters, and witness fees.

# PROBATE COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

09-511100	Regular Employees	232,230	271,500	278,500	278,500	
09-512100	Group Insurance	48,050	55,000	56,000	56,000	
09-512200	FICA	12,917	16,655	17,000	17,000	
09-512300	Medicare	3,021	4,037	4,100	4,100	
09-512400	Retirement Contributions	26,728	35,406	39,000	39,000	
09-512600	Unemployment Insurance	81	230	235	235	
09-512700	Workers' Compensation	801	1,414	1,500	1,500	
<b>Total Personal Services and Employee Benefits</b>		<b>323,828</b>	<b>384,242</b>	<b>396,335</b>	<b>396,335</b>	

### Purchased / Contracted Services

09-521200	Professional Services	2,084	2,500	2,500	2,500	
09-521300	Technical Services	5,860	8,500	8,500	8,500	
09-522210	Repairs and Maintenance-Equipment	289	1,000	1,000	1,000	
09-522323	Copier Lease Agreement	0	1,700	1,700	1,700	
09-523210	Communications-Telephone	1,877	2,600	2,600	2,600	
09-523250	Communications-Postage	3,374	4,500	4,500	4,500	
09-523400	Printing and Binding	572	500	500	500	
09-523500	Travel	3,321	8,200	8,200	8,200	
09-523600	Dues and Fees	1,344	2,000	2,000	2,000	
09-523700	Education and Training	2,380	2,500	2,500	2,500	
<b>Total Purchased / Contracted Services</b>		<b>21,101</b>	<b>34,000</b>	<b>34,000</b>	<b>34,000</b>	

### Supplies

09-531101	General Supplies-Office	14,444	19,500	18,500	18,500	
09-531600	Small Equipment	1,184	4,000	5,000	5,000	
09-531700	Uniforms	238	500	500	0	
<b>Total Supplies</b>		<b>15,866</b>	<b>24,000</b>	<b>24,000</b>	<b>23,500</b>	

### Capital Outlays

09-542500	File Storage System	0	0	55,000	0	
<b>Total Capital Outlays</b>		<b>0</b>	<b>0</b>	<b>55,000</b>	<b>0</b>	

<b>Total Probate Court</b>		<b>360,795</b>	<b>442,242</b>	<b>509,335</b>	<b>453,835</b>	
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# PUBLIC WORKS

## DEPARTMENT PROFILE

The Public Works Department maintains and repairs 486 miles of paved county roads, 86 miles of unpaved county roads, 32 bridge structures, and many culverts and storm drainage pipes in the unincorporated area of the county. This department also mows all county rights-of-ways, maintains ditches, trims trees, installs traffic signs, removes storm debris from county rights-of-way, and conducts in-house projects on an as-needed basis. This department also supervises contracted road and bridge work and large pipe and bridge replacements, prepares the annual LMIG list of resurfacing needs, and keeps the county road improvement program updated. This department issues driveway, utility encroachment, and timber permits, sells driveway pipe for installation within the county by private contractors, performs preliminary plan reviews regarding new roads for county acceptance, performs traffic studies, and responds to citizen complaints regarding traffic safety issues.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Director	1	1	1
Administrative Assistant	1	1	1
Construction Inspector	2	2	2
Heavy Equipment Operator	7	7	7
Light Equipment Operator	6	6	10
Mower Operator	4	4	0
Inmates	5-7	5-7	5-7
<b>Total Positions</b>	<b>21</b>	<b>21</b>	<b>21</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Personal services and employee benefits expenses have increased \$28,000 (salary and benefits) to increase the four full-time Mower Operator positions to Light Equipment Operators since they perform more duties than just Mower Operators.
- Professional services expenses include \$40,000 for a consultant to professionally prepare a five-year road and bridge master plan to guide future growth.
- Technical services expenses include \$20,000 to acquire new citizen request management software and \$10,000 for other technical services for a total of \$30,000.
- Capital outlay expenses include \$843,000 for the annual LMIG resurfacing program (10% required state match and any overage amount are in TSPLOST-2013).
- Debt service expenses include \$90,304 (principal and interest) for six pieces of heavy equipment under a five-year lease purchase agreement.
- Many other expenses will be increasing due to the addition of a new facility such as septic tank service, telephone, janitorial, and utilities.

# PUBLIC WORKS

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

16-511100	Regular Employees	814,363	920,000	1,044,236	946,236	
16-511300	Overtime	4,588	2,000	6,000	6,000	
16-512100	Group Insurance	180,377	201,000	247,000	225,000	
16-512200	FICA	47,047	55,000	64,420	58,320	
16-512300	Medicare	11,003	13,500	15,642	14,212	
16-512400	Retirement Contributions	92,690	130,000	158,464	142,464	
16-512600	Unemployment Insurance	295	850	930	890	
16-512700	Workers' Compensation	41,753	57,000	72,268	64,668	
<b>Total Personal Services and Employee Benefits</b>		<b>1,192,116</b>	<b>1,379,350</b>	<b>1,608,960</b>	<b>1,457,790</b>	

### Purchased / Contracted Services

16-521200	Professional Services	12,790	40,000	40,000	40,000	
16-521300	Technical Services-Maintenance Agree	5,290	10,000	30,000	30,000	
16-522210	Repairs and Maintenance-Equipment	4,402	4,000	4,000	4,000	
16-522220	Repairs and Maintenance-Building	0	3,000	3,000	3,000	
16-522260	Repairs and Maintenance-Vehicle	75,754	60,000	80,000	80,000	
16-522270	Repairs and Maintenance-Road Damag	32,275	50,000	50,000	50,000	
16-522323	Copier Lease Agreement	0	1,600	2,000	2,000	
16-523002	Septic Tank Service	0	0	5,000	5,000	
16-523210	Communications-Telephone	2,232	2,000	4,000	4,000	
16-523250	Communications-Postage	0	100	100	100	
16-523500	Travel	0	1,500	1,500	1,500	
16-523600	Dues and Fees	0	100	100	100	
16-523700	Education and Training	0	4,000	4,000	4,000	
<b>Total Purchased / Contracted Services</b>		<b>132,743</b>	<b>176,300</b>	<b>223,700</b>	<b>223,700</b>	

### Supplies

16-531101	General Supplies-Office	1,543	1,500	1,500	1,500	
16-531120	General Supplies-Janitorial	0	0	2,000	2,000	
16-531131	General Supplies-Road Materials	178,963	185,000	0	0	
16-531150	General Supplies-Tires	23,928	25,000	30,000	30,000	
16-531210	Water/Sewer	0	0	4,000	4,000	
16-531230	Electricity	3,293	4,000	8,000	8,000	
16-531270	Gasoline/Diesel/Oil	127,908	100,000	130,000	130,000	
16-531591	Pipe for Resale	49,816	50,000	50,000	50,000	
16-531600	Small Equipment	856	8,500	8,500	8,500	
16-531710	Uniforms	2,921	15,000	5,000	5,000	
<b>Total Supplies</b>		<b>389,228</b>	<b>389,000</b>	<b>239,000</b>	<b>239,000</b>	

# PUBLIC WORKS

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Capital Outlays

16-541400	LMIG Resurfacing	821,695	812,000	843,000	843,000	
16-542103	Broom Attachment for Skid Steer	0	8,500	0	0	
16-542200	Vehicles (from FY 2021-22)	0	128,000	0	0	
16-542200	Dump Truck	0	150,000	0	0	
16-542202	Backhoe	85,000	0	0	0	
16-542203	Skid Steer w/Attachments	100,000	0	0	0	
16-542205	Equipment Trailer (2)	0	43,000	0	0	
16-542501	Radar Traffic Sign (2)	0	8,200	0	0	
<b>Total Capital Outlays</b>		<b>1,006,695</b>	<b>1,149,700</b>	<b>843,000</b>	<b>843,000</b>	

### Other Costs

16-573001	State Highway Impact Fee	1,800	1,200	1,200	1,200	
16-573004	Vehicle License, Tag, Title	0	300	300	300	
16-573100	Payment to Others	0	100	0	0	
<b>Total Other Costs</b>		<b>1,800</b>	<b>1,600</b>	<b>1,500</b>	<b>1,500</b>	

### Debt Service

16-581200	Principal-Various Equipment	80,622	83,727	86,956	86,956	
16-582200	Interest-Various Equipment	9,676	6,571	3,348	3,348	
<b>Total Debt Service</b>		<b>90,298</b>	<b>90,298</b>	<b>90,304</b>	<b>90,304</b>	

<b>Total Public Works</b>		<b>2,812,880</b>	<b>3,186,248</b>	<b>3,006,464</b>	<b>2,855,294</b>	
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# RECREATION

## DEPARTMENT PROFILE

The Recreation Department provides county-wide recreational programming to all citizens of the county. This department manages the Community Center, five parks (Pate Park, Moultrie Park, Soccer Complex, Pine Mountain Valley Park, and Ellerslie Park), 21 miles of the **Man O' War Railroad Recreation Trail** of which 13.5 miles are paved, and four miles of paved walking trails in Hamilton. The 100-acre **Pate Park** consist of six lighted ballfields, a lighted football field, two lighted tennis courts, two lighted basketball courts, two concession stands, two pavilions, playground, and paved parking. The 29-acre **Moultrie Park** consists of seven ballfields of which five are lighted, concession stand, ½ mile paved looped walking trail, restrooms, pavilion, playground, and paved parking. The 34-acre **Soccer Complex** consists of many lighted and unlighted soccer fields, one concession stand with restrooms, a pavilion with restrooms, 9/10 of a mile paved walking trail, and gravel parking. The 12-acre **Pine Mountain Valley Park** consists of a large pavilion, restrooms, tennis court, baseball field, basketball court, and a playground. The 125 acre recently opened **Ellerslie Park** consists of walking trails, a 12 acre lake, two playgrounds, pavilions, lodge, restrooms, and gravel parking. The department offers numerous organized youth recreational programs through community associations including baseball/softball, football, basketball, track, wrestling, swimming, soccer, and cheerleading using both county and Board of Education facilities.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Director	1	1	1
Assistant Director	1	1	1
Park Maintenance Technician	4	5	5
Recreation Attendants (part-time)	1	1	1
Inmates	17	17	17
<b>Total Positions</b>	<b>7</b>	<b>8</b>	<b>8</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- Professional services expenses include \$70,000 for a consultant to prepare a conceptual design of an agricultural complex and \$40,000 for a consultant to professionally prepare a five-year parks and recreation master plan to guide future growth for a total of \$110,000.
- Technical services expenses include \$4,000 for an aquatics company to properly maintain and stock the two lakes at Ellerslie Park.
- Repairs and maintenance of site expenses include \$35,000 to repair/replace an electrical control panel at Moultrie Park and \$5,000 for general repairs for a total of \$40,000.
- Contract labor expenses include \$90,000 for umpires/officials for recreational programming.
- Capital outlay expenses include \$500,000 to construct an observation tower at Ellerslie Park (funded by others), \$100,000 for general improvements to Ellerslie Park including playground fencing, disc golf course, additional shade structures, dog park, and landscaping materials, and \$30,000 for replacement mowers and trailers for the parks for a total of \$630,000.

# RECREATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

32-511100	Regular Employees	280,563	318,000	367,000	335,000	
32-511300	Overtime	0	0	1,000	1,000	
32-512100	Group Insurance	34,200	60,000	80,000	69,000	
32-512200	FICA	16,481	19,000	23,000	21,000	
32-512300	Medicare	3,854	4,500	5,364	4,900	
32-512400	Retirement Contributions	26,615	44,500	54,200	49,000	
32-512600	Unemployment Insurance	102	250	290	270	
32-512700	Workers' Compensation	8,268	10,800	14,200	13,000	
<b>Total Personal Services and Employee Benefits</b>		<b>370,083</b>	<b>457,050</b>	<b>545,054</b>	<b>493,170</b>	

### Purchased / Contracted Services

32-521200	Professional Services	875	35,000	110,000	110,000	
32-521310	Technical Services	168	16,300	16,300	4,000	
32-522210	Repairs and Maintenance-Equipment	26,993	15,000	20,000	20,000	
32-522220	Repairs and Maintenance-Building	47,315	50,000	50,000	50,000	
32-522222	Repairs and Maintenance-Site	76,918	175,000	175,000	40,000	
32-522260	Repairs and Maintenance-Vehicle	2,354	7,500	5,000	5,000	
32-523002	Septic System Disposal	1,975	2,000	2,000	2,000	
32-523500	Travel	199	2,000	5,000	5,000	
32-523600	Dues and Fees	1,190	2,000	1,200	1,200	
32-523700	Education and Training	100	2,000	4,100	4,100	
32-523850	Contract Labor	85,972	65,000	90,000	90,000	
<b>Total Purchased / Contracted Services</b>		<b>244,059</b>	<b>371,800</b>	<b>478,600</b>	<b>331,300</b>	

### Supplies

32-531120	General Supplies-Janitorial	3,027	10,000	10,000	10,000	
32-531150	General Supplies-Tires	796	2,000	2,000	2,000	
32-531190	General Supplies-Other	12,518	10,000	12,000	12,000	
32-531210	Water/Sewer	2,301	2,000	2,500	2,500	
32-531230	Electricity	75,396	100,000	100,000	100,000	
32-531240	Bottled Gas	1,415	1,000	1,400	1,400	
32-531270	Gasoline/Diesel/Oil	20,980	20,000	27,000	27,000	
32-531600	Small Equipment	5,390	10,000	20,000	12,000	
32-531710	Uniforms	578	2,000	1,000	1,000	
<b>Total Supplies</b>		<b>122,401</b>	<b>157,000</b>	<b>175,900</b>	<b>167,900</b>	

# RECREATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Capital Outlays

32-541202	Ellerslie Park Construction	340,163	500,000	600,000	600,000	
32-541205	Playground at Moultrie Park	0	75,000	0	0	
32-541206	Irrigation System for Soccer Complex	0	30,000	0	0	
32-541207	Pine Mtn Valley Park Improvements	0	0	220,000	0	
32-541208	Moultrie Park Ballfield Lights	0	0	450,000	0	
32-542100	Mower/Trailer	6,411	30,000	30,000	30,000	
32-542102	Tractor	14,995	24,000		0	
32-542200	Vehicles	37,100	102,000	97,000	0	
32-542400	Fiber Optic Cable Installation for EP	0	21,000	0	0	
<b>Total Capital Outlays</b>		<b>398,669</b>	<b>782,000</b>	<b>1,397,000</b>	<b>630,000</b>	

### Other Costs

32-573001	State Highway Impact Fee	0	100	100	100	
<b>Total Other Costs</b>		<b>0</b>	<b>100</b>	<b>100</b>	<b>100</b>	

<b>Total Recreation</b>		<b>1,135,212</b>	<b>1,767,950</b>	<b>2,596,654</b>	<b>1,622,470</b>	
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Fountain at Ellerslie Park

# SHERIFF'S OFFICE

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## **OFFICE PROFILE**

The Sheriff is a county constitutional officer and is elected by the voters for four year terms. This elected office is composed of three divisions: uniform patrol, criminal investigations, and court services. The Sheriff and his staff enforce all state and county laws enacted for the protection of property, health, and welfare of all county citizens and its visitors. This office provides security for all courts, processes warrants, and operates a 100-bed county jail.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Sheriff (elected)	1	1	1
Chief Deputy	1	1	1
Deputy Lt.	4	4	4
Deputy Captain	2	2	2
Deputy Sergeant	11	11	11
Deputy Corporal	2	2	2
Deputy	26	30	30
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
Courthouse Security (part-time)	2	2	2
<b>Total Positions</b>	<b>51</b>	<b>55</b>	<b>55</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- Technical services for maintenance agreements expenses have increased for the Flock camera system that was installed last year.

# SHERIFF'S OFFICE

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

10-511100	Regular Employees	2,676,985	3,102,500	3,411,000	3,223,000	
10-511300	Overtime	30,213	40,000	40,000	40,000	
10-512100	Group Insurance	430,022	510,000	644,000	600,000	
10-512120	Health Reimbursement Arrangement	37,198	0	0	0	
10-512200	FICA	156,080	193,155	212,600	201,000	
10-512300	Medicare	36,502	45,537	51,720	49,000	
10-512400	Retirement Contributions	294,341	473,406	535,000	505,000	
10-512600	Unemployment Insurance	840	2,100	2,280	2,200	
10-512700	Workers' Compensation	81,873	92,106	106,800	100,000	
<b>Total Personal Services and Employee Benefits</b>		<b>3,744,054</b>	<b>4,458,804</b>	<b>5,003,400</b>	<b>4,720,200</b>	

### Purchased / Contracted Services

10-521310	Technical Services-Maint. Agreements	55,829	81,500	100,000	100,000	
10-522210	Repairs and Maintenance-Equipment	1,088	2,000	2,000	2,000	
10-522260	Repairs and Maintenance-Vehicle	110,535	100,000	100,000	100,000	
10-522323	Copier Lease Agreement	0	1,700	1,700	1,700	
10-523002	Septic Tank Disposal	0	1,000	1,000	1,000	
10-523210	Communications-Telephone	10,307	15,000	15,000	15,000	
10-523250	Communications-Postage	1,054	1,300	1,300	1,300	
10-523500	Travel	5,744	6,000	6,000	6,000	
10-523600	Dues and Fees	1,511	1,500	1,500	1,500	
10-523700	Education and Training	1,685	3,000	3,000	3,000	
<b>Total Purchased / Contracted Services</b>		<b>187,753</b>	<b>213,000</b>	<b>231,500</b>	<b>231,500</b>	

### Supplies

10-531101	General Supplies-Office	7,091	10,000	10,000	10,000	
10-531150	General Supplies-Tires	22,217	30,000	30,000	30,000	
10-531170	General Supplies-Law Enforcement	3,922	6,300	7,000	7,000	
10-531210	Water/Sewer	396	3,500	3,500	3,500	
10-531230	Electricity	14,704	16,000	16,000	16,000	
10-531240	Bottled Gas	0	5,500	0	0	
10-531270	Gasoline/Diesel/Oil	271,161	250,000	275,000	275,000	
10-531600	Small Equipment	32,122	35,000	25,000	25,000	
10-531710	Uniforms	14,144	17,500	21,250	17,000	
<b>Total Supplies</b>		<b>365,757</b>	<b>373,800</b>	<b>387,750</b>	<b>383,500</b>	

### Capital Outlay

10-542410	Vehicles	0	0	980,000	0	
10-542500	Drone	0	0	8,000	0	
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>988,000</b>	<b>0</b>	

# SHERIFF'S OFFICE

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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Other Costs

10-573004	Vehicle License Tag & Title	646	1,000	200	200	
10-573001	State Highway Impact Fee	401	0	250	250	
10-573100	Payment to Others	2,439	0	0	0	
<b>Total Other Costs</b>		<b>3,486</b>	<b>1,000</b>	<b>450</b>	<b>450</b>	

<b>Total Sheriff's Office</b>		<b>4,301,050</b>	<b>5,046,604</b>	<b>6,611,100</b>	<b>5,335,650</b>	
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# SUPERIOR COURT

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## **OFFICE PROFILE**

The Superior Court, in the Chattahoochee Judicial Circuit that consists of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties, is the highest-ranking court in the county with original and general trial jurisdiction. This court, consisting of Superior Court Judges elected by the voters for four year terms, has original, exclusive, or concurrent jurisdiction of all civil, criminal, misdemeanor, and certain juvenile cases. Specifically, the Superior Court has exclusive jurisdiction in felony and domestic relation cases, cases concerning title to land, adoptions except for such authority granted to juvenile courts, and equity cases. The elected Superior Court judges also conduct probation revocation hearings and validates voter approved bond issues. The Superior Court possesses appellate jurisdiction from judgements of the Probate Court and Magistrate Court and this court is empowered to exercise general supervision over all inferior courts and to review and correct their judgments. The Superior Court also appoints Juvenile Court Judges to hear juvenile cases.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Superior Court Judges (elected)	7	7	7
Superior Court Judges (retired)	4	5	5
Assistant to Superior Court Judges (supplement)	1	1	1
Bailiffs (per diem)	8	8	11
<b>Total Positions</b>	<b>20</b>	<b>21</b>	<b>24</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- Professional services expenses include \$50,000 for attorney and court reporter expenses for Juvenile Court.
- Technical services expenses include \$35,000 for interpreters, court reporters, and witnesses.
- Contractor labor expenses include \$221,000 for Superior Court public defender expenses under a contractual arrangement, Juvenile Court public defender expenses, and retired judges' expenses.

# SUPERIOR COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

22-511100	Regular Employees	120,573	137,000	144,000	144,000	
22-512200	FICA	6,538	8,500	8,900	8,900	
22-512300	Medicare	1,744	2,100	2,200	2,200	
22-512400	Retirement Contributions	0	550	550	550	
22-512600	Unemployment Insurance	145	350	350	350	
22-512700	Workers' Compensation	244	610	610	610	
<b>Total Personal Services and Employee Benefits</b>		<b>129,244</b>	<b>149,110</b>	<b>156,610</b>	<b>156,610</b>	

### Purchased / Contracted Services

22-521200	Professional Services	22,280	19,000	70,000	50,000	
22-521300	Technical Services	9,275	55,000	35,000	35,000	
22-522323	Copier Lease Agreement	0	150	150	150	
22-523210	Communications-Telephone	572	1,200	1,200	1,200	
22-523250	Communications-Postage	3	50	50	50	
22-523500	Travel	210	1,000	2,500	2,500	
22-523850	Contract Labor	198,435	212,500	221,000	221,000	
<b>Total Purchased / Contracted Services</b>		<b>230,775</b>	<b>288,900</b>	<b>329,900</b>	<b>309,900</b>	

### Supplies

22-531101	General Supplies-Office	2,103	4,000	4,000	4,000	
22-531600	Small Equipment	0	7,000	2,000	2,000	
<b>Total Supplies</b>		<b>2,103</b>	<b>11,000</b>	<b>6,000</b>	<b>6,000</b>	

### Capital Outlays

22-542501	Audio and Visual Equipment	0	5,500	0	0	
<b>Total Capital Outlays</b>		<b>0</b>	<b>5,500</b>	<b>0</b>	<b>0</b>	

<b>Total Superior Court</b>		<b>362,122</b>	<b>454,510</b>	<b>492,510</b>	<b>472,510</b>	
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# TAX ASSESSOR

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## **DEPARTMENT PROFILE**

The three-member Board of Tax Assessors is appointed by the Board of Commissioners for three year terms. The Board of Tax Assessors hires a Chief Appraiser to run the day-to-day operations of the department. The Chief Appraiser and his staff determines what property in the county is subject to taxation, prepares annual property tax assessments, prepares the annual tax digest, examines and corrects errors in all real and personal property tax returns, and ensures that all property is returned for taxes at fair valuations and that the valuations between individual taxpayers are fairly equalized so that each pays as nearly as possible only his or her proportionate share of taxes. In addition, this department also hears taxpayer appeals regarding property tax valuations, maintains county tax records and maps of 20,700 taxable and exempt real property parcels, 1,868 personal property accounts, and inspects 287 mobile homes for value. Lastly, this department compiles building costs, adheres to policies set by the Georgia Department of Revenue, and provides staff support to the Board of Tax Assessors.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Chief Appraiser	1	1	1
Administrative Division Chief	1	1	1
Real Property Division Chief	1	1	1
Personal Property Appraiser	1	1	1
Tax Appraiser III	0	0	2
Tax Appraiser II	2	2	1
Tax Appraiser I	2	2	1
Administrative Assistant	1	1	1
Board Members (\$100 per meeting)	3	3	3
<b>Total Positions</b>	<b>9</b>	<b>9</b>	<b>9</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- Technical services expenses include \$22,100 for annual maintenance agreements for the WinGap program, QPublic program, data cloud, and ESRI GIS program.
- Contract labor expenses include \$7,500 for a private company to perform personal property audits, \$11,000 for the River Valley Regional Commission (RVRC) to perform parcel maintenance, and \$15,000 for the preparation and mailing of annual assessment notices for a total of \$33,500.
- Capital outlay expenses include \$22,000 for a county-wide aerial flight to update the base map of the GIS system. The flight will occur during early 2024. The last aerial flight was conducted during early 2019.

# TAX ASSESSOR

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

05-511100	Regular Employees	445,540	484,000	498,000	498,000	
05-512100	Group Insurance	89,998	85,000	92,000	92,000	
05-512200	FICA	25,809	30,000	31,000	31,000	
05-512300	Medicare	6,036	7,000	7,200	7,200	
05-512400	Retirement Contributions	43,913	71,000	68,000	68,000	
05-512600	Unemployment Insurance	144	300	330	330	
05-512700	Workers' Compensation	7,159	7,900	8,100	8,100	
<b>Total Personal Services and Employee Benefits</b>		<b>618,599</b>	<b>685,200</b>	<b>704,630</b>	<b>704,630</b>	

### Purchased / Contracted Services

05-521310	Technical Services-Maint. Agreement	27,121	17,500	22,100	22,100	
05-522260	Repairs and Maintenance-Vehicle	423	500	500	500	
05-522323	Copier Lease Agreement	0	11,500	13,500	13,500	
05-523210	Communications-Telephone	4,773	4,250	4,500	4,500	
05-523250	Communications-Postage	1,691	1,500	1,500	1,500	
05-523500	Travel	5,145	8,000	6,000	6,000	
05-523600	Dues and Fees	2,473	2,850	600	600	
05-523700	Education and Training	1,706	3,000	5,000	5,000	
05-523850	Contract Labor	30,249	33,000	33,500	33,500	
<b>Total Purchased / Contracted Services</b>		<b>73,581</b>	<b>82,100</b>	<b>87,200</b>	<b>87,200</b>	

### Supplies

05-531101	General Supplies-Office	3,574	4,500	4,500	4,500	
05-531150	General Supplies-Tires	0	600	1,000	1,000	
05-531270	Gasoline/Diesel/Oil	6,609	6,500	6,500	6,500	
05-531600	Small Equipment	3,451	3,800	7,200	3,600	
<b>Total Supplies</b>		<b>13,634</b>	<b>15,400</b>	<b>19,200</b>	<b>15,600</b>	

### Capital Outlays

05-542200	Vehicle	0	0	37,000	0	
05-543000	Aerial Flight	21,950	0	22,000	22,000	
<b>Total Capital Outlays</b>		<b>21,950</b>	<b>0</b>	<b>59,000</b>	<b>22,000</b>	

<b>Total Tax Assessor</b>		<b>727,764</b>	<b>782,700</b>	<b>870,030</b>	<b>829,430</b>	
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# TAX COMMISSIONER

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## **OFFICE PROFILE**

The Tax Commissioner is elected by the voters for four year terms. The Tax Commissioner is responsible for collecting all county, Board of Education, and state property taxes as well as motor vehicle taxes. The Tax Commissioner mails approximately 20,045 real property tax bills, 302 mobile home tax bills, 1,005 personal property tax bills, and 61,000 motor vehicle tag pre-bills. This elected official also issues executions against delinquent taxpayers, sells motor vehicle license plates, transfers vehicle titles, and issues mobile home decals.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Tax Commissioner (elected)	1	1	1
Deputy Tax Commissioner	1	1	1
Motor Vehicle Supervisor	1	1	1
Motor Vehicle Clerk	4	4	4
Property Tax Clerk	1	1	1
<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- No significant changes from the previous fiscal year.

# TAX COMMISSIONER

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

03-511100	Regular Employees	333,807	362,500	370,900	369,000	
03-512100	Group Insurance	78,507	80,000	88,000	88,000	
03-512200	FICA	18,758	22,255	24,117	24,000	
03-512300	Medicare	4,387	5,237	5,527	5,500	
03-512400	Retirement Contributions	41,680	56,406	59,308	59,000	
03-512600	Unemployment Insurance	138	260	265	265	
03-512700	Workers' Compensation	1,198	1,714	1,708	1,700	
<b>Total Personal Services and Employee Benefits</b>		<b>478,475</b>	<b>528,372</b>	<b>549,825</b>	<b>547,465</b>	

### Purchased / Contracted Services

03-521310	Technical Services-Maint. Agreements	19,049	20,000	20,000	20,000	
03-522323	Copier Lease Agreement	0	1,600	2,000	2,000	
03-523210	Communications-Telephone	2,895	3,500	3,500	3,500	
03-523250	Communications-Postage	38,736	40,000	40,000	40,000	
03-523500	Travel	111	3,000	3,000	3,000	
03-523600	Dues and Fees	725	600	600	600	
03-523700	Education and Training	0	1,000	1,000	1,000	
<b>Total Purchased / Contracted Services</b>		<b>61,516</b>	<b>69,700</b>	<b>70,100</b>	<b>70,100</b>	

### Supplies

03-531101	General Supplies-Office	10,140	9,000	9,000	9,000	
03-531600	Small Equipment	2,484	3,000	3,000	3,000	
<b>Total Supplies</b>		<b>12,624</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	

<b>Total Tax Commissioner</b>		<b>552,615</b>	<b>610,072</b>	<b>631,925</b>	<b>629,565</b>	
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# VEHICLE MAINTENANCE

## DEPARTMENT PROFILE

The Vehicle Maintenance Department is responsible for the maintenance of approximately 300 county-owned vehicles, heavy equipment, and small equipment and the maintenance of about 20 fire trucks owned by the volunteer fire departments during normal business hours, after hours, and in the field when necessary. This department also assists other departments with preparing specifications for their vehicle and equipment purchases, disposes of all unneeded equipment in accordance with state laws and local policies, and repairs the fleet for the cities of Shiloh and Hamilton on a contractual basis.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
Director	1	1	1
Assistant Director	1	1	1
Lead Mechanic	1	1	1
Mechanic	2	2	2
Parts Inventory Specialist	1	1	1
Inmates	4-6	4-6	2-3
<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.



*Vehicle Maintenance Facility*

# VEHICLE MAINTENANCE

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

17-511100	Regular Employees	286,844	316,070	381,536	337,000	
17-511300	Overtime	422	1,100	1,100	1,100	
17-512100	Group Insurance	61,442	62,628	81,000	70,000	
17-512120	Health Reimbursement Arrangement	577	0	0	0	
17-512200	FICA	16,548	19,062	23,753	21,000	
17-512300	Medicare	3,870	4,632	5,647	5,000	
17-512400	Retirement Contributions	31,572	46,475	59,290	52,000	
17-512600	Unemployment Insurance	97	150	220	200	
17-512700	Workers' Compensation	6,641	5,229	8,474	7,500	
<b>Total Personal Services and Employee Benefits</b>		<b>408,013</b>	<b>455,346</b>	<b>561,020</b>	<b>493,800</b>	

### Purchased / Contracted Services

17-521310	Technical Services-Maintenance Agreeer	3,874	6,500	7,000	7,000	
17-522210	Repairs and Maintenance-Equipment	1,076	2,800	3,000	3,000	
17-522220	Repairs and Maintenance-Building	5,134	6,000	27,800	6,000	
17-522260	Repairs and Maintenance-Vehicle	4,328	5,000	5,000	5,000	
17-523210	Communications-Telephone	3,948	3,000	4,000	4,000	
17-523700	Education and Training	0	0	0	0	
<b>Total Purchased / Contracted Services</b>		<b>18,360</b>	<b>23,300</b>	<b>46,800</b>	<b>25,000</b>	

### Supplies

17-531101	General Supplies-Office	1,804	2,500	2,500	2,500	
17-531110	General Supplies-Shop	13,811	15,000	15,000	15,000	
17-531150	General Supplies-Tires	969	2,000	2,500	2,500	
17-531210	Water/Sewer	847	1,200	1,200	1,200	
17-531230	Electricity	7,357	10,000	10,000	10,000	
17-531240	Bottled Gas	6,750	5,000	6,500	6,500	
17-531270	Gasoline/Diesel/Oil	5,905	4,500	7,500	7,500	
17-531600	Small Equipment	11,745	8,000	11,000	11,000	
17-531710	Uniforms	1,706	3,000	3,000	3,000	
<b>Total Supplies</b>		<b>50,894</b>	<b>51,200</b>	<b>59,200</b>	<b>59,200</b>	

### Capital Outlays

17-542100	Tire Mount Machine	0	11,000	0	0	
17-542101	Diesel Powered Pressure Washer	4,850	0	0	0	
17-542200	Vehicle	0	48,000	55,000	0	
<b>Total Capital Outlays</b>		<b>4,850</b>	<b>59,000</b>	<b>55,000</b>	<b>0</b>	

<b>Total Vehicle Maintenance</b>		<b>482,117</b>	<b>588,846</b>	<b>722,020</b>	<b>578,000</b>	
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# VOLUNTEER FIRE DEPARTMENTS

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## ***DEPARTMENT PROFILE***

The county contracts with ten volunteer fire departments that provide fire protection to the incorporated and unincorporated areas of the county. A portion of the city of West Point is located within the county and that city has a paid fire department. The ten volunteer fire departments currently maintain 17 stations and substations located throughout the county. The county provides each station with annual stipends for their operations and equipment purchases, performs repairs on the vehicles and equipment, funds property insurance for the vehicles and stations as well as workers' compensation insurance and accident and sickness insurance. A Council of Fire Chiefs meets monthly to coordinate fire activities and operations.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Department	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2023-24 BUDGET HIGHLIGHTS***

- Professional services expenses include \$5,000 for construction administration of the new fire training facility.
- Capital outlay expenses include \$432,000 to complete the new fire training facility. This amount is supplemented with an additional \$167,000 in SPLOST-2019 funds.
- Continue the annual equipment stipend of \$10,000 for each of the ten volunteer fire departments for a total of \$100,000.
- Continue the annual operation stipend of \$20,841 for each of the ten volunteer fire departments and the City of West Point paid fire department for a total of \$229,251.
- Continue the annual operation stipend of \$4,085 for each of the six volunteer substations for a total of \$24,510.



*Hamilton's Volunteer Fire Station*

# VOLUNTEER FIRE DEPARTMENTS

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

36-512101	Accident & Sickness Insurance	11,859	12,500	12,500	12,500	
36-512102	Cancer Insurance	17,307	22,000	22,000	22,000	
36-512700	Workers' Compensation	5,922	5,000	6,000	6,000	
36-512911	Hepatitis B Shots	0	500	500	500	
<b>Total Personal Services and Employee Benefits</b>		<b>35,088</b>	<b>40,000</b>	<b>41,000</b>	<b>41,000</b>	

### Purchased / Contracted Services

36-521200	Professional Services	0	0	5,000	5,000	
36-522210	Repairs and Maintenance-Equipment	5,876	12,000	13,800	12,000	
36-522260	Repairs and Maintenance-Vehicles	38,245	30,000	32,700	32,700	
36-523100	Property Insurance	51,995	52,000	55,000	55,000	
36-523700	Education and Training	4,260	10,000	10,900	10,000	
<b>Total Purchased / Contracted Services</b>		<b>100,376</b>	<b>104,000</b>	<b>117,400</b>	<b>114,700</b>	

### Supplies

36-531150	General Supplies -Tires	2,468	10,000	15,000	10,000	
36-531270	Gasoline/Diesel/Oil	255	500	500	500	
<b>Total Supplies</b>		<b>2,723</b>	<b>10,500</b>	<b>15,500</b>	<b>10,500</b>	

### Capital Outlays

36-541300	Fire Training Facility	0	483,000	432,000	432,000	
36-542200	Vehicle	0	0	325,000	0	
<b>Total Capital Outlays</b>		<b>0</b>	<b>483,000</b>	<b>757,000</b>	<b>432,000</b>	

### Other Costs

36-572020	VFD Equipment Stipend	100,000	100,000	109,000	100,000	
36-572021	VFD Operations Stipend-Stations	152,832	229,251	249,884	229,251	
36-572022	VFD Operations Stipend-Substations	22,800	24,510	26,716	24,510	
36-573001	State Highway Impact Fee	5,701	3,100	3,100	3,100	
36-573004	Vehicle License Tags	0	100	100	100	
36-573100	Payment to Others	1,200	0	0	0	
<b>Total Other Costs</b>		<b>282,533</b>	<b>356,961</b>	<b>388,800</b>	<b>356,961</b>	

<b>Total Volunteer Fire Departments</b>		<b>420,720</b>	<b>994,461</b>	<b>1,319,700</b>	<b>955,161</b>	
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# **OUTSIDE AGENCIES**

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## **AGENCY PROFILES**

The Board of County Commissioners funds six outside agencies that are outside the structure of Harris County government operations. The county considers these six agencies essential to the county residents, and therefore, partly funds their annual operations. The outside agencies are:

### **Georgia Division of Family & Children Services**

This state agency, under the direction of the Georgia Department of Human Services Region 8, provides and administers all welfare and public assistance functions for the county including such programs as temporary assistance to needy families (TANF), adult Medicaid, food stamps, employment services, child protective social services, foster care, and adoptions. The county provides this agency with an annual supplement.

### **New Horizons Behavioral Health Community Service Board**

This agency is responsible for delivering publicly funded mental health, developmental disabilities, and addictive diseases services to eight area counties including Harris. The county provides this agency with one county-owned building on a rental basis to house their programs and an annual supplement.

### **Senior Citizens Center**

The Senior Citizens Center, through a partnership with the River Valley Area Agency on Aging who subcontracts with Direct Services, provides many programs for the county's senior adults. Those programs include physical exercises, arts and crafts, day trips, inspirational speakers, themed parties, bingo games, and noon-time meals. The center also provides in-home services such as Homemaker Aide Service that consists of light housekeeping, laundry, and essential errands and home delivered meals through the Meals-on-Wheels program. The county provides this program with a county-owned building and an annual supplement.

### **Health Department**

This state agency, under the direction of the local Board of Health, determines the county's health needs and develops programs to meet those needs. This agency administers numerous community health related programs such as children and adult immunizations, hearing, vision, and dental screenings, STD screenings and treatment, TB detection and treatment, tobacco use prevention, teen clinic, women's health programs, emergency preparedness, WIC program, and maintains vital records including birth and death certificates. In addition, this agency has an environmental health unit that reviews plans and inspects tourist accommodations, inspects cleanliness of restaurants, inspects public swimming pools, evaluates and protects private water wells, issues septic tank permits, performs rabies control activities, investigates health and disease related issues, and performs various public education activities. The county provides this agency with a county-owned building and an annual supplement.

### **Troup-Harris Regional Library**

The Troup-Harris Regional Library offers a full-range of library services to all citizens of the county to meet the citizens' informational, educational, and recreational needs. The library system operates three libraries (Harris County, Hogansville, and LaGrange Memorial) and is headquartered in LaGrange. The library is a member of the Public Information Network for Electronic Services (PINES) to increase the community's access to information. The county provides this agency with a county-owned building and an annual supplement.

# OUTSIDE AGENCIES

## Development Authority

The eight-member statutorily created development authority was created to promote trade, commerce, industry, and employment opportunities for the public good and general welfare of Harris County. This authority acts in accordance with the Georgia Development Authorities Law, O.C.G.A. 36-62-1. The Authority is responsible for marketing and developing the county's two industrial business parks, the Northwest Harris Business Park and the Hamilton Business Park.

## **FY 2023-24 BUDGET HIGHLIGHTS**

- No significant changes from the previous fiscal year.

## **EXPENDITURES**

Account Number	Agency Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
34-572001	GA DFACS	13,747	17,070	17,070	17,070	
34-572002	New Horizon Community Service Bd.	6,000	6,000	6,000	6,000	
34-572003	Senior Citizens Center	7,748	9,100	9,100	9,100	
31-572004	Health Department	250,000	250,000	250,000	250,000	
27-572005	Troup-Harris Regional Library	263,868	300,000	300,000	300,000	
34-572006	Development Authority	0	125,000	125,000	125,000	
<b>Total Outside Agencies</b>		<b>541,363</b>	<b>707,170</b>	<b>707,170</b>	<b>707,170</b>	





## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for all financial resources that are legally or administratively restricted for special purposes. The county has eight Special Revenue Funds: ARP Act Grant Fund, Confiscated Assets Fund, County Jail Fund, County Law Library Fund, Drug Abuse Treatment & Education Fund, Emergency Telephone System Fund, Hotel/Motel Tax Fund, and the Local Victim Assistance Program Fund.

# ARP ACT GRANT FUND

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## **FUND PROFILE**

This Special Revenue Fund is used to account for federal grant funds received from the American Rescue Plan (ARP) Act. The ARP Act grant funds are legally restricted to be used for support of the public health response, address negative economic impacts, premium pay for essential workers, payroll expenses for public health and public safety employees, replace public sector revenue loss, water and sewer infrastructure, and broadband. The ARP Act grant funds have to be obligated by December 31, 2024 and spent by December 31, 2026.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- The federal ARP Act grant funds have been received and partially obligated.
- Professional services expenses include \$90,000 to complete the design of a new elevated water tank to be located near SR 315 and I-185. The bidding and procurement of a contractor to construct the tank will be performed prior to December 2024 to obligate the federal funds in accordance with federal requirements. Construction of the tank will occur during FY 2024-25 using ARP funds prior to the December 2026 deadline.
- Capital outlay expenses include \$60,000 to complete the replacement of the HVAC system at the courthouse and \$430,000 to provide broadband for a total of \$490,000. However, the broadband funds are required to be obligated to a vendor prior to December 31, 2024 in accordance with federal requirements or shifted for another purpose such as the new elevated water tank that is short on funds.

# ARP ACT GRANT FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Intergovernmental Revenue

98-331151	ARP Act Grant Funds	735,888	0	0	0	
98-361000	Interest Revenue	8	0	60,000	60,000	
<b>Total Intergovernmental Revenue</b>		<b>735,896</b>	<b>0</b>	<b>60,000</b>	<b>60,000</b>	

### Other Financing Sources

98-399999	Use of Reserves (ARP Act Funds)	0	5,981,900	520,000	520,000	
<b>Total Other Financing Sources</b>		<b>0</b>	<b>5,981,900</b>	<b>520,000</b>	<b>520,000</b>	

<b>Total Revenues</b>		<b>735,896</b>	<b>5,981,900</b>	<b>580,000</b>	<b>580,000</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

98-511100	Regular Employee	345,447	0	0	0	
98-512200	FICA	21,508	0	0	0	
98-512300	Medicare	5,030	0	0	0	
98-512400	Retirement	4,078	0	0	0	
<b>Total Personal Services and Employee Benefits</b>		<b>376,063</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### Purchased / Contracted Services

98-521200	Professional Services	0	105,000	90,000	90,000	
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>105,000</b>	<b>90,000</b>	<b>90,000</b>	

### Capital Outlays

98-541300	Courthouse HVAC	0	2,024,900	60,000	60,000	
98-541400	Capital Projects	328,725	3,422,000	0	0	
98-541401	Broadband	0	430,000	430,000	430,000	
<b>Total Capital Outlays</b>		<b>328,725</b>	<b>5,876,900</b>	<b>490,000</b>	<b>490,000</b>	

### Other Costs

98-573100	Payment to Others	31,100	0	0	0	
<b>Total Other Costs</b>		<b>31,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	

<b>Total Expenditures</b>		<b>735,888</b>	<b>5,981,900</b>	<b>580,000</b>	<b>580,000</b>	
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# CONFISCATED ASSETS FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 16-13-49 and under the direction of the elected Sheriff, is used to account for revenues generated from confiscated items. These funds are legally restricted to be used for any official law enforcement purpose except for the payment of salaries or rewards to law enforcement personnel.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2023-24 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# CONFISCATED ASSETS FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Fines & Forfeitures*

52-351300	Confiscations	58,533	14,000	19,000	19,000	
<b>Total Fines &amp; Forfeitures</b>		<b>58,533</b>	<b>14,000</b>	<b>19,000</b>	<b>19,000</b>	

### *Investment Income*

52-361000	Interest Revenues	0	1,000	1,000	1,000	
<b>Total Investment Income</b>		<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	

<b>Total Revenues</b>		<b>58,533</b>	<b>15,000</b>	<b>20,000</b>	<b>20,000</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Purchased / Contracted Services*

52-523900	Other Purchased Services	0	5,000	5,000	5,000	
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	

### *Supplies*

52-531170	General Supplies and Materials	32,007	10,000	15,000	15,000	
<b>Total Supplies</b>		<b>32,007</b>	<b>10,000</b>	<b>15,000</b>	<b>15,000</b>	

<b>Total Expenditures</b>		<b>32,007</b>	<b>15,000</b>	<b>20,000</b>	<b>20,000</b>	
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# COUNTY JAIL FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-90 to 15-21-95, is used to account for the proceeds of an additional 10% penalty placed on all criminal and traffic cases and cases involving violations of county ordinances collected in the county courts. These funds are legally restricted to be used for the purpose of constructing, operating, and staffing county jails, correctional institutions, and detention facilities.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2023-24 BUDGET HIGHLIGHTS***

- Indirect cost allocation of \$65,000 from this Fund to the General Fund to pay for operating expenditures of the county jail and county correctional institution.



# COUNTY JAIL FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Fines & Forfeitures*

61-351110	Superior Court Fees	4,054	8,000	5,000	5,000	
61-351130	Magistrate Court Fees	0	100	0	0	
61-351150	Probate Court Fees	37,629	42,000	40,000	40,000	
61-351170	Municipal Fees	19,829	19,900	20,000	20,000	
<b>Total Fines &amp; Forfeitures</b>		<b>61,512</b>	<b>70,000</b>	<b>65,000</b>	<b>65,000</b>	

<b>Total Revenues</b>		<b>61,512</b>	<b>70,000</b>	<b>65,000</b>	<b>65,000</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Interfund / Interdepartmental Charges*

61-551100	Indirect Cost Allocation	65,000	70,000	65,000	65,000	
<b>Total Interfund / Interdepartmental Charges</b>		<b>65,000</b>	<b>70,000</b>	<b>65,000</b>	<b>65,000</b>	

<b>Total Expenditures</b>		<b>65,000</b>	<b>70,000</b>	<b>65,000</b>	<b>65,000</b>	
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# COUNTY LAW LIBRARY FUND

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## **FUND PROFILE**

This Special Revenue Fund, authorized by O.C.G.A. 36-15-1 to 36-15-9, is used to account for an additional sum not to exceed \$5.00 (\$5.00 for Harris County) placed on civil and criminal cases filed in Superior Court, Magistrate Court, Probate Court, and any other courts of record. These funds are legally restricted to be used for the purchase of law books, reports, texts, periodicals, supplies, desks, and equipment for the operations of the law library among other items. This Fund has a seven-member Law Library Board of Trustees to oversee its operations.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- No significant changes from the previous fiscal year.

# COUNTY LAW LIBRARY FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Fines & Forfeitures

38-351110	Superior Court Fees	3,052	3,000	3,000	3,000	
38-351130	Magistrate Court Fees	2,765	2,500	2,500	2,500	
38-351150	Probate Court Fees	10,222	8,500	8,500	8,500	
<b>Total Fines &amp; Forfeitures</b>		<b>16,039</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	

### Other Financing Sources

38-399999	Use of Fund Reserves	0	10,000	16,000	16,000	
<b>Total Other Financing Sources</b>		<b>0</b>	<b>10,000</b>	<b>16,000</b>	<b>16,000</b>	

<b>Total Revenues</b>		<b>16,039</b>	<b>24,000</b>	<b>30,000</b>	<b>30,000</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Purchased / Contract Services

38-521200	Professional Services	0	10,000	16,000	16,000	
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>10,000</b>	<b>16,000</b>	<b>16,000</b>	

### Supplies

38-531190	General Supplies and Materials	1,380	4,000	4,000	4,000	
38-531400	Books and Periodicals	8,251	10,000	10,000	10,000	
<b>Total Supplies</b>		<b>9,631</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	

<b>Total Expenditures</b>		<b>9,631</b>	<b>24,000</b>	<b>30,000</b>	<b>30,000</b>	
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# **DRUG ABUSE TREATMENT & EDUCATION FUND**

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-100 to 15-21-101, is used to account for an additional 50% penalty placed on certain drug related fines collected in Superior Court, Magistrate Court, and Probate Court. These funds are legally restricted to be used for drug abuse treatment and education programs relating to controlled substances, alcohol, and marijuana.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2023-24 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# DRUG ABUSE TREATMENT & EDUCATION FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Fines & Forfeitures*

40-351110	Superior Court Fees	2,984	14,000	3,000	3,000	
40-351130	Magistrate Court Fees	0	500	0	0	
40-351150	Probate Court Fees	15,961	12,000	9,000	9,000	
40-351170	Municipal Fees	1,815	1,500	2,000	2,000	
<b>Total Fines &amp; Forfeitures</b>		<b>20,760</b>	<b>28,000</b>	<b>14,000</b>	<b>14,000</b>	

### *Other Financing Sources*

40-399999	Use of Fund Reserves	0	0	0	0	
<b>Total Other Financing Sources</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

<b>Total Revenues</b>		<b>20,760</b>	<b>28,000</b>	<b>14,000</b>	<b>14,000</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Purchased / Contracted Services*

40-521200	Professional Counseling	0	27,000	13,000	13,000	
40-523900	Chamber Drug Free Workplace	295	1,000	1,000	1,000	
<b>Total Purchased / Contracted Services</b>		<b>295</b>	<b>28,000</b>	<b>14,000</b>	<b>14,000</b>	

<b>Total Expenditures</b>		<b>295</b>	<b>28,000</b>	<b>14,000</b>	<b>14,000</b>	
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# **EMERGENCY TELEPHONE SYSTEM FUND**

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## **FUND PROFILE**

This Special Revenue Fund, authorized by O.C.G.A. 46-5-133 to 46-5-134, is used to account for the revenues collected from a monthly \$1.50 surcharge placed on all landline telephones, a monthly \$1.50 surcharge placed on all wireless telephones (Phase I and II), a monthly \$1.50 surcharge placed on all VoIP telephones, and a \$1.50 surcharge placed on prepaid wireless devices. These funds are legally restricted to be used to operate the county-wide 911 emergency telephone system. This department’s certified communication officers receive and process emergency and non-emergency telephone calls on a county-wide basis and dispatches emergency personnel from the Sheriff’s Office, Hamilton, Pine Mountain, Shiloh, and Waverly Hall police departments, county-wide EMS, ten volunteer fire departments, and assists many other county departments and state agencies with their various communication needs. This department also maintains the county-wide Master Street Address Guide (MSAG). Lastly, this department acts as the local emergency management agency to coordinate various local and state agencies to prepare, respond, and recover from natural and manmade hazards, updates the local emergency operations plan, and performs community services for schools and civic organizations.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
911/EMA Director	1	1	1
Deputy 911/ Deputy EMA Director	1	1	1
Communication Officer	16	16	16
<b>Total Positions</b>	<b>18</b>	<b>18</b>	<b>18</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- Personal services and employee benefits expenses have increased \$27,270 (salary and benefits) to promote two existing senior communication officers to shift supervisors so a supervisor can be on every shift and promote two existing communication officers to senior communication officers.
- Professional services expenses include \$50,000 for a company to evaluate, site, and assist in constructing additional tower sites for the non-simulcast UHF Tetra 911 radio system. After the report is completed and approved, funds will be borrowed to construct the additional tower sites.
- Technical services expenses include \$185,000 for a variety of maintenance agreements to cover the weather computer, 911 equipment and radios, telephone system, CAD system, recorder, GCIC language line, and Code Red emergency notification system.
- Rental expenses include \$34,800 to continue to rent tower space on the Phenix City, AL Tetra site and sites at Waverly Hall, Hamilton, Goat Rock, and Eilerslie.
- Capital outlay expenses include \$22,000 for a replacement server.
- \$1,084,860 is needed from the General Fund to balance this budget.

# EMERGENCY TELEPHONE SYSTEM FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Charges for Services

13-342503	E-911 Non-Prepaid Charges	601,660	600,000	600,000	600,000	
13-342510	E-911 Prepaid Charges	145,784	145,000	145,000	145,000	
13-342520	E-911 Fireworks Excise Tax	439	250	500	500	
<b>Total Charges for Services</b>		<b>747,883</b>	<b>745,250</b>	<b>745,500</b>	<b>745,500</b>	

### Other Financing Sources

13-391100	Transfer In From General Fund	642,488	990,250	1,084,860	1,084,860	
<b>Total Other Financing Sources</b>		<b>642,488</b>	<b>990,250</b>	<b>1,084,860</b>	<b>1,084,860</b>	

<b>Total Revenues</b>		<b>1,390,371</b>	<b>1,735,500</b>	<b>1,830,360</b>	<b>1,830,360</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

13-511100	Regular Employees	681,533	810,000	865,000	865,000	
13-511300	Overtime	114,948	91,000	123,000	123,000	
13-512100	Group Insurance	157,445	190,000	200,000	200,000	
13-512120	Health Reimbursement Arrangement	17,336	0	0	0	
13-512200	FICA	45,601	55,000	58,360	58,360	
13-512300	Medicare	10,665	13,000	14,500	14,500	
13-512400	Retirement Contributions	87,071	136,000	125,000	125,000	
13-512600	Unemployment Insurance	273	500	600	600	
13-512700	Workers' Compensation	2,974	3,000	3,850	3,850	
<b>Total Personal Services and Employee Benefits</b>		<b>1,117,846</b>	<b>1,298,500</b>	<b>1,390,310</b>	<b>1,390,310</b>	

# EMERGENCY TELEPHONE SYSTEM FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Purchased / Contracted Services*

13-521200	Professional Services	8,252	40,000	50,000	50,000	
13-521310	Technical Services-Maint. Agreement	107,346	245,000	185,000	185,000	
13-521320	Technical Services-Computer	0	500	4,000	4,000	
13-522210	Repairs and Maintenance-Equipment	22,034	6,000	6,000	6,000	
13-522220	Repairs and Maintenance-Building	3,046	2,000	4,000	4,000	
13-522260	Repairs and Maintenance-Vehicle	680	1,700	1,700	1,700	
13-522321	Rentals	31,925	34,800	34,800	34,800	
13-522323	Copier Lease Agreement	0	500	500	500	
13-523100	Property and Vehicle Insurance	12,247	13,600	13,600	13,600	
13-523210	Communication-Telephone	41,262	45,000	55,000	55,000	
13-523500	Travel	2,941	5,000	5,000	5,000	
13-523600	Dues and Fees	390	500	4,000	4,000	
13-523700	Education and Training	92	4,000	5,000	5,000	
<b>Total Purchased / Contracted Services</b>		<b>230,215</b>	<b>398,600</b>	<b>368,600</b>	<b>368,600</b>	

### *Supplies*

13-531101	General Supplies-Office	4,068	3,000	3,000	3,000	
13-531150	General Supplies-Tires	0	500	1,000	1,000	
13-531210	Water/Sewer	596	800	800	800	
13-531230	Electricity	22,600	20,000	27,000	27,000	
13-531240	Bottled Gas	1,217	1,500	1,650	1,650	
13-531270	Gasoline/Diesel/Oil	5,042	6,000	10,000	10,000	
13-531600	Small Equipment	8,392	6,000	6,000	6,000	
13-531710	Uniforms	95	600	0	0	
<b>Total Supplies</b>		<b>42,010</b>	<b>38,400</b>	<b>49,450</b>	<b>49,450</b>	

### *Capital Outlays*

13-542401	Computers/Servers	300	0	22,000	22,000	
<b>Total Capital Outlays</b>		<b>300</b>	<b>0</b>	<b>22,000</b>	<b>22,000</b>	

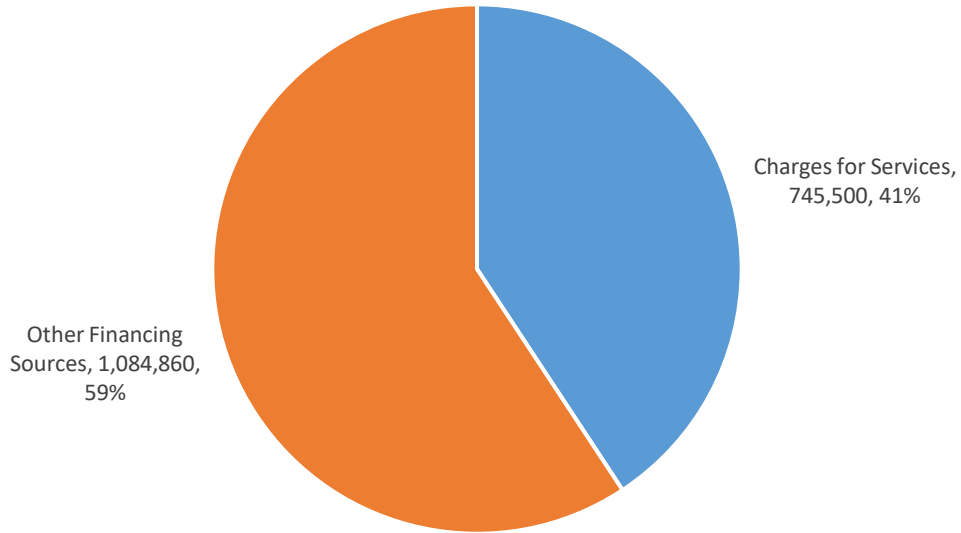
<b>Total Expenditures</b>		<b>1,390,371</b>	<b>1,735,500</b>	<b>1,830,360</b>	<b>1,830,360</b>	
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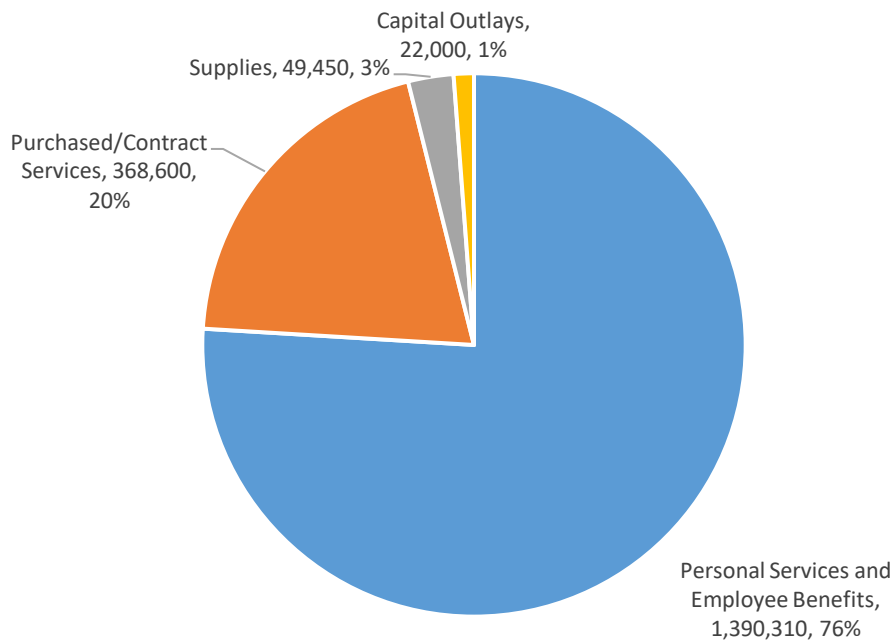
# EMERGENCY TELEPHONE SYSTEM FUND

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## EMERGENCY TELEPHONE SYSTEM FUND REVENUES BY SOURCE



## EMERGENCY TELEPHONE SYSTEM FUND EXPENSES BY TYPE



# HOTEL/MOTEL TAX FUND

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## **FUND PROFILE**

This Special Revenue Fund, authorized by O.C.G.A. 48-13-51, is used to account for the proceeds of the 8% hotel/motel tax collected from lodging facilities located within the unincorporated area of the county. These funds are split between the county and the local Chamber of Commerce. The Chamber of Commerce uses their portion of the proceeds to promote tourism and FDR State Park. The county uses their portion of the proceeds as partial funding for an economic development professional.

## **STAFFING PLAN**

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- The Board of Commissioners requested and the General Assembly approved increasing the county’s hotel/motel tax rate from 5% to 8% effective July 1, 2023.
- All hotel/motel tax proceeds are collected by the county and 5% of the tax (\$180,000) is distributed to the Chamber of Commerce to promote tourism in the county and FDR State Park in accordance with state law. The county retains the 3% unrestricted portion of the tax (\$108,000) for partial funding of a full-time economic development professional.



*Cottage at F.D. Roosevelt State Park*

# HOTEL/MOTEL TAX FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Taxes

80-314100	Hotel/Motel Tax	211,642	180,000	288,000	288,000	
80-319001	Penalties & Interest	258	0	0	0	
<b>Total Taxes</b>		<b>211,900</b>	<b>180,000</b>	<b>288,000</b>	<b>288,000</b>	

<b>Total Revenues</b>		<b>211,900</b>	<b>180,000</b>	<b>288,000</b>	<b>288,000</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Purchased / Contracted Services

80-572006	Chamber of Commerce	211,900	180,000	180,000	180,000	
<b>Total Purchased / Contracted Services</b>		<b>211,900</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	

### Other Financing Uses

80-611100	Transfer Out to General Fund	0	0	108,000	108,000	
<b>Total Other Financing Uses</b>		<b>0</b>	<b>0</b>	<b>108,000</b>	<b>108,000</b>	

<b>Total Expenditures</b>		<b>211,900</b>	<b>180,000</b>	<b>288,000</b>	<b>288,000</b>	
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# **LOCAL VICTIM ASSISTANCE PROGRAM FUND**

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-130 to 15-21-132 and under the direction of the elected District Attorney, is used to account for an additional 5% penalty placed on all fines collected in Superior Court, Magistrate Court, Probate Court, and the municipal courts. These funds are legally restricted to be used in funding Criminal Justice Coordinating Council certified victim assistance programs or victim assistance activities carried out by the District Attorney's Office.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2023-24 BUDGET HIGHLIGHTS***

- Payment to others expenses include a \$36,000 payment to the Columbus-Muscogee Consolidated Government to pay for victim witness program expenses.

# LOCAL VICTIM ASSISTANCE PROGRAM FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### *Fines & Forfeitures*

41-351110	Superior Court Fees	1,834	4,000	2,000	2,000	
41-351130	Magistrate Court Fees	0	100	0	0	
41-351150	Probate Court Fees	19,499	20,000	20,000	20,000	
41-351170	Municipal Fees	13,991	15,000	14,000	14,000	
<b>Total Fines &amp; Forfeitures</b>		<b>35,324</b>	<b>39,100</b>	<b>36,000</b>	<b>36,000</b>	

<b>Total Revenues</b>		<b>35,324</b>	<b>39,100</b>	<b>36,000</b>	<b>36,000</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2020-21 Audited	FY 2021-22 Amended Budget	FY 2022-23 Department Requested Budget	FY 2022-23 Manager Proposed Budget	FY 2022-23 Commission Approved Budget
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### *Other Costs*

41-572008	Payment to Others	35,324	39,100	36,000	36,000	
<b>Total Other Costs</b>		<b>35,324</b>	<b>39,100</b>	<b>36,000</b>	<b>36,000</b>	

<b>Total Expenditures</b>		<b>35,324</b>	<b>39,100</b>	<b>36,000</b>	<b>36,000</b>	
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## **CAPITAL PROJECT FUNDS**

Capital Project Funds are used to account for financial resources that are used for the acquisition of major capital facilities other than those financed by other Funds. The county has six Capital Project Funds: Public Improvements Authority Fund, TSPLOST-2013 Fund, SPLOST-2019 Fund, TSPLOST-2023 Fund, Economic Development Project Fund, and the Rails to Trails Project Fund.

# **PUBLIC IMPROVEMENTS AUTHORITY FUND**

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## ***FUND PROFILE***

This authority was created by an act of the Georgia General Assembly during 1995 and activated during 2001 as a way to provide basic infrastructure and recreational facilities, improvements, and services to the citizens of Harris County. This Fund was also created to promote the growth and development of the county and enhance the general welfare of its citizens.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2023-24 BUDGET HIGHLIGHTS***

- Continue debt payments of \$623,020 (principal and interest) for the 2012 Water Works revenue bonds paid by the Water Works Fund.
- Continue the debt payments of \$731,960 (principal and interest) for the Community Center paid by SPLOST-2019.

# PUBLIC IMPROVEMENTS AUTHORITY FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Investment Income

79-361000	Interest Revenue	0	550	0	0	
<b>Total Investment Income</b>		<b>0</b>	<b>550</b>	<b>0</b>	<b>0</b>	

### Other Financing Sources

79-391505	Transfer In from Water Works Fund	622,391	620,685	623,020	623,020	
79-391085	Transfer In from SPLOST-2019 Fund	733,868	735,545	731,960	731,960	
<b>Total Other Financing Sources</b>		<b>1,356,259</b>	<b>1,356,230</b>	<b>1,354,980</b>	<b>1,354,980</b>	

<b>Total Revenues</b>		<b>1,356,259</b>	<b>1,356,780</b>	<b>1,354,980</b>	<b>1,354,980</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Debt Service

79-581102	Principal-Waterworks	530,000	540,000	555,000	555,000	
79-581103	Principal-Community Center	630,000	645,000	655,000	655,000	
79-582102	Interest-Waterworks	92,391	80,685	68,020	68,020	
79-582103	Interest-Community Center	103,868	90,545	76,960	76,960	
79-583001	Trustee Fee	0	550	0	0	
<b>Total Debt Service</b>		<b>1,356,259</b>	<b>1,356,780</b>	<b>1,354,980</b>	<b>1,354,980</b>	

<b>Total Expenditures</b>		<b>1,356,259</b>	<b>1,356,780</b>	<b>1,354,980</b>	<b>1,354,980</b>	
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# TSPLOST – 2013 FUND

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## **FUND PROFILE**

A regional referendum was held during July 2012 to determine if the voters of the 16 county River Valley Regional Commission District, that includes Harris County, wanted to begin a new 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST) for a ten-year period to raise funds for regional and county-wide transportation improvement projects. During the referendum, 55,655 citizens voted – 30,202 (54.3%) for the TSPLOST and 25,453 (45.7%) against. In Harris County, a total of 5,429 citizens voted – 2,471 (45.5%) for the TSPLOST and 2,958 (54.5%) against. Since the regional referendum was approved by a majority of the region, the TSPLOST went into effect on January 1, 2013 and continued until December 31, 2022. This Fund is used to account for the TSPLOST-2013 proceeds and ensure that these funds are used for the intended purposes.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- The ten-year collection period ended on December 31, 2022 but funds are still available.
- Professional services expenses include \$25,000 to develop and install interpretive panels for three additional kiosks on the Man O' War Railroad Recreation Trail (North Pine Mountain, Hamilton, and South Hamilton) and \$10,000 to fund the operations of the 5311 rural public transportation van program for a total of \$35,000.
- Capital outlay expenses include \$205,000 for the state required 10% LMIG match and any bid overage, needed road patching, and needed road striping and \$115,000 for two replacement pick-up trucks for Public Works for a total of \$320,000.

# TSPLOST – 2013 FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Taxes

96-313400	T-SPLOST	1,332,926	650,000	0	0	
<b>Total Taxes</b>		<b>1,332,926</b>	<b>650,000</b>	<b>0</b>	<b>0</b>	

### Investment Income

96-361000	Interest Revenues	4,120	1,500	5,000	5,000	
<b>Total Investment Income</b>		<b>4,120</b>	<b>1,500</b>	<b>5,000</b>	<b>5,000</b>	

### Other Financing Sources

96-399999	Use of Fund Reserves	0	2,433,500	350,000	350,000	
<b>Total Other Financing Sources</b>		<b>0</b>	<b>2,433,500</b>	<b>350,000</b>	<b>350,000</b>	

<b>Total Revenues</b>		<b>1,337,046</b>	<b>3,085,000</b>	<b>355,000</b>	<b>355,000</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Purchased / Contracted Services

96-521200	Professional Services	23,618	175,000	35,000	35,000	
<b>Total Purchase / Contracted Services</b>		<b>23,618</b>	<b>175,000</b>	<b>35,000</b>	<b>35,000</b>	

### Capital Outlays

96-541400	County Roads and Bridges	443,863	200,000	205,000	205,000	
96-542200	Vehicles	0	0	115,000	115,000	
<b>Total Capital Outlays</b>		<b>443,863</b>	<b>200,000</b>	<b>320,000</b>	<b>320,000</b>	

### Other Financing Uses

96-611084	Transfer Out to Rails to Trails Fund	1,219,412	2,710,000	0	0	
<b>Total Other Financing Uses</b>		<b>1,219,412</b>	<b>2,710,000</b>	<b>0</b>	<b>0</b>	

<b>Total Expenditures</b>		<b>1,686,893</b>	<b>3,085,000</b>	<b>355,000</b>	<b>355,000</b>	
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# SPLOST – 2019 FUND

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## **FUND PROFILE**

A referendum was held during May 2018 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a six-year period to raise \$15,300,000 for public safety vehicles and equipment, community center debt repayments, renovations to the courthouse, old library, and community development building, economic development and broadband, a public works facility, road and bridge improvements, rails to trails project, and city projects. During the referendum, 5,261 citizens voted – 3,535 (67.2%) for the SPLOST and 1,726 (32.8%) against. At the time of the referendum, the county had 23,678 registered voters. Therefore, the referendum had a 22.2% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2019 and will continue until March 31, 2025. This Fund is used to account for the SPLOST-2019 proceeds and ensure that these funds are used for the intended purposes.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- Professional services expenses include \$320,000 to design and provide construction administration for Phase II of the courthouse renovation project and \$35,000 for construction administration for the Public Works facility project for a total of \$355,000.
- Capital outlay expenses include \$167,000 for construction of a new fire training center, \$3,000,000 to construct a new Public Works facility (an additional \$500,000 is included in TSPLOST-2023), \$1,400,000 to continue to renovate the courthouse, \$41,200 to complete the Jail's emergency generator, \$65,000 to replace the Jail's fire alarm system, \$21,000 for six replacement automated CPR devices (Lucas Device) for EMS over a four-year lease (this is year 3 of 4), \$166,667 for volunteer Fire Department equipment, and \$79,000 for two replacement Prison vehicles or a total of \$4,939,867.
- Other costs include \$550,000 for allocations to the cities for their projects.
- Other financing uses include a \$731,960 transfer to the Public Improvements Authority Fund to pay the annual debt payment (principal and interest) for the Community Center.

# SPLOST – 2019 FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Taxes

85-313200	SPLOST – 2019	3,976,895	3,600,000	4,200,000	4,200,000	
<b>Total Taxes</b>		<b>3,976,895</b>	<b>3,600,000</b>	<b>4,200,000</b>	<b>4,200,000</b>	

### Investment Income

85-361000	Interest Revenues	5,666	2,500	60,000	60,000	
<b>Total Investment Income</b>		<b>5,666</b>	<b>2,500</b>	<b>60,000</b>	<b>60,000</b>	

### Other Financing Sources

85-399999	Use of Fund Reserves	0	3,859,112	2,595,827	2,316,827	
<b>Total Other Financing Sources</b>		<b>0</b>	<b>3,859,112</b>	<b>2,595,827</b>	<b>2,316,827</b>	

<b>Total Revenues</b>		<b>3,982,561</b>	<b>7,461,612</b>	<b>6,855,827</b>	<b>6,576,827</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Purchased / Contracted Services

85-521200	Professional Services	167,012	329,000	355,000	355,000	
<b>Total Purchased / Contracted Services</b>		<b>167,012</b>	<b>329,000</b>	<b>355,000</b>	<b>355,000</b>	

### Capital Outlays

85-541300	Fire Training Center	0	0	167,000	167,000	
85-541301	Renovation to the Old Library	191,000	0	0	0	
85-541302	New Public Works Facility	0	1,200,000	3,000,000	3,000,000	
85-541303	Renovation to Courthouse	0	1,700,000	1,400,000	1,400,000	
85-541304	Renovation to Community Development	0	100,000	0	0	
85-541305	Replacement Generator for 911 Center	0	80,000	0	0	
85-541306	Jail Emergency Generator	0	0	41,200	41,200	
85-541307	Jail Fire Alarm System Replacement	0	0	65,000	65,000	
85-542100	New EMS Extrication Tool	0	28,000	0	0	
85-542101	Replacement Lucas Devices (year 3 of 4)	0	21,000	21,000	21,000	
85-542102	Replacement Ambulance Stretcher	0	27,000	0	0	
85-542104	VFD Equipment	166,670	333,667	166,667	166,667	
85-542105	New EMS Airbag Kits	0	21,000	0	0	
85-542106	Radio Core Repeaters for 911	0	50,000	0	0	
85-542200	New and Replacement Sheriff's Vehicles	272,110	939,400	240,000	0	

# SPLOST – 2019 FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Capital Outlays

85-542201	Prison Vehicles	0	0	118,000	79,000	
85-542202	Ambulances	66,017	0	0	0	
85-542500	Replacement Sheriff's Office Body Armor	0	42,000	0	0	
<b>Total Capital Outlays</b>		<b>695,797</b>	<b>4,542,067</b>	<b>5,218,867</b>	<b>4,939,867</b>	

### Other Costs

85-572054	Allocation to Pine Mountain	147,758	140,000	140,000	140,000	
85-572051	Allocation to Hamilton	133,343	130,000	130,000	130,000	
85-572053	Allocation to Waverly Hall	115,324	110,000	110,000	110,000	
85-572055	Allocation to West Point	108,116	100,000	100,000	100,000	
85-572052	Allocation to Shiloh	72,077	70,000	70,000	70,000	
<b>Total Other Costs</b>		<b>576,618</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	

### Other Financing Uses

85-611079	Transfer Out to Public Improv. Authority	733,868	735,545	731,960	731,960	
85-611083	Transfer Out to Econ. Dev. Proj. Fund	0	1,305,000	0	0	
<b>Total Other Financing Uses</b>		<b>733,868</b>	<b>2,040,545</b>	<b>731,960</b>	<b>731,960</b>	

<b>Total Expenditures</b>		<b>2,173,295</b>	<b>7,461,612</b>	<b>6,855,827</b>	<b>6,576,827</b>	
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# TSPLOST – 2023 FUND

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## **FUND PROFILE**

A regional referendum was held during May 2022 to determine if the voters of the 16 county River Valley Regional Commission District, that includes Harris County, wanted to continue the 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST) for another ten-year period to raise funds for regional and county-wide transportation improvement projects. During the referendum, 60,452 citizens voted – 33,656 (55.7%) for the TSPLOST and 26,796 (44.3%) against. In Harris County, a total of 8,230 citizens voted – 3,878 (47%) for the TSPLOST and 4,352 (53%) against. Since the regional referendum was approved by a majority of the region, the TSPLOST went into effect on January 1, 2023 and will continue until December 31, 2032. This Fund is used to account for the local portion of TSPLOST-2023 proceeds and ensure that these funds are used for the intended purposes.

## **STAFFING PLAN**

<b>Position Title</b>		<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund		0	0
<b>Total Positions</b>		<b>0</b>	<b>0</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- The ten-year collection period for this fund began January 1, 2023.
- Professional services expenses include \$110,000 for the design and construction administration of the Mountain Hill Road realignment project.
- Capital outlay expenses include \$500,000 for a portion of the new Public Works facility, \$450,000 to construct the Mountain Hill Road realignment project, \$50,000 to install additional guardrail in previous sections of the Man O' War Railroad Recreation Trail, \$200,000 for road materials for Public Works Department, \$230,000 for a replacement boom axe machine for the Public Works Department, \$25,000 for a new utility vehicle with blower attachment for the Recreation Department to use on the Man O' War Railroad Recreation Trail, \$39,000 for a replacement vehicle for the Recreation Department to use on the Man O' War Railroad Recreation Trail, and \$170,000 for a new grapple truck for the Public Works Department for a total of \$1,664,000.

# TSPLOST – 2023 FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Taxes

97-313400	T-SPLOST		650,000	1,300,000	1,300,000	
<b>Total Taxes</b>			<b>650,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	

### Investment Income

97-361000	Interest Revenues		0	40,000	40,000	
<b>Total Investment Income</b>			<b>0</b>	<b>40,000</b>	<b>40,000</b>	

### Other Financing Sources

97-399999	Use of Fund Reserves		0	434,000	434,000	
<b>Total Other Financing Sources</b>			<b>0</b>	<b>434,000</b>	<b>434,000</b>	

<b>Total Revenues</b>			<b>650,000</b>	<b>1,774,000</b>	<b>1,774,000</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Purchased / Contracted Services

97-521200	Professional Services		50,000	110,000	110,000	
<b>Total Purchase / Contracted Services</b>			<b>50,000</b>	<b>110,000</b>	<b>110,000</b>	

### Capital Outlays

97-541302	New Public Works Facility		0	500,000	500,000	
97-541400	Capital Projects		600,000	0	0	
97-541401	County Roads and Bridges		0	450,000	450,000	
97-541402	Additional Guardrail for MOW Trail		0	50,000	50,000	
97-541403	Road Materials (Public Works)		0	200,000	200,000	
97-542104	Boom Axe Machine (Public Works)		0	230,000	230,000	
97-542201	Utility Vehicle with Blower Attachment		0	25,000	25,000	
97-542200	Vehicle (Recreation)		0	39,000	39,000	
97-542204	Grapple Truck (Public Works)		0	170,000	170,000	
<b>Total Capital Outlays</b>			<b>650,000</b>	<b>1,664,000</b>	<b>1,664,000</b>	

<b>Total Expenditures</b>			<b>650,000</b>	<b>1,774,000</b>	<b>1,774,000</b>	
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# ECONOMIC DEVELOPMENT PROJECT FUND

## FUND PROFILE

The county was awarded a \$500,000 One Georgia grant to make improvements to the Northwest Harris Business Park (NWHBP) including a pad ready site and construction of a connecting road. The City of West Point, Harris County Development Authority, and SPLOST-2019 (economic development) are assisting with this project.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## FY 2023-24 BUDGET HIGHLIGHTS

- This project has been completed and no future projects are planned.



*Northwest Harris Business Park in West Point, Georgia*



# ECONOMIC DEVELOPMENT PROJECT FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Other Financing Sources

83-334100	Use of One Georgia Grant Reserves	0	500,000	0	0	
83-391085	Transfer In From SPLOST-2019	0	1,305,000	0	0	
<b>Total Other Financing Sources</b>		<b>0</b>	<b>1,805,000</b>	<b>0</b>	<b>0</b>	

<b>Total Revenues</b>		<b>0</b>	<b>1,805,000</b>	<b>0</b>	<b>0</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Purchased / Contracted Services

83-521200	Professional Services	0	20,000	0	0	
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	

### Capital Outlays

83-541300	Construction	0	1,785,000	0	0	
<b>Total Capital Outlays</b>		<b>0</b>	<b>1,785,000</b>	<b>0</b>	<b>0</b>	

<b>Total Expenditures</b>		<b>0</b>	<b>1,805,000</b>	<b>0</b>	<b>0</b>	
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# RAILS TO TRAILS PROJECT FUND

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## **FUND PROFILE**

The Board of County Commissioners purchased 21.5 miles of abandoned gravel rail line beginning at the Meriwether County line and extending to the Columbus-Muscogee County line from Georgia Southwestern Railroad during 2008. The total cost to acquire this abandoned gravel rail line was \$300,000 with the county funding half and Callaway Gardens funding half. The purpose of this purchase was to eventually develop the abandoned gravel rail line into a paved pedestrian walkway to provide county-wide outdoor recreational opportunities including walking, jogging, running, and bicycling. So far, 13.5 miles of this trail called, the Man O' War Railroad Recreation Trail, have been paved. TSPLOST-2023 (state portion) will pave the remainder of the gravel rail line to the Muscogee County line beginning 2026 and 2027. This Fund is used to account for funding sources and expenses to ensure they are used to improve this abandoned rail line.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- This fund is now closed and all future trail improvements will be funded by TSPLOST-2023 beginning 2026 and 2027.

# RAILS TO TRAILS PROJECT FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Other Financing Sources

84-391335	Transfer In From TSPLOST-2013	1,219,412	2,710,000	0	0	
<b>Total Other Financing Sources</b>		<b>1,219,412</b>	<b>2,710,000</b>	<b>0</b>	<b>0</b>	

<b>Total Revenues</b>		<b>1,219,412</b>	<b>2,710,000</b>	<b>0</b>	<b>0</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Purchased / Contracted Services

84-521200	Professional Services	219,399	210,000	0	0	
<b>Total Purchased / Contracted Services</b>		<b>219,399</b>	<b>210,000</b>	<b>0</b>	<b>0</b>	

### Capital Outlays

84-541300	Construction	1,046,817	2,500,000	0	0	
<b>Total Capital Outlays</b>		<b>1,046,817</b>	<b>2,500,000</b>	<b>0</b>	<b>0</b>	

<b>Total Expenditures</b>		<b>1,266,216</b>	<b>2,710,000</b>	<b>0</b>	<b>0</b>	
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## **DEBT SERVICE FUND**

Debt Service Funds are used to account for all financial resources that are used to pay for the principal and interest of certain debt not contained in any other Funds. The county has one Debt Service Fund: the Callaway Conservation Easement Fund (closed).

# CALLAWAY CONSERVATION EASEMENT FUND

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## **FUND PROFILE**

This Debt Service Fund is used to account for revenues paid by the Callaway Foundation to the county to service the debt for a 2,078.14 acre conservation easement.

## **STAFFING PLAN**

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- The Callaway Foundation has paid off this debt and this Fund is now closed.



*Callaway Gardens' Main Entrance on U.S. 27*

# CALLAWAY CONSERVATION EASEMENT FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Contributions from Private Sources

77-371021	Callaway Contributions	778,717	0	0	0	
77-371022	Callaway Contributions Interest	11,994	0	0	0	
<b>Total Contributions from Private Sources</b>		<b>790,711</b>	<b>0</b>	<b>0</b>	<b>0</b>	

<b>Total Revenues</b>		<b>790,711</b>	<b>0</b>	<b>0</b>	<b>0</b>	
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## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Debt Service

77-581104	Principal-Conservation Easement	801,073	0	0	0	
77-582104	Interest-Conservation Easement	14,198	0	0	0	
<b>Total Debt Service</b>		<b>815,271</b>	<b>0</b>	<b>0</b>	<b>0</b>	

<b>Total Expenditures</b>		<b>815,271</b>	<b>0</b>	<b>0</b>	<b>0</b>	
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## **ENTERPRISE FUNDS**

Enterprise Funds are used to account for all county operations that are financed and operated in the same manner as private enterprises, on a self-supporting basis. The county has three Enterprise Funds: Airport Fund, Solid Waste Fund, and the Water Works Fund.

# AIRPORT FUND

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## **FUND PROFILE**

The Harris County Airport located in Pine Mountain is a 235-acre general aviation airport serving business aviation and recreational flying. The airport consists of a 5,001-foot long and 100-foot wide lighted asphalt runway with instrument approach, historic terminal building, fuel system, 29 T-hangars, 65 tie-down locations, and two 10,000 square foot corporate hangars. The airport offers 24/7 Jet A and Avgas self-service and full-service fueling, hangar rental, aircraft maintenance through a private contractor, flight training, courtesy cars, and an annual open house community event. The major revenue sources for this Fund are fuel sales, hanger rentals, and tie-down fees.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Airport Manager	1	1	1
Attendant (part-time)	1	1	1
<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- Professional services expenses include \$35,000 for the airport consultant to oversee the annual airport capital improvement program consisting of runway lighting, airfield signage, and wind cone rehabilitation and AWOS replacement.
- Technical services expenses include \$10,000 for the annual AWOS, security system, and fuel system maintenance agreements.
- Capital outlay expenses include \$550,500 to rehabilitate the runway lighting, airfield signage, and wind cone and \$145,000 to replace the AWOS system for a total of \$695,500. The county will receive a \$629,240 reimbursement from the Georgia Department of Transportation (GDOT) for these improvement projects. Capital outlay expenses also include \$7,700 for a new tractor mower attachment.
- \$164,685 is needed from the General Fund to balance this budget.



# AIRPORT FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Intergovernmental Revenues

37-331110	CARES ACT Grant	45,000	0	0	0	
37-331150	GDOT Airport Grant	102,431	619,524	629,240	629,240	
<b>Total Intergovernmental Revenues</b>		<b>147,431</b>	<b>619,524</b>	<b>629,240</b>	<b>629,240</b>	

### Charges for Services

37-345301	Av Gas Sales	150,991	227,000	150,000	150,000	
37-345302	Jet Fuel Sales	99,930	70,000	120,000	120,000	
37-345303	Hangar Rental Fees	114,244	125,000	125,000	125,000	
37-345304	Tie Down Fees	732	500	500	500	
<b>Total Charges for Services</b>		<b>365,897</b>	<b>422,500</b>	<b>395,500</b>	<b>395,500</b>	

### Contribution & Donations from Private Sources

37-371004	Donations	0	1,000	16,000	16,000	
<b>Total Contributions &amp; Donations from Private Sou</b>		<b>0</b>	<b>1,000</b>	<b>16,000</b>	<b>16,000</b>	

### Other Financing Uses

37-391100	Transfer In From General Fund	0	198,070	177,685	164,685	
<b>Total Other Financing Uses</b>		<b>0</b>	<b>198,070</b>	<b>177,685</b>	<b>164,685</b>	

<b>Total Revenues</b>		<b>513,328</b>	<b>1,241,094</b>	<b>1,218,425</b>	<b>1,205,425</b>	
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# AIRPORT FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

37-511100	Regular Employees	97,654	100,000	117,000	117,000	
37-511300	Overtime	742	2,000	1,000	1,000	
37-512100	Group Insurance	8,131	10,000	11,000	11,000	
37-512200	FICA	5,755	6,200	6,800	6,800	
37-512300	Medicare	1,346	1,500	1,600	1,600	
37-512400	Retirement Contributions	3,992	12,300	6,000	6,000	
37-512600	Unemployment Insurance	60	120	125	125	
37-512700	Workers' Compensation	2,160	2,000	2,800	2,800	
<b>Total Personal Services and Employee Benefits</b>		<b>119,840</b>	<b>134,120</b>	<b>146,325</b>	<b>146,325</b>	

### Purchased / Contracted Services

37-521200	Professional Services	28,500	135,000	35,000	35,000	
37-521300	Technical Services	11,255	7,500	10,000	10,000	
37-522210	Repair and Maintenance-Equipment	22,065	10,000	23,000	10,000	
37-522220	Repair and Maintenance-Building	7,417	5,000	5,000	5,000	
37-522260	Repair and Maintenance-Vehicle	4,815	4,000	4,000	4,000	
37-523100	Property, Vehicle, Operators Insurance	7,680	14,000	20,000	20,000	
37-523210	Communications-Telephone	10,670	8,000	13,000	13,000	
37-523211	Communications-Internet	1,450	2,000	2,100	2,100	
37-523300	Advertising	242	1,000	1,000	1,000	
37-523500	Travel	0	1,000	500	500	
37-523600	Dues and Fees	1,100	500	1,100	1,100	
37-523700	Education and Training	0	1,000	500	500	
37-523850	Contract Labor	8,983	0	0	0	
<b>Total Purchased / Contracted Services</b>		<b>104,177</b>	<b>189,000</b>	<b>115,200</b>	<b>102,200</b>	

### Supplies

37-531101	General Supplies-Office	1,794	1,500	1,500	1,500	
37-531120	General Supplies-Janitorial	284	200	200	200	
37-531150	General Supplies-Tires	0	1,000	1,000	1,000	
37-531210	Water/Sewer	675	2,500	2,000	2,000	
37-531230	Electricity	19,031	20,000	20,000	20,000	
37-531270	Gasoline/Diesel/Oil	1,700	2,500	2,500	2,500	
37-531521	Av Gas for Resale	164,352	140,000	130,000	130,000	
37-531522	Jet Fuel for Resale	79,500	60,000	90,000	90,000	
37-531600	Small Equipment	5,863	6,500	6,500	6,500	
37-531710	Uniforms	464	500	0	0	
<b>Total Supplies</b>		<b>273,663</b>	<b>234,700</b>	<b>253,700</b>	<b>253,700</b>	

# AIRPORT FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Capital Outlays

37-541202	Runway Lighting, Airfield Signage, Wind Cone Rehabilitation	0	450,000	550,500	550,500	
37-541400	Radio Tower Replacement	5,190	0	0	0	
37-541402	Apron/Taxiway Rejuvenation Project	0	68,274	0	0	
37-542200	Forklift	10,900	0	0	0	
37-542201	Tractor Mower Attachment	0	0	7,700	7,700	
37-542502	AWOS Replacement	0	165,000	145,000	145,000	
<b>Total Capital Outlays</b>		<b>16,090</b>	<b>683,274</b>	<b>703,200</b>	<b>703,200</b>	

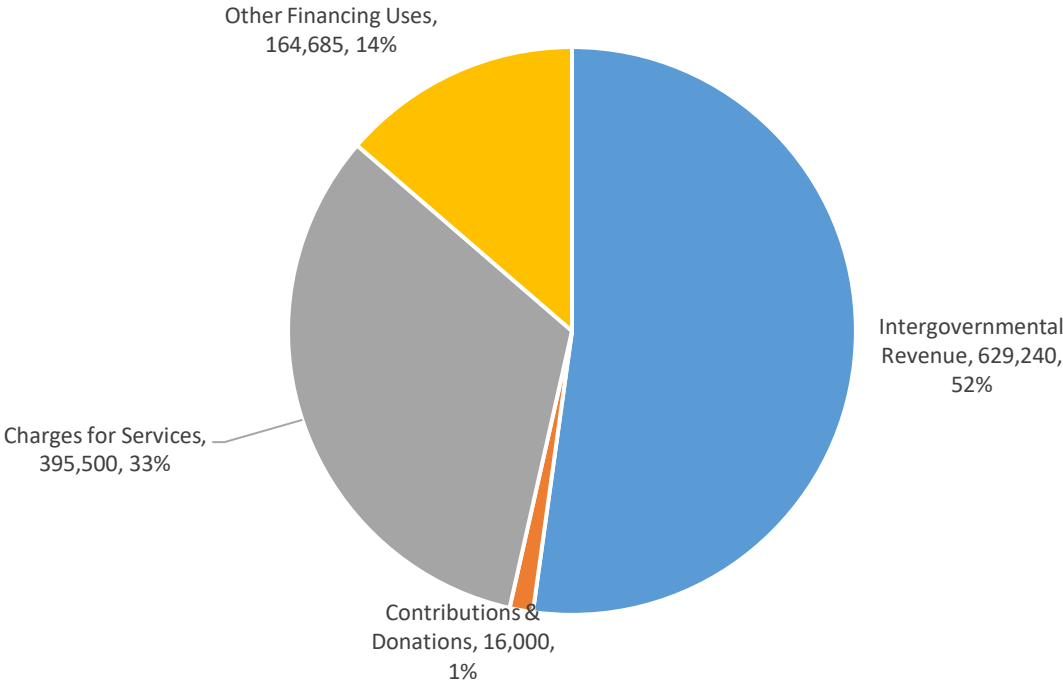
<b>Total Expenditures</b>		<b>513,770</b>	<b>1,241,094</b>	<b>1,218,425</b>	<b>1,205,425</b>	
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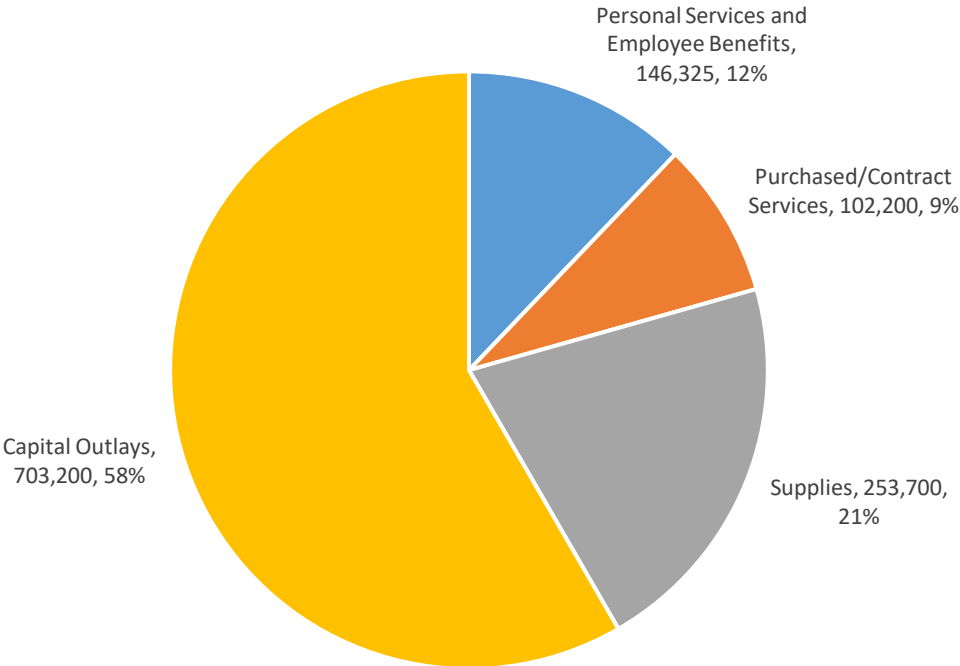
*Harris County's Airport Terminal (KPIM)*

# AIRPORT FUND

## AIRPORT FUND REVENUES BY SOURCE



## AIRPORT FUND EXPENSES BY TYPE



# SOLID WASTE FUND

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## **FUND PROFILE**

The Solid Waste Enterprise Fund is responsible for collecting residential and commercial solid waste on a weekly county-wide basis. The waste is collected curbside by county forces and inmate labor and transported to the county's transfer station. The waste is then transported and disposed of in a certified MSW landfill by a private contractor. This department also operates three manned collection sites for county residents' use, maintains the permanently closed landfill, and performs recycling services. This Fund generates revenue from a fee placed on the annual tax bills and tipping fees.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Director	1	1	1
Assistant Director	1	1	1
Scale Operator	1	1	1
Sanitation Equipment Operator	9	9	10
Collection Site Attendant	3	3	3
Collection Site Attendant (part-time)	1	1	1
Inmates	15	15	15
<b>Total Positions</b>	<b>16</b>	<b>16</b>	<b>17</b>

## **FY 2023-24 BUDGET HIGHLIGHTS**

- Many expenses will be increasing due to the completion of a new solid waste facility such as property insurance, internet, janitorial, and utilities.
- Personnel services and employee benefit expenses have increased \$56,620 (salary and benefits) to include a new full-time Equipment Operator position to supervise the transfer station on Saturdays, drive a garbage truck for vacation and sick time relief of other drivers, and supervise the inert waste landfill.
- Technical services include \$20,000 for a private company to perform landfill monitoring and well testing at the permanently closed landfill for state compliance.
- Capital outlay expenses include \$7,000 for a replacement commercial pressure washer and \$580,000 to replace two garbage trucks for a total of \$587,000.
- Indirect cost allocation of \$100,000 is transferred to the General Fund to pay the Administration and Information Technology departments for providing services to this Enterprise Fund.

# SOLID WASTE FUND

## REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Intergovernmental Revenue

19-334101	Scrap Tire Abatement Grant	0	0	0	0	
<b>Total Intergovernmental Revenue</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### Charges for Services

19-344110	Garbage Collection Charges	2,072,738	2,075,000	2,090,000	2,090,000	
19-344111	Garbage Collection Charges-Delinquent	0	2,000	2,000	2,000	
19-344112	Commercial Dumpster Fees	31,339	25,000	30,000	30,000	
19-344130	Sale of Salvage	37,999	20,000	20,000	20,000	
19-344150	Tipping Fees	208,490	150,000	215,000	215,000	
19-344215	Credit Card Fees	0	0	3,000	3,000	
19-349300	Returned Check Fees	210	100	0	0	
<b>Total Charges for Services</b>		<b>2,350,776</b>	<b>2,272,100</b>	<b>2,360,000</b>	<b>2,360,000</b>	

### Investment Income

19-361000	Interest Revenues	18,586	12,000	100,000	100,000	
<b>Total Investment Income</b>		<b>18,586</b>	<b>12,000</b>	<b>100,000</b>	<b>100,000</b>	

### Other Financing Sources

19-392100	Sale of Assets	17,300	5,000	5,000	5,000	
19-399999	Use of Fund Reserves	0	1,452,892	746,177	596,177	
<b>Total Other Financing Sources</b>		<b>17,300</b>	<b>1,457,892</b>	<b>751,177</b>	<b>601,177</b>	

<b>Total Revenue</b>		<b>2,386,662</b>	<b>3,741,992</b>	<b>3,211,177</b>	<b>3,061,177</b>	
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# SOLID WASTE FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

19-511100	Regular Employees	536,485	629,340	687,000	687,000	
19-511300	Overtime	8,905	10,000	10,000	10,000	
19-512100	Group Insurance	136,173	160,672	170,000	170,000	
19-512200	FICA	30,902	40,580	43,200	43,200	
19-512300	Medicare	7,227	9,186	9,800	9,800	
19-512400	Retirement Contributions	48,348	101,518	78,000	78,000	
19-512600	Unemployment Insurance	282	500	577	577	
19-512700	Workers' Compensation	29,634	30,696	35,000	35,000	
<b>Total Personal Services and Employee Benefits</b>		<b>797,956</b>	<b>982,492</b>	<b>1,033,577</b>	<b>1,033,577</b>	

### Purchased / Contracted Services

19-521200	Professional Services	66,829	20,000	2,000	2,000	
19-521300	Technical Services	20	20,000	20,000	20,000	
19-522112	Disposal-Septic Tank	0	1,000	1,000	1,000	
19-522113	Disposal-Tire Amnesty Days	0	0	0	0	
19-522210	Repairs and Maintenance-Equipment	0	5,000	5,000	5,000	
19-522220	Repairs and Maintenance-Buildings	810	33,000	10,000	10,000	
19-522222	Repairs and Maintenance-Sites	0	4,000	7,000	7,000	
19-522260	Repairs and Maintenance-Vehicle	145,926	105,000	115,000	115,000	
19-522321	Rental of Equipment	14,358	0	1,000	1,000	
19-522323	Copier Lease Agreement	0	300	300	300	
19-523001	Extermination	0	300	300	300	
19-523100	Property and Vehicle Insurance	22,906	30,500	31,000	31,000	
19-523210	Communications-Telephone	9,083	9,000	5,000	5,000	
19-523211	Communications-Internet	1,083	2,000	3,000	3,000	
19-523250	Communications-Postage	80	100	100	100	
19-523500	Travel	0	300	300	300	
19-523700	Education and Training	0	500	500	500	
<b>Total Purchased / Contracted Services</b>		<b>261,095</b>	<b>231,000</b>	<b>201,500</b>	<b>201,500</b>	

### Supplies

19-531101	General Supplies-Office	852	1,000	1,000	1,000	
19-531120	General Supplies-Janitorial	1,290	700	800	800	
19-531150	General Supplies-Tires	43,103	40,000	40,000	40,000	
19-531190	General Supplies-Other	2,550	4,500	4,000	4,000	
19-531210	Water/Sewer	1,142	1,500	2,000	2,000	
19-531230	Electricity	10,058	9,200	15,000	15,000	
19-531240	Bottled Gas	1,437	2,000	2,500	2,500	
19-531270	Gasoline/Diesel/Oil	145,550	120,000	165,000	165,000	
19-531600	Small Equipment	3,636	3,000	3,000	3,000	
19-531710	Uniforms	0	1,600	1,600	1,600	
<b>Total Supplies</b>		<b>209,618</b>	<b>183,500</b>	<b>234,900</b>	<b>234,900</b>	

# SOLID WASTE FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Capital Outlays

19-541300	Transfer Station Building	0	1,273,000	0	0	
19-541400	Transfer Station Internal Road Paving	0	0	150,000	0	
19-542101	Pressure Washer	0	0	7,000	7,000	
19-542200	Garbage Truck	233,335	0	580,000	580,000	
19-542201	Vehicle	161,178	0	0	0	
19-542204	Backhoe Loader	0	120,000	0	0	
19-542205	Wheel Loader	318,545	0	0	0	
19-542500	Receiving Container	13,785	0	0	0	
19-542501	Compactor	27,853	0	0	0	
19-542502	Commercial Dumpsters	35,074	0	0	0	
<b>Total Capital Outlays</b>		<b>789,770</b>	<b>1,393,000</b>	<b>737,000</b>	<b>587,000</b>	

### Interfund / Interdepartmental Charges

19-551100	Indirect Cost Allocation	100,000	100,000	100,000	100,000	
<b>Total Interfund / Interdepartmental Charges</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	

### Other Costs

19-573001	State Highway Impact Fee	2,801	300	2,500	2,500	
19-573002	Tipping Fees	563,361	850,000	900,000	900,000	
19-573004	Vehicle License and Tag	0	200	200	200	
19-573120	Refunds	844	1,500	1,500	1,500	
<b>Total Other Costs</b>		<b>567,006</b>	<b>852,000</b>	<b>904,200</b>	<b>904,200</b>	

<b>Total Expenditures</b>		<b>2,725,445</b>	<b>3,741,992</b>	<b>3,211,177</b>	<b>3,061,177</b>	
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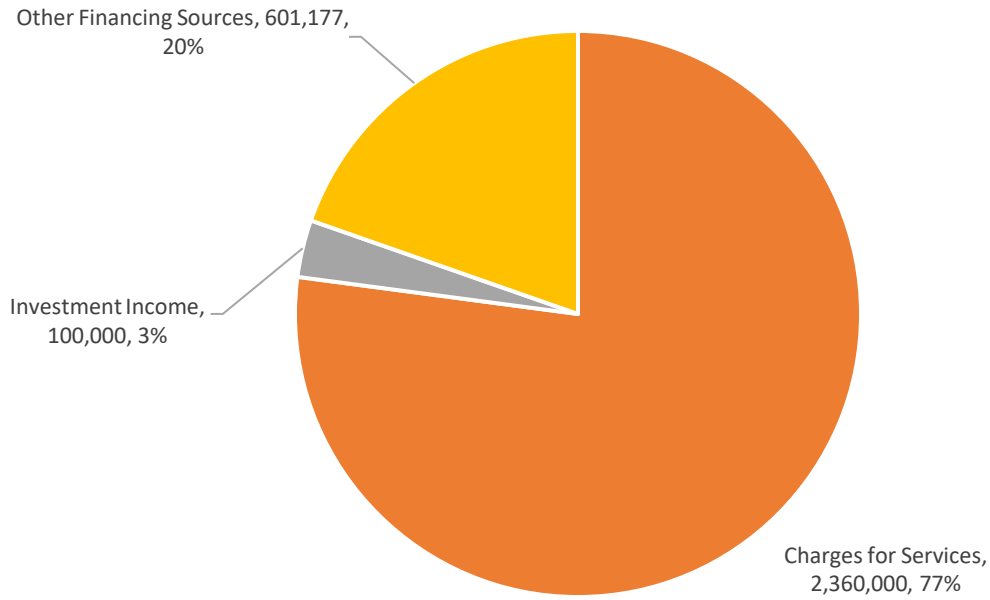
*New Solid Waste Facility*



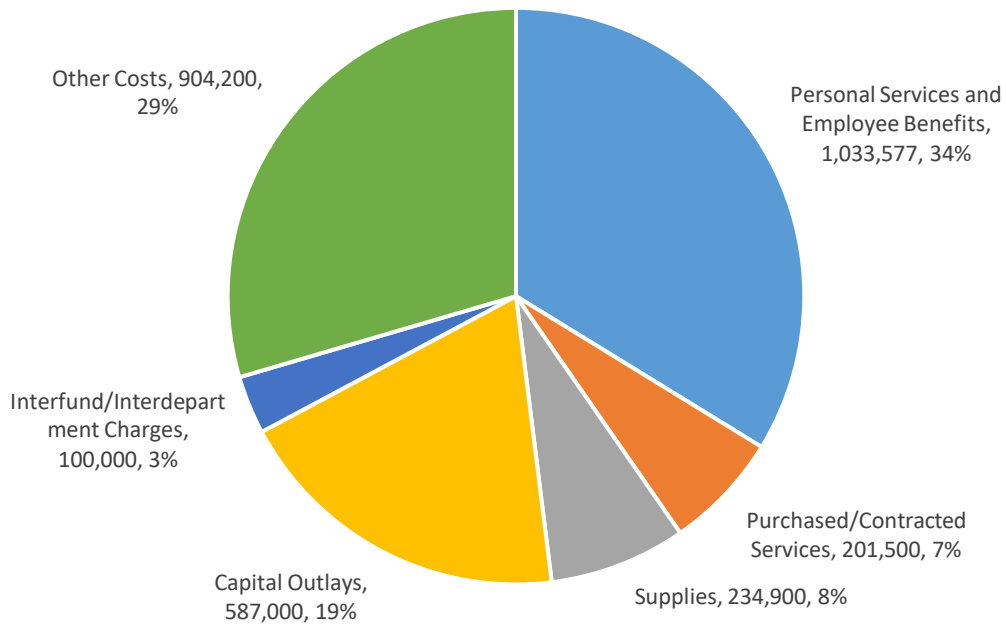
# SOLID WASTE FUND

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## SOLID WASTE FUND REVENUES BY SOURCE



## SOLID WASTE FUND EXPENSES BY TYPE



# WATER WORKS FUND

## FUND PROFILE

The Water Works Enterprise Fund consist of two departments – Water Department and Waste Water Department. The Water Department provides clean drinking water and fire protection to over 9,200 customers in the unincorporated area of the county. The water source is surface water from the Chattahoochee River. The Water Department consists of three divisions – Administration, Filter Plant, and Distribution. The Administration Division is responsible for the overall supervision of the Fund and conducts monthly customer billing and customer service support. The Filter Plant Division operates a 3.0 MGD plant and is responsible for water treatment operations and ensures that all treated water is in compliance with state and federal regulations. The Distribution Division is responsible for the maintenance of over 500 miles of water lines, ten pump stations, eight elevated water storage tanks, and four ground water storage tanks, repairing leaks, and installing water meters. This Fund also purchases treated water as needed from the Columbus Water Works Department, Talbot County, Georgia Power, and Callaway Gardens. The Waste Water Department provides sewer services exclusively to the Mulberry Grove development located on SR 315, maintains all system components, and pays Columbus Water Works to treat the sewer for a fee.

## STAFFING PLAN

Position Title	FY 2021-22	FY 2022-23	FY 2023-24
<b>Administration</b>			
Director	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative	3	3	3
Water Service Worker	1	1	1
Customer Service Representative (part-time)	1	1	1
<b>Total Administration</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Filter Plant</b>			
Supervisor	1	1	1
WTP Operator I	2	2	2
WTP Operator II	3	3	3
WTP Operator III	3	3	3
WTP Operator Trainee	1	1	1
<b>Total Filter Plant</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Distribution</b>			
Distribution Supervisor	1	1	1
Meter Reader Supervisor	1	1	1
Crew Supervisor	1	1	1
Maintenance Supervisor	1	1	1
Heavy Equipment Operator	2	2	2
Utility Locator	1	1	1
Meter Reader	2	2	2
Water Maintenance Specialist	1	1	1
Inmates	2	2	2
<b>Total Distribution</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Total Positions</b>	<b>27</b>	<b>27</b>	<b>27</b>

# WATER WORKS FUND

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## ***FY 2023-24 BUDGET HIGHLIGHTS***

- Many expenses will be increasing due to the addition of a new administration facility such as property insurance, telephone, and utilities.
- Professional services expenses include \$30,000 to continue the preparation of a five-year water and wastewater master plan to guide future growth, \$35,000 to prepare a water and wastewater rate study, \$100,000 for construction administration for the U.S. 27 water line upgrade project, and \$30,000 for general engineering, legal, and audit fees for a total of \$195,000.
- Technical services expenses include \$242,000 for water tank maintenance and financial software maintenance.
- Capital outlay expenses include \$173,343 for general water system improvements, \$70,000 for general water plant improvements, and \$1,100,000 for a portion of the U.S. 27 water line upgrade project for a total of \$1,343,343.
- Indirect cost allocation of \$100,000 is transferred to the General Fund to pay the Administration and Information Technology departments for providing services to this Enterprise Fund.
- Debt service expenses include \$206,237 (principal and interest) to pay the annual debt payment of the 2016 filter plant expansion GEFA loan and the 2018 water meter replacement GEFA loan.
- Other financing uses include \$623,020 transfer to the Public Improvements Authority to pay the annual debt payment of the 2012 water system improvements.
- A Waste Water Department has been created to operate the sewer line for the Mulberry Grove Development at the cost of \$263,000.



*New Water Works Administration Building*

# WATER WORKS FUND

## WATER REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Charges for Services

93-344210	Water Charges	5,151,258	5,720,000	6,000,000	6,000,000	
93-344211	Service Installations	320,410	280,000	230,000	230,000	
93-344212	Reconnect Fees	27,375	30,000	25,000	25,000	
93-344214	Late Fees	48,977	50,000	50,000	50,000	
93-344215	Credit Card Convenience Fees	63,303	60,000	65,000	65,000	
<b>Total Charges for Services</b>		<b>5,611,323</b>	<b>6,140,000</b>	<b>6,370,000</b>	<b>6,370,000</b>	

### Investment Income

93-361000	Interest Revenues	2,187	5,000	45,000	45,000	
<b>Total Investment Income</b>		<b>2,187</b>	<b>5,000</b>	<b>45,000</b>	<b>45,000</b>	

### Miscellaneous Revenue

93-389001	Miscellaneous Revenues	22,220	4,000	5,000	5,000	
<b>Total Miscellaneous Revenue</b>		<b>22,220</b>	<b>4,000</b>	<b>5,000</b>	<b>5,000</b>	

### Other Financing Sources

93-125303	GEFA Loan for Water Meter Project	359,328	0	0	0	
93-125304	GEFA Loan for U.S. 27 Water Project	0	2,500,000	1,200,000	1,200,000	
93-392100	Sale of Assets	0	0	5,000	5,000	
93-399999	Use of Fund Reserves	0	1,811,723	26,212	0	
<b>Total Other Financing Sources</b>		<b>359,328</b>	<b>4,311,723</b>	<b>1,231,212</b>	<b>1,205,000</b>	

<b>Total Water Revenue</b>		<b>5,995,058</b>	<b>10,460,723</b>	<b>7,651,212</b>	<b>7,625,000</b>	
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# WATER WORKS FUND

## WATER EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Personal Services and Employee Benefits

93-511100	Regular Employees	1,251,605	1,302,000	1,458,800	1,450,000	
93-511300	Overtime	88,999	80,000	91,500	91,500	
93-512100	Group Insurance	252,934	270,000	311,000	300,000	
93-512120	Health Reimbursement Arrangement	19,427	0	0	0	
93-512200	FICA	76,625	85,000	89,550	89,000	
93-512300	Medicare	17,553	21,000	22,127	22,000	
93-512400	Retirement Contributions	114,503	170,000	195,700	190,000	
93-512600	Unemployment Insurance	446	500	600	600	
93-512700	Workers' Compensation	14,207	71,000	45,035	45,000	
<b>Total Personal Services and Employee Benefits</b>		<b>1,836,299</b>	<b>1,999,500</b>	<b>2,214,312</b>	<b>2,188,100</b>	

### Purchased / Contracted Services

93-521200	Professional Services	186,325	343,000	195,000	195,000	
93-521300	Technical Services	135,423	242,000	242,000	242,000	
93-522210	Repairs and Maintenance-Equipment	28,503	20,000	20,000	20,000	
93-522211	Repairs and Maintenance-Office Equip.	0	1,300	1,300	1,300	
93-522220	Repairs and Maintenance-Buildings	49,475	25,000	5,000	5,000	
93-522221	Repairs and Maintenance-Filter Plant	0	0	50,000	50,000	
93-522260	Repairs and Maintenance-Vehicles	22,536	20,000	20,000	20,000	
93-522323	Copier Lease Agreement	0	1,800	1,800	1,800	
93-523001	Extermination	516	700	700	700	
93-523100	Property & Equipment Insurance	47,183	57,000	60,000	60,000	
93-523210	Communications-Telephone	32,598	25,000	35,000	35,000	
93-523250	Communications-Postage	39,141	38,000	40,000	40,000	
93-523500	Travel	4,128	10,000	5,000	5,000	
93-523600	Dues and Fees	7,902	7,500	7,500	7,500	
93-523601	Credit Card Fees	47,483	40,000	48,000	48,000	
93-523602	Bank Fees	1,800	4,000	1,000	1,000	
93-523700	Education and Training	4,905	5,500	5,500	5,500	
<b>Total Purchased / Contracted Services</b>		<b>607,918</b>	<b>840,800</b>	<b>737,800</b>	<b>737,800</b>	

### Supplies

93-531101	General Supplies-Office	21,531	20,000	20,000	20,000	
93-531121	General Supplies-Chemicals	150,250	166,000	166,000	166,000	
93-531122	General Supplies-Lab	22,556	33,000	33,000	33,000	
93-531123	General Supplies-System Maintenance	222,114	275,000	275,000	275,000	
93-531230	Electricity	316,546	300,000	320,000	320,000	
93-531240	Bottled Gas	1,185	2,500	2,500	2,500	
93-531270	Gasoline/Diesel/Oil	60,186	65,000	60,000	60,000	
93-531600	Small Equipment	10,964	5,000	10,000	10,000	
93-531710	Uniforms	30,809	25,000	28,000	28,000	
<b>Total Supplies</b>		<b>836,141</b>	<b>891,500</b>	<b>914,500</b>	<b>914,500</b>	

# WATER WORKS FUND

## WATER EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Other Costs

93-531511	Water Purchase from Columbus	1,054,293	900,000	1,200,000	1,200,000	
93-531512	Water Purchase from Talbot	203,666	160,000	200,000	200,000	
93-531513	Water Purchase from GA Power	30,667	45,000	45,000	45,000	
93-531514	Water Purchase from Callaway Garden	12,817	22,000	31,000	31,000	
93-572007	DNR Fees	21,181	36,000	36,000	36,000	
<b>Total Other Costs</b>		<b>1,322,624</b>	<b>1,163,000</b>	<b>1,512,000</b>	<b>1,512,000</b>	

### Capital Outlays

93-541300	Office Building	0	1,749,000	0	0	
93-541400	General Water System Improvements	80,004	60,000	173,343	173,343	
93-541400	General Water Plant Improvements	0	30,000	70,000	70,000	
93-541401	Hadley Road Water Line (Phase II)	10,264	300,000	0	0	
93-541402	Water Meter Replacement Project	20,898	0	0	0	
93-541403	U.S. 27 Water Line Upgrade	0	2,500,000	1,100,000	1,100,000	
<b>Total Capital Outlays</b>		<b>111,166</b>	<b>4,639,000</b>	<b>1,343,343</b>	<b>1,343,343</b>	

### Interfund / Interdepartmental Charges

93-551100	Indirect Cost Allocation	100,000	100,000	100,000	100,000	
<b>Total Interfund / Interdepartmental Charges</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	

### Debt Service

93-581106	Principal-2016 GEFA (filter plant)	114,870	116,488	118,129	118,129	
93-581107	Principal-2018 GEFA (water meters)	65,000	52,330	52,798	52,798	
93-582106	Interest-2016 GEFA	29,240	27,622	25,980	25,980	
93-582107	Interest-2018 GEFA	15,000	9,798	9,330	9,330	
<b>Total Debt Service</b>		<b>224,110</b>	<b>206,238</b>	<b>206,237</b>	<b>206,237</b>	

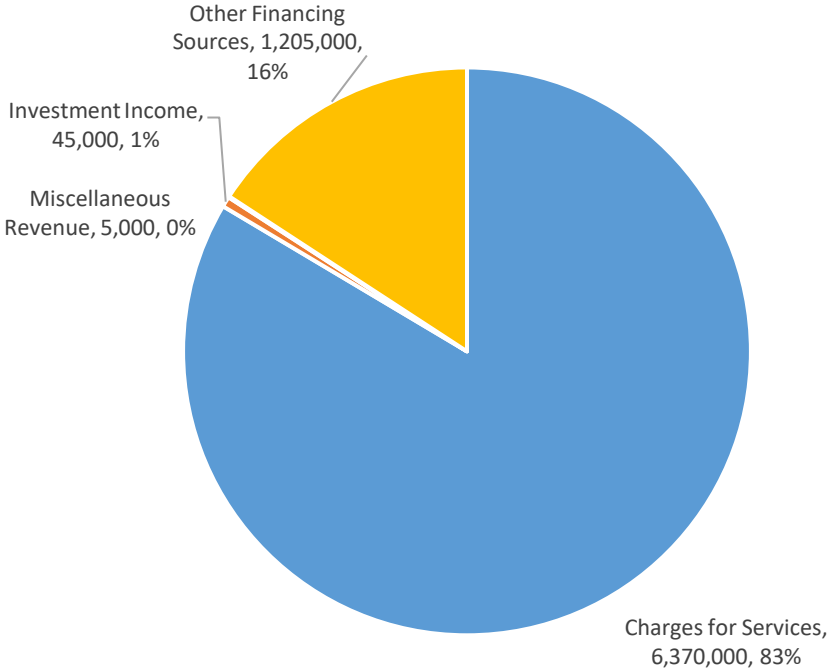
### Other Financing Uses

93-611079	Transfer Out to PIA	622,392	620,685	623,020	623,020	
<b>Total Other Financing Uses</b>		<b>622,392</b>	<b>620,685</b>	<b>623,020</b>	<b>623,020</b>	

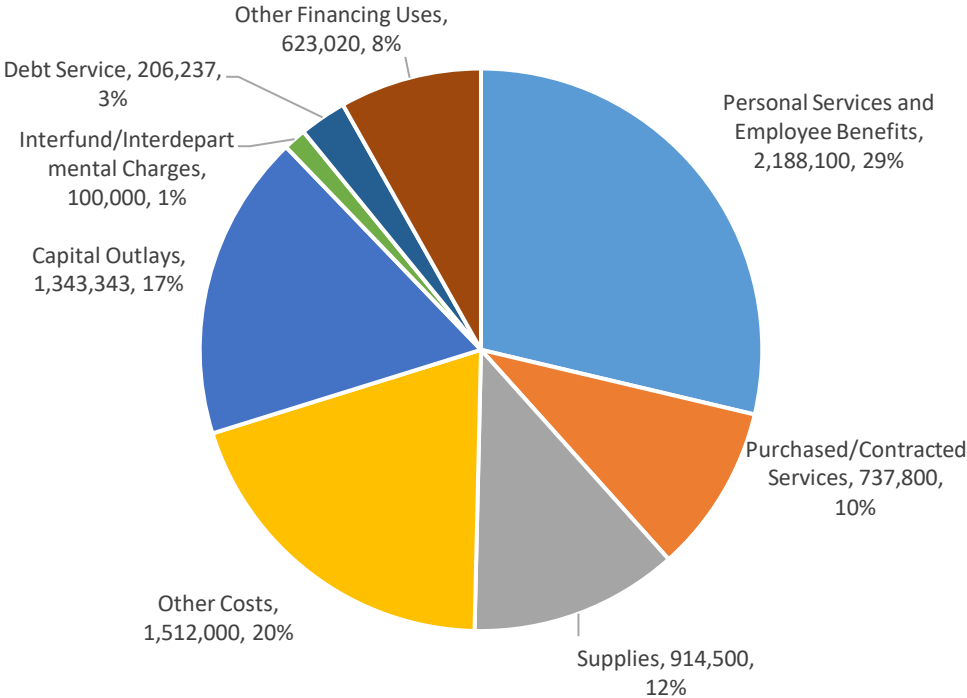
<b>Total Water Expenditures</b>		<b>5,660,650</b>	<b>10,460,723</b>	<b>7,651,212</b>	<b>7,625,000</b>	
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# WATER WORKS FUND

## WATER DEPARTMENT REVENUES BY SOURCE



## WATER DEPARTMENT EXPENSES BY TYPE



# WATER WORKS FUND

## WASTE WATER REVENUES

Account Number	Revenue Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Charges for Services

94-344255	Sewer Charges	8,122	12,500	103,000	103,000	
94-344256	Sewer Tap Fees	156,000	50,000	160,000	160,000	
<b>Total Charges for Services</b>		<b>164,122</b>	<b>62,500</b>	<b>263,000</b>	<b>263,000</b>	

### Other Financing Sources

94-399999	Use of Fund Reserves	0	25,800	0	0	
<b>Total Other Financing Sources</b>		<b>0</b>	<b>25,800</b>	<b>0</b>	<b>0</b>	

<b>Total Waste Water Revenue</b>		<b>164,122</b>	<b>88,300</b>	<b>263,000</b>	<b>263,000</b>	
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## WASTE WATER EXPENDITURES

Account Number	Expenditure Description	FY 2021-22 Audited	FY 2022-23 Amended Budget	FY 2023-24 Department Requested Budget	FY 2023-24 Manager Proposed Budget	FY 2023-24 Commission Approved Budget
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### Purchased / Contracted Services

94-521200	Professional Services	2,250	1,000	1,000	1,000	
94-521300	Technical Services	0	1,000	1,000	1,000	
94-522210	Repairs and Maintenance-Equipment	1,664	3,000	3,000	3,000	
94-522220	Repairs and Maintenance-Buildings	50	1,000	1,000	1,000	
94-522222	Repairs and Maintenance-Sites	1,053	3,000	3,000	3,000	
94-523100	Property & Equipment Insurance	0	5,000	5,000	5,000	
<b>Total Purchased / Contracted Services</b>		<b>5,017</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	

### Supplies

94-531121	General Supplies-Chemicals	0	1,000	1,000	1,000	
94-531210	Sewer	1,410	10,300	62,000	62,000	
94-531230	Electricity	0	12,000	25,000	25,000	
94-531270	Gasoline/Diesel/Oil	0	1,000	1,000	1,000	
<b>Total Supplies</b>		<b>1,410</b>	<b>24,300</b>	<b>89,000</b>	<b>89,000</b>	

### Payment to Others

94-573100	Sewer Tap Fee Reimbursement	192,000	50,000	160,000	160,000	
<b>Total Payment to Others</b>		<b>192,000</b>	<b>50,000</b>	<b>160,000</b>	<b>160,000</b>	

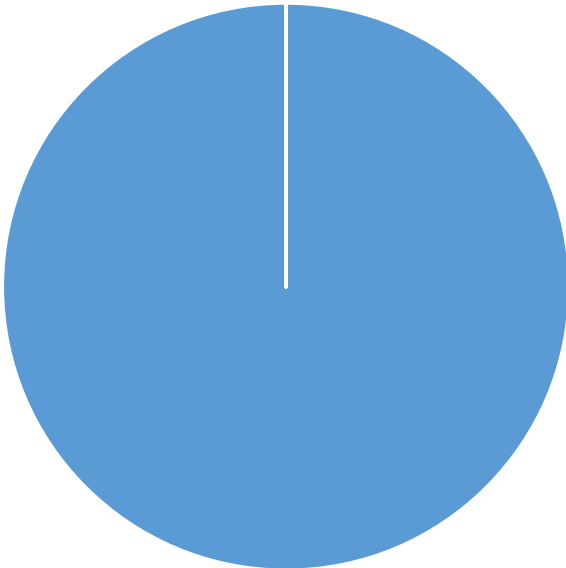
<b>Total Waste Water Expenditures</b>		<b>198,427</b>	<b>88,300</b>	<b>263,000</b>	<b>263,000</b>	
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# WATER WORKS FUND

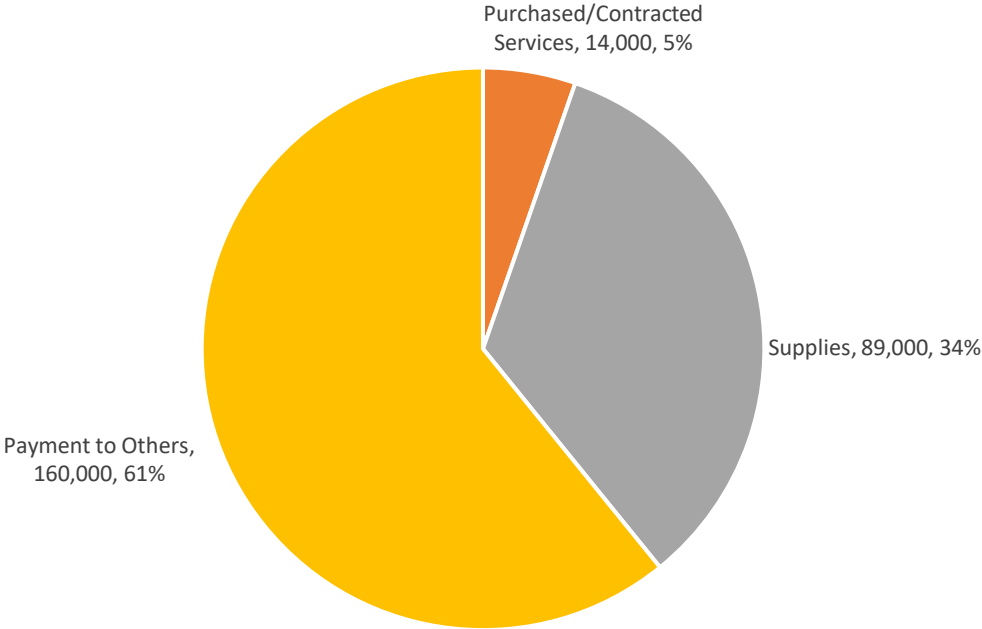
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## WASTE WATER DEPARTMENT REVENUES BY SOURCE



Charges for Services,  
263,000, 100%

## WASTE WATER DEPARTMENT EXPENSES BY TYPE





## **LONG TERM DEBT SCHEDULE**

# LONG TERM DEBT

## PUBLIC WORKS EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase six pieces of heavy equipment (953 track loader, 2 12M3 motor graders, D5 bulldozer, 308 mini-excavator, and 926M wheel loader) for the Public Works Dept. through a lease-purchase agreement with Caterpillar Financial Services Corp. 3.85%. Paid by General Fund.	2019	2023-24	86,956	3,348	90,304
<b>Total</b>			<b>86,956</b>	<b>3,348</b>	<b>90,304</b>

## WATERWORKS WATER METER REPLACEMENT GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Replacement of 8,400+/- water meters to AMR smart meters funded through a GEFA Loan at 0.89%. Paid by Water Works Fund.	2018	2023-24	52,798	9,330	62,128
		2024-25	53,269	8,859	62,128
		2025-26	53,745	8,383	62,128
		2026-27	54,226	7,902	62,128
		2027-28	54,710	7,418	62,128
		2028-29	55,199	6,929	62,128
		2029-30	55,692	6,436	62,128
		2030-31	56,190	5,938	62,128
		2031-32	56,692	5,436	62,128
		2032-33	57,199	4,929	62,128
		2033-34	57,710	4,418	62,128
		2034-35	58,226	3,902	62,128
		2035-36	58,746	3,382	62,128
		2036-37	59,271	2,857	62,128
		2037-38	59,801	2,327	62,128
		2038-39	60,335	1,793	62,128
2039-40	60,874	1,254	62,128		
2040-41	61,418	710	62,128		
2041-42	46,424	172	46,596		
<b>Total</b>			<b>1,072,525</b>	<b>92,375</b>	<b>1,164,900</b>

# LONG TERM DEBT

## WATERWORKS IMPROVEMENTS GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Construction of a water filter plant expansion funded through a GEFA Loan at 1.4%. Paid by Water Works Fund.	2016	2023-24	118,129	25,980	144,110
		2024-25	119,794	24,316	144,110
		2025-26	121,482	22,628	144,110
		2026-27	123,194	20,916	144,110
		2027-28	124,929	19,181	144,110
		2028-29	126,690	17,420	144,110
		2029-30	128,475	15,635	144,110
		2030-31	130,285	13,825	144,110
		2031-32	132,121	11,989	144,110
		2032-33	133,982	10,128	144,110
		2033-34	135,870	8,240	144,110
		2034-35	137,785	6,325	144,110
		2035-36	139,726	4,384	144,110
		2036-37	141,695	2,415	144,110
2037-38	95,569	503	96,071		
<b>Total</b>			<b>1,909,726</b>	<b>203,885</b>	<b>2,113,611</b>

## WATERWORKS IMPROVEMENTS

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Improvements to water system. 2.46%. Paid by a transfer from the Water Works Fund to the Public Improvements Authority Fund.	2012	2023-24	555,000	68,020	623,020
		2024-25	565,000	54,367	619,367
		2025-26	580,000	39,764	619,764
		2026-27	595,000	24,415	619,415
		2027-28	615,000	8,303	623,303
<b>Total</b>			<b>2,910,000</b>	<b>194,869</b>	<b>3,104,869</b>

## PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS - COMMUNITY CENTER

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Community Center construction, other equipment, and improvements. 2.09%. Paid by a transfer from the SPLOST-2019* Fund to the Public Improvements Authority Fund until FY 2025-26.	2010 Refi - 2017	2023-24*	655,000	76,960	731,960
		2024-25*	670,000	63,113	733,113
		2025-26	655,000	49,267	704,267
		2026-27	665,000	35,473	700,473
		2027-28	675,000	21,470	696,470
		2028-29	690,000	7,208	697,208
<b>Total</b>			<b>4,010,000</b>	<b>253,491</b>	<b>4,263,491</b>

### TOTAL DEBT PAYMENTS FOR FY 2023-24

Principal	Interest	Total
1,467,883	183,638	1,651,521

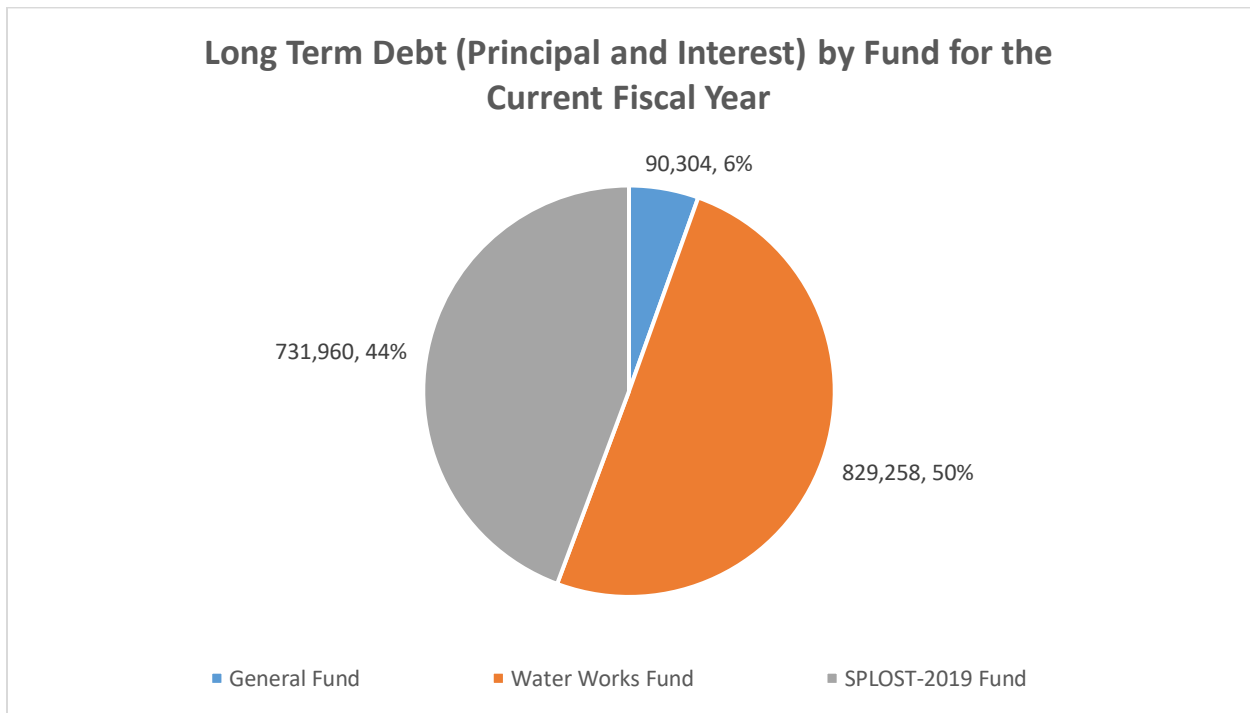
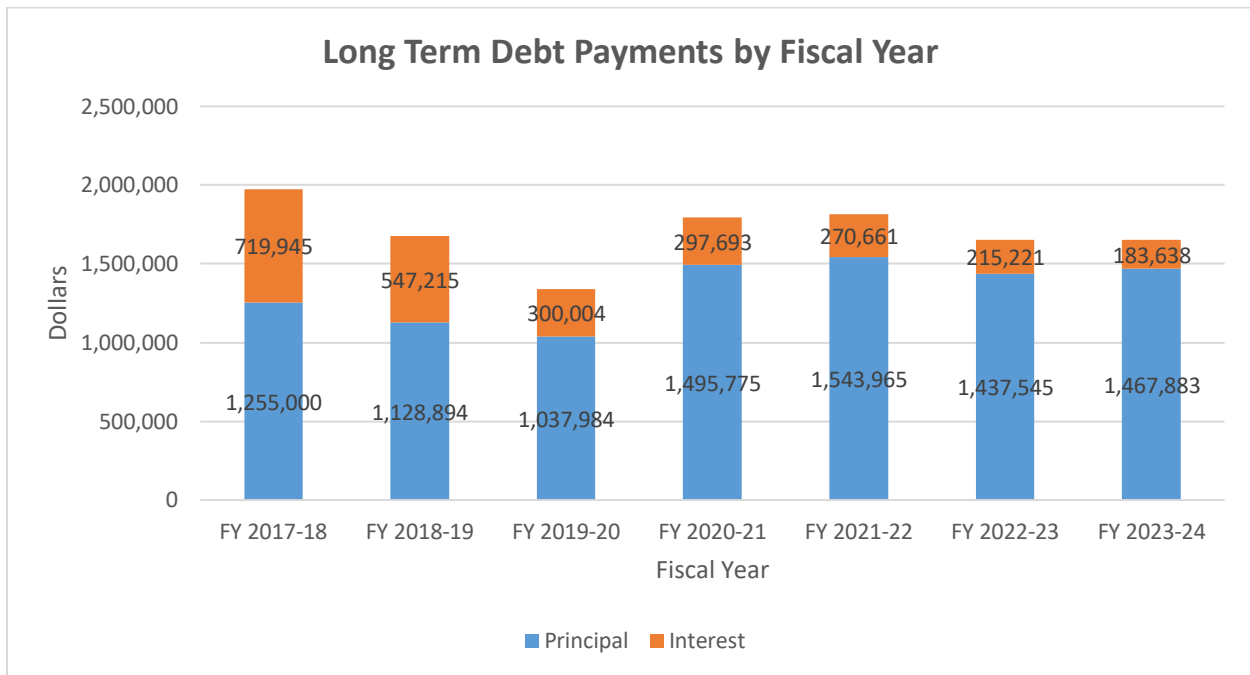
### TOTAL DEBT OUTSTANDING

Principal	Interest	Total
9,989,207	747,968	10,737,175

### DEBT PER CAPITA

**\$10,737,175 / 36,276 = \$296**

# LONG TERM DEBT



**Note:** Georgia Constitution, Section V, Article IX states that county debt shall never exceed 10% of the assessed value of all taxable property within the county.



## **STATISTICAL INFORMATION**

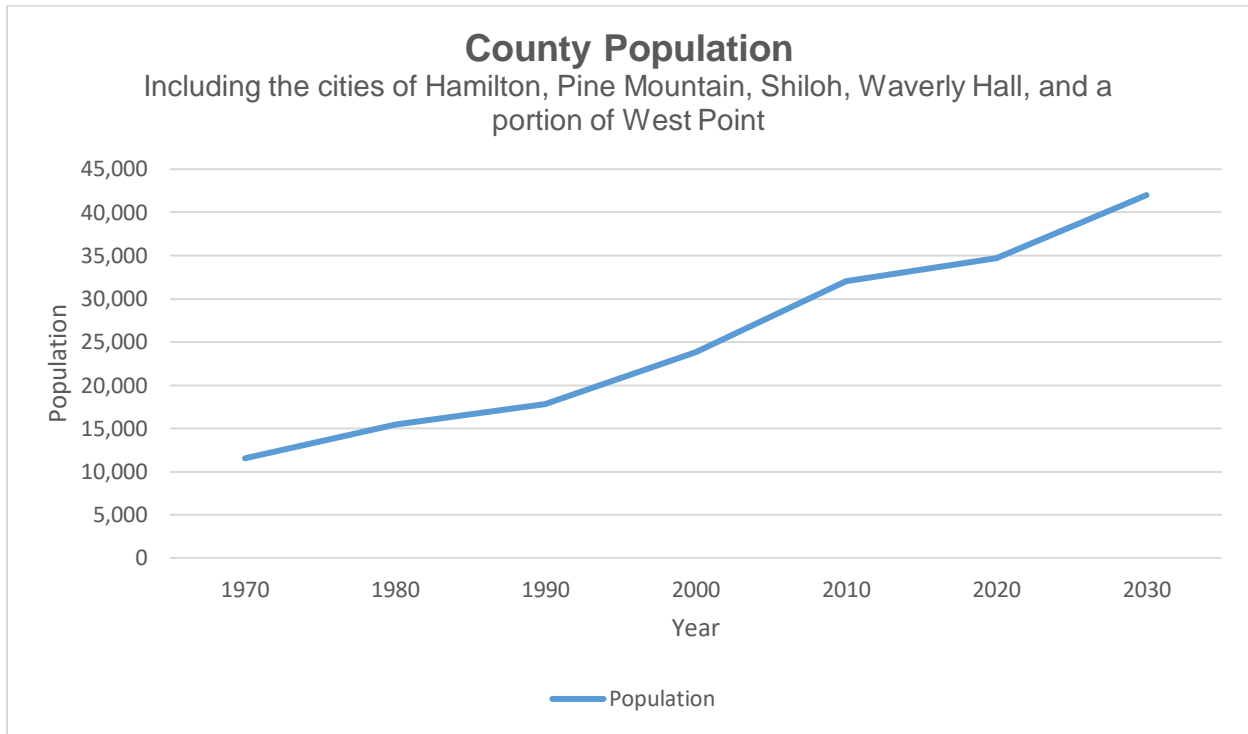
# SELECTED GRAPH

## HARRIS COUNTY EMPLOYEES BY TYPE

Department	Total	Full-Time	Part-Time	Elected	Board Member	Paid Supplement	Inmates
<b>General Fund</b>							
Administration	8	8	0				
Animal Control	4	4	0				2
Board of Commissioners	5	0	0	5			
Board of Elections & Reg.	5	1	1		3		
Board of Equalization	6	0	0		6		
Clerk of Superior Court	7	6	0	1			
Community Center	24	2	22				2-3
Community Development	19	6	1		12		
Coroner	4	0	0	1		3	
District Attorney	7	4	0	1		2	
EMS	53	31	22				
Extension Service	5	1	0			4	
Facilities Maintenance	5	5	0				6-8
Information Technology	3	3	0				
Jail	26	26	0				
Magistrate Court	5	2	2	1			
Non-Departmental	0	0	0				
Prison	33	33	0				40
Probate Court	6	4	1	1			
Public Works	21	21	0				5-7
Recreation	8	7	1				17
Sheriff's Office	55	52	2	1			
Superior Court	24	0	11	7		6	
Tax Assessor	12	9	0		3		
Tax Commissioner	8	7	0	1			
Vehicle Maintenance	6	6	0				2-3
Volunteer Fire Depts.	0	0	0				
<b>Special Revenue Funds</b>							
911 Center	18	18	0				
<b>Enterprise Funds</b>							
Airport	2	1	1				
Solid Waste	17	16	1				15
Water Works	27	26	1				2
<b>Total Employees</b>	<b>423</b>	<b>299</b>	<b>66</b>	<b>19</b>	<b>24</b>	<b>15</b>	<b>91-97</b>

As of July 1, 2023

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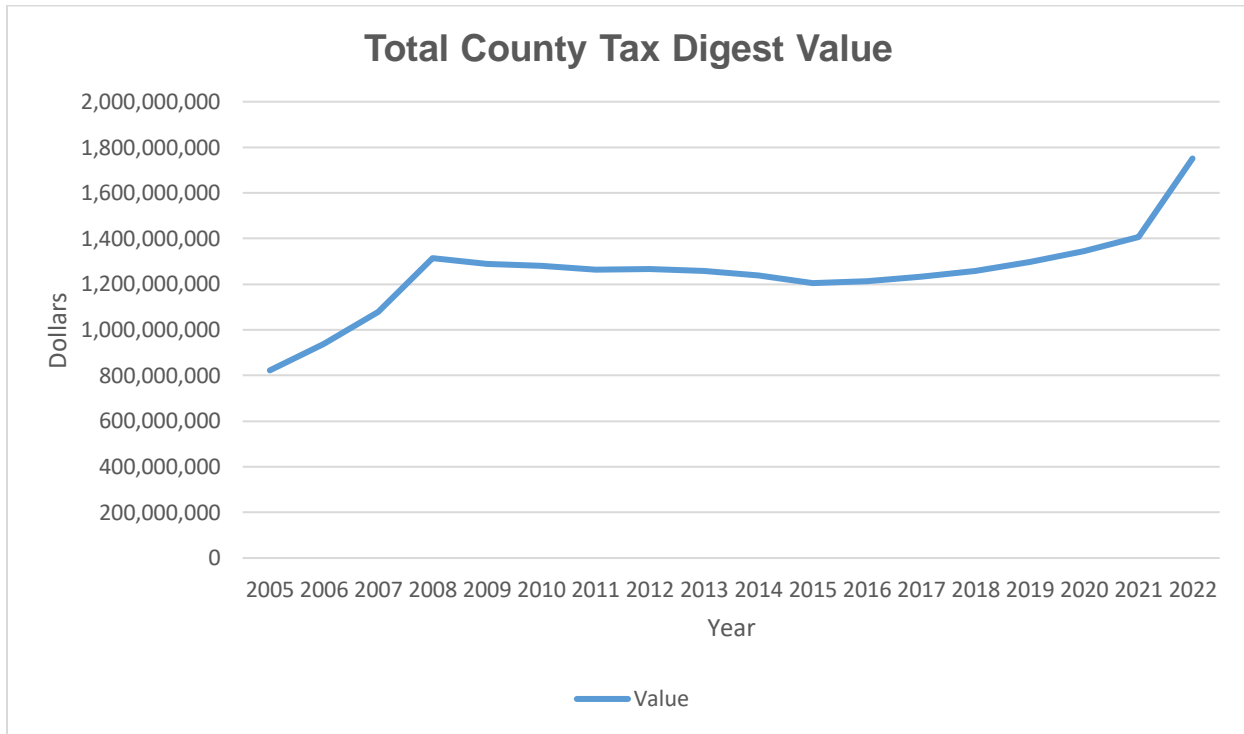
<u>Year</u>	<u>Population</u>
1970	11,545
1980	15,464
1990	17,837
2000	23,797
2010	32,024
2020	34,668
2030	42,000 (estimate)

Harris County's 2022 population was 36,276, a 4.6% increase from 2020 and a 13.2% increase from 2010.

Source: U.S. Census Bureau Quick Facts



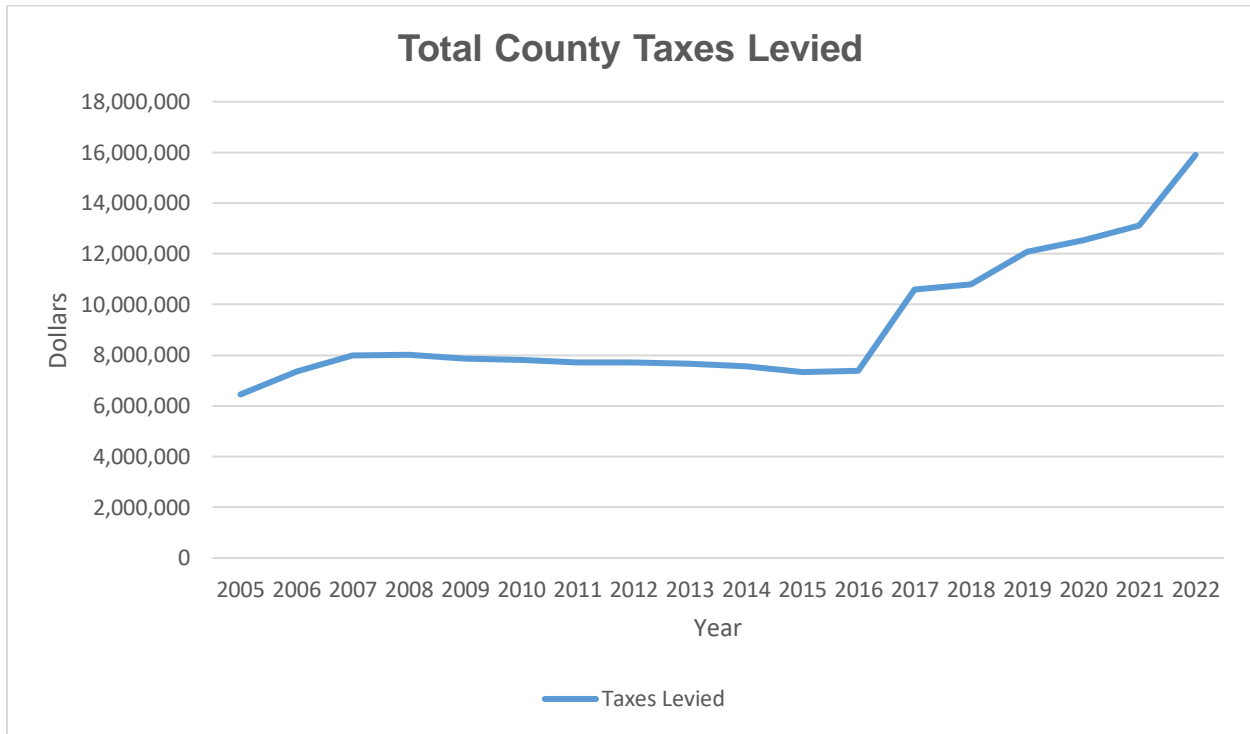
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<u>Year</u>	<u>Total County Tax Digest Value</u>
2005	\$822,520,006
2006	938,525,860
2007	1,079,681,571
2008	1,313,180,610
2009	1,290,392,603
2010	1,279,715,455
2011	1,264,466,453
2012	1,266,739,959
2013	1,258,133,263
2014	1,239,965,382
2015	1,205,667,300
2016	1,212,516,034
2017	1,234,147,076
2018	1,257,523,384
2019	1,296,708,956
2020	1,343,896,008
2021	1,406,194,451
2022	1,751,262,564

Source: Five Year History of Levy

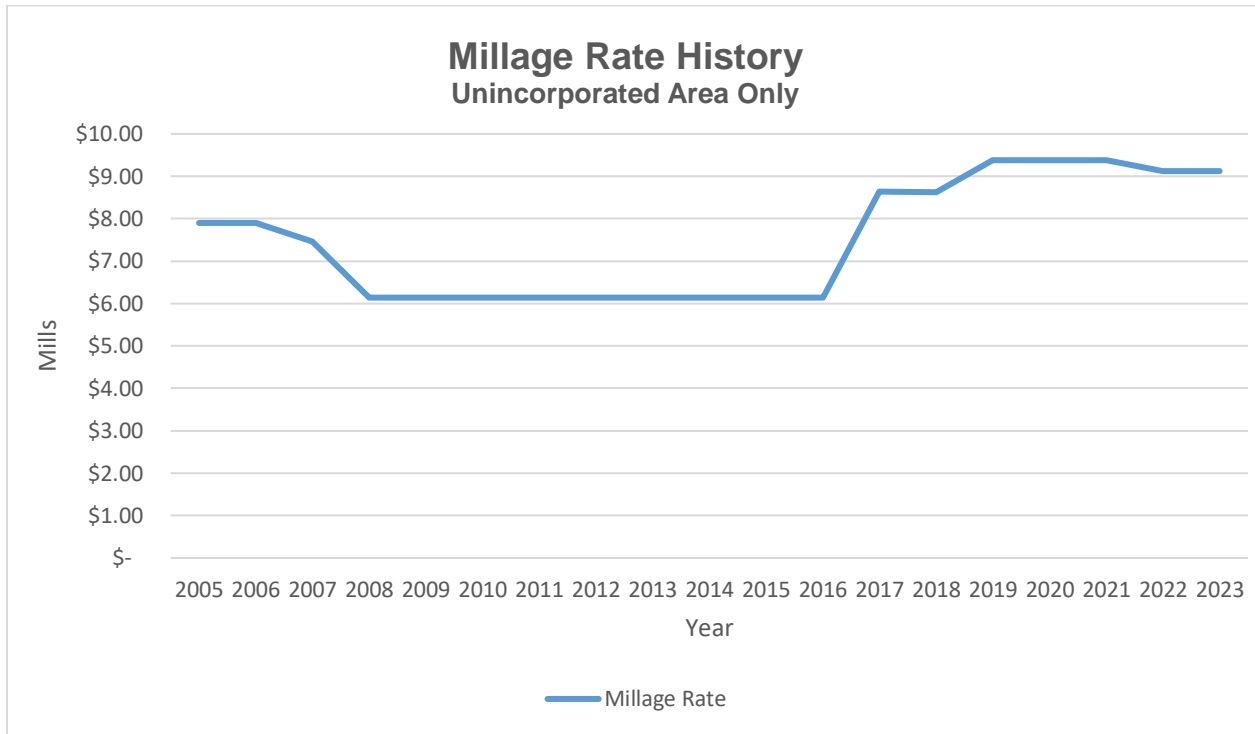
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<u>Year</u>	<u>Total County Taxes Levied</u>
2005	\$6,453,041
2006	7,368,979
2007	7,998,813
2008	8,005,653
2009	7,871,954
2010	7,806,571
2011	7,713,514
2012	7,724,759
2013	7,671,625
2014	7,561,435
2015	7,348,052
2016	7,397,202
2017	10,596,360
2018	10,785,159
2019	12,084,522
2020	12,526,098
2021	13,108,982
2022	15,904,191

Source: Five Year History of Levy

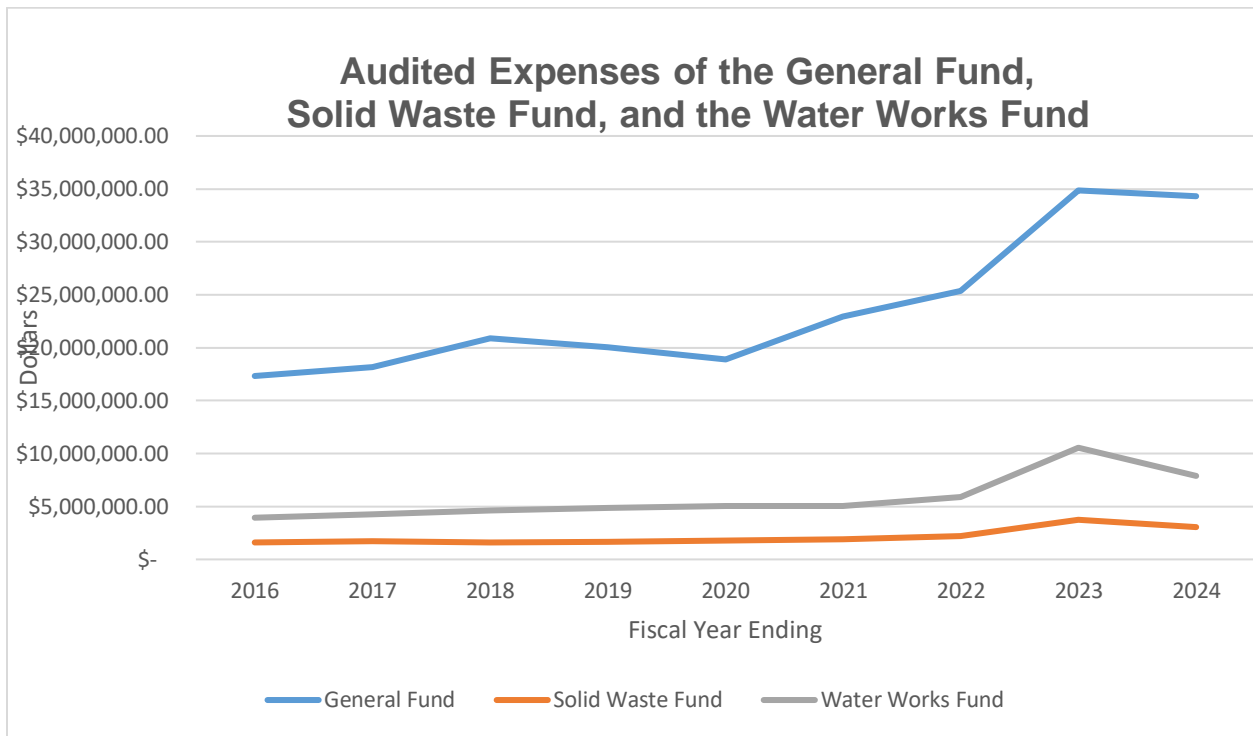
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<u>Year</u>	<u>Unincorporated Millage Rate</u>
2005	7.90
2006	7.90
2007	7.47
2008	6.14
2009	6.14
2010	6.14
2011	6.14
2012	6.14
2013	6.14
2014	6.14
2015	6.14
2016	6.14
2017	8.64
2018	8.63
2019	9.38
2020	9.38
2021	9.38
2022	9.13
2023 (estimate)	9.13

Source: Five Year History of Levy

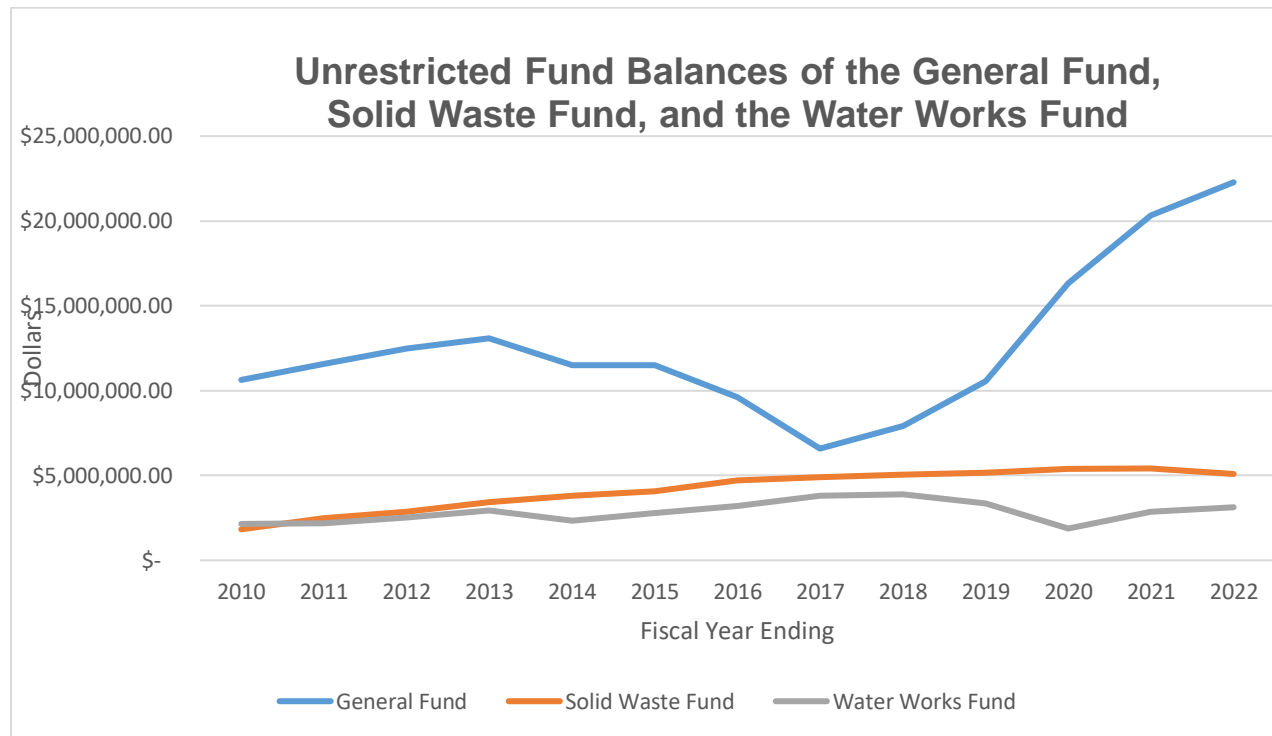
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Fiscal Year Ending	General Fund	Solid Waste Fund	Water Works Fund
2010	15,138,545	1,382,342	4,101,805
2011	14,338,694	1,419,822	4,381,764
2012	15,469,611	1,498,491	4,014,429
2013	14,800,830	1,386,657	3,754,545
2014	19,488,760	1,540,719	3,903,650
2015	17,866,507	1,585,821	4,493,710
2016	17,326,661	1,602,472	3,940,504
2017	18,154,745	1,707,570	4,237,205
2018	20,883,268	1,615,078	4,639,071
2019	20,030,402	1,653,561	4,865,590
2020	18,888,074	1,786,830	5,071,309
2021	22,932,600	1,892,162	5,026,045
2022	25,338,427	2,200,383	5,883,727
2023 (estimate)	34,857,347	3,741,992	10,549,023
2024 (budget)	34,311,065	3,061,177	7,888,000

Source: Annual Audit and Annual Budget

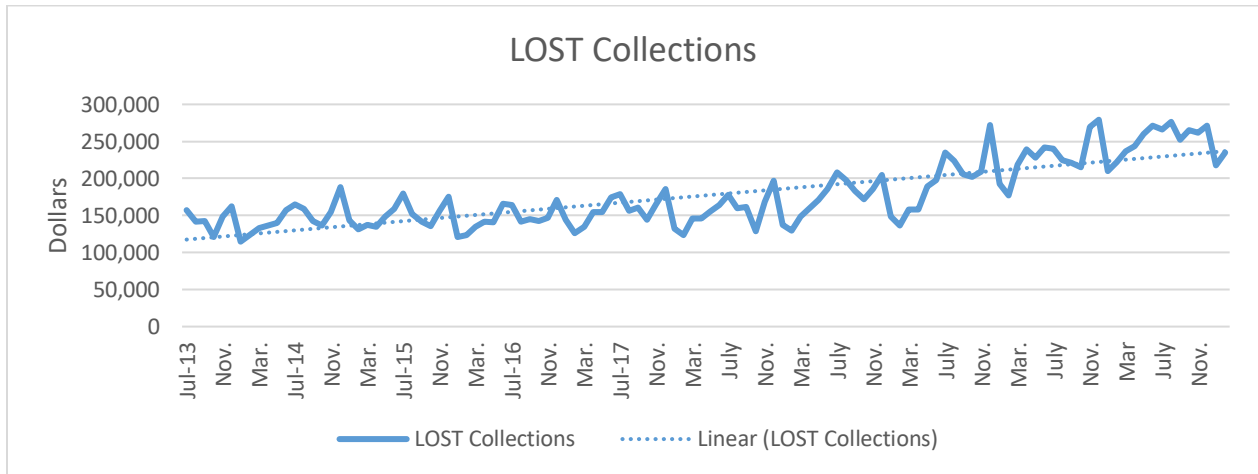
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Fiscal Year Ending	General Fund / % of GF Expenses	Solid Waste Fund	Water Works Fund
2010	\$10,644,843 / 70.3%	\$1,828,179	\$2,142,831
2011	11,558,308 / 80.6%	2,478,279	2,190,459
2012	12,474,034 / 86.4%	2,880,357	2,522,311
2013	13,094,136 / 88.5%	3,417,080	2,935,638
2014	11,509,879 / 59.1%	3,818,571	2,319,792
2015	11,499,343 / 64.4%	4,073,803	2,791,941
2016	9,607,455 / 55.4%	4,703,033	3,200,509
2017	6,584,917 / 36.3%	4,906,862	3,788,923
2018	7,912,281 / 37.9%	5,060,530	3,888,342
2019	10,562,849 / 52.7%	5,148,979	3,334,080
2020	16,331,486 / 65.5%	5,383,457	1,874,063
2021	20,330,335 / 75.5%	5,415,046	2,867,097
2022	22,284,781 / 64.9%	5,091,402	3,143,858

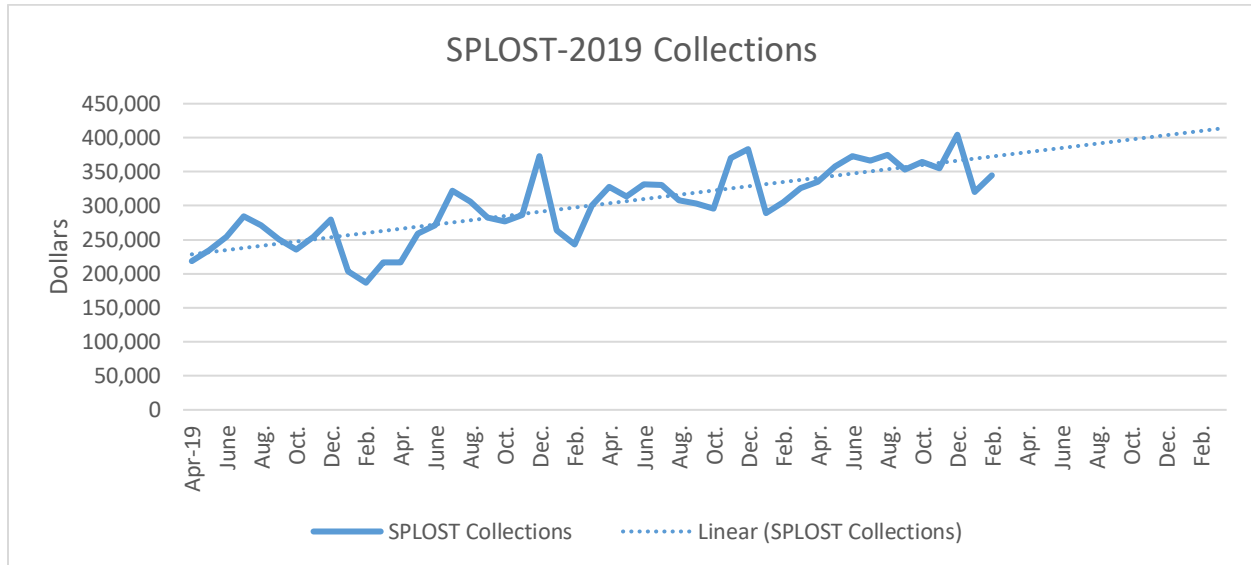
Source: Annual Audit

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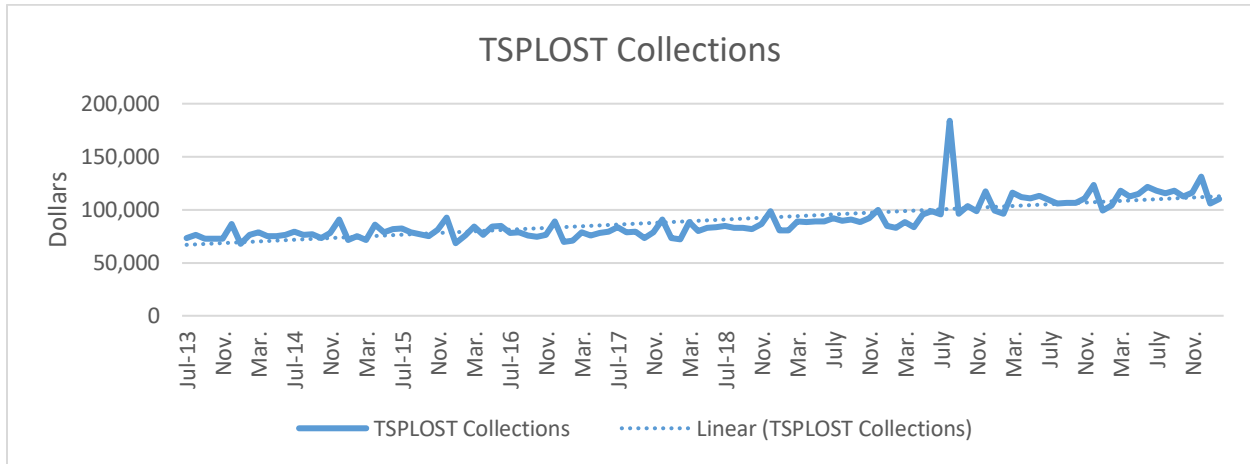
Month	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
July	178,428.06	178,208.83	207,829.92	234,554.03	240,390.31	266,181.31	
Aug.	156,321.09	159,723.32	197,954.94	223,270.68	224,507.15	276,447.69	
Sept.	160,525.24	161,233.86	182,720.92	205,900.47	220,949.15	252,423.40	
Oct.	143,984.69	128,754.12	171,829.09	201,807.06	215,004.88	264,971.53	
Nov.	164,576.71	168,821.10	185,873.35	208,883.13	269,163.13	261,610.61	
Dec.	185,441.25	196,869.33	204,277.25	272,026.45	279,254.41	270,914.56	
Jan.	131,927.61	137,542.94	148,140.75	192,335.79	210,077.50	217,886.27	
Feb.	123,792.99	129,346.33	136,201.67	177,292.95	221,981.73	234,501.10	
Mar.	146,053.10	148,447.37	157,876.58	218,474.10	236,837.19		
Apr.	145,589.97	159,856.34	157,633.40	238,965.38	243,639.29		
May	155,631.31	171,052.84	188,784.39	228,342.22	260,250.20		
June	163,667.09	185,626.40	197,454.98	241,469.05	271,196.00		
<b>Total</b>	<b>1,855,939.11</b>	<b>1,925,482.78</b>	<b>2,136,577.24</b>	<b>2,643,321.31</b>	<b>2,893,250.94</b>	<b>2,044,936.47</b>	
<b>Budget</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>1,825,000</b>	<b>1,690,300</b>	<b>2,147,043</b>	<b>2,600,000</b>	
<b>% Collected</b>	<b>103.1%</b>	<b>106.9%</b>	<b>117.1%</b>	<b>156.4%</b>	<b>134.7%</b>	<b>78.6 %</b>	

# SELECTED GRAPH



Month	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
July		284,693.42	321,739.80	330,164.86	365,978.37	
Aug.		271,165.55	306,268.05	308,379.55	374,737.74	
Sept.		250,300.43	282,436.82	303,499.03	352,898.56	
Oct.		235,377.50	276,824.25	295,360.55	364,422.30	
Nov.		254,618.28	286,528.10	369,723.88	354,936.60	
Dec.		279,830.34	373,147.20	383,590.25	404,390.76	
Jan.		203,178.91	264,179.21	288,950.71	320,108.63	
Feb.		186,822.88	243,523.45	305,327.64	344,635.60	
Mar.		216,560.26	300,086.97	325,767.65		
Apr.	218,979.06	216,723.22	328,184.03	335,125.59		
May	234,318.00	258,960.66	313,650.06	357,973.30		
June	254,280.87	270,854.51	331,684.43	373,031.62		
<b>Total</b>	<b>707,577.93</b>	<b>2,929,085.96</b>	<b>3,628,252.37</b>	<b>3,976,894.63</b>	<b>2,882,108.56</b>	
<b>Budget</b>	<b>600,000</b>	<b>2,500,000</b>	<b>2,000,000</b>	<b>3,446,535</b>	<b>3,600,000</b>	
<b>% Collected</b>	<b>118%</b>	<b>117.2%</b>	<b>181.4%</b>	<b>115.4%</b>	<b>80.0%</b>	
<b>Total to Date - \$14,123,920 or an average of \$300,509 per month.</b>						
FY 2018-19 monthly average - \$235,859						
FY 2019-20 monthly average - \$244,090						
FY 2020-21 monthly average - \$302,354						
FY 2021-22 monthly average - \$331,408						
FY 2022-23 monthly average - \$360,264						
<b>Projected collections during the 72-month period - \$21,636,648 or 141% (\$15,300,000 budgeted)</b>						
<b>Collection period ends March 31, 2025. 47 of the 72 months have been collected or 65.2%.</b>						

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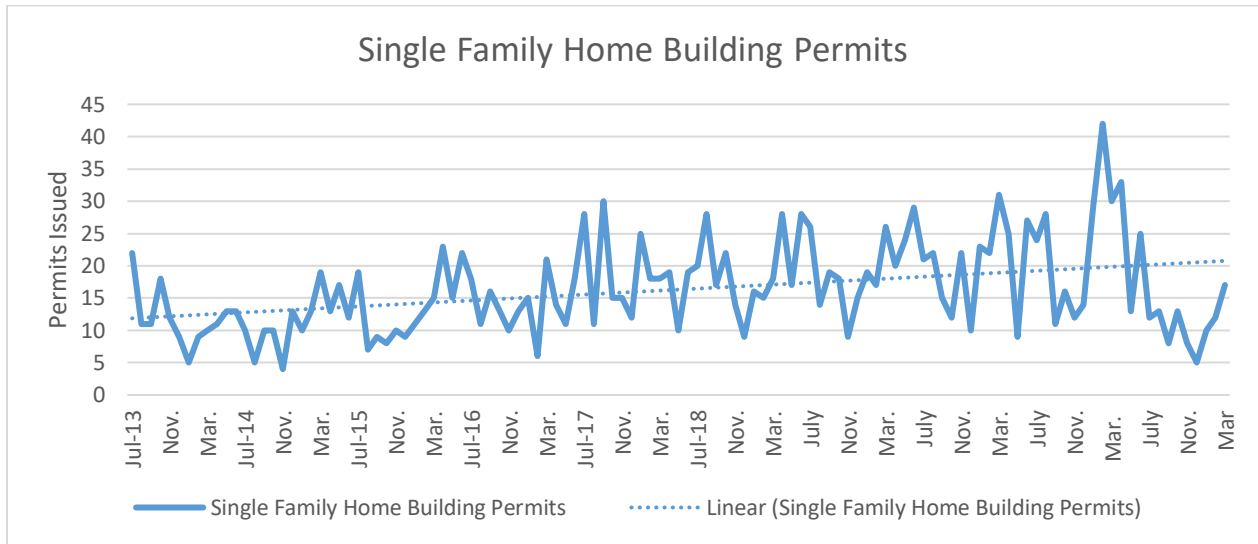


Month	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY2021-22	FY 2022-23	FY 2023-24
July	83,443.31	84,736.38	91,988.07	95,748.18	109,199.78	118,133.82	
Aug.	78,530.10	82,771.69	89,320.74	183,902.38	105,962.34	115,736.06	
Sept.	79,063.32	82,712.97	90,581.20	96,375.92	106,384.14	117,947.72	
Oct.	73,291.03	81,904.16	88,374.70	103,295.78	106,689.89	112,742.28	
Nov.	78,803.63	86,293.98	92,088.47	98,535.37	110,598.21	115,853.84	
Dec.	90,976.10	98,757.93	99,622.22	117,356.47	123,620.34	131,389.38	
Jan.	73,224.45	80,522.34	84,887.25	99,453.55	99,517.91	<b>105,711.71</b>	
Feb.	72,247.71	80,402.56	83,029.88	96,099.00	103,940.82	110,223.93	
Mar.	88,109.01	88,751.64	88,130.47	116,209.04	117,930.02		
Apr.	80,106.25	88,366.80	83,525.06	111,993.41	112,646.20		
May	82,829.62	89,002.65	95,731.02	110,949.68	115,156.06		
June	83,732.75	89,092.73	98,407.29	113,177.41	121,280.35		
<b>Total</b>	<b>964,357.28</b>	<b>1,033,315.83</b>	<b>1,085,686.37</b>	<b>1,343,096.19</b>	<b>1,332,926.06</b>	<b>927,738.74</b>	
<b>Budget</b>	<b>960,000</b>	<b>960,000</b>	<b>960,000</b>	<b>900,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	
<b>% Collected</b>	<b>100.5%</b>	<b>107.6%</b>	<b>113.1%</b>	<b>149.2%</b>	<b>102.5%</b>	<b>71.3%</b>	

TSPLOST-2013 ended on December 31, 2022 and TSPLOST-2023 began on January 1, 2023 for ten years.



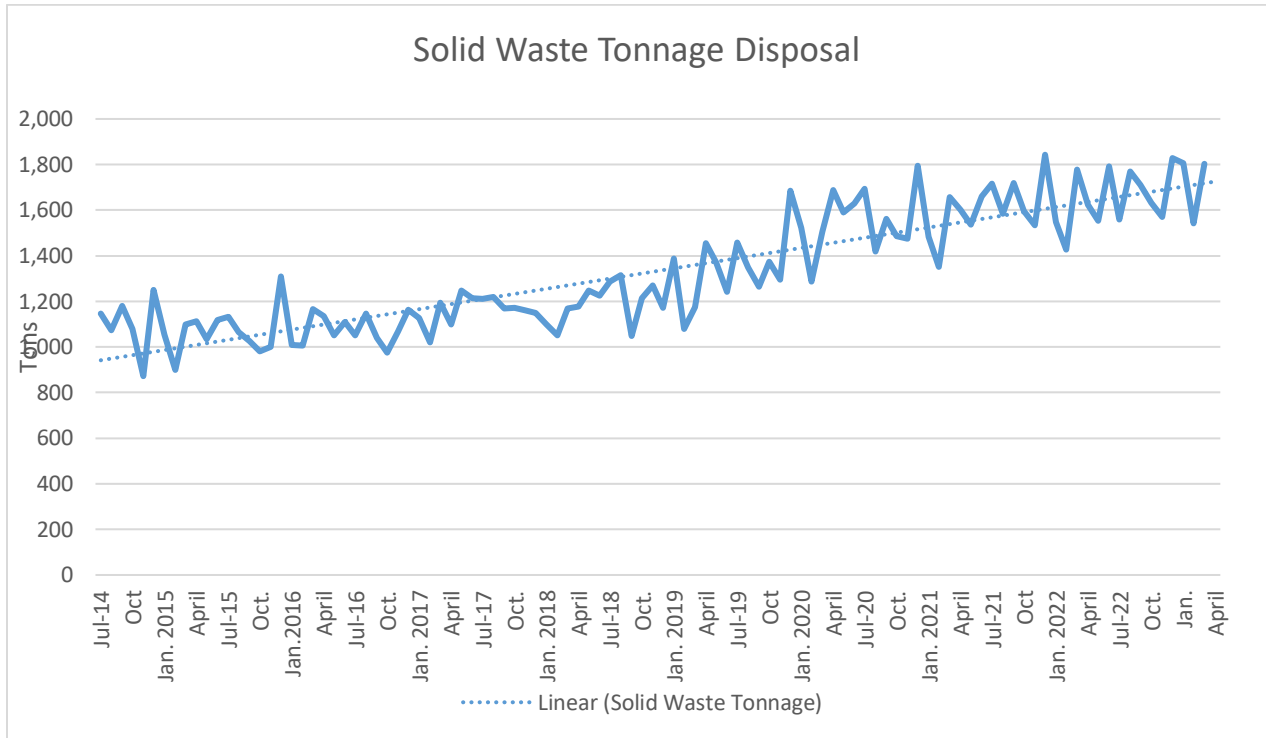
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Month	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
July	28	20	26	21	24	12	
Aug.	11	28	14	22	28	13	
Sept.	30	17	19	15	11	8	
Oct.	15	22	18	12	16	13	
Nov.	15	14	9	22	12	8	
Dec.	12	9	15	10	14	5	
Jan.	25	16	19	23	29	10	
Feb.	18	15	17	22	42	12	
Mar.	18	18	26	31	30	17	
Apr.	19	28	20	25	33		
May	10	17	24	9	13		
June	19	28	29	27	25		
<b>Total</b>	<b>220</b>	<b>232</b>	<b>236</b>	<b>239</b>	<b>277</b>	<b>98</b>	

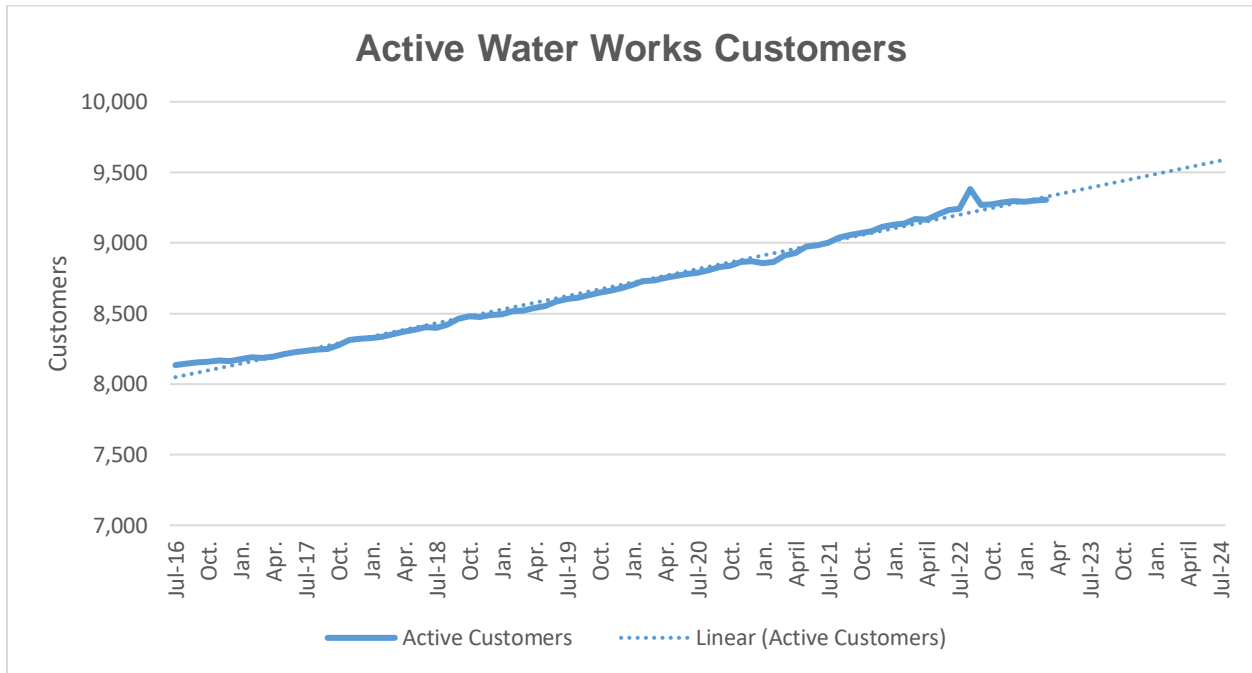
Source: Community Development Department

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Month	FY 2017-18	FY 2018-19	FY 2019-20	FY2020-21	FY 2021-22	FY 2022-23	FY 2023-24
July	1,212.16	1,287.38	1,459.22	1,693.06	1,716.18	1,560.62	
Aug.	1,219.47	1,313.72	1,348.43	1,419.21	1,585.29	1,770.42	
Sept.	1,169.34	1,048.46	1,262.61	1,562.58	1,719.81	1,711.44	
Oct.	1,171.84	1,214.68	1,373.33	1,486.45	1,595.69	1,632.62	
Nov.	1,159.20	1,269.49	1,295.31	1,474.90	1,534.96	1,571.49	
Dec.	1,149.49	1,171.32	1,686.42	1,795.13	1,842.98	1,828.20	
Jan.	1,097.77	1,388.26	1,522.78	1,484.27	1,548.68	1,806.75	
Feb.	1,050.59	1,078.43	1,287.89	1,350.25	1,426.89	1,542.02	
Mar.	1,169.40	1,173.95	1,506.38	1,658.39	1,779.17	1,803.31	
Apr.	1,178.11	1,454.94	1,688.73	1,600.41	1,623.41		
May	1,246.82	1,371.46	1,589.44	1,537.41	1,552.71		
June	1,224.94	1,242.28	1,628.90	1,660.15	1,792.78		
<b>Total</b>	<b>14,049.13</b>	<b>15,014.37</b>	<b>17,649.44</b>	<b>18,722.21</b>	<b>19,718.55</b>	<b>15,226.87</b>	

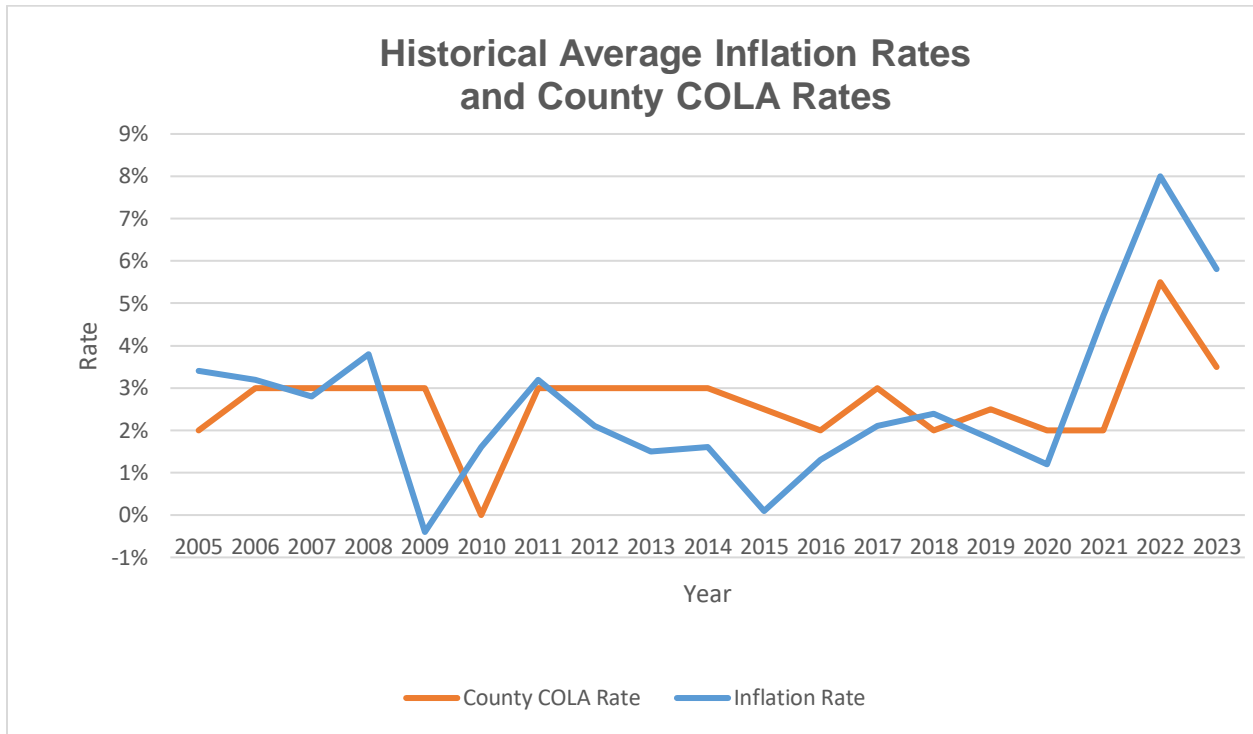
# SELECTED GRAPH



Month	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<b>July</b>	8,236	8,401	8,603	8,790	9,004	9,242	
<b>Aug.</b>	8,243	8,423	8,611	8,808	9,037	9,382	
<b>Sept.</b>	8,247	8,463	8,629	8,831	9,056	9,270	
<b>Oct.</b>	8,277	8,482	8,649	8,839	9,070	9,276	
<b>Nov.</b>	8,313	8,475	8,661	8,866	9,082	9,287	
<b>Dec.</b>	8,320	8,490	8,678	8,869	9,115	9,295	
<b>Jan.</b>	8,325	8,496	8,701	8,856	9,130	9,290	
<b>Feb.</b>	8,336	8,517	8,729	8,864	9,138	9,299	
<b>Mar.</b>	8,354	8,522	8,736	8,909	9,168	9,306	
<b>Apr.</b>	8,371	8,541	8,754	8,927	9,167		
<b>May</b>	8,387	8,551	8,766	8,975	9,203		
<b>June</b>	8,404	8,586	8,780	8,982	9,235		
<b>Avg.</b>	<b>8,318</b>	<b>8,496</b>	<b>8,691</b>	<b>8,876</b>	<b>9,117</b>	<b>9,294</b>	

Source: Water Works Department

# SELECTED GRAPH



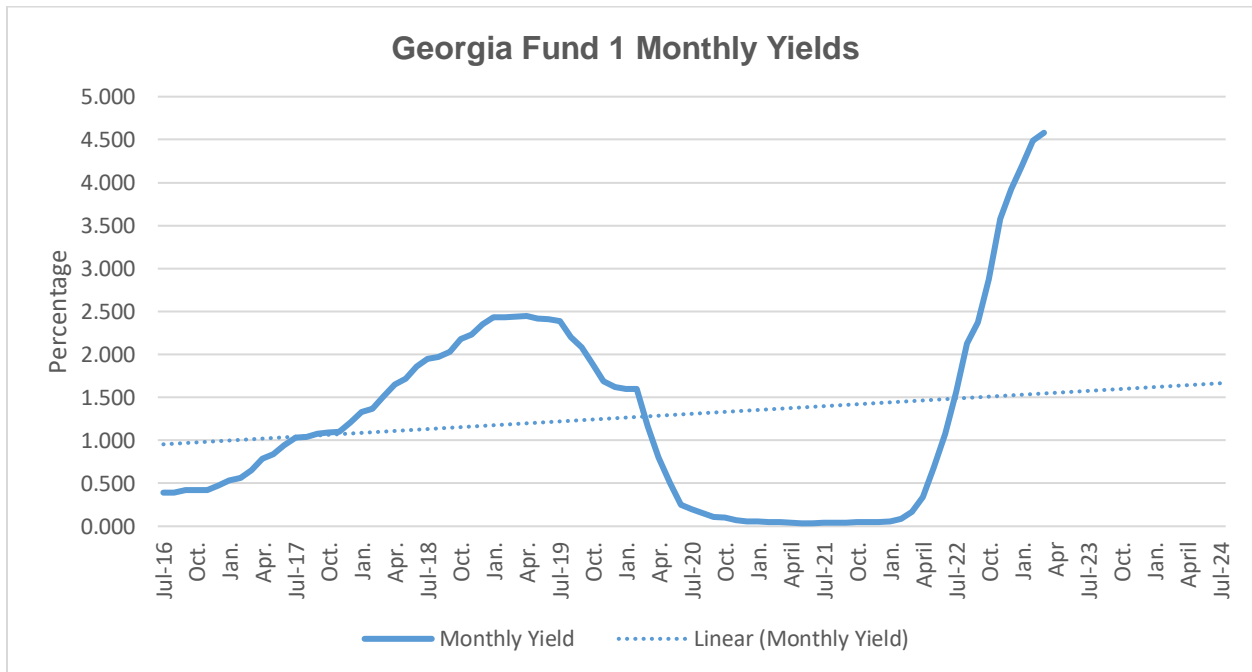
<u>Year</u>	<u>Average Inflation Rate</u>	<u>County COLA Rate</u>
2005	3.4%	2.0%
2006	3.2%	3.0%
2007	2.8%	3.0%
2008	3.8%	3.0%
2009	(0.4)%	3.0%
2010	1.6%	0.0%
2011	3.2%	3.0%
2012	2.1%	3.0%
2013	1.5%	3.0%
2014	1.6%	3.0%
2015	0.1%	2.5%
2016	1.3%	2.0%
2017	2.1%	3.0%
2018	2.4%	2.0%
2019	1.8%	2.5%
2020	1.2%	2.0%
2021	4.7%	2.0%
2022	8.0%	5.5%
2023 (1 <sup>st</sup> quarter)	5.8%	3.5%

Source: Bureau of Labor Statistics

# SELECTED GRAPH

## GEORGIA FUND 1 MONTHLY YIELDS

(Georgia Fund 1 is the county's primary investment method to invest excess county funds)



Month	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<b>July</b>	1.03	1.95	2.39	0.20	0.042	1.56	
<b>Aug.</b>	1.04	1.97	2.20	0.15	0.045	2.13	
<b>Sept.</b>	1.08	2.03	2.08	0.11	0.044	2.37	
<b>Oct.</b>	1.09	2.18	1.89	0.10	0.05	2.87	
<b>Nov.</b>	1.10	2.23	1.69	0.07	0.05	3.58	
<b>Dec.</b>	1.21	2.35	1.62	0.06	0.05	3.92	
<b>Jan.</b>	1.33	2.43	1.60	0.06	0.06	4.20	
<b>Feb.</b>	1.37	2.43	1.60	0.05	0.09	4.49	
<b>Mar.</b>	1.51	2.44	1.17	0.05	0.17	4.58	
<b>Apr.</b>	1.65	2.45	0.80	0.04	0.34		
<b>May</b>	1.72	2.42	0.50	0.036	0.68		
<b>June</b>	1.86	2.41	0.25	0.035	1.08		
<b>Avg.</b>	<b>1.33</b>	<b>2.27</b>	<b>1.48</b>	<b>0.08</b>	<b>0.23</b>	<b>3.30</b>	

Source: Georgia Fund 1

# SELECTED GRAPH

## Top Ten Property Tax Payers for 2022

No.	Tax Payer	Assessed Value	Original Bill Amount
1	Georgia Power	\$95,596,284	\$2,545,389
2	Callaway Gardens Resort, Inc.	14,744,971	392,658
3	JCG Foods of Georgia, LLC	14,253,450	377,241
4	Southern Natural Gas Co.	12,847,562	342,131
5	Municipal Electric Authority of GA	11,977,353	319,106
6	Daehan Solutions Georgia	11,380,326	214,017
7	Adient US, LLC	10,084,276	180,565
8	Rogers Metal Craft Inc.	10,039,620	111,745
9	Diverse Power, Inc.	8,971,352	237,963
10	Glovis Georgia, LLC	4,854,304	129,270
<b>Total</b>		<b>\$194,749,498</b>	<b>\$4,850,085</b>

Source: Tax Commissioner's Office

## Georgia's Median Household Income by Selected County

No.	Georgia County	Median Household Income (2021)
1	Forsyth County	\$120,999
2	Oconee County	106,165
3	Fayette County	96,084
4	Cherokee County	90,681
5	Cobb County	86,013
6	Columbia County	85,928
7	Coweta County	83,486
<b>8</b>	<b>Harris County</b>	<b>82,244</b>
9	Bryan County	81,032
10	Fulton County	77,635

Source: U.S. Census Bureau

## Georgia's Per Capita Income by Selected County

No.	Georgia County	Per Capita Income (2021)
1	Fulton County	\$52,842
2	Oconee County	49,429
3	Forsyth County	49,506
4	Fayette County	46,522
5	Cobb	44,448
6	Greene County	43,017
7	Cherokee County	40,675
8	DeKalb County	39,994
<b>9</b>	<b>Harris County</b>	<b>38,691</b>
10	Coweta	38,527

Source: U.S. Census Bureau

# SELECTED GRAPH

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## Neighboring and Similar County Unincorporated Millage Rates and Sales Tax Rates Comparison

No.	County	2022 Unincorporated Millage Rate	2023 Sales Tax Rate
1	Talbot County	17.440	8%
2	Meriwether County	15.482	8%
3	Lee County	12.406	8%
4	Troup County	10.560	7%
<b>5</b>	<b>Harris County</b>	<b>9.130</b>	<b>8%</b>
6	Coweta County	8.634	7%
7	Columbia County	8.618	8%
8	Fayette County	7.814	7%
9	Bryan County	7.377	8%
10	Oconee County	5.954	8%

Source: Georgia Department of Revenue



## **FEE SCHEDULES**





**Harris County Agricultural Building**  
**10690 SR 116**  
**Hamilton, Georgia 31811**  
**(706) 488-0000**

**Fee Schedule**

Item	Fee
Daily Rental Fee	\$350 Total rental payment and security deposit must be received to reserve facility
Security Deposit	\$150 Renter (name on reservation form) will receive security deposit back within 30 business days after the event date and provided the facility was left clean and no damages
Return Check Fee	\$30 or 5% of total amount whichever is greater
Credit Card Convenience Fee	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.
Loss of Key	\$20
Damages	Market Rate
<i>No alcoholic beverages, smoking, open flames, animals except for service animals, or defacing of walls allowed in or around facility. Maximum occupancy is 120.</i>	

Board approved on: June 20, 2023

Effective Date: July 1, 2023



Harris County Airport (KPIM)  
 789 Sky Meadows Drive  
 Pine Mountain, Georgia 31822  
 (706) 663-2083

**Fee Schedule**

Item	Fee
<b>Tie Down Fees</b>	
Single Engine	\$10 per night, first night waived if fuel is purchased
Twin Engine	\$35 per night, first night waived if fuel is purchased
<b>Ramp Fees</b>	
Small Jet	\$50 per day, waived if fuel is purchased
Large Jet	\$100 per day, waived if fuel is purchased
<b>T-Hangar Fees</b>	
Small Hangar (10) 1,050 s.f.	\$190 (0.18 per s.f.) per month
Large Hangar (19) 1,500 s.f.	\$270 (0.18 per s.f.) per month
Transit	\$35 per night
<b>Corporate Hangar Fees (2)</b>	
Corporate Hangar 10,000 s.f.	\$1,900 (0.19 per s.f.) per month
Maintenance Hangar 10,000 s.f.	\$1,550 (0.155 per s.f.) per month
<b>Fuel</b>	
Av Gas	Market Rates
Jet A	Market Rates
<b>Other Fees</b>	
Credit Card Convenience Fee	Contained in the fuel price
Return Check Fee	\$30 or 5% of total amount whichever is greater

Board Approved: June 15, 2021

Effective Date: January 1, 2022



**Harris County Animal Control Department**  
**4072 Barnes Mill Road**  
**Hamilton, Georgia 31811**  
**(706) 582-2763**

**Fee Schedule**

Item	Fee
<b>Impoundment</b>	
First Offense	\$25 + \$10 per day for boarding
Second Offense	\$50 + \$10 per day for boarding
Third Offense	\$100 + \$10 per day for boarding
<b>Impoundment for Dangerous or Potentially Dangerous Dogs</b>	
First Offense	\$100 + \$20 per day for boarding
Second Offense	\$500 + \$20 per day for boarding
Third Offense	\$1,000 + \$20 per day for boarding
<b>Adoption</b>	
Puppies & Dogs	\$125 Includes spay/neuter, microchip, heartworm test and prevention, DA2PP, Bordatella, rabies shot, and deworming
Kittens & Cats	\$90 Includes spay/neuter, microchip, felk/fiv test, FVRCP, rabies shot, deworming, and flea prevention
<b>Rabies Quarantine</b>	\$20 per day for 10 days + impoundment fees and no additional boarding fees
<b>Owner Turn-In</b>	\$35 per animal
<b>Nuisance Animal Registration</b>	\$15 per year
<b>Dangerous or Potentially Dangerous Dog Registration</b>	\$30 per year
<b>Grooming Fee</b>	\$40
<b>Credit Card Convenience Fee</b>	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.
<b>Return Check Fee</b>	\$30 or 5% of total amount whichever is greater

Board approved on: October 17, 2017

Effective Date: January 1, 2018

## Harris County Community Center User and Rental Fee Schedule

County Resident Membership Fee County Employee Membership Fee	\$10 per person per year. Card is good for one year, then \$5 per card renewal fee. If not renewed within 18 months of expiration, registration process begins anew.
Out of County Resident Membership Fee	\$110 per person per year. Card is good for one year, then \$50 per card renewal fee. If not renewed within 18 months of expiration, registration process begins anew.
Daily Guest Pass Fee	\$5 per day per person for Harris County residents, \$10 per day per person for out of county residents, must show valid proof of residency.
Pizza Pool Party Fee	\$150 for up to 10 people or \$200 for up to 20 people
Organized Class/Event Fee	Applicable Class/Event Fee + Daily Guest Pass Fee (if applicable)
Replacement Card Fee (lost or stolen)	\$10
<p>1) Fee grants access to all areas of the Community Center except for organized classes or conference room/class room and some areas may not be available at all times due to organized recreational events.</p> <p>2) County will collect all organized class fees and remit to the instructor 70%, county keeps 30% and all of the out of county resident fees. Instructor shall have liability insurance naming the county as an additional insured and have a business license.</p>	

Facility	County Resident	Out of County Residents	Non-Profit (501c3)			
<b>Conference Room/Class Room</b>	\$45 per hour	\$60 per hour	\$25 per hour			
during & after hours, 1 hour minimum						
<b>Gym</b>						
Hourly Rate	\$100/hour both courts or \$60/hour for 1 court	\$185/hour both courts or \$100/hour for 1 court	\$50/hour both courts or \$30/hour/ for 1 court			
Daily Rate	\$560/day both courts or \$310/day for 1 court	\$660/day both courts or \$410/day for 1 court	\$360/day both courts or \$210/day for 1 court			
during & after hours, 2 hours minimum, not beyond 10 p.m.						
<b>Pool</b>						
Up to 50 people	\$200 for 2 hours, \$100/hour thereafter.	\$225 for 2 hours, \$125/hour thereafter.	\$150 per hour			
51 to 99 people	\$225 for 2 hours, \$110/hour thereafter.	\$250 for 2 hours, \$135/hour thereafter.	\$175 per hour			
100+ people	\$250 for 2 hours, \$125/hour thereafter.	\$275 for 2 hours, \$150/hour thereafter.	\$200 per hour			
after hours only, 2 hours minimum, not beyond 10 p.m., includes lifeguards						
<b>Outdoor Patio Area</b>						
Up to 50 people	\$25 per hour	\$50 per hour	\$15 per hour			
during and after hours, 1 hour minimum, 2 hours maximum						
<b>Credit Card Fee</b>	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.					
<b>Return Check Fee</b>	\$30 or 5% of total amount whichever is greater					
<b>Community Center Hours of Operation</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Closed	8:30am to 8 pm	8:30 am to 8 pm	8:30 am to 8pm	8:30 am to 8 pm	8:30 am to 4 pm	10 am to 6 pm

Board update on: June 20, 2023

Effective Date: July 1, 2023

Harris County Recreation Department  
 7509 SR 116  
 Hamilton, Georgia 31811  
 706-488-0000



**Ball Field Reservation Fee Schedule**

Hourly Rate	\$30/hour for Non-HCRD Youth Sports Associations Teams with 90% Little League Players Free
Daily Rate	\$130/day Non-HCRD Youth Sports Associations
Concession Stand Rate	Youth Sports Associations have first options, others \$100/day
<i>All rentals are to be scheduled with the Recreation Department staff on a space available basis. All rentals shall have a minimum \$1,000,000 general liability insurance policy naming Harris County as an additional insured. No charge for Harris County School events or Harris County Government organizations.</i>	

Board update on: June 20, 2023

Effective Date: July 1, 2023



**Harris County**  
**104 N. College Street / P.O. Box 365**  
**Hamilton, Georgia 31811**  
**(706) 628-4958**

**Alcoholic Beverage Licenses  
 Fee Schedule**

Item	Annual Fee	Fee if Purchased July 1 to Sept. 30	Fee if Purchased Oct. 1 to Dec. 31
Alcohol Sign	\$30	\$30	\$30
Application Fee	\$100	\$100	\$100
Beer/Malt Beverage - In Room	\$50	\$25	\$12.50
Beer/Malt Beverage - Off Premises	\$250	\$125	\$62.50
Beer/Malt Beverage - On Premises	\$500	\$250	\$125
Beer/Malt Beverage - Wholesale	\$100	\$50	\$25
Wine - In Room	\$50	\$25	\$12.50
Wine – Off Premises	\$250	\$125	\$62.50
Wine – On Premises	\$500	\$250	\$125
Wine - Wholesale	\$100	\$50	\$25
Distilled Spirits (Liquor) - by the Drink	\$2,500	\$1,250	\$625
Distilled Spirits (Liquor) – In Room	\$150	\$75	\$37.50
Distilled Spirits (Liquor) - Wholesale	\$1,500	\$750	\$375
Package Store/Liquor Retail	\$5,000	\$2,500	\$1,250
Concessionaire for Golf Courses Publicly-owned or privately-owned golf courses for the sale, consumption, and carrying out of beer and/or wine on and around golf course, available only to licensees who have also acquired beer and/or wine, retail on and off premises license.	\$175	\$87.50	\$43.75
Special Event Facility	\$400	\$200	\$100
Temporary Special Event (Non-Profit/Charitable) No proration, limited to 2 events per year per organization.	\$200	\$200	\$200
Transfer Fee	\$100	\$100	\$100
Late Fee	10% if renewal is not paid by Nov. 15 of current year.		
Return Check Fee	\$30 or 5% of total amount whichever is greater		
Credit Card Convenience Fee	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.		
<i>Annual notices are sent out during October, due by November 15, and effective January through December. If not renewed and paid by December 31, a new application and process are required.</i>			

Board approved on: October 17, 2017

Effective Date: January 1, 2018



**Harris County Community Development Department**  
**125 Barnes Mill Road / P.O. Box 689**  
**Hamilton, Georgia 31811**  
**(706) 628-4700**

**Building Permits**  
**Fee Schedule**

Item	Fee
<b>Building Permit Fees</b>	
Minimum Fee	\$50
Single-Family & Multi-Family	\$0.32 per s.f. heated space and includes plumbing, electrical, mechanical, and gas.
Manufactured Housing	\$300 for single and multi-sectional units excluding additional permits, Pre-owned in-county add \$100 for pre-inspection fee. Pre-owned out-of-county, add \$100 for pre-inspection fee and \$100 refundable bond. Per ordinance.
Accessory Buildings	No permit if 400 s.f. or less, \$0.10 per s.f. if greater than 400 s.f. <i>Separate permits are required for plumbing, electrical, and mechanical, if needed.</i>
Accessory Dwellings	\$0.32 per s.f. total area under roof; 800 s.f. maximum, shall be on the same utilities as the primary structure and located in the rear or side yard of the primary structure.
Pool House	\$0.32 per s.f. total area under roof.
Agricultural Use Structures (barns, poultry houses, livestock structures)	No permit if 800 s.f. or less, \$0.10 per s.f. if greater than 800 s.f. <i>Separate permits are required for plumbing, electrical, and mechanical, if needed.</i>
Commercial & Industrial	\$15 for first \$1,000 valuation + \$6 for each additional \$1,000 valuation or fraction thereof. Valuation at \$85 per s.f. unless value provided by builder; does not include plumbing, gas, electrical, or mechanical permits.
Commercial Plan Review Submittal	15% of the building permit fee due at the time of initial submittal.
Moving Buildings & Structures	\$100
Demolition & Removal of Buildings & Structures	\$50
Remodeling/Renovation	\$100 for single-family & multi-family excluding additional permits, if s.f. is being increased add \$0.32 per s.f. \$200 for commercial excluding additional permits, if s.f. is being increased see commercial & industrial category.
Swimming Pool	\$75 for private residential, \$150 for public commercial.
Plan Modifications or Contractor Changes	\$100
Sign Permit	\$50
Building Permit Reactivation	\$50
Subsequent Inspections	\$25 for second inspection, \$50 for each additional inspection thereafter; paid in advance.
<i>Double fees if work for which a permit is required is started or proceeds prior to obtaining permit.</i>	

## Building Permits Fee Schedule

Item	Fee												
<b>Plumbing, Gas, Electrical, &amp; Mechanical Permit Fees</b>													
Plumbing	\$50 minimum to install, repair, or add to existing system for residential and commercial. \$4 per fixture or trap installed or relocated for commercial.												
Gas	\$50 for less than 4 inch meter outlet. \$90 for 4 inch meter outlet or more. \$20 per replacement of gas furnace, water heater, appliance.												
Electrical	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Ampere rating each main service</th> <th style="text-align: center;">Fee</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">0-200</td> <td style="text-align: center;">\$50</td> </tr> <tr> <td style="text-align: center;">201-400</td> <td style="text-align: center;">\$90</td> </tr> <tr> <td style="text-align: center;">401-600</td> <td style="text-align: center;">\$150</td> </tr> <tr> <td style="text-align: center;">601-1,000</td> <td style="text-align: center;">\$190</td> </tr> <tr> <td style="text-align: center;">1,000 or more</td> <td style="text-align: center;">\$600 per 1,000 amps or fraction thereof.</td> </tr> </tbody> </table> <p>Extension of circuits/wiring from existing system to existing building or structure (i.e. additional outlets, signs, elevators, swimming pools, or other equipment) fee is for the total ampere rating of the additional work.</p> <p>\$50 for solar panel residential installation.</p>	Ampere rating each main service	Fee	0-200	\$50	201-400	\$90	401-600	\$150	601-1,000	\$190	1,000 or more	\$600 per 1,000 amps or fraction thereof.
Ampere rating each main service	Fee												
0-200	\$50												
201-400	\$90												
401-600	\$150												
601-1,000	\$190												
1,000 or more	\$600 per 1,000 amps or fraction thereof.												
Mechanical	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Residential</th> <th colspan="2" style="text-align: center;">Commercial</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Per Unit</td> <td style="text-align: center;">\$50</td> <td style="text-align: center;">Per Unit</td> <td style="text-align: center;">\$100</td> </tr> </tbody> </table> <p>\$90 for commercial hood range installation.</p>	Residential		Commercial		Per Unit	\$50	Per Unit	\$100				
Residential		Commercial											
Per Unit	\$50	Per Unit	\$100										
Credit Card Convenience Fee	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.												
Return Check Fee	\$30 or 5% of total amount whichever is greater.												

Board approved on: June 20, 2023

Effective Date: July 1, 2023





**Harris County Community Development Department**  
**125 Barnes Mill Road / P.O. Box 689**  
**Hamilton, Georgia 31811**  
**(706) 628-4700**

**Business License**  
**Fee Schedule**

Number of Full-Time Equivalent Employees	Fee
0-1	\$50
2-4	\$75
5-9	\$135
10-19	\$210
20-29	\$310
30-39	\$410
40-49	\$510
50-59	\$610
60-69	\$690
70-79	\$770
80-89	\$850
90-99	\$930
100 or more	\$1,010
Administration Fee	\$25 for all new applications (additional fee payable at time of application, non-refundable).
Application Re-type Fee	\$25
Credit Card Convenience Fee	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.
Return Check Fee	\$30 or 5% of total amount whichever is greater
Late Fee	10% of the fee amount + 1.5% per month thereafter
<i>Annual notices are sent out during September, due by November 15, and is late if not paid by January 1. Licenses are effective January through December. New businesses are prorated by ½ after July 1. If renewals are not paid by April 1, the license will expire and a new business license application will be required.</i>	

Board approved on: June 15, 2021

Effective Date: September 1, 2021



**Harris County Community Development Department**  
**125 Barnes Mill Road / P.O. Box 689**  
**Hamilton, Georgia 31811**  
**(706) 628-4700**

**Planning & Zoning**  
**Fee Schedule**

Item	Fee																														
Land Disturbance Permit	\$200 per application, \$80 per acre for NPDES, \$200 review fee, and \$1,500 per disturbed acre for bond. Per ordinance.																														
Rezoning Application	\$400 per application																														
Special Use Permit Application	\$400 per application																														
Variance Application (Board of Zoning Adjustments)	\$100 per application																														
Special Use Permit Application for Cell Tower	\$150 per application for administrative review only. \$250 per application for BOC determination.																														
Minor Subdivision Plat Approval (3 parcels/lots or less)	\$10 per parcel/lot																														
Major Subdivision Plat Approval (4 or more parcels/lots)	\$20 per parcel/lot for preliminary \$150 flat fee for final																														
<b>Plan Review, Construction</b>																															
Residential	\$1,000 application fee for residential use with new street construction plus the fees below:																														
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">No. of Lots</th> <th style="text-align: center;">Initial Fee</th> <th style="text-align: center;">Subsequent Review</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1-30</td> <td style="text-align: center;">\$200</td> <td style="text-align: center;">\$110</td> </tr> <tr> <td style="text-align: center;">31-40</td> <td style="text-align: center;">\$275</td> <td style="text-align: center;">\$165</td> </tr> <tr> <td style="text-align: center;">41-50</td> <td style="text-align: center;">\$365</td> <td style="text-align: center;">\$215</td> </tr> <tr> <td style="text-align: center;">51-60</td> <td style="text-align: center;">\$450</td> <td style="text-align: center;">\$260</td> </tr> <tr> <td style="text-align: center;">61-70</td> <td style="text-align: center;">\$570</td> <td style="text-align: center;">\$300</td> </tr> <tr> <td style="text-align: center;">71-80</td> <td style="text-align: center;">\$725</td> <td style="text-align: center;">\$335</td> </tr> <tr> <td style="text-align: center;">81-90</td> <td style="text-align: center;">\$900</td> <td style="text-align: center;">\$365</td> </tr> <tr> <td style="text-align: center;">91-100</td> <td style="text-align: center;">\$1,095</td> <td style="text-align: center;">\$390</td> </tr> <tr> <td style="text-align: center;">101+</td> <td style="text-align: center;">Additional \$150 for each 10 lot increment or portion thereof</td> <td style="text-align: center;">Additional \$40 for each 10 lot increment or portion thereof</td> </tr> </tbody> </table>	No. of Lots	Initial Fee	Subsequent Review	1-30	\$200	\$110	31-40	\$275	\$165	41-50	\$365	\$215	51-60	\$450	\$260	61-70	\$570	\$300	71-80	\$725	\$335	81-90	\$900	\$365	91-100	\$1,095	\$390	101+	Additional \$150 for each 10 lot increment or portion thereof	Additional \$40 for each 10 lot increment or portion thereof
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101+	Additional \$150 for each 10 lot increment or portion thereof	Additional \$40 for each 10 lot increment or portion thereof																													
Multi-family/Condominium	\$25 per unit, \$300 minimum																														
Commercial/Office	\$0.03 per square foot, \$300 minimum																														
Industrial	\$0.02 per square foot, \$300 minimum																														
CUPD/PUD/Resort	\$10 per acre, \$500 minimum																														
Credit Card Convenience Fee	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.																														
Return Check Fee	\$30 or 5% of total amount whichever is greater																														

Board approved on: June 15, 2021

Effective Date: September 1, 2021



**Ellerslie Park Lodge & Pavilion**  
**3280 Georgia Highway 85**  
**Ellerslie, Georgia 31811**  
**(706) 488-0000**  
**Recreation.Harriscountyga.gov**

### Lodge Fee Schedule

Item	Fee
Daily Rental (includes tables and chairs)	\$200 per day
Out-of-County Daily Rental (includes tables and chairs)	\$250 per day
Non-Profit Daily Rental (includes tables and chairs)	\$100 per day
Security Deposit (all reservations)	\$100
Return Check Fee	\$30 or 5% of total amount whichever is greater
Loss of Key	\$20
Credit Card Convenience Fee	Credit card processing company charges the customer directly 3%
Damages	Market rate
<i>No alcoholic beverages, smoking, open flames, animals except for service animals, or defacing of walls allowed in or around facility. Maximum occupancy is 50.</i>	

### Large Pavilion Fee Schedule

Item	Fee
Hourly Rental (Minimum 2 Hour)	\$15 per hour
Out-of-County Hourly Rental (Minimum 2 Hours)	\$25 per hour
Non-Profit Hourly Rental (Minimum 2 Hours)	\$10 per hour
Return Check Fee	\$30 or 5% of total amount whichever is greater
Credit Card Convenience Fee	Credit card processing company charges the customer directly 3%
Damages	Market rate
<i>No alcoholic beverages, smoking, or open flames except in grills. Maximum occupancy is 30.</i>	

Board approved on: June 20, 2023

Effective Date: July 1, 2023



**Harris County EMS**  
**9907 SR 116 / P.O. Box 286**  
**Hamilton, Georgia 31811**  
**(706) 628-4284**

**Fee Schedule**

Item	Fee
Advanced Life Support 2	\$1,600
Advanced Life Support 1 (Emergency)	\$1,000
Advanced Life Support (Non-Emergency Transport)	\$950
Basic Life Support (Emergency)	\$900
Basic Life Support (Non-Emergency Transport)	\$450
Specialty Care Transport	\$2,000
Ground Mileage	\$19 per mile
Refusal of Service Fee	\$250 assessed if patient refuses transport and: (1) EMS personnel is on site in excess of 30 minutes, or (2) EMS supplies are used, or (3) EMS responds to the same patient who refuses transport in excess of 12 times in a 12-month period.
Credit Card Convenience Fee	\$0.29 cents per transaction and 2.9% of the dollar amount of the transaction.
Return Check Fee	\$30 or 5% of total amount whichever is greater
<i>Emergency Medical Billing LLC (LaFayette, AL) is the collection provider at 6.5% of actual collections.</i>	

Board approved on: June 21, 2022

Effective Date: July 1, 2022



**Harris County**

**Miscellaneous**

**Fee Schedule**

<b>Item</b>	<b>Fee</b>
Copies	0.10 per page
Open Records Requests (search, retrieval, redaction, etc.)	Hourly rate of lowest paid person who can retrieve the requested documents less the first quarter hour.
Copies of Tax Assessor Color Maps	8.5 x 11 - \$2 8.5 x 14 - \$3 11 x 17 - \$4 24 x 36 – \$4 (black & white)
Man O’ War RR Recreation Trail Driveway/Crossing	\$250 per driveway/crossing
Fax	\$1 per page
Notary Service	No charge
Credit Card Convenience Fee	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.
Return Check Fee	\$30 or 5% of total amount whichever is greater

Board updated on: June 21, 2022

Effective Date: July 1, 2022



Harris County Public Works  
9982 SR 116  
Hamilton, Georgia 31811  
(706) 628-5850

**Fee Schedule**

Item	Fee
Driveway Permit Fee	\$50
Pipe Sales	County Cost +10% administrative fee + 8% sales tax
Return Check Fee	\$30 or 5% of total amount whichever is greater
Credit Card Convenience Fee	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.

Board approved on: June 20, 2023

Effective Date: July 1, 2023



**Harris County Solid Waste Fund**  
**4070 Barnes Mill Road**  
**Hamilton, GA 31811**  
**(706) 582-2982**

**Transfer Station**  
**Fee Schedule**

<b>Garbage Type</b>	<b>Definition</b>	<b>Customer / Price</b>
Household Waste	Animal and vegetable matter used for food, rags, wood, ashes, cans, paper, glass, plastic, furniture, mattresses, bed springs.	County residents including city residents – no charge. Commercial - \$65 per ton.
White Goods	Washing machines, dryers, stoves, refrigerators, freezers, air conditioners, bicycles and other metals.	County residents including city residents – no charge. Commercial - \$65 per ton.
Yard Waste	Bushes, tree trimmings, limbs under 9 inches in diameter.	County residents including city residents – no charge. Commercial - \$18.00 per ton.
Inert Waste	Dirt, tree stumps, concrete with no metal, cured asphalt, rocks, bricks, grass clippings, weeds, leaves. Must be clean with no other household waste or trash mixed in.	County residents including city residents – no charge. Commercial - \$18.00 per ton. Mixed inert waste - \$65 per ton.
Construction & Demolition Material (accepted only at Transfer Station)	Waste building materials and from new construction, demolition materials from repairs to house and other buildings, wood, metal, carpets, cabinets, wallboard, paper, cardboard and mixed inert waste not clean.	County residents including city residents - \$65 per ton. Commercial - \$65 per ton.
Animal	Whole or parts of dogs, cats, other small animals including deer. No cows, horses, or large animals will be accepted.	County residents including city residents - no charge. Commercial - \$65 per ton.
Batteries (accepted only at Transfer Station)	Vehicle batteries.	County residents including city residents - \$2.50 per battery. Commercial - \$2.50 per battery.
Tires 17 inches and under (accepted only at Transfer Station)	Vehicle tires. No farm tractor tires will be accepted.	County residents including city residents - \$1.00 per tire. Commercial - \$1.00 per tire.
Tires 18 inches to 24 inches (accepted only at Transfer Station)	Vehicle tires. No farm tractor tires will be accepted.	County residents including city residents - \$3.00 per tire. Commercial - \$3.00 per tire.
Recyclable Materials	Newspapers, magazines, tin/aluminum cans.	No charge.
Hazardous Waste	No hazardous waste is accepted including insecticides, pesticides, herbicides, liquid paint, or paint thinners. Liquid paint will be accepted if mixed with sand, kitty litter, or sawdust and dried in the can.	N/A



Harris County Solid Waste Fund  
 4070 Barnes Mill Road  
 Hamilton, GA 31811  
 (706) 582-2982

**Single & Multi-Family Dwellings  
 Fee Schedule**

Dwelling Type	Definition	Price
Single Family	Incorporated and unincorporated area (per unit)	\$149 per year on tax bill
Multi-Family	Apartments, manufactured home parks (per unit)	\$149 per year on tax bill

**Commercial, Institutional, Industrial Establishments**

Building Type	Definition	Price
Commercial/ Institutional/ Industrial Establishments	6 or less 33-gallon containers per business. If more than 6 containers, contract with private vendor <b>OR</b> Company provides a 6 yard dumpster or contract with private vendor	\$149 per year on tax bill  \$79 per pull per container

**Other Fees**

Fee	Price
Credit Card Fee	\$3 minimum fee for the first \$100 or 3% of the total if over \$100 or Tax Commissioner's fee, whichever is applicable
Return Check Fee	\$30 or 5% of total amount whichever is greater

Convenience Centers (Harrisville, Hamilton, and Cataula) Hours of Operation						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7 am to 5 pm	7 am to 5 pm	Closed	Closed	Closed	7 am to 5 pm	7 am to 5 pm

Transfer Station Hours of Operation						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Closed	8 am to 4 pm	8 am to 4 pm	8 am to 4 pm	8 am to 4 pm	8 am to 4 pm	8 am to 4 pm

**GENERAL INFORMATION**

- Household garbage should be set out at the curb by 7:00 a.m. on the day of pick-up.
- Household garbage containers shall not be larger than 33 gallons and be made of plastic, galvanized iron, tin, or other suitable materials, have handles and tight-fitting lids. It is recommended that all household trash be bagged.
- Curbside collection does not include bulky items such as white goods, furniture, mattresses, bicycles, yard waste, and construction and demolition materials.

Board approved on: September 20, 2022

Effective Date: November 1, 2022





**Harris County Water Works**  
**11505 SR 315**  
**Cataula, Georgia 31804**  
**(706) 324-1175**

**Fee Schedule**

Item	Fee
<b>One-Time Water Installation Tap Fees</b>	
¾ inch Meter	\$1,300 includes meter installation by county
1 inch Meter	\$1,550 includes meter installation by county
Over 1 inch Meter	\$750 per dwelling or commercial unit does not include meter installation by county
Irrigation Meter	Same as above without the sewer usage charge
<b>Monthly Water Usage Rates</b>	
Residential	Minimum: \$13.60 for 0-1,000 gallons Over Minimum: \$5.96 per 1,000 gallons
Commercial	Minimum: \$32.52 for 0-1,000 gallons Over Minimum: \$6.52 per 1,000 gallons
Industrial	Minimum: None Over Minimum: \$4.62 per 1,000 gallons
<b>Monthly Water Usage Rate (Sky Meadow Subdivision &amp; Airport)</b>	
Residential	\$15.84 per 1,000 gallons
<b>One-Time Sewer Installation Tap Fees (Mulberry Grove Development)</b>	
Single-Family Residence	\$4,000
Multi-Family Residence	\$1,000/dwelling unit
Commercial and all Other Uses	\$10,000/acre or \$3,000 per door whichever is greater
Office, School Uses	\$7,500 per acre
<b>Monthly Sewer Usage Rates (Mulberry Grove Development)</b>	
Residential	\$7.66 per 1,000 gallons of water used (will change as CWW changes their rates)
Commercial	\$7.66 per 1,000 gallons of water used (will change as CWW changes their rates)
<b>Other Charges</b>	
Deposit	\$50 If locked for non-payment, deposit increases to \$100
Water Reconnect Service Charge During Business Hours	\$25
Water Reconnect Service Charge After Business Hours	\$50
Late Fee	10% of Account Balance
Credit Card Convenience Fee	\$3 minimum fee for the first \$100 or 3% of the total if over \$100.
Return Check Fee	\$30 or 5% of total amount whichever is greater
<i>Water bills are mailed in two cycles each month and due by the 20<sup>th</sup> and 30<sup>th</sup>.</i>	

Board approved on: June 21,2022

Effective Date: July 1,2022

# HARRIS COUNTY GOVERNMENT OFFICIALS

## Elected Officials

Rob Grant, Chairman  
Susan Andrews, Vice-Chairman  
Greg Gantt, Commissioner  
Bobby Irions, Commissioner  
Scott Lightsey, Commissioner  
Arthur Smith, III, Superior Court Chief Judge  
Gil McBride, Superior Court Judge  
Ben Richardson, Superior Court Judge  
Maureen Gottfried, Superior Court Judge  
John Martin, Superior Court Judge  
Bobby Peters, Superior Court Judge  
Ron Mullins, Superior Court Judge  
Stacy Haralson, Clerk of Superior Court  
Thomas Lakes, Probate Court Judge  
Jennifer Webb, Magistrate Court Judge  
Stacey Jackson, District Attorney  
Mike Jolley, Sheriff  
Vickie Jamerson, Tax Commissioner  
Joe Weldon, Coroner

## Appointed Officials

Randall Dowling, County Manager  
Andrea Dzioba, County Clerk  
Russell Britt, County Attorney  
Sherrail Jarrett, Board of Elections & Registration  
Wayne Morris, Chief Appraiser  
Joey Loudermilk, Juvenile Court Judge  
Warner Kennon, Juvenile Court Judge

## Department Directors

Clint Chastain, Chief Financial Officer  
Jamie Webb, Facilities Maintenance Director  
Bucky Searcy, EMS Director  
Monty Davis, E911/EMA Director  
Cynthia Nelson, Prison Warden  
Vacant, Public Works Director  
Bobby Ammons, Vehicle Maintenance Director  
Ronnie Duke, Solid Waste Director  
Ashley Marston, Parks & Recreation Director  
Brian Williams, Community Development Director  
Ronnie Pendergrass, Airport Director  
Jeff Culpepper, Water Works Director  
Alex Santiago, Information Technology Director



**Harris County Board of Commissioners**

104 North College Street / P.O. Box 365  
Hamilton, Georgia 31811  
(706) 628-4958

[www.harriscountyga.gov](http://www.harriscountyga.gov)