

LOCAL RULES OF ORDER

In order to expedite the handling of County business and to allow for the participation of all interested individuals in an organized and orderly manner, the following “Local Rules of Order” are established.

1. Individuals who have requested through the Clerk of the County Commissioners to be placed on the agenda will be recognized at the Regular Meeting of the Harris County Board of Commissioners.
2. Individuals requesting to appear on the agenda must do so no later than 9:00 AM on Thursday preceding the Regular Meeting on Tuesday and must also give to the Clerk the subject that will be discussed at the Regular Meeting. If the subject to be discussed is regarding charges about any Department or Employee of Harris County, the charges and any evidence must be submitted to the Clerk in writing no later than 9:00 AM on Thursday preceding the Regular Meeting on Tuesday. Charges regarding any Department or Employee will only be heard during Regular Meetings, and said charges and evidence must be submitted according to the procedures outlined in the preceding sentence. In any instance when an agenda item pertains to an item that required a public hearing(s) which has been held and closed by the Board of Commissioners at an earlier meeting, then no individual will be recognized to speak further on such item.
3. Individuals who wish to speak during the Regular Meeting, but who have not signed up through the Clerk, may sign up during the thirty (30) minutes immediately preceding the Regular Meeting in order to speak about a subject that is already on the agenda, excepting an agenda item that required a public hearing(s) which has been held and closed as outlined in Item 2 above.
4. Individuals will be recognized for a maximum of five (5) minutes to present their positions regarding the stated subject. No subject will be allowed other than the stated subject on the agenda. Any additional time requested by an individual will have to be approved by a majority of the Commissioners present at the time the individual appears. Unused time may not be given up to any other individual wishing to speak.
5. Before a vote is recorded, any Commissioner may request, and will receive, approval for a second reading on any matter that comes before the Harris County Commissioners.
6. No individual or group nor their representative will be permitted to appear before or to apply for a Public Hearing before the Harris County Board of Commissioners regarding zoning/rezoning or special use permit, until they have first appeared before the Planning Commission and the Planning Commission has made a recommendation to the County Commissioners regarding the zoning/rezoning or special use permit.
7. Public Hearings regarding Rezoning applications and Special Use Permit applications will be scheduled at 7:00 PM at the first Regular Meeting of each month of the Harris County Commissioners.
8. These “Local Rules of Order” should be amended and additional rules adopted as the need arises in order to conduct County business.

Amended the 2nd day of March, 2021, by a vote of 5 to 0.

/s/ Andrew Zuerner, Chairman

Attest:

/s/ Nancy D. McMichael, County Clerk