

# FY 2024-25 PROPOSED ANNUAL BUDGET

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*Harris County Courthouse*

**HARRIS COUNTY, GEORGIA**

# **FY 2024-25 PROPOSED ANNUAL BUDGET**

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## **BOARD OF COUNTY COMMISSIONERS**

Rob Grant, Chairman  
Susan Andrews, Vice-Chairman  
Greg Gantt, Commissioner  
Bobby Irions, Commissioner  
Scott Lightsey, Commissioner

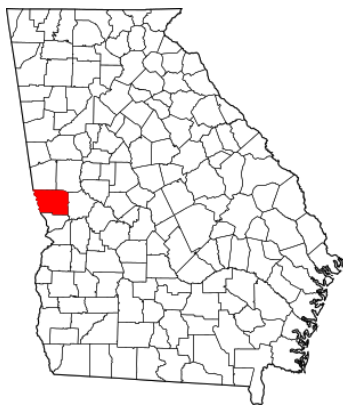
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Randall Dowling, County Manager  
Andrea Dzioba, County Clerk  
Elizabeth Barfield, Chief Financial Officer

# HARRIS COUNTY BOARD OF COMMISSIONERS



*From left to right, Scott Lightsey, Greg Gantt, Rob Grant, Susan Andrews, and Bobby Irions*



*Home of the....*





# TABLE OF CONTENTS

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|                                    |   |
|------------------------------------|---|
| FY 2023-24 Accomplishments .....   | 1 |
| Harris County History .....        | 3 |
| Harris County Organization .....   | 4 |
| FY 2024-25 Budget Calendar .....   | 5 |
| FY 2024-25 Budget Resolution ..... | 6 |
| Budget Message .....               | 8 |

## GENERAL FUND

|  |           |
|--|-----------|
| <b>General Fund Revenues and Summary of Expenditures .....</b> | <b>16</b> |
|--|-----------|

### General Fund Departmental Budgets

|   |    |
|---|----|
| Administration .....                    | 24 |
| Animal Control .....                    | 26 |
| Board of Commissioners .....            | 28 |
| Board of Elections & Registration ..... | 30 |
| Board of Equalization .....             | 32 |
| Clerk of Superior Court .....           | 34 |
| Community Center .....                  | 36 |
| Community Development .....             | 39 |
| Coroner .....                           | 41 |
| District Attorney .....                 | 43 |
| Emergency Medical Services .....        | 45 |
| Extension Service .....                 | 48 |
| Facilities Maintenance .....            | 50 |
| Finance Department.....                 | 53 |
| Information Technology .....            | 55 |
| Jail .....                              | 57 |
| Magistrate Court .....                  | 59 |
| Non-Departmental.....                   | 61 |
| Prison .....                            | 63 |
| Probate Court .....                     | 66 |
| Public Works .....                      | 68 |
| Recreation .....                        | 71 |
| Sheriff's Office .....                  | 74 |
| Superior Court .....                    | 77 |
| Tax Assessor .....                      | 79 |
| Tax Commissioner .....                  | 81 |
| Vehicle Maintenance .....               | 83 |
| Volunteer Fire Departments .....        | 85 |

### Outside Agencies

|  |       |
|--|-------|
| Georgia Division of Family & Children Services ..... | 87-88 |
| New Horizon Community Service Board .....            | 87-88 |
| Senior Citizens Center .....                         | 87-88 |
| Health Department .....                              | 87-88 |
| Troup-Harris Regional Library .....                  | 87-88 |
| Development Authority.....                           | 87-88 |

# TABLE OF CONTENTS

---

## SPECIAL REVENUE FUNDS

|   |     |
|---|-----|
| ARP Act Grant Fund.....                     | 89  |
| Confiscated Assets Fund.....                | 91  |
| County Jail Fund .....                      | 93  |
| County Law Library Fund .....               | 95  |
| Drug Abuse Treatment & Education Fund ..... | 97  |
| Emergency Telephone System Fund .....       | 99  |
| Hotel/Motel Tax Fund .....                  | 104 |
| Local Victim Assistance Program Fund.....   | 106 |

## CAPITAL PROJECT FUNDS

|   |     |
|---|-----|
| Public Improvements Authority Fund..... | 108 |
| TSPLOST-2013 Fund .....                 | 110 |
| SPLOST-2019 Fund .....                  | 112 |
| TSPLOST-2023 Fund .....                 | 115 |
| SPLOST-2025 Fund.....                   | 117 |
| Economic Development Project Fund ..... | 119 |
| Rails to Trails Project Fund .....      | 121 |

## ENTERPRISE FUNDS

|                        |     |
|------------------------|-----|
| Airport Fund .....     | 123 |
| Solid Waste Fund ..... | 129 |
| Water Works Fund ..... | 135 |

## LONG TERM DEBT SCHEDULE .....

144

## STATISTICAL INFORMATION

|  |     |
|--|-----|
| County Employees by Type .....   | 147 |
| County Employees by Type Historical Trend .....  | 148 |
| County Population Graph .....  | 149 |
| Total County Tax Digest Value Graph .....  | 150 |
| Total County Taxes Levied Graph .....  | 151 |
| Millage Rate History Graph .....   | 152 |
| Audited Expense of the General Fund, Solid Waste Fund, and the Water Works Fund.....                         | 153 |
| Unrestricted Fund Balances of the General Fund, Solid Waste Fund, and<br>Water Works Fund History Graph..... | 154 |
| LOST Collection Graph .....  | 155 |
| SPLOST-2019 Collection Graph .....   | 156 |
| TSPLOST Collection Graph.....  | 157 |
| Single Family Home Building Permit Issuance Graph .....  | 158 |
| Solid Waste Tonnage Disposal Graph .....   | 159 |
| Water Works Active Customers Graph.....  | 160 |
| Historical Average Inflation Rates and County COLA Rates Graph.....  | 161 |
| Georgia Fund 1 Monthly Yields Graph.....   | 162 |
| Top Ten Property Taxpayers .....   | 163 |
| Neighboring and Similar County Unincorporated Millage Rates and Sales Tax Rates<br>Comparison .....          | 163 |

# TABLE OF CONTENTS

---

## FEE SCHEDULES

|   |     |
|---|-----|
| Agriculture Building Rental .....                           | 164 |
| Agricultural Center Arena, Pavilion, and Parking Area ..... | 165 |
| Airport .....   | 166 |
| Animal Control .....  | 167 |
| Community Center .....                                      | 168 |
| Ball Field Rentals.....                                     | 169 |
| Community Development                                       |     |
| Alcohol Beverages License.....                              | 170 |
| Building Permits .....                                      | 171 |
| Business Licenses .....                                     | 173 |
| Impact Fees.....  | 174 |
| Planning & Zoning .....                                     | 175 |
| Ellerslie Park Lodge and Pavilion Rentals.....              | 176 |
| Emergency Medical Services .....                            | 177 |
| Miscellaneous .....   | 178 |
| Public Works .....  | 179 |
| Solid Waste .....   | 180 |
| Water Works .....   | 182 |



*Lakeside Pavilion at Ellerslie Park  
(for rental)*

# FY 2023-24 ACCOMPLISHMENTS

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- 1) Purchased replacement vehicles and equipment for various departments including two pick-up trucks for the Prison, two pick-up trucks, boom axe, and grapple truck for Public Works, pick-up truck and utility vehicle with blower attachment for Parks and Recreation, pick-up truck for Tax Assessors Office, tractor mower for the Airport, and garbage truck and pressure washer for Solid Waste.
- 2) Resurfaced 4.1 miles of Ripshin Road using state LMIG funds and county TSPLOST funds.
- 3) Restriped over 39 county roads (93 miles) using GDOT grant funds and county TSPLOST funds.
- 4) Completed the construction of the new EMS/VFD facility in the Northwest Harris Business Park.
- 5) Completed the construction of a new fire training facility.
- 6) Completed the construction of a 75-foot-high observation tower at Ellerslie Park using partially donated funds.
- 7) Completed the replacement of the Community Center's dehumidification system.
- 8) Installed replacement runway lights and an automated weather observing system (AWOS) at the airport using primarily GDOT funding.
- 9) Began the construction of a new Public Works facility.
- 10) Designed phase II of courthouse renovations consisting of interior renovations.
- 11) Continued the development of a replacement 911 Tetra emergency radio system with a modern P25 standard system.
- 12) Conducted a successful SPLOST continuation referendum that will begin April 1, 2025 and generate about \$27M over six years.
- 13) Developed a new Geographic Information System (GIS) through the River Valley Regional Commission.
- 14) Developed a new digital zoning map through the River Valley Regional Commission.
- 15) Conducted an aerial flight and installed a new base map on the QPublic website and GIS system.
- 16) Implemented a new citizen request management system (SeeClickFix) to better obtain, track, and solve community problems.
- 17) Updated the employee compensation and classification plan to get all employees to market rates through UGA's Carl Vinson Institute of Government (CVIOG).
- 18) Created a temporary employee benefit to offer eligible employees an early retirement option to retire between the ages of 60-65 with the county paying 50% of their health plan premiums.

# **FY 2023-24 ACCOMPLISHMENTS**

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- 19) Accepted ownership and developed a master plan for the 10.48 acre Pine Mountain Valley Park and installed various improvements.
- 20) Updated the comprehensive master plan in accordance with state requirements through the River Valley Regional Commission.
- 21) Began the preparation of a transportation master plan to guide future growth.
- 22) Prepared a water and wastewater master plan to guide future growth.
- 23) Prepared a water and wastewater rate study to determine future water and wastewater rates.
- 24) Accepted ownership of the privately owned Kings Gap Water System into the county's water system.
- 25) Designed and bid out a 1,000,000 gallon elevated water storage tank for the southern part of the county using federal APR funds.
- 26) Began the installation of replacement water lines and fire hydrants on U.S. 27 in the southern part of the county using a GEFA loan in conjunction with the widening of U.S. 27 being performed by GDOT
- 27) Installed free wi-fi at all the county parks.
- 28) Codified the new Unified Development Code (UDC) into the county's code of ordinances.
- 29) Conducted quarterly planning sessions to discuss and plan future county goals.
- 30) Collected and transported over 20,000 tons of solid waste.
- 31) Issued over 180 single family home building permits.
- 32) Conducted the annual airport open house to showcase the county's airport.
- 33) Conducted the annual vehicle and equipment online surplus sale and collected over \$68,000.



# HARRIS COUNTY HISTORY

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Long before Harris County came into existence, the area played an important part of Creek Indian affairs. William McIntosh played an important role in the affairs of Georgia. He was the son of British Army officer and cousin of Georgia Governor George M. Troup. McIntosh, from Creek Indian decent, rose from obscurity and became leader of the Lower Creek Indians. He was awarded the rank of Brigadier General in the U.S. Army due to his friendly demeanor toward the Americans during the War of 1812. McIntosh's greatest service to Georgia was his influence in getting the Lower Creek Indians to assent to the famous treaty of Indian Springs during 1825 which opened land for settlement which became Muscogee County and later a part of Harris County. By the Treaty of Indian Springs, Indian lands were ceded to Georgia and the Creek Indians moved across the Chattahoochee River to Alabama.

Harris County was created during December 1827 by an act of the Georgia General Assembly and assented to by Governor John Forsyth. The county was formed from portions of Muscogee and Troup counties. Georgia's 71st county, with an area of 465 square miles, was named for Charles Harris (1772-1827), a distinguished Savannah attorney who was born in England, educated in France, and immigrated to the United States in 1788 at the age of 16. He traveled to Savannah to study law. While living in Savannah, he served as mayor of the city. Mr. Harris died on March 13, 1827 and is buried in the old Colonial Cemetery in Savannah.

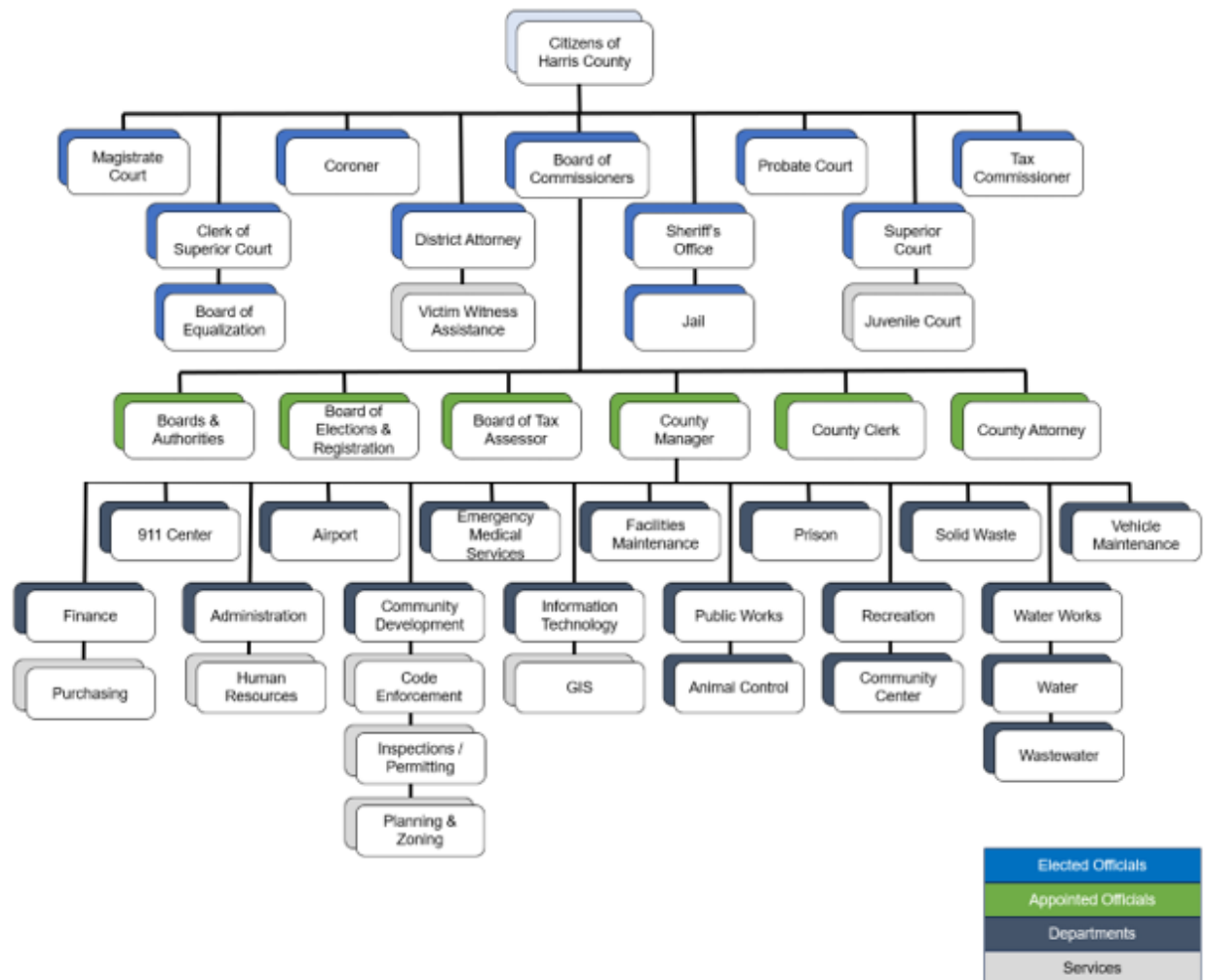
Harris County built its first courthouse in 1831 in Hamilton, the county seat that was incorporated in December 1828. The present courthouse was planned and a construction contract for \$35,000 was let on October 7, 1907, the cornerstone made of white Tennessee marble was laid on January 25, 1908, the building was formally accepted on May 22, 1908, and the first court was conducted in the new courthouse on June 1, 1908. The courthouse was renovated during 1986-87 to include new electrical wiring, ceilings, roof, insulation, HVAC systems, handicap access, storm windows, carpeting, paint, and new telephone system. A new courthouse wing consisting of an additional 25,000 square feet was added during 1998-99. The main courtroom in the 1908 courthouse was renovated during 2002.



Harris County is also notable for being the first county in Georgia to have a commission form of government and having a U.S. Navy ship named for the county. During 1869, the Georgia General Assembly approved a local act creating a three-member Board of Commissioners of Roads and Revenues with more counties using this form of government in subsequent years. Today, the county has a commission-manager form of government whereby the elected and part-time Board of Commissioners appoints a full-time county manager to run the day-to-day operations of the county government. The USNS *Harris County* was built and commissioned during 1944 as a tank landing ship for World War II. The 328-foot diesel powered ship with a complement of 8-10 officers and 89-100 enlisted men and a troop capacity of 130 participated in the Battle of Okinawa during April 1945 and saw action in the Korean War from 1950 to 1953 and the Vietnam War during 1954. The ship was also used in Artic operations from 1955 to 1956 and Pacific Ocean operations from 1956 to 1976 when it was sold to the Philippine Navy during September 1976 and renamed the *Aurora*. During the 1980s, the ship was decommissioned from the Philippine Navy and probably sold for scrap.

Harris County has retained its rural charm throughout the years and is home to Callaway Gardens, F.D. Roosevelt State Park, Lake Harding, and many other recreational amenities.

# DEPARTMENTAL ORGANIZATION



## Outside Agencies

- Development Authority
- Extension Service
- Georgia Division of Family & Child Services
- Health Department
- New Horizons Behavioral Health Community Service Board
- Senior Citizens Center
- Troup-Harris Regional Library
- Volunteer Fire Departments

## Boards & Authorities

- Airport Committee
- Board of Family & Children Services
- Board of Health
- Board of Zoning Adjustments
- Development Authority
- Housing Authority
- Library Board
- Planning Commission
- Public Improvements Authority
- Recreation Advisory Board
- River Valley Regional Commission Board

# FY 2024-25 BUDGET CALENDAR

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|                         |   |
|-------------------------|---|
| February 2024           | Board of Commissioners conducts budget planning session to outline general goals for the upcoming fiscal year.  |
| March 4, 2024           | Budget instructions sent to department directors, elected officials, and outside agencies.  |
| March 15, 2024          | All budget information is submitted to the County Manager.  |
| March 18-22, 2024       | County Manager and Finance Director meet with department directors, elected officials, and outside agencies to review and discuss their budget requests.  |
| March 25-April 26, 2024 | County Manager and Finance Director compile all budget requests and other budget information to prepare the proposed budget.  |
| May 7, 2024             | Proposed budget submitted to the Board of Commissioners (included in agenda package) and budget workshop #1.<br><br>Copy of proposed budget displayed in the County Administration Building and on the county's web site.<br><br>Copy of proposed budget sent to the Harris County Journal. |
| May 14, 21, & 28, 2024  | Budget workshops #2, #3, and #4 conducted with the Board of Commissioners and county staff to discuss the proposed budget.  |
| May 9,16,23 & 30, 2024  | Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the budget public hearings.  |
| June 4, 2024            | Budget public hearing #1 to obtain citizen comments (during commission meeting).  |
| June 6 & 13, 2024       | Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the adoption of the budget resolution.   |
| June 18, 2024           | Budget public hearing #2 and adoption of the budget resolution (during commission meeting).   |
| July 1, 2024            | FY 2024-25 budget in effect through June 30, 2025.  |

# FY 2024-25 BUDGET RESOLUTION

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**WHEREAS**, the county's fiscal year begins July 1 and ends June 30, and

**WHEREAS**, state law requires that each county operate under a balanced budget adopted by ordinance or resolution, and

**WHEREAS**, the annual budget can be amended during the fiscal year to adapt to changing governmental needs, and

**WHEREAS**, county staff prepared a proposed balanced budget stating the anticipated revenues by source and expenditures by department for the proposed fiscal year, the current fiscal year, as well as the previous fiscal year, and

**WHEREAS**, the County Manager submitted the proposed budget to the Board of Commissioners on May 7, 2024, displayed a copy of the proposed budget in the County Administration Office and on the county's website for public review, and provided the Harris County Journal, the county's legal organ, with a copy of the proposed budget, and

**WHEREAS**, county staff notified the public, through a newspaper advertisement and county web site announcement, that the proposed budget is available for review at the County Administration Office and on the county's website and the time and day of the budget public hearings, and

**WHEREAS**, the Board of County Commissioners conducted public hearings on June 4 and June 18, 2024 to discuss the proposed budget, and

**WHEREAS**, county staff notified the public, through a newspaper advertisement and county web site announcement, of the adoption of the proposed budget, and

**WHEREAS**, the Board of Commissioners adopted the budget resolution on June 18, 2024 as follows:

|                                   |                       |
|-----------------------------------|-----------------------|
| General Fund Expenditures         | \$36,920,807          |
| Special Revenue Fund Expenditures | \$ 6,539,710          |
| Capital Project Fund Expenditures | \$11,721,760          |
| Enterprise Fund Expenditures      | \$17,692,720          |
| <u>Less Interfund Transfers</u>   | <u>\$ (3,048,972)</u> |
| Total Annual Budget               | \$69,826,025          |

**THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners hereby adopts the FY 2024-25 annual budget as provided herein.

**THEREFORE, BE IT FURTHER RESOLVED**, that it is anticipated that the Insurance Premium Tax will be collected at a rate of \$2,400,000 and in accordance with O.C.G.A. 33-8-8.3, that amount shall be separated from other funds and shall be expended as follows:

| Service         | FY 2024-25<br>Budgeted<br>Expenditures | FY 2024-25<br>Budgeted<br>Revenues | Insurance<br>Premium Tax | Other General<br>Fund Revenues |
|-----------------|--|------------------------------------|--------------------------|--------------------------------|
| EMS             | 3,886,733                              | 1,200,000                          | 1,440,000                | 1,246,733                      |
| Vol. Fire Dept. | 667,132                                | 0                                  | 240,000                  | 427,132                        |
| E-911           | <u>1,948,210</u>                       | <u>745,500</u>                     | <u>720,000</u>           | <u>482,710</u>                 |
| Total           | 6,502,075                              | 1,945,500                          | 2,400,000                | 2,156,575                      |

# **FY 2024-25 BUDGET RESOLUTION**

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SO RESOLVED THIS 18th day of June, 2024.

\_\_\_\_\_  
Rob Grant, Chairman

\_\_\_\_\_  
Susan Andrews, Vice-Chairman

\_\_\_\_\_  
Greg Gantt, Commissioner

\_\_\_\_\_  
Bobby Irions, Commissioner

\_\_\_\_\_  
Scott Lightsey, Commissioner



# HARRIS COUNTY, GEORGIA

## MEMORANDUM

To: Board of County Commissioners  
Subject: FY 2024-25 Proposed Annual Budget  
Date: May 7, 2024

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Presented herewith in accordance with section 36-81-(1-6) of the Official Code of Georgia Annotated is the FY 2024-25 proposed annual budget. This budget represents the proposed plan for providing needed county services for the upcoming fiscal year that begins July 1, 2024 and ends June 30, 2025. The proposed budget contains the collective input from all county department directors, elected officials, and outside agencies.

The budget message that follows touches on several topics including the current local economic climate that this budget was prepared, a budget overview of all funds/departments, interfund transfers, FY 2024-25 capital projects that are being proposed, the County Manager's proposed budget reductions, long term debt schedule, a host of relevant statistical information to show historical economic trends, an explanation of how the approved budget can be amended during the fiscal year to meet changing governmental needs, and a predicted outlook for FY 2025-26.

### **Current Local Economic Climate**

The FY 2024-25 proposed budget was prepared during uncertain economic times with the continued fallout of the COVID-19 global pandemic, high interest rates, elevated home mortgage rates, global supply chain issues, labor shortages, less federal assistance, and generally excessive prices. This high level of uncertainty combined with the following current local and national economic statistics were considered when preparing this proposed budget:

- The county's population increased from 32,024 in 2010 to 36,654 in 2023, an increase of 14.5%. From 2020 to 2023, the population increased from 34,666 to 36,654, an increase of 5.7%.
- The county's single-family home building permits and their values have been increasing over the previous several years but significantly decreased during FY 2022-23. For FY 2023-24, these permits and their values are increasing.
- The county's solid waste tonnage collections have been increasing over the previous several years but the annual rate of increase is slowing. The county is now collecting about 20,000 tons of solid waste per year.
- Water Works active customers have been increasing over the previous several years. This department is now servicing about 9,500 customers per year.
- Sales tax collections including LOST, SPLOST, and TSPLOST have all been increasing for the previous few years but the annual rate of increase is slowing.
- Since 2015, the county's tax digest value has been increasing. The tax digest increased from \$1,205,667,300 in 2015 to \$1,662,617,995 in 2023, an increase of 37.9%. The 2024 tax digest value is projected to increase further based on recent property sales.

# BUDGET MESSAGE

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## Current Local Economic Climate *(continued)*

- Since 2018, the county’s unrestricted General Fund fund balance has been increasing. This fund balance increased from \$7,912,281 in 2018 to \$22,284,781 in 2022, an increase of 181.6%.
- The county’s property tax millage rate of 6.14 remained unchanged for many years. The millage rate increased to 8.64 in 2017, decreased to 8.63 in 2018, increased again to 9.38 in 2019, decreased to 9.13 in 2022 and has remained at that rate since.
- The current local unemployment rate is 2.6% as compared to the state rate of 3.1% and the national rate of 3.8%.
- The national rate of inflation has been low for several years averaging about 1.3% in 2016, 2.1% in 2017, 2.4% in 2018, 1.8% in 2019, and 1.2% in 2020. However, during 2021, the national rate of inflation jumped to 4.7%, further increased to 8.0% during 2022, and slowed to 4.1% during 2023. The rate of inflation for the first quarter of 2024 is 3.3%.

## Budget Overview

The county’s all-fund proposed budget for FY 2024-25 totals \$69,826,025, an increase of \$12,240,202 (21.2%) from the previous fiscal year’s amended budget. The proposed budget contains a 3% cost-of-living-allowance effective July 1, 2024 and a 1% longevity allowance effective on the employee’s anniversary month at a cost of approximately \$900,000. In addition, \$1,100,000 is included to implement the compensation study when it is completed. To keep the employee health care cost as reasonable as possible, the county’s health care broker sought competitive proposals. Based on that process, the health care broker and county staff are recommending remaining with Cigna with no plan changes. Remaining with Cigna results in a 10% increase in health care costs which will be absorbed by the county leaving employee cost the same. In addition, dependent health coverage is budgeted to be about 60%. The proposed budget does not contain a millage rate increase but assumes the millage rate will not be rolled back. The entire budget, which is prepared on a cash basis of accounting as opposed to the modified accrual basis that the annual audit is prepared, is detailed by Fund as follows:

## **General Fund**

The General Fund totals \$36,920,807, an increase of \$1,791,940 (5.1%) from the previous fiscal year’s amended budget. This fund is balanced using \$6,066,395 from General Fund reserves including \$1,103,000 of LRA road resurfacing funds and \$70,000 from the opioid settlement funds previously received. See pages 24 to 88 for each General Fund department’s budget highlights and detailed expenditures.

## **Special Revenue Funds**

The eight Special Revenue Funds total \$6,539,710, an increase of \$3,674,350 (128.2%) from the previous fiscal year’s amended budgets. The Special Revenue Funds consist of the ARP Act Grant Fund (\$4,180,000), Confiscated Assets Fund (\$15,500), County Jail Fund (\$71,000), County Law Library Fund (\$15,500), Drug Abuse Treatment & Education Fund (\$16,000), Emergency Telephone System Fund (\$1,948,210), Hotel/Motel Tax Fund (\$255,000), and the Local Victim Assistance Program Fund (\$38,500). See pages 89 to 107 for each Special Revenue Fund’s budget highlights and detailed expenditures.

# BUDGET MESSAGE

## Budget Overview

### Capital Project Funds

The seven Capital Project Funds total \$11,721,760, an increase of \$1,660,953 (16.5%) from the previous fiscal year’s amended budgets. The Capital Project Funds consist of the Public Improvements Authority Fund (\$1,352,480), TSPLOST-2013 Fund (\$170,500), SPLOST-2019 Fund (\$7,753,780), TSPLOST-2023 Fund (\$1,440,000), SPLOST-2025 Fund (\$1,005,000), Economic Development Project Fund (\$0), and the Rails to Trails Project Fund (\$0). See pages 108 to 122 for each Capital Project Fund’s budget highlights and detailed expenditures.

### Enterprise Funds

The three Enterprise Funds total \$17,692,720, an increase of \$5,501,406 (45.1%) from the previous fiscal year’s amended budgets. The Enterprise Funds consist of the Airport Fund (\$2,958,220), Solid Waste Fund (\$2,867,500), and the Water Works Fund (\$11,867,000) (\$11,667,000 for Water Department and \$200,000 for Wastewater Department). See pages 123 to 143 for each Enterprise Fund’s budget highlights and detailed expenditures.

### Interfund Transfers

Interfund Transfers total \$3,048,972. These transfers include:

- \$1,202,710 transfer out from the General Fund to the Emergency Telephone System Fund to pay for a portion of 911 Center operations.
- \$445,970 transfer out from the General Fund to the Airport Fund to pay for a portion of airport operations.
- \$47,812 transfer out from the Hotel/Motel Tax Fund to the General Fund to partially fund a full-time economic development professional.
- \$619,367 transfer out from the Water Works Fund to the Public Improvements Authority Fund to pay debt payments on the 2012 revenue bonds.
- \$733,113 transfer out from the SPLOST-2019 Fund to the Public Improvements Authority Fund to pay debt payments for the Community Center.

### FY 2024-25 Proposed Capital Projects *(included in budget)*

A capital item is any one item that cost \$5,000 or more and has a useful life of one year or more.

| Department/Fund                   | Capital Item                                   | Estimated Cost |
|-----------------------------------|--|----------------|
| <b>General Fund - \$2,920,200</b> |  |                |
| Administration                    | Replacement Vehicle                            | 50,000         |
| Community Center                  | Replacement Vehicle                            | 50,000         |
| Information Technology            | Replacement Audio System and Two Add. Cameras  | 35,000         |
| Jail                              | Replacement Locking System                     | 95,000         |
| Prison                            | Replacement Boiler                             | 16,000         |
| Prison                            | Replacement Mowers (2)                         | 20,000         |
| Prison                            | Replacement Kitchen Equipment                  | 8,000          |
| Public Works/Grant                | Annual LMIG Resurfacing                        | 930,000        |
| Public Works/Grant                | One-time LRA Resurfacing                       | 1,103,000      |
| Recreation                        | Replacement Ballfield Fencing at Moultrie Park | 40,000         |
| Recreation                        | Pine Mountain Valley Park Improvements         | 350,000        |
| Recreation                        | Replacement Mower/Trailer                      | 30,000         |

# BUDGET MESSAGE

## Budget Overview

### FY 2024-25 Proposed Capital Projects *(included in budget)*

| Department/Fund                            | Capital Item                                    | Estimated Cost    |
|--|---|-------------------|
| <b>General Fund</b>                        |   |                   |
| Recreation                                 | New Top Dresser Machine                         | 12,000            |
| Recreation                                 | Tractor for Moultrie Park                       | 30,000            |
| Recreation                                 | Replacement Vehicle (1) for Pate Park           | 55,000            |
| Recreation                                 | Replacement ATV at all Parks (3)                | 30,000            |
| Recreation                                 | Replacement Kitchen Equipment for Ag Center     | 7,200             |
| Tax Assessor                               | Updated Aerial Flight                           | 22,000            |
| Vehicle Maintenance                        | Vehicle Lift                                    | 37,000            |
| <b>Special Revenue Funds - \$4,186,000</b> |   |                   |
| ARP Act Grant                              | New Elevated Water Tank                         | 4,130,000         |
| Emerg. Telephone System                    | Replacement Vehicle for 911                     | 50,000            |
| Emerg. Telephone System                    | Replacement Stove/Vent for 911                  | 6,000             |
| <b>Capital Project Funds - \$8,304,167</b> |   |                   |
| TSPLOST-2013                               | County Roads and Bridges                        | 120,500           |
| SPLOST-2019                                | Completion of New Public Works Facility         | 2,000,000         |
| SPLOST-2019                                | Courthouse Renovations Phase II                 | 3,000,000         |
| SPLOST-2019                                | Replacement Lucas Devices for EMS               | 21,000            |
| SPLOST-2019                                | VFD Equipment                                   | 166,667           |
| SPLOST-2019                                | Cardiac Monitor for EMS                         | 41,000            |
| SPLOST-2019                                | Fire Truck                                      | 500,000           |
| SPLOST-2019                                | Dump Truck for Public Works                     | 170,000           |
| TSPLOST-2023                               | County Roads and Bridges                        | 910,000           |
| TSPLOST-2023                               | ROW Mowers with Cutters (4) for Public Works    | 287,000           |
| TSPLOST-2023                               | Vehicle for Public Works                        | 90,000            |
| TSPLOST-2023                               | Pothole Patching Equipment for Public Works     | 153,000           |
| SPLOST-2025                                | New Elevated Water Tank                         | 68,650            |
| SPLOST-2025                                | Sheriff's Office Replacement Vehicles           | 588,000           |
| SPLOST-2025                                | Replacement Dash Cams & Body Cams (year 1 of 5) | 188,350           |
| <b>Enterprise Funds - \$7,480,000</b>      |   |                   |
| Airport/Grant                              | Hangar Site Preparation                         | 1,615,000         |
| Airport/Grant                              | Terminal Building Expansion                     | 750,000           |
| Solid Waste                                | Replacement Garbage Truck                       | 315,000           |
| Solid Waste                                | Replacement Commercial Dumpsters                | 5,000             |
| Water Works                                | General Water System Improvement                | 175,000           |
| Water Works                                | General Water Plant Improvements                | 70,000            |
| Water Works/GEFA Loan                      | U.S. 27 Water Line Upgrade                      | 4,175,000         |
| Water Works/Grant                          | New Generator Installation                      | 225,000           |
| Water Work                                 | Vehicles (3)                                    | 150,000           |
| <b>Total Cost of Capital Projects</b>      |   | <b>22,890,367</b> |

# **BUDGET MESSAGE**

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## **Budget Overview**

### **County Manager's Proposed Reductions**

To keep the cost of the proposed budget down and to balance the budget using the least amount of reserves as possible, the County Manager has already reduced departmental requests by \$1,774,412 in the General Fund, \$160,705 in the Emergency Telephone System Fund, \$208,000 in the SPLOST-2019 Fund, \$45,000 in the TSPLOST-2023 Fund, \$20,000 in the Airport Fund, and \$285,000 in the Solid Waste Fund for a total of \$2,493,117 by recommending the following reductions:

#### **General Fund**

##### **Animal Control**

- \$58,300 (salary and benefits) were eliminated for a new full-time Animal Control Officer.
- \$44,000 was eliminated for a new pick-up truck.

##### **Board of Commissioners**

- \$22,720 was eliminated for a new part-time Public Information Officer.

##### **Clerk of Superior Court**

- \$55,767 (salary and benefits) were eliminated for a new full-time Deputy Court Clerk.

##### **Community Center**

- \$71,820 (salary and benefits) were eliminated for a new full-time Aquatics Coordinator.
- \$7,500 was eliminated for a cleaning machine.
- \$25,000 was eliminated for a pool scoreboard.

##### **Coroner**

- \$150,000 was eliminated for a morgue facility.

##### **District Attorney**

- \$30,000 was eliminated for a replacement vehicle.

##### **Information Technology**

- \$55,000 was eliminated for a replacement vehicle.

##### **Magistrate Court**

- \$30,786 (salary and benefits) were eliminated to increase a part-time Senior Deputy Clerk to full-time.

##### **Prison**

- \$195,310 (salary and benefits) were eliminated for two new full-time Correctional Officers and one new full-time Detail Officer.
- \$35,000 was eliminated for a new vehicle.

##### **Probate Court**

- \$500 was eliminated for food expenses.
- \$500 was eliminated for uniform expenses.



# BUDGET MESSAGE

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## Budget Overview

### County Manager’s Proposed Reductions

#### General Fund

##### Public Works

- \$121,520 (salary and benefits) were eliminated for two new full-time Equipment Operator 1 positions.
- \$30,000 was eliminated for two new speed detector traffic signs.

##### Recreation

- \$50,000 was eliminated for additional development at Ellerslie Park.
- \$8,000 was eliminated for a 12 x 24 metal building at the Ag Center.

##### Sheriff’s Office

- \$216,354 (salary and benefits) were eliminated for three new full-time Deputy Sheriffs.
- \$21,480 was reduced in small equipment expenses due to not hiring three new full-time Deputy Sheriffs.
- \$6,465 was reduced in uniform expenses due to not hiring three new full-time Deputy Sheriffs.
- \$250,500 was eliminated for three patrol vehicles due to not hiring three new full-time Deputy Sheriffs.

##### Tax Assessor

- \$36,500 was eliminated for a replacement vehicle.

##### Vehicle Maintenance

- \$61,390 (salary and benefits) were eliminated for a new full-time Diesel Mechanic.
- \$40,000 was eliminated for a replacement vehicle.

##### Volunteer Fire Departments

- \$150,000 was reduced in repairs and maintenance vehicle expenses.

Total General Fund: \$1,774,412

#### Special Revenue Funds

##### Emergency Telephone System Fund

- \$87,570 (salary and benefits) were eliminated for an Assistant Director.
- \$73,135 (salary and benefits) were eliminated for a Training Coordinator.

#### Capital Project Funds

##### SPLOST-2019 Fund

- \$208,000 was eliminated for a dump truck for Public Works.

##### TSPLOST-2023 Fund

- \$45,000 was eliminated for a replacement pick-up truck for Public Works.

# BUDGET MESSAGE

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## Budget Overview

### County Manager’s Proposed Reductions

#### Enterprise Funds

##### Airport Fund

- \$20,000 was eliminated for a replacement tug to move aircraft.

##### Solid Waste Fund

- \$150,000 was eliminated for transfer station building improvements.
- \$135,000 was eliminated to repave the transfer station’s internal road.

### Long Term Debt

The budget contains a debt schedule of all the county’s debt. Currently, the county has five forms of debt totaling \$13,326,854 (principal and interest). For FY 2024-25, debt payments will be \$1,558,718 (principal and interest).

### Statistical Information

The budget contains a host of relevant statistical information to show historical economic trends.

### Budget Amendments

After the annual budget is approved, it can be amended during the fiscal year to meet changing governmental needs by a majority vote of the Board in a public meeting to increase departmental appropriations using appropriate revenue sources such as reserves, awarded grants, or other sources.

### Looking Forward to FY 2025-26

Looking forward to next fiscal year, county staff is projecting another uncertain year due to continued high interest rates, elevated home mortgage rates, global supply chain issues, labor shortages, less federal aid such as CARES and ARP grant funds, generally excessive prices, global unrest, and implementation of the recently approved HB 581 that could possibly affect county revenue sources. Staff has spotlighted several issues that will need attention in upcoming years including water line replacements and additional road paving. County staff will closely monitor sales tax collections, building permits issuance, hotel/motel tax revenue, business license issuance, property tax collections, and the local unemployment rate and adjust spending accordingly.

The preceding information is intended to provide the Board of Commissioners with a broad overview of the proposed budget. Additional information will be provided during the budget sessions and public hearings.

Respectfully submitted,  
*Randall Dowling*  
County Manager

# **BUDGET MESSAGE**

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## **Budget Changes**

After conducting various budget work sessions and two public hearings, the following changes were made to the FY 2024-25 proposed budget as follows:



## **GENERAL FUND**

The General Fund is used to account for all financial transactions of a general nature which are not accounted for in other funds. The General Fund is supported by revenues derived from taxes, licenses, permits, charges for services, fines, investments, and other sources. Services funded by the General Fund include general government, law enforcement, court system, and health and human services.

# GENERAL FUND REVENUES

## TAXES

| Account Number     | Revenue Description         | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|--------------------|-----------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-311100      | Real Property-Current Year  |                    | 14,100,000                | 14,700,000                             | 14,700,000                         |                                       |
| 100-01-311120      | Timber                      |                    | 25,000                    | 25,000                                 | 25,000                             |                                       |
| 100-01-311200      | Real Property-Prior Year    |                    | 60,000                    | 70,000                                 | 70,000                             |                                       |
| 100-01-311310      | Motor Vehicle               |                    | 130,000                   | 130,000                                | 130,000                            |                                       |
| 100-01-311315      | Motor Vehicle-TAVT          |                    | 2,400,000                 | 2,400,000                              | 2,400,000                          |                                       |
| 100-01-311316      | Motor Vehicle-AAVT          |                    | 20,000                    | 20,000                                 | 20,000                             |                                       |
| 100-01-311320      | Mobile Home                 |                    | 12,000                    | 12,000                                 | 12,000                             |                                       |
| 100-01-311340      | Intangible                  |                    | 400,000                   | 400,000                                | 400,000                            |                                       |
| 100-01-311600      | Real Estate Transfer        |                    | 250,000                   | 250,000                                | 250,000                            |                                       |
| 100-01-311750      | CATV Franchise Tax          |                    | 136,000                   | 136,000                                | 136,000                            |                                       |
| 100-01-313100      | Local Option Sales Tax      |                    | 3,000,000                 | 3,000,000                              | 3,000,000                          |                                       |
| 100-01-314200      | Alcoholic Beverage Excise   |                    | 175,000                   | 175,000                                | 175,000                            |                                       |
| 100-01-316100      | Business & Occupation Taxes |                    | 70,000                    | 70,000                                 | 70,000                             |                                       |
| 100-01-316200      | Insurance Premium Taxes     |                    | 2,300,000                 | 2,400,000                              | 2,400,000                          |                                       |
| 100-01-316300      | Financial Institution Taxes |                    | 30,000                    | 30,000                                 | 30,000                             |                                       |
| 100-01-319000      | Penalties and Interest      |                    | 220,000                   | 220,000                                | 220,000                            |                                       |
| 100-01-319500      | Fi fa                       |                    | 25,000                    | 25,000                                 | 25,000                             |                                       |
| <b>Total Taxes</b> |                             |                    | <b>23,353,000</b>         | <b>24,063,000</b>                      | <b>24,063,000</b>                  |                                       |

## LICENSES & PERMITS

| Account Number                      | Revenue Description           | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|-------------------------------------|-------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-321100                       | Alcoholic Beverages           |                    | 60,000                    | 60,000                                 | 60,000                             |                                       |
| 100-01-322201                       | Building Permits              |                    | 350,000                   | 330,000                                | 330,000                            |                                       |
| 100-01-322202                       | Manufacturing Housing Permits |                    | 1,000                     | 1,200                                  | 1,200                              |                                       |
| 100-01-322203                       | Fireworks Permits             |                    | 100                       | 100                                    | 100                                |                                       |
| 100-01-322211                       | Land Disturbance Permits      |                    | 5,000                     | 5,000                                  | 5,000                              |                                       |
| 100-01-322212                       | Driveway Permits              |                    | 5,000                     | 5,000                                  | 5,000                              |                                       |
| <b>Total Licenses &amp; Permits</b> |                               |                    | <b>421,100</b>            | <b>401,300</b>                         | <b>401,300</b>                     |                                       |

## INTERGOVERNMENTAL REVENUE

| Account Number                 | Revenue Description          | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|--------------------------------|------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-331101                  | EMA Grant                    |                    | 8,600                     | 8,600                                  | 8,600                              |                                       |
| 100-01-331251                  | Gov. Office Hwy Safety Grant |                    | 0                         | 0                                      | 0                                  |                                       |
| 100-32-331351                  | RTP Grant Ellerslie Park     |                    | 0                         | 0                                      | 0                                  |                                       |
| 100-08-334102                  | EMS Trauma Grant             |                    | 4,500                     | 5,900                                  | 5,900                              |                                       |
| 100-16-334151                  | GSWCC Watershed Maint. Grant |                    | 1,500                     | 0                                      | 0                                  |                                       |
| 100-01-334301                  | LMIG-Resurfacing             |                    | 843,000                   | 930,000                                | 930,000                            |                                       |
| 100-01-336001                  | Wellness Grant               |                    | 3,000                     | 3,000                                  | 3,000                              |                                       |
| 100-01-336002                  | ACCG Workers Comp Safe Grant |                    | 5,000                     | 5,000                                  | 5,000                              |                                       |
| <b>Total Intergovernmental</b> |                              |                    | <b>865,600</b>            | <b>952,500</b>                         | <b>952,500</b>                     |                                       |



# GENERAL FUND REVENUES

## CHARGES FOR SERVICES

| Account Number                    | Revenue Description             | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|-----------------------------------|---------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-341101                     | Superior Court Web Site Fees    |                    | 0                         | 0                                      | 0                                  |                                       |
| 100-01-341300                     | Zoning Fees & Appeals           |                    | 5,000                     | 3,500                                  | 3,500                              |                                       |
| 100-01-341310                     | Plat & Plan Review Fees         |                    | 5,000                     | 4,000                                  | 4,000                              |                                       |
| 100-01-341400                     | Copies                          |                    | 1,500                     | 1,000                                  | 1,000                              |                                       |
| 100-01-341501                     | Sale of Computer Lists          |                    | 250                       | 0                                      | 0                                  |                                       |
| 100-01-341737                     | Airport Fund Indirect Cost      |                    | 0                         | 0                                      | 0                                  |                                       |
| 100-01-341719                     | Solid Waste Fund Indirect Cost  |                    | 100,000                   | 100,000                                | 100,000                            |                                       |
| 100-01-341761                     | County Jail Fund Indirect Cost. |                    | 65,000                    | 71,000                                 | 71,000                             |                                       |
| 100-01-341793                     | Water Works Fund Indirect Cost  |                    | 100,000                   | 100,000                                | 100,000                            |                                       |
| 100-01-341910                     | Election Qualifying Fees        |                    | 250                       | 0                                      | 0                                  |                                       |
| 100-01-341930                     | Sale of Maps                    |                    | 250                       | 200                                    | 200                                |                                       |
| 100-01-341940                     | Commissions on Tax Collections  |                    | 680,000                   | 720,000                                | 720,000                            |                                       |
| 100-01-342101                     | Sheriff Office Receipts         |                    | 20,000                    | 20,000                                 | 20,000                             |                                       |
| 100-01-342330                     | Prison Inmate Housing Fee       |                    | 1,233,200                 | 1,200,000                              | 1,200,000                          |                                       |
| 100-01-342331                     | Jail Inmate Housing Fee-State   |                    | 20,000                    | 20,000                                 | 20,000                             |                                       |
| 100-01-342332                     | Jail Inmate Housing Fee-Federal |                    | 40,000                    | 50,000                                 | 50,000                             |                                       |
| 100-01-342600                     | Ambulance Charges               |                    | 1,100,000                 | 1,200,000                              | 1,200,000                          |                                       |
| 100-01-343301                     | Prison Crew-GDOT                |                    | 39,500                    | 39,500                                 | 39,500                             |                                       |
| 100-01-343901                     | Pipe/Sign Sales                 |                    | 25,000                    | 25,000                                 | 25,000                             |                                       |
| 100-01-343902                     | Prison Crew-City of Manchester  |                    | 60,000                    | 60,000                                 | 60,000                             |                                       |
| 100-01-343903                     | Prison Crew-Talbot County       |                    | 60,000                    | 60,000                                 | 60,000                             |                                       |
| 100-01-343904                     | Prison Crew-City of West Point  |                    | 60,000                    | 60,000                                 | 60,000                             |                                       |
| 100-01-343906                     | Prison Crew-Meriwether County   |                    | 60,000                    | 60,000                                 | 60,000                             |                                       |
| 100-01-346100                     | Animal Control Fees             |                    | 10,000                    | 10,000                                 | 10,000                             |                                       |
| 100-01-347001                     | Community Center Memberships    |                    | 40,000                    | 25,000                                 | 25,000                             |                                       |
| 100-01-347002                     | Community Center Rental Fees    |                    | 40,000                    | 42,000                                 | 42,000                             |                                       |
| 100-01-347003                     | Community Center Program Fees   |                    | 25,000                    | 25,000                                 | 25,000                             |                                       |
| 100-01-347004                     | Community Center Guest Pass     |                    | 5,000                     | 5,000                                  | 5,000                              |                                       |
| 100-01-347005                     | Community Center Other Fees     |                    | 40,000                    | 30,000                                 | 30,000                             |                                       |
| 100-01-349300                     | Return Check Fees               |                    | 100                       | 100                                    | 100                                |                                       |
| 100-01-382001                     | Jail Telephone Commissions      |                    | 10,000                    | 20,000                                 | 20,000                             |                                       |
| 100-01-382002                     | Prison Commissions              |                    | 60,000                    | 60,000                                 | 60,000                             |                                       |
| <b>Total Charges for Services</b> |                                 |                    | <b>3,905,050</b>          | <b>4,011,300</b>                       | <b>4,011,300</b>                   |                                       |

## FINES & FORFEITURES

| Account Number                       | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|--------------------------------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-351110                        | Superior Court      |                    | 150,000                   | 150,000                                | 150,000                            |                                       |
| 100-01-351130                        | Magistrate Court    |                    | 40,000                    | 40,000                                 | 40,000                             |                                       |
| 100-01-351150                        | Probate Court       |                    | 475,000                   | 475,000                                | 475,000                            |                                       |
| <b>Total Fines &amp; Forfeitures</b> |                     |                    | <b>665,000</b>            | <b>665,000</b>                         | <b>665,000</b>                     |                                       |

# GENERAL FUND REVENUES

## INVESTMENT INCOME

| Account Number                 | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|--------------------------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-361000                  | Interest Revenues   |                    | 120,000                   | 600,000                                | 600,000                            |                                       |
| <b>Total Investment Income</b> |                     |                    | <b>120,000</b>            | <b>600,000</b>                         | <b>600,000</b>                     |                                       |

## CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES

| Account Number                             | Revenue Description   | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|--|-----------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-371000                              | Various Contributions |                    | 500,000                   | 50,000                                 | 50,000                             |                                       |
| <b>Total Contributions &amp; Donations</b> |                       |                    | <b>500,000</b>            | <b>50,000</b>                          | <b>50,000</b>                      |                                       |

## MISCELLANEOUS REVENUE

| Account Number                     | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|------------------------------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-381000                      | Miscellaneous       |                    | 0                         | 5,000                                  | 5,000                              |                                       |
| 100-01-381001                      | Rents               |                    | 8,500                     | 8,500                                  | 8,500                              |                                       |
| 100-01-381002                      | Insurance Proceeds  |                    | 0                         | 0                                      | 0                                  |                                       |
| <b>Total Miscellaneous Revenue</b> |                     |                    | <b>8,500</b>              | <b>13,500</b>                          | <b>13,500</b>                      |                                       |

## OTHER FINANCING SOURCES

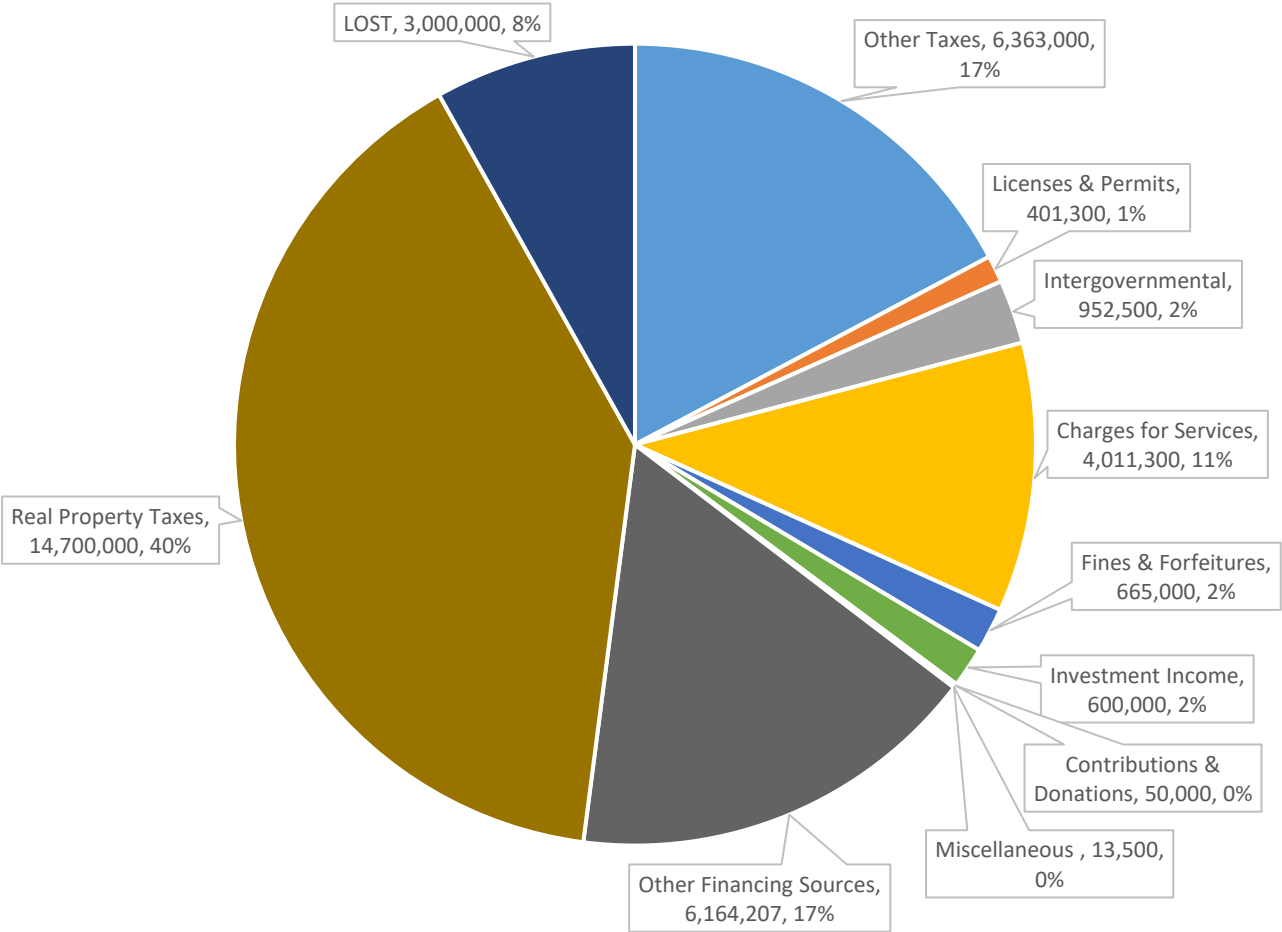
| Account Number                       | Revenue Description              | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|--------------------------------------|----------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-392100                        | Sale of Assets                   |                    | 25,000                    | 50,000                                 | 50,000                             |                                       |
| 100-01-399999                        | Use of Reserves                  |                    | 5,211,617                 | 8,021,512                              | 6,066,395                          |                                       |
| 100-01-391275                        | Transfer InFrom Hotel/Motel Fund |                    | 54,000                    | 47,812                                 | 47,812                             |                                       |
| <b>Total Other Financing Sources</b> |                                  |                    | <b>5,290,617</b>          | <b>8,119,324</b>                       | <b>6,164,207</b>                   |                                       |

|                                    |  |  |                   |                   |                   |  |
|------------------------------------|--|--|-------------------|-------------------|-------------------|--|
| <b>Total General Fund Revenues</b> |  |  | <b>35,128,867</b> | <b>38,875,924</b> | <b>36,920,807</b> |  |
|------------------------------------|--|--|-------------------|-------------------|-------------------|--|

Use of reserves includes \$1,103,000 of LRA funds for road resurfacing and \$70,000 of the opioid settlement funds for law enforcement operations and equipment previously received leaving a balance of \$4,893,395 from reserves.

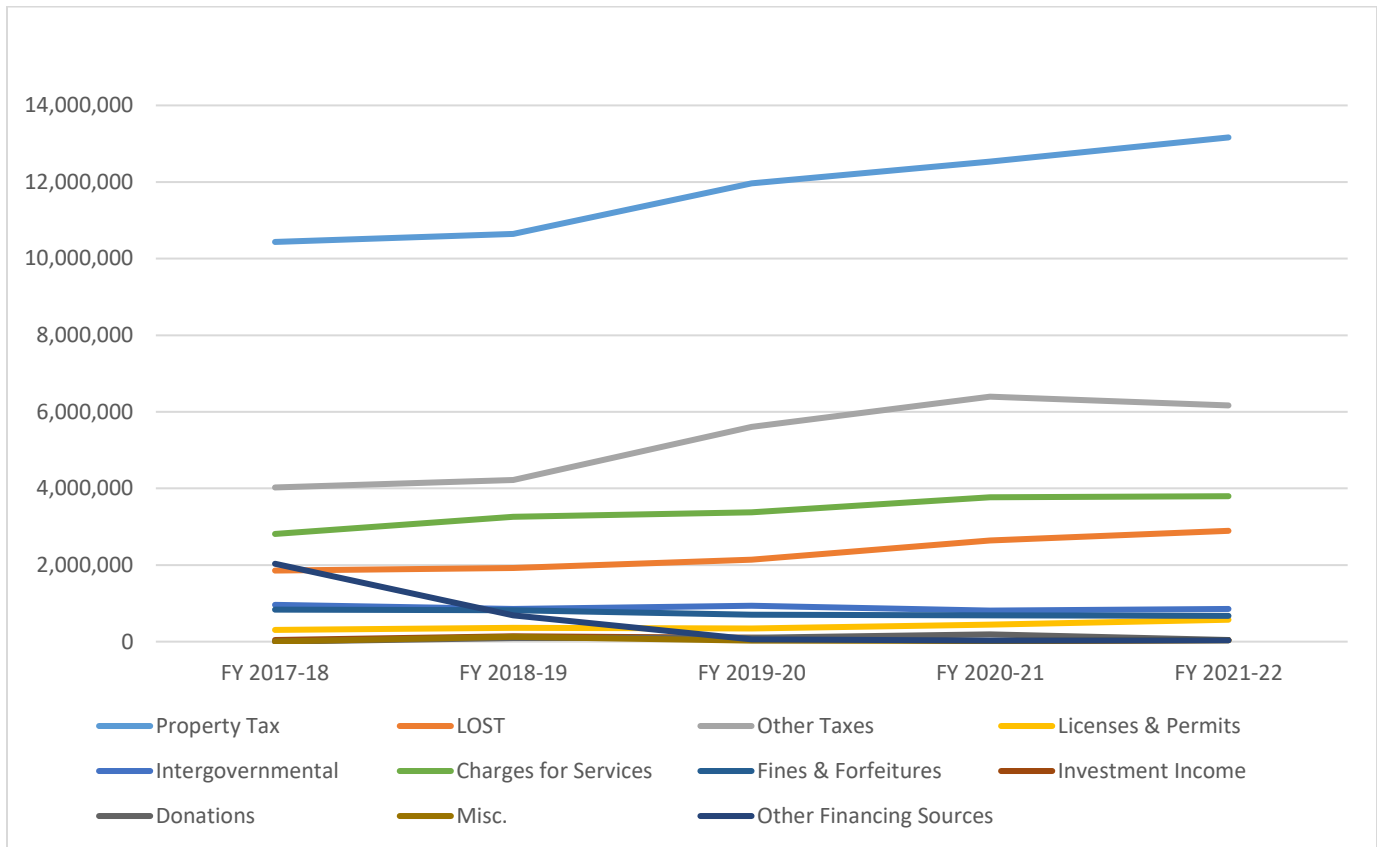
# GENERAL FUND REVENUES

## GENERAL FUND REVENUES BY SOURCE FOR FY 2024-25



# GENERAL FUND REVENUES

## GENERAL FUND REVENUES BY SOURCE HISTORICAL TRENDS



Source: Annual Audit

# GENERAL FUND EXPENDITURES

## GENERAL FUND DEPARTMENTS

| Department Number                     | Expenditure Description           | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|---------------------------------------|-----------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-02                                | Administration                    |                    | 1,237,750                 | 533,150                                | 533,150                            |                                       |
| 100-21                                | Animal Control                    |                    | 326,400                   | 441,240                                | 338,940                            |                                       |
| 100-50                                | Board of Commissioners            |                    | 218,600                   | 636,630                                | 613,910                            |                                       |
| 100-24                                | Board of Elections & Registration |                    | 293,160                   | 275,235                                | 275,235                            |                                       |
| 100-53                                | Board of Equalization             |                    | 9,600                     | 9,500                                  | 9,500                              |                                       |
| 100-07                                | Clerk of Superior Court           |                    | 731,080                   | 803,557                                | 747,790                            |                                       |
| 100-28                                | Community Center                  |                    | 1,198,050                 | 791,920                                | 687,600                            |                                       |
| 100-29                                | Community Development             |                    | 656,150                   | 685,500                                | 685,500                            |                                       |
| 100-14                                | Coroner                           |                    | 118,165                   | 273,730                                | 123,730                            |                                       |
| 100-26                                | District Attorney                 |                    | 403,000                   | 441,350                                | 411,350                            |                                       |
| 100-08                                | Emergency Medical Service         |                    | 5,078,885                 | 3,886,733                              | 3,886,733                          |                                       |
| 100-04                                | Extension Service                 |                    | 170,050                   | 181,470                                | 181,470                            |                                       |
| 100-06                                | Facilities Maintenance            |                    | 795,950                   | 892,350                                | 892,350                            |                                       |
| 100-25                                | Finance Department                |                    | 0                         | 505,200                                | 505,200                            |                                       |
| 100-51                                | Information Technology            |                    | 578,920                   | 840,997                                | 785,997                            |                                       |
| 100-11                                | Jail                              |                    | 2,517,790                 | 2,801,145                              | 2,801,145                          |                                       |
| 100-23                                | Magistrate Court                  |                    | 344,915                   | 394,356                                | 363,570                            |                                       |
| 100-35                                | Non-Departmental                  |                    | 514,200                   | 555,800                                | 555,800                            |                                       |
| 100-15                                | Prison                            |                    | 3,435,150                 | 3,933,210                              | 3,702,900                          |                                       |
| 100-09                                | Probate Court                     |                    | 453,835                   | 499,790                                | 498,790                            |                                       |
| 100-16                                | Public Works                      |                    | 2,855,294                 | 4,393,190                              | 4,241,670                          |                                       |
| 100-32                                | Recreation                        |                    | 2,020,970                 | 1,660,400                              | 1,602,400                          |                                       |
| 100-10                                | Sheriff's Office                  |                    | 5,415,650                 | 6,131,849                              | 5,637,050                          |                                       |
| 100-22                                | Superior Court                    |                    | 482,510                   | 506,860                                | 506,860                            |                                       |
| 100-05                                | Tax Assessor                      |                    | 866,430                   | 910,050                                | 873,550                            |                                       |
| 100-03                                | Tax Commissioner                  |                    | 629,565                   | 670,725                                | 670,725                            |                                       |
| 100-17                                | Vehicle Maintenance               |                    | 608,883                   | 766,300                                | 664,910                            |                                       |
| 100-36                                | Volunteer Fire Departments        |                    | 1,209,200                 | 817,132                                | 667,132                            |                                       |
| <b>Total General Fund Departments</b> |                                   |                    | <b>33,170,152</b>         | <b>35,239,369</b>                      | <b>33,464,957</b>                  |                                       |

## GENERAL FUND OUTSIDE AGENCIES

| Department Number                          | Expenditure Description           | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|--|-----------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-34                                     | GA DFACS                          |                    | 17,070                    | 17,070                                 | 17,070                             |                                       |
| 100-34                                     | New Horizon Community Service Bd. |                    | 6,000                     | 6,000                                  | 6,000                              |                                       |
| 100-34                                     | Senior Citizens Center            |                    | 9,100                     | 9,100                                  | 9,100                              |                                       |
| 100-31                                     | Health Department                 |                    | 250,000                   | 250,000                                | 250,000                            |                                       |
| 100-27                                     | Troup-Harris Regional Library     |                    | 300,000                   | 300,000                                | 300,000                            |                                       |
| 100-34                                     | Development Authority             |                    | 125,000                   | 125,000                                | 125,000                            |                                       |
| <b>Total General Fund Outside Agencies</b> |                                   |                    | <b>707,170</b>            | <b>707,170</b>                         | <b>707,170</b>                     |                                       |



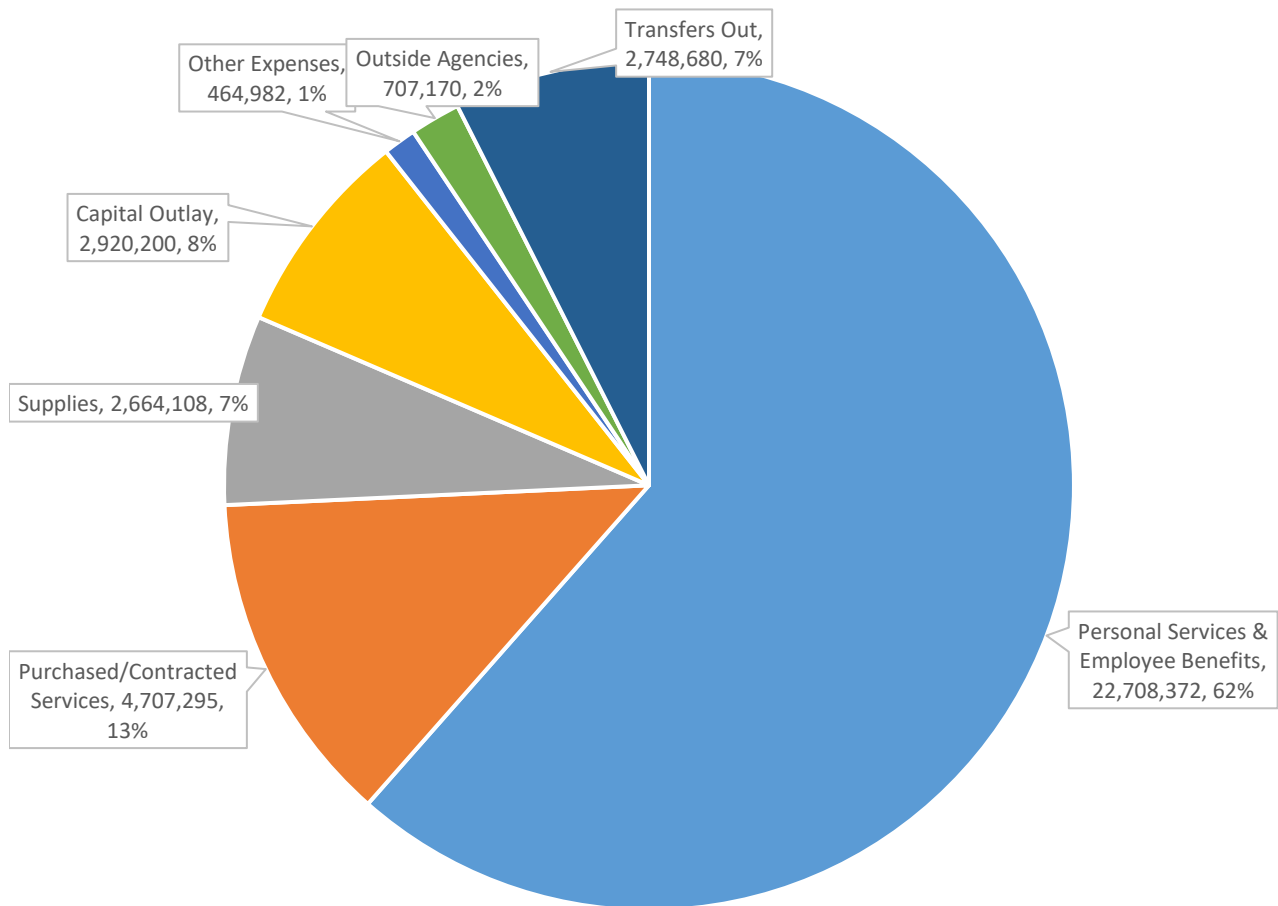
# GENERAL FUND EXPENDITURES

## GENERAL FUND TRANSFERS OUT

| Department Number                       | Expenditure Description             | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|---|-------------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 35-611013                               | Transfer Out to 911 Fund            |                    | 1,086,860                 | 1,363,415                              | 1,202,710                          |                                       |
| 35-611037                               | Transfer Out to Airport Fund        |                    | 164,685                   | 465,970                                | 445,970                            |                                       |
| 35-                                     | Transfer Out to Depts - CVIOG Study |                    | 0                         | 1,100,000                              | 1,100,000                          |                                       |
| <b>Total General Fund Transfers Out</b> |                                     |                    | <b>1,251,545</b>          | <b>2,929,385</b>                       | <b>2,748,680</b>                   |                                       |

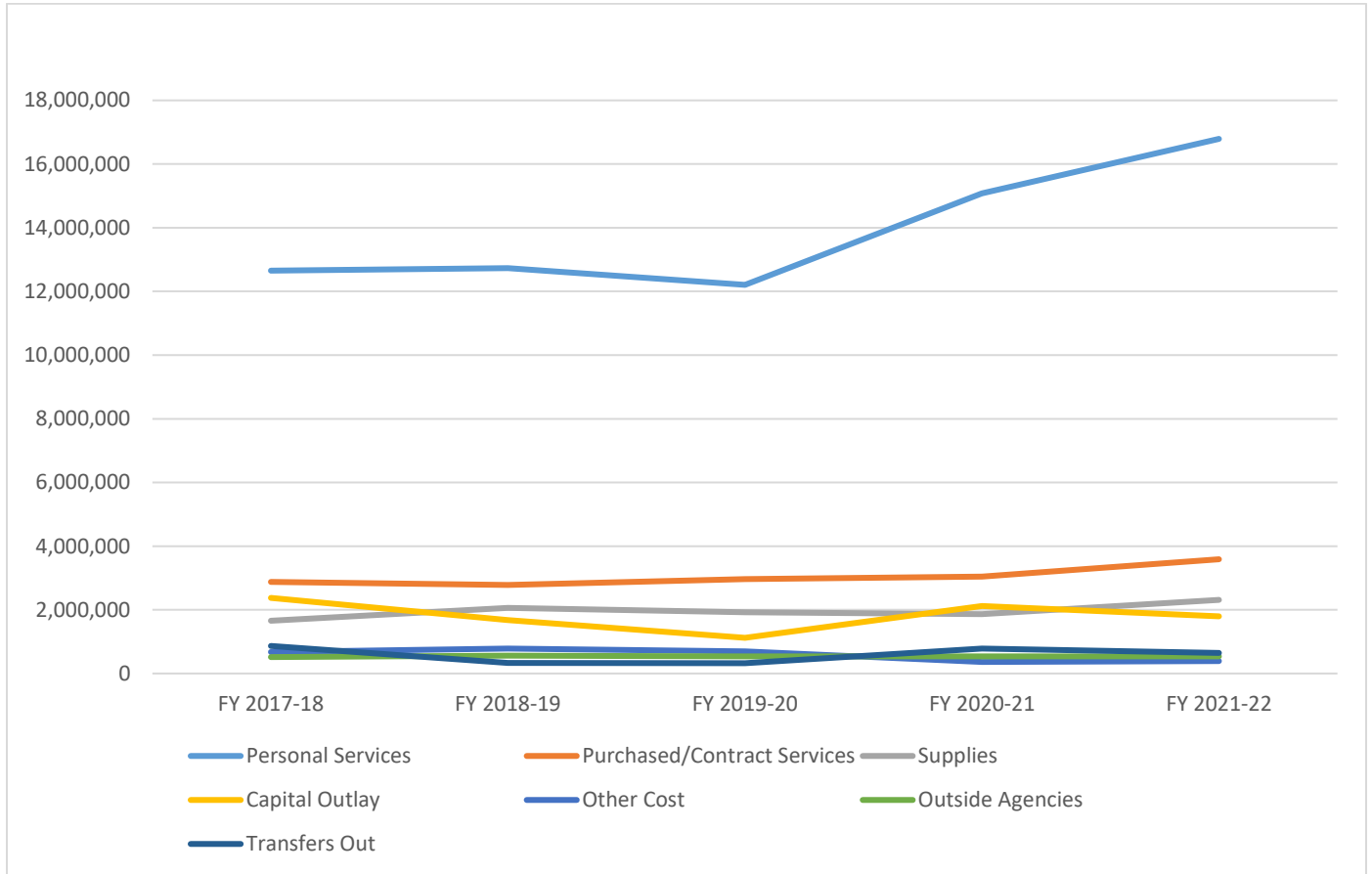
|  |  |                   |                   |                   |  |
|--|--|-------------------|-------------------|-------------------|--|
| <b>Total General Fund Expenditures</b> |  | <b>35,128,867</b> | <b>38,875,924</b> | <b>36,920,807</b> |  |
|--|--|-------------------|-------------------|-------------------|--|

## GENERAL FUND EXPENDITURES BY TYPE FOR FY 2024-25



# GENERAL FUND EXPENDITURES

## GENERAL FUND EXPENDITURES BY TYPE HISTORICAL TRENDS



Source: Annual Audit



## **GENERAL FUND**

Departmental Budgets of the  
General Fund Departments and Outside Agencies

# ADMINISTRATION

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## DEPARTMENT PROFILE

This department performs the administrative functions of the county and is composed of many facets including the appointed County Manager who implements Board policy, supervises the daily operations of the departments under the Board's jurisdiction, coordinates activities among those departments, elected officials, and outside agencies, supervises major projects, and prepares and monitors the annual budget. This department is also responsible for the recruitment and training of new employees for all county departments.

## STAFFING PLAN

| Position Title                        | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---------------------------------------|------------|------------|------------|
| County Manager                        | 1          | 1          | 1          |
| County Clerk/Assistant County Manager | 1          | 0          | 0          |
| County Clerk                          | 0          | 1          | 0          |
| HR Generalist                         | 1          | 1          | 1          |
| Payroll & Benefit Clerk               | 1          | 1          | 0          |
| Chief Financial Officer               | 1          | 1          | 0          |
| Sr. Accounting Technician             | 1          | 1          | 0          |
| Accountant/Procurement                | 1          | 1          | 0          |
| Administrative Assistant              | 1          | 1          | 1          |
| <b>Total Positions</b>                | <b>8</b>   | <b>8</b>   | <b>3</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Personal services and employee benefits expenses have decreased due to the appointed County Clerk position being relocated to the Board of Commissioners' budget and the finance related staff being relocated to the newly created Finance Department.
- Professional services expenses include \$13,000 for Carl Vinson Institute of Government (CVIOG) to update the employee compensation and classification plan (1/2 the actual cost of the plan).
- Technical services expenses include \$20,000 for the annual Human Resources software maintenance agreement, \$5,800 for an electronic records management system, and \$3,500 for county-wide random drug testing for a total of \$29,300.
- Other services expenses include \$8,000 for quarterly employee recognition programs.
- Capital outlay expenses include \$50,000 for a replacement vehicle. The existing vehicle will be repurposed into a pool vehicle to be checked out as needed by any other department.

# ADMINISTRATION

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 02-511100  | Regular Employees        |  | 600,000        | 288,000        | 288,000        |  |
| 02-512100  | Group Insurance          |  | 88,000         | 35,000         | 35,000         |  |
| 02-512200  | FICA                     |  | 36,000         | 17,500         | 17,500         |  |
| 02-512300  | Medicare                 |  | 9,000          | 4,200          | 4,200          |  |
| 02-512400  | Retirement Contributions |  | 90,000         | 47,000         | 47,000         |  |
| 02-512600  | Unemployment Insurance   |  | 300            | 100            | 100            |  |
| 02-512700  | Workers' Compensation    |  | 2,500          | 1,200          | 1,200          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>825,800</b> | <b>393,000</b> | <b>393,000</b> |  |

### Purchased / Contracted Services

|  |                                   |  |                |               |               |  |
|--|-----------------------------------|--|----------------|---------------|---------------|--|
| 02-521200                                    | Professional Services             |  | 240,000        | 13,000        | 13,000        |  |
| 02-521300                                    | Technical Services                |  | 47,500         | 29,300        | 29,300        |  |
| 02-522210                                    | Repairs and Maintenance-Equipment |  | 500            | 300           | 300           |  |
| 02-522260                                    | Repairs and Maintenance-Vehicle   |  | 1,000          | 1,000         | 1,000         |  |
| 02-522323                                    | Copier Lease Agreement            |  | 14,200         | 6,000         | 6,000         |  |
| 02-523210                                    | Communications-Telephone          |  | 4,500          | 2,000         | 2,000         |  |
| 02-523250                                    | Communications-Postage            |  | 4,500          | 1,000         | 1,000         |  |
| 02-523300                                    | Advertising                       |  | 36,000         | 5,000         | 5,000         |  |
| 02-523400                                    | Printing and Binding              |  | 200            | 100           | 100           |  |
| 02-523500                                    | Travel                            |  | 15,000         | 1,500         | 1,500         |  |
| 02-523600                                    | Dues and Fees                     |  | 5,000          | 2,800         | 2,800         |  |
| 02-523700                                    | Education and Training            |  | 6,000          | 4,000         | 4,000         |  |
| 02-523901                                    | Other Services                    |  | 5,000          | 8,000         | 8,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>379,400</b> | <b>74,000</b> | <b>74,000</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 02-531101             | General Supplies-Office |  | 14,500        | 7,000         | 7,000         |  |
| 02-531150             | General Supplies-Tires  |  | 250           | 250           | 250           |  |
| 02-531210             | Water/Sewer             |  | 1,200         | 800           | 800           |  |
| 02-531230             | Electricity             |  | 7,500         | 3,500         | 3,500         |  |
| 02-531270             | Gasoline/Diesel/Oil     |  | 1,600         | 1,600         | 1,600         |  |
| 02-531600             | Small Equipment         |  | 7,500         | 3,000         | 3,000         |  |
| <b>Total Supplies</b> |                         |  | <b>32,550</b> | <b>16,150</b> | <b>16,150</b> |  |

### Capital Outlay

|                             |                     |  |          |               |               |  |
|-----------------------------|---------------------|--|----------|---------------|---------------|--|
| 02-542200                   | Replacement Vehicle |  | 0        | 50,000        | 50,000        |  |
| <b>Total Capital Outlay</b> |                     |  | <b>0</b> | <b>50,000</b> | <b>50,000</b> |  |

|                             |  |  |                  |                |                |  |
|-----------------------------|--|--|------------------|----------------|----------------|--|
| <b>Total Administration</b> |  |  | <b>1,237,750</b> | <b>533,150</b> | <b>533,150</b> |  |
|-----------------------------|--|--|------------------|----------------|----------------|--|

# ANIMAL CONTROL

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## DEPARTMENT PROFILE

The Animal Control Department enforces the county's animal control ordinance on a county-wide basis including all municipalities. This department responds to complaints regarding stray and nuisance animals, animal cruelty, animal bites, and rabies exposure in conjunction with the local Health Department. The department provides temporary shelter for stray, unwanted, and homeless animals at the 20-unit dog and 28-unit cat animal shelter. The department also conducts an adoption program, trap loan program, and coordinates activities with the local Humane Society.

## STAFFING PLAN

| Position Title           | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|--------------------------|------------|------------|------------|
| Animal Control Officer   | 3          | 3          | 3          |
| Administrative Assistant | 1          | 1          | 1          |
| Inmates                  | 2          | 2          | 2          |
| <b>Total Positions</b>   | <b>4</b>   | <b>4</b>   | <b>4</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Professional services expenses include \$12,000 for veterinary services to spay/neuter, install location chips, and provide shots and testing.
- Technical services expenses include \$300 for kennel software maintenance and \$500 for copier maintenance for a total of \$800.
- General supplies-other expenses include \$10,000 to purchase pet food and litter that cannot otherwise be donated.
- General supplies-medical expenses include \$23,000 for medical supplies such as dewormers, vaccines, flea control products that were previously supplied by the Humane Society.
- Small equipment expenses include \$5,500 for additional traps and cages.



*Harris County's Animal Shelter*

# ANIMAL CONTROL

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 21-511100  | Regular Employees        |  | 169,000        | 202,800        | 166,000        |  |
| 21-511300  | Overtime                 |  | 3,000          | 3,000          | 3,000          |  |
| 21-512100  | Group Insurance          |  | 35,000         | 58,200         | 46,000         |  |
| 21-512200  | FICA                     |  | 10,900         | 13,100         | 10,800         |  |
| 21-512300  | Medicare                 |  | 2,500          | 2,950          | 2,400          |  |
| 21-512400  | Retirement Contributions |  | 27,000         | 33,200         | 27,200         |  |
| 21-512600  | Unemployment Insurance   |  | 250            | 260            | 240            |  |
| 21-512700  | Workers' Compensation    |  | 1,600          | 2,080          | 1,650          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>249,250</b> | <b>315,590</b> | <b>257,290</b> |  |

### Purchased / Contracted Services

|  |                                   |  |               |               |               |  |
|--|-----------------------------------|--|---------------|---------------|---------------|--|
| 21-521200                                    | Professional Services             |  | 12,000        | 12,000        | 12,000        |  |
| 21-521310                                    | Technical Services                |  | 300           | 800           | 800           |  |
| 21-522210                                    | Repairs and Maintenance-Equipment |  | 500           | 500           | 500           |  |
| 21-522220                                    | Repairs and Maintenance-Building  |  | 2,000         | 2,000         | 2,000         |  |
| 21-522260                                    | Repairs and Maintenance-Vehicle   |  | 1,000         | 1,000         | 1,000         |  |
| 21-523210                                    | Communications-Telephone          |  | 3,850         | 3,850         | 3,850         |  |
| 21-523211                                    | Communications-Internet           |  | 0             | 500           | 500           |  |
| 21-523250                                    | Communications-Postage            |  | 100           | 100           | 100           |  |
| 21-523300                                    | Advertising                       |  | 200           | 200           | 200           |  |
| 21-523400                                    | Printing and Binding              |  | 200           | 200           | 200           |  |
| 21-523500                                    | Travel                            |  | 700           | 700           | 700           |  |
| 21-523600                                    | Dues and Fees                     |  | 500           | 500           | 500           |  |
| 21-523700                                    | Education and Training            |  | 1,500         | 1,500         | 1,500         |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>22,850</b> | <b>23,850</b> | <b>23,850</b> |  |

### Supplies

|                       |                                   |  |               |               |               |  |
|-----------------------|-----------------------------------|--|---------------|---------------|---------------|--|
| 21-531101             | General Supplies-Office           |  | 2,000         | 2,000         | 2,000         |  |
| 21-531120             | General Supplies-Janitorial       |  | 2,500         | 3,500         | 3,500         |  |
| 21-531150             | General Supplies-Tires            |  | 800           | 800           | 800           |  |
| 21-531160             | General Supplies-Medical Supplies |  | 0             | 23,000        | 23,000        |  |
| 21-531190             | General Supplies-Other            |  | 10,000        | 10,000        | 10,000        |  |
| 21-531230             | Electricity                       |  | 7,500         | 8,000         | 8,000         |  |
| 21-531270             | Gasoline/Diesel/Oil               |  | 3,000         | 3,500         | 3,500         |  |
| 21-531600             | Small Equipment                   |  | 5,500         | 5,500         | 5,500         |  |
| 21-531710             | Uniforms                          |  | 1,000         | 1,500         | 1,500         |  |
| <b>Total Supplies</b> |                                   |  | <b>32,300</b> | <b>57,800</b> | <b>57,800</b> |  |

### Capital Outlays

|                              |                          |  |               |               |          |  |
|------------------------------|--------------------------|--|---------------|---------------|----------|--|
| 21-541301                    | Storage Building         |  | 7,500         | 0             | 0        |  |
| 21-542200                    | Vehicle                  |  | 0             | 44,000        | 0        |  |
| 21-542300                    | Kennel Door Improvements |  | 14,500        | 0             | 0        |  |
| <b>Total Capital Outlays</b> |                          |  | <b>22,000</b> | <b>44,000</b> | <b>0</b> |  |

|                             |  |  |                |                |                |  |
|-----------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Animal Control</b> |  |  | <b>326,400</b> | <b>441,240</b> | <b>338,940</b> |  |
|-----------------------------|--|--|----------------|----------------|----------------|--|

# BOARD OF COMMISSIONERS

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## DEPARTMENT PROFILE

The Board of County Commissioners is composed of five members elected by the voters through district elections for four year staggered terms. The Board selects a Chairman and Vice-Chairman every January. The Board, as the county’s governing authority, is responsible for establishing policy for county operations, enacting ordinances and resolutions to promote the county’s health, safety, and welfare, and approving the annual budget and millage rate which funds the operations of the departments under the Board’s jurisdiction, other elected officials, and various outside agencies. The Board appoints a County Clerk to serve as clerk to the Board to prepare and advertise commission agendas, record commission meetings, prepare commission meeting minutes, and respond to open records request. The Board also appoints a county manager to supervise the day-to-day operations of the county and a county attorney to provide legal advice to the Board and county staff.

## STAFFING PLAN

| Position Title                         | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|--|------------|------------|------------|
| County Commissioner (elected)          | 5          | 5          | 5          |
| County Clerk                           | 0          | 0          | 1          |
| Public Information Officer (Part-Time) | 0          | 0          | 0          |
| <b>Total Positions</b>                 | <b>5</b>   | <b>5</b>   | <b>6</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Personal services and employee benefits expenses have increased due to the appointed County Clerk being transferred to this department from the Administration Department.
- Professional services expenses include \$65,000 for auditing services, \$150,000 for legal services, and \$32,000 to modernize and recodify the county’s code of ordinances for a total of \$247,000.
- Technical services expenses include \$2,900 for an electronic records management system and \$1,000 for the Municode maintenance agreement for a total of \$3,900.
- Dues and fees expenses include \$6,300 for annual dues to the Association County Commissioners of Georgia (ACCG), Harris County Chamber of Commerce, Two Rivers Resource Conservation & Development Council, and National Association of Counties (NACO).
- Small equipment expenses include \$1,700 for a scanner for the electronic records management system and \$500 for other small equipment for a total of \$2,200.



# BOARD OF COMMISSIONERS

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Personal Services and Employee Benefits*

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 50-511100  | Regular Employees        |  | 103,000        | 206,000        | 185,000        |  |
| 50-512100  | Group Insurance          |  | 45,000         | 70,000         | 70,000         |  |
| 50-512200  | FICA                     |  | 6,100          | 12,800         | 11,500         |  |
| 50-512300  | Medicare                 |  | 1,600          | 3,000          | 2,700          |  |
| 50-512400  | Retirement Contributions |  | 15,900         | 30,000         | 30,000         |  |
| 50-512600  | Unemployment Insurance   |  | 200            | 230            | 210            |  |
| 50-512700  | Workers' Compensation    |  | 2,900          | 3,200          | 3,100          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>174,700</b> | <b>325,230</b> | <b>302,510</b> |  |

### *Purchased / Contracted Services*

|  |                          |  |               |                |                |  |
|--|--------------------------|--|---------------|----------------|----------------|--|
| 50-521200                                    | Professional Services    |  | 0             | 247,000        | 247,000        |  |
| 50-521300                                    | Technical Services       |  | 0             | 3,900          | 3,900          |  |
| 50-522323                                    | Copier Lease Agreement   |  | 0             | 1,000          | 1,000          |  |
| 50-523210                                    | Communications-Telephone |  | 0             | 500            | 500            |  |
| 50-523250                                    | Communications-Postage   |  | 0             | 2,500          | 2,500          |  |
| 50-523300                                    | Advertising              |  | 0             | 12,000         | 12,000         |  |
| 50-523400                                    | Printing and Binding     |  | 300           | 300            | 300            |  |
| 50-523500                                    | Travel                   |  | 20,000        | 20,000         | 20,000         |  |
| 50-523600                                    | Dues and Fees            |  | 6,300         | 6,300          | 6,300          |  |
| 50-523700                                    | Education and Training   |  | 8,500         | 12,000         | 12,000         |  |
| 50-523901                                    | Other Services           |  | 1,000         | 1,000          | 1,000          |  |
| <b>Total Purchased / Contracted Services</b> |                          |  | <b>36,100</b> | <b>306,500</b> | <b>306,500</b> |  |

### *Supplies*

|                       |                         |  |              |              |              |  |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--|
| 50-531101             | General Supplies-Office |  | 300          | 2,000        | 2,000        |  |
| 50-531210             | Water/Sewer             |  | 0            | 200          | 200          |  |
| 50-531230             | Electricity             |  | 0            | 500          | 500          |  |
| 50-531600             | Small Equipment         |  | 7,500        | 2,200        | 2,200        |  |
| <b>Total Supplies</b> |                         |  | <b>7,800</b> | <b>4,900</b> | <b>4,900</b> |  |

|                                     |  |  |                |                |                |  |
|-------------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Board of Commissioners</b> |  |  | <b>218,600</b> | <b>636,630</b> | <b>613,910</b> |  |
|-------------------------------------|--|--|----------------|----------------|----------------|--|

# **BOARD OF ELECTIONS & REGISTRATION**

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## ***DEPARTMENT PROFILE***

The Board of Elections & Registration consists of three members appointed by the Board of County Commissioners for four year staggered terms. The Board of Elections & Registration recommends and the Board of County Commissioners appoints an Election Supervisor/Chief Registrar to conduct county elections, register citizens to vote, maintain the list of registered voters, issue absentee ballots, disseminate information to the public, train poll workers, keep abreast of all state laws pertaining to elections and voter registration, and assist the cities with their elections.

## ***STAFFING PLAN***

| Position Title                                | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---|------------|------------|------------|
| Election Supervisor/Chief Registrar           | 1          | 1          | 1          |
| Election Worker (part-time)                   | 1          | 0          | 0          |
| Election Worker                               | 0          | 1          | 1          |
| Board Members (part-time at \$48 per meeting) | 3          | 3          | 3          |
| Poll Workers (as needed)                      | 90         | 90         | 90         |
| <b>Total Positions</b>                        | <b>2</b>   | <b>2</b>   | <b>2</b>   |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- For FY 2024-25, three elections are scheduled to occur – the general election during November, a possible runoff election during December, and a primary election for a Public Service Commissioner during June 2025.
- Technical services expenses include \$21,000 to continue the maintenance agreement for the voting equipment and hire technical support to perform logic and accuracy testing.
- Contract labor expenses include \$34,000 for temporary poll workers.
- Small equipment expenses include \$17,500 for two scanners and two poll pads.

# BOARD OF ELECTIONS & REGISTRATION

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Personal Services and Employee Benefits*

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 24-511100  | Regular Employees        |  | 102,800        | 117,000        | 117,000        |  |
| 24-511300  | Overtime                 |  | 10,000         | 10,000         | 10,000         |  |
| 24-512100  | Group Insurance          |  | 22,000         | 25,000         | 25,000         |  |
| 24-512200  | FICA                     |  | 8,400          | 8,500          | 8,500          |  |
| 24-512300  | Medicare                 |  | 1,700          | 1,900          | 1,900          |  |
| 24-512400  | Retirement Contributions |  | 16,300         | 17,500         | 17,500         |  |
| 24-512600  | Unemployment Insurance   |  | 230            | 235            | 235            |  |
| 24-512700  | Workers' Compensation    |  | 2,080          | 1,500          | 1,500          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>163,510</b> | <b>181,635</b> | <b>181,635</b> |  |

### *Purchased / Contracted Services*

|  |                                     |  |                |               |               |  |
|--|-------------------------------------|--|----------------|---------------|---------------|--|
| 24-521310                                    | Technical Services-Maint. Agreement |  | 19,500         | 21,000        | 21,000        |  |
| 24-522320                                    | Rentals                             |  | 4,500          | 3,000         | 3,000         |  |
| 24-522323                                    | Copier Lease Agreement              |  | 2,000          | 2,000         | 2,000         |  |
| 24-523210                                    | Communications-Telephone            |  | 1,300          | 1,300         | 1,300         |  |
| 24-523250                                    | Communications-Postage              |  | 3,500          | 4,000         | 4,000         |  |
| 24-523300                                    | Advertising                         |  | 200            | 200           | 200           |  |
| 24-523400                                    | Printing and Binding                |  | 6,200          | 4,200         | 4,200         |  |
| 24-523500                                    | Travel                              |  | 1,200          | 1,200         | 1,200         |  |
| 24-523600                                    | Dues and Fees                       |  | 200            | 200           | 200           |  |
| 24-523700                                    | Education and Training              |  | 3,000          | 3,000         | 3,000         |  |
| 24-523850                                    | Contract Labor                      |  | 63,150         | 34,000        | 34,000        |  |
| <b>Total Purchased / Contracted Services</b> |                                     |  | <b>104,750</b> | <b>74,100</b> | <b>74,100</b> |  |

### *Supplies*

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 24-531101             | General Supplies-Office |  | 2,000         | 2,000         | 2,000         |  |
| 24-531600             | Small Equipment         |  | 22,900        | 17,500        | 17,500        |  |
| <b>Total Supplies</b> |                         |  | <b>24,900</b> | <b>19,500</b> | <b>19,500</b> |  |

|  |  |  |                |                |                |  |
|--|--|--|----------------|----------------|----------------|--|
| <b>Total Board of Elections &amp; Registration</b> |  |  | <b>293,160</b> | <b>275,235</b> | <b>275,235</b> |  |
|--|--|--|----------------|----------------|----------------|--|

# BOARD OF EQUALIZATION

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## DEPARTMENT PROFILE

This six-member board (three members and three alternates) is appointed by the Grand Jury for three year terms and receives oversight from the Clerk of Superior Court. This Board hears taxpayer appeals regarding property value assessments made by the Board of Tax Assessors and can take action to obtain property value uniformity. Board of Equalization decisions may be appealed to Superior Court.

## STAFFING PLAN

| Position Title                                      | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---|------------|------------|------------|
| Board of Equalization Member (\$100 per meeting)    | 3          | 3          | 3          |
| Board of Equalization Alternate (\$100 per meeting) | 3          | 3          | 3          |
| <b>Total Positions</b>                              | <b>6</b>   | <b>6</b>   | <b>6</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

# BOARD OF EQUALIZATION

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Personal Services and Employee Benefits*

|  |                   |  |              |              |              |  |
|--|-------------------|--|--------------|--------------|--------------|--|
| 53-511100  | Regular Employees |  | 4,000        | 4,000        | 4,000        |  |
| 53-512200  | FICA              |  | 250          | 250          | 250          |  |
| 53-512300  | Medicare          |  | 50           | 50           | 50           |  |
| <b>Total Personal Services and Employee Benefits</b> |                   |  | <b>4,300</b> | <b>4,300</b> | <b>4,300</b> |  |

### *Purchased / Contracted Services*

|  |                                   |  |              |              |              |  |
|--|-----------------------------------|--|--------------|--------------|--------------|--|
| 53-523250                                    | Communications-Postage            |  | 400          | 400          | 400          |  |
| 53-523500                                    | Travel                            |  | 2,500        | 2,500        | 2,500        |  |
| 53-523600                                    | Dues and Fees                     |  | 200          | 200          | 200          |  |
| 53-523700                                    | Education and Training            |  | 1,500        | 1,200        | 1,200        |  |
| 53-523850                                    | Contract Labor (hearing officers) |  | 500          | 500          | 500          |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>5,100</b> | <b>4,800</b> | <b>4,800</b> |  |

### *Supplies*

|                       |                         |  |            |            |            |  |
|-----------------------|-------------------------|--|------------|------------|------------|--|
| 53-531101             | General Supplies-Office |  | 200        | 400        | 400        |  |
| <b>Total Supplies</b> |                         |  | <b>200</b> | <b>400</b> | <b>400</b> |  |

|                                    |  |  |              |              |              |  |
|------------------------------------|--|--|--------------|--------------|--------------|--|
| <b>Total Board of Equalization</b> |  |  | <b>9,600</b> | <b>9,500</b> | <b>9,500</b> |  |
|------------------------------------|--|--|--------------|--------------|--------------|--|

# CLERK OF SUPERIOR COURT

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## **OFFICE PROFILE**

The Clerk of Superior Court is a constitutional officer and is elected by the voters for four year terms. This office maintains Superior Court records, transmits all appeals to the Georgia Court of Appeals and Georgia Supreme Court, and records real estate transactions such as warranty deeds, quit claim deeds, security deeds, assignments, right-of-way deeds, easements, property plats, and power of attorney documents. In addition, this office is also responsible for recording fi-fas, military discharges, trade names, UCCs, and various sorts of liens including mechanic liens, property tax liens, and hospital/doctor liens. In addition, this office also collects probation fines, child support payments, and property transfer taxes. This elected office also files criminal cases, maintains criminal warrants, and transmits documents to GCIC and the DMV. This office also files civil cases such as divorces/annulments, adoptions, child support, name changes, habeas corpus cases, suits for damages, garnishments, and repossessions. This office also issues notary appointments, performs jury management, keeps election ballots for the statutory time limit of two years, and assists the public with obtaining various court records. Lastly, this office provides administrative support to the Board of Equalization.

## **STAFFING PLAN**

| <b>Position Title</b>             | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|-----------------------------------|-------------------|-------------------|-------------------|
| Clerk of Superior Court (elected) | 1                 | 1                 | 1                 |
| Chief Deputy Court Clerk          | 1                 | 1                 | 1                 |
| Deputy Court Clerk                | 5                 | 5                 | 5                 |
| <b>Total Positions</b>            | <b>7</b>          | <b>7</b>          | <b>7</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- Small equipment expenses include \$4,500 to go toward a replacement server.

# CLERK OF SUPERIOR COURT

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |                |                |                |  |
|--|----------------------------------|--|----------------|----------------|----------------|--|
| 07-511100  | Regular Employees                |  | 389,000        | 415,000        | 380,000        |  |
| 07-512100  | Group Insurance                  |  | 82,000         | 112,200        | 100,000        |  |
| 07-512120  | Health Reimbursement Arrangement |  | 0              | 0              | 0              |  |
| 07-512200  | FICA                             |  | 23,200         | 25,700         | 23,500         |  |
| 07-512300  | Medicare                         |  | 5,400          | 6,007          | 5,500          |  |
| 07-512400  | Retirement Contributions         |  | 58,000         | 66,700         | 61,000         |  |
| 07-512600  | Unemployment Insurance           |  | 230            | 260            | 240            |  |
| 07-512700  | Workers' Compensation            |  | 1,800          | 1,940          | 1,800          |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>559,630</b> | <b>627,807</b> | <b>572,040</b> |  |

### Purchased / Contracted Services

|  |                                      |  |                |                |                |  |
|--|--------------------------------------|--|----------------|----------------|----------------|--|
| 07-521310                                    | Technical Services-Maint. Agreements |  | 75,450         | 76,000         | 76,000         |  |
| 07-522210                                    | Repairs and Maintenance-Equipment    |  | 500            | 500            | 500            |  |
| 07-522323                                    | Copier Lease Agreement               |  | 4,000          | 4,500          | 4,500          |  |
| 07-523210                                    | Communications-Telephone             |  | 3,500          | 3,500          | 3,500          |  |
| 07-523250                                    | Communications-Postage               |  | 3,500          | 3,500          | 3,500          |  |
| 07-523400                                    | Printing and Binding                 |  | 5,000          | 5,000          | 5,000          |  |
| 07-523500                                    | Travel                               |  | 7,000          | 8,000          | 8,000          |  |
| 07-523600                                    | Dues and Fees                        |  | 2,500          | 750            | 750            |  |
| 07-523602                                    | Juror Fees                           |  | 53,000         | 53,000         | 53,000         |  |
| 07-523700                                    | Education and Training               |  | 2,500          | 2,500          | 2,500          |  |
| <b>Total Purchased / Contracted Services</b> |                                      |  | <b>156,950</b> | <b>157,250</b> | <b>157,250</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 07-531101             | General Supplies-Office |  | 14,000        | 14,000        | 14,000        |  |
| 07-531600             | Small Equipment         |  | 500           | 4,500         | 4,500         |  |
| <b>Total Supplies</b> |                         |  | <b>14,500</b> | <b>18,500</b> | <b>18,500</b> |  |

|                                      |  |  |                |                |                |  |
|--------------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Clerk of Superior Court</b> |  |  | <b>731,080</b> | <b>803,557</b> | <b>747,790</b> |  |
|--------------------------------------|--|--|----------------|----------------|----------------|--|

# COMMUNITY CENTER

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## ***DEPARTMENT PROFILE***

The Community Center, managed by the Recreation Department, is a 42,000-square foot state-of-the-art recreational complex consisting of two indoor basketball/volleyball/pickleball courts, indoor swimming pool, fitness center, concession stand, meeting room, classroom, restrooms/locker rooms, offices, outdoor patio area, and paved parking. This complex offers numerous activities such as water aerobics, yoga, and pickleball and rents space for private functions.

## ***STAFFING PLAN***

| <b>Position Title</b>       | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|-----------------------------|-------------------|-------------------|-------------------|
| Community Center Technician | 1                 | 1                 | 1                 |
| Program Coordinator         | 1                 | 1                 | 1                 |
| Pool Technician (part-time) | 1                 | 1                 | 1                 |
| Attendant (part-time)       | 6                 | 6                 | 6                 |
| Lifeguard (part-time)       | 15                | 15                | 15                |
| Inmates                     | 2-3               | 2-3               | 2-3               |
| <b>Total Positions</b>      | <b>24</b>         | <b>24</b>         | <b>24</b>         |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- Professional services expenses include \$10,000 to have a concept plan prepared for the property adjacent to the Community Center.
- Contract labor expenses include \$21,000 to conduct various classes with instructors such as fitness classes, swimming classes, summer camps, and day camps at the center.
- General supplies – rental expenses include \$6,000 for various expenses related to the rental of the pool and classroom for private events.
- General supplies – program expenses include \$10,000 for various expenses related to seasonal events and athletic events.
- Small equipment expenses include \$15,000 for replacement computers, office furniture, and meeting room chairs.
- Capital outlay expenses include \$50,000 for a replacement vehicle.



# COMMUNITY CENTER

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 28-511100  | Regular Employees        |  | 230,000        | 276,500        | 230,000        |  |
| 28-511300  | Overtime                 |  | 0              | 1,500          | 1,500          |  |
| 28-512100  | Group Insurance          |  | 21,000         | 42,200         | 30,000         |  |
| 28-512200  | FICA                     |  | 13,800         | 16,800         | 13,900         |  |
| 28-512300  | Medicare                 |  | 3,300          | 4,050          | 3,350          |  |
| 28-512400  | Retirement Contributions |  | 12,200         | 20,600         | 13,000         |  |
| 28-512600  | Unemployment Insurance   |  | 900            | 920            | 900            |  |
| 28-512700  | Workers' Compensation    |  | 7,900          | 9,800          | 7,900          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>289,100</b> | <b>372,370</b> | <b>300,550</b> |  |

### Purchased / Contracted Services

|  |                                      |  |                |                |                |  |
|--|--------------------------------------|--|----------------|----------------|----------------|--|
| 28-521200                                    | Professional Services                |  | 1,000          | 10,000         | 10,000         |  |
| 28-521310                                    | Technical Services-Maint. Agreements |  | 15,000         | 15,000         | 15,000         |  |
| 28-522210                                    | Repairs and Maintenance-Equipment    |  | 20,000         | 20,000         | 20,000         |  |
| 28-522220                                    | Repairs and Maintenance-Buildings    |  | 50,000         | 50,000         | 50,000         |  |
| 28-522222                                    | Repairs and Maintenance-Site         |  | 6,000          | 6,000          | 6,000          |  |
| 28-522323                                    | Copier Lease Agreement               |  | 3,500          | 3,500          | 3,500          |  |
| 28-523002                                    | Sewer Disposal                       |  | 1,000          | 1,000          | 1,000          |  |
| 28-523210                                    | Communications-Telephone             |  | 8,400          | 5,000          | 5,000          |  |
| 28-523211                                    | Communications-Internet Service      |  | 1,000          | 1,000          | 1,000          |  |
| 28-523250                                    | Communications-Postage               |  | 50             | 50             | 50             |  |
| 28-523300                                    | Advertising                          |  | 4,000          | 4,000          | 4,000          |  |
| 28-523500                                    | Travel                               |  | 3,000          | 3,000          | 3,000          |  |
| 28-523600                                    | Dues and Fees                        |  | 4,500          | 2,000          | 2,000          |  |
| 28-523700                                    | Education and Training               |  | 3,000          | 5,000          | 5,000          |  |
| 28-523850                                    | Contract Labor                       |  | 31,000         | 21,000         | 21,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                      |  | <b>151,450</b> | <b>146,550</b> | <b>146,550</b> |  |

### Supplies

|                       |                             |  |                |                |                |  |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|--|
| 28-531101             | General Supplies-Office     |  | 5,000          | 6,000          | 6,000          |  |
| 28-531102             | General Supplies-Rentals    |  | 7,000          | 6,000          | 6,000          |  |
| 28-531106             | General Supplies-Programs   |  | 10,000         | 10,000         | 10,000         |  |
| 28-531120             | General Supplies-Janitorial |  | 12,000         | 12,000         | 12,000         |  |
| 28-531121             | General Supplies-Chemicals  |  | 20,000         | 20,000         | 20,000         |  |
| 28-531210             | Water                       |  | 11,000         | 11,000         | 11,000         |  |
| 28-531230             | Electricity                 |  | 84,500         | 84,500         | 84,500         |  |
| 28-531240             | Bottled Gas                 |  | 25,000         | 25,000         | 25,000         |  |
| 28-531600             | Small Equipment             |  | 10,000         | 15,000         | 15,000         |  |
| 28-531710             | Uniforms                    |  | 1,000          | 1,000          | 1,000          |  |
| <b>Total Supplies</b> |                             |  | <b>185,500</b> | <b>190,500</b> | <b>190,500</b> |  |

# COMMUNITY CENTER

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Capital Outlays

|                              |                                       |  |                |               |               |  |
|------------------------------|---------------------------------------|--|----------------|---------------|---------------|--|
| 28-541200                    | Exterior Playground for Community Ctr |  | 0              | 0             | 0             |  |
| 28-541201                    | Multipurpose Field/Pickleball Courts  |  | 0              | 0             | 0             |  |
| 28-541302                    | Dehumidification System Replacement   |  | 470,000        | 0             | 0             |  |
| 28-542101                    | Floor Cleaner                         |  | 12,000         | 0             | 0             |  |
| 28-542102                    | Electric Basketball Goal Winch        |  | 55,000         | 0             | 0             |  |
| 28-542103                    | Cleaning Machine                      |  | 0              | 7,500         | 0             |  |
| 28-542104                    | Pool Pump Room Electrical System      |  | 35,000         | 0             | 0             |  |
| 28-542200                    | Vehicle                               |  | 0              | 50,000        | 50,000        |  |
| 28-542501                    | Pool Scoreboard                       |  | 0              | 25,000        | 0             |  |
| <b>Total Capital Outlays</b> |                                       |  | <b>572,000</b> | <b>82,500</b> | <b>50,000</b> |  |

|                               |  |  |                  |                |                |  |
|-------------------------------|--|--|------------------|----------------|----------------|--|
| <b>Total Community Center</b> |  |  | <b>1,198,050</b> | <b>791,920</b> | <b>687,600</b> |  |
|-------------------------------|--|--|------------------|----------------|----------------|--|



*Community Center's  
25 meter eight lane competition pool and children's zero-entry leisure area*

# COMMUNITY DEVELOPMENT

## DEPARTMENT PROFILE

This department is a multifaceted department that is responsible for many developmental policies, regulations, and procedures for the protection of public health, safety, and welfare. Specifically, this department administers the county’s comprehensive master plan, enforces state building codes and local zoning regulations, and maintains the official zoning map. This department performs plan reviews to determine code compliance, issues building construction permits, occupational licenses, land disturbance permits, as well as conducts code enforcement activities. The department also administers the zoning and variance process, provides staff support to the Planning Commission and the Board of Zoning Adjustments, and provides technical assistance to citizens, developers, builders, and other county departments. Lastly, this department assists Pine Mountain with building inspections, code enforcement, planning and zoning, and soil and erosion, Waverly Hall with building inspections, code enforcement, and planning and zoning, and Hamilton with building inspections through intergovernmental agreements.

## STAFFING PLAN

| Position Title                                      | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---|------------|------------|------------|
| Director  | 1          | 1          | 1          |
| Building Official/Inspector                         | 2          | 2          | 2          |
| Code Enforcement Officer/Building Inspector         | 1          | 1          | 1          |
| Planner (contract labor)                            | 1          | 1          | 1          |
| Executive Assistant                                 | 1          | 1          | 1          |
| Administrative Assistant                            | 1          | 1          | 1          |
| Planning Commission Member (part-time-\$50)         | 7          | 7          | 7          |
| Board of Zoning Adjustments Member (part-time-\$35) | 5          | 5          | 5          |
| <b>Total Positions</b>                              | <b>7</b>   | <b>7</b>   | <b>7</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Professional services expenses include \$20,000 for engineering reviews as needed.
- Technical services expenses include \$8,500 for permitting software annual fee and \$8,700 for an electronic records management system for a total of \$17,200.
- Contract labor expenses include \$45,000 to continue the services of the professional community planner to coordinate and work with staff, assist the planning commission, meet with developers, and implement the newly approved UDC for about 48 hours per month.

# COMMUNITY DEVELOPMENT

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |                |                |                |  |
|--|----------------------------------|--|----------------|----------------|----------------|--|
| 29-511100  | Regular Employees                |  | 335,000        | 352,000        | 352,000        |  |
| 29-511300  | Overtime                         |  | 1,000          | 500            | 500            |  |
| 29-512100  | Group Insurance                  |  | 78,000         | 83,000         | 83,000         |  |
| 29-512120  | Health Reimbursement Arrangement |  | 0              | 0              | 0              |  |
| 29-512200  | FICA                             |  | 21,300         | 22,000         | 22,000         |  |
| 29-512300  | Medicare                         |  | 4,900          | 5,100          | 5,100          |  |
| 29-512400  | Retirement Contributions         |  | 47,000         | 55,000         | 55,000         |  |
| 29-512600  | Unemployment Insurance           |  | 250            | 300            | 300            |  |
| 29-512700  | Workers' Compensation            |  | 5,900          | 7,500          | 7,500          |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>493,350</b> | <b>525,400</b> | <b>525,400</b> |  |

### Purchased / Contracted Services

|  |                                   |  |                |                |                |  |
|--|-----------------------------------|--|----------------|----------------|----------------|--|
| 29-521200                                    | Professional Services             |  | 35,000         | 20,000         | 20,000         |  |
| 29-521310                                    | Technical Services                |  | 7,500          | 17,200         | 17,200         |  |
| 29-522210                                    | Repairs and Maintenance-Equipment |  | 1,000          | 1,000          | 1,000          |  |
| 29-522260                                    | Repairs and Maintenance-Vehicle   |  | 2,500          | 5,000          | 5,000          |  |
| 29-522323                                    | Copier Lease Agreement            |  | 1,900          | 2,500          | 2,500          |  |
| 29-523210                                    | Communications-Telephone          |  | 6,300          | 6,300          | 6,300          |  |
| 29-523250                                    | Communications-Postage            |  | 2,500          | 2,500          | 2,500          |  |
| 29-523500                                    | Travel                            |  | 8,000          | 8,000          | 8,000          |  |
| 29-523600                                    | Dues and Fees                     |  | 2,500          | 2,500          | 2,500          |  |
| 29-523601                                    | Credit Card Fees                  |  | 12,000         | 12,000         | 12,000         |  |
| 29-523700                                    | Education and Training            |  | 6,000          | 6,000          | 6,000          |  |
| 29-523850                                    | Contract Labor                    |  | 45,000         | 45,000         | 45,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>130,200</b> | <b>128,000</b> | <b>128,000</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 29-531101             | General Supplies-Office |  | 7,500         | 7,500         | 7,500         |  |
| 29-531150             | General Supplies-Tires  |  | 2,000         | 2,000         | 2,000         |  |
| 29-531210             | Water/Sewer             |  | 2,000         | 2,000         | 2,000         |  |
| 29-531230             | Electricity             |  | 5,000         | 5,000         | 5,000         |  |
| 29-531270             | Gasoline/Diesel/Oil     |  | 8,000         | 8,000         | 8,000         |  |
| 29-531600             | Small Equipment         |  | 7,500         | 7,000         | 7,000         |  |
| 29-531710             | Uniforms                |  | 600           | 600           | 600           |  |
| <b>Total Supplies</b> |                         |  | <b>32,600</b> | <b>32,100</b> | <b>32,100</b> |  |

### Capital Outlays

|                              |         |  |          |          |          |  |
|------------------------------|---------|--|----------|----------|----------|--|
| 29-542200                    | Vehicle |  | 0        | 0        | 0        |  |
| <b>Total Capital Outlays</b> |         |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                                    |  |  |                |                |                |  |
|------------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Community Development</b> |  |  | <b>656,150</b> | <b>685,500</b> | <b>685,500</b> |  |
|------------------------------------|--|--|----------------|----------------|----------------|--|

# CORONER

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## **OFFICE PROFILE**

The Coroner is elected by the voters for four year terms. The Coroner, with the assistance from the Georgia Bureau of Investigations and other state and local agencies, investigates the cause and manner of death when a person dies under various situations including but not limited to: 1) as a result of violence, suicide, or accident, 2) suddenly when in apparent good health, 3) when unattended by a physician, 4) in any suspicious manner, or 5) as a result of an apparent drug overdose.

## **STAFFING PLAN**

| <b>Position Title</b>                        | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|--|-------------------|-------------------|-------------------|
| Coroner (elected)                            | 1                 | 1                 | 1                 |
| Deputy Coroner (\$187.53 per call + mileage) | 3                 | 3                 | 3                 |
| <b>Total Positions</b>                       | <b>4</b>          | <b>4</b>          | <b>4</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- Contract labor expenses include \$15,000 for the transportation of bodies by a private company.

# CORONER

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |               |               |               |  |
|--|----------------------------------|--|---------------|---------------|---------------|--|
| 14-511100  | Regular Employees                |  | 53,000        | 55,000        | 55,000        |  |
| 14-512100  | Group Insurance                  |  | 17,000        | 19,500        | 19,500        |  |
| 14-512120  | Health Reimbursement Arrangement |  | 0             | 0             | 0             |  |
| 14-512200  | FICA                             |  | 2,800         | 2,900         | 2,900         |  |
| 14-512300  | Medicare                         |  | 640           | 700           | 700           |  |
| 14-512400  | Retirement Contributions         |  | 6,800         | 6,900         | 6,900         |  |
| 14-512600  | Unemployment Insurance           |  | 50            | 55            | 55            |  |
| 14-512700  | Workers' Compensation            |  | 1,400         | 1,400         | 1,400         |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>81,690</b> | <b>86,455</b> | <b>86,455</b> |  |

### Purchased / Contracted Services

|  |                                |  |               |               |               |  |
|--|--------------------------------|--|---------------|---------------|---------------|--|
| 14-521321                                    | Technical-Deputy Coroner Calls |  | 0             | 0             | 0             |  |
| 14-522320                                    | Rentals                        |  | 1,000         | 1,000         | 1,000         |  |
| 14-523210                                    | Communications-Telephone       |  | 600           | 600           | 600           |  |
| 14-523500                                    | Travel                         |  | 11,000        | 11,000        | 11,000        |  |
| 14-523600                                    | Dues and Fees                  |  | 600           | 600           | 600           |  |
| 14-523700                                    | Education and Training         |  | 4,000         | 4,000         | 4,000         |  |
| 14-523850                                    | Contract Labor                 |  | 14,200        | 15,000        | 15,000        |  |
| <b>Total Purchased / Contracted Services</b> |                                |  | <b>31,400</b> | <b>32,200</b> | <b>32,200</b> |  |

### Supplies

|                       |                         |  |              |              |              |  |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--|
| 14-531101             | General Supplies-Office |  | 400          | 400          | 400          |  |
| 14-531190             | General Supplies-Other  |  | 3,675        | 3,675        | 3,675        |  |
| 14-531600             | Small Equipment         |  | 500          | 500          | 500          |  |
| 14-531710             | Uniforms                |  | 500          | 500          | 500          |  |
| <b>Total Supplies</b> |                         |  | <b>5,075</b> | <b>5,075</b> | <b>5,075</b> |  |

### Capital Outlays

|                              |                 |  |          |                |          |  |
|------------------------------|-----------------|--|----------|----------------|----------|--|
| 14-541300                    | Morgue Facility |  | 0        | 150,000        | 0        |  |
| <b>Total Capital Outlays</b> |                 |  | <b>0</b> | <b>150,000</b> | <b>0</b> |  |

|                      |  |  |                |                |                |  |
|----------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Coroner</b> |  |  | <b>118,165</b> | <b>273,730</b> | <b>123,730</b> |  |
|----------------------|--|--|----------------|----------------|----------------|--|

# DISTRICT ATTORNEY

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## OFFICE PROFILE

The District Attorney is elected by the voters of the Chattahoochee Judicial Circuit that consist of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties for a four-year term. The District Attorney represents the state in all criminal cases in Superior Court and in all cases taken up from Superior Court to the Georgia Court of Appeals and the Georgia Supreme Court. The District Attorney advises grand juries in relation to matters of law, prepares indictments or presentments when requested by the grand jury, prosecutes all indictable offenses, prosecutes or defends any civil action in which the state is interested, argues criminal cases on appeal, and assists the Attorney General when certain prosecutions are transferred to a U.S. District Court. The District Attorney also supervises the county’s Victim-Witness Assistance Program.

## STAFFING PLAN

| Position Title                           | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|--|------------|------------|------------|
| District Attorney (elected)              | 1          | 1          | 1          |
| Assistant District Attorney              | 2          | 2          | 2          |
| Assistant District Attorney (supplement) | 1          | 1          | 1          |
| Investigator                             | 1          | 1          | 1          |
| Executive Assistant                      | 1          | 1          | 1          |
| Victim Advocate (supplement)             | 1          | 1          | 1          |
| <b>Total Positions</b>                   | <b>7</b>   | <b>7</b>   | <b>7</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

# DISTRICT ATTORNEY

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 26-511100  | Regular Employees        |  | 276,000        | 278,000        | 278,000        |  |
| 26-512100  | Group Insurance          |  | 42,000         | 45,000         | 45,000         |  |
| 26-512200  | FICA                     |  | 17,000         | 17,100         | 17,100         |  |
| 26-512300  | Medicare                 |  | 4,000          | 4,100          | 4,100          |  |
| 26-512400  | Retirement Contributions |  | 37,000         | 40,000         | 40,000         |  |
| 26-512600  | Unemployment Insurance   |  | 300            | 300            | 300            |  |
| 26-512700  | Workers' Compensation    |  | 3,000          | 3,150          | 3,150          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>379,300</b> | <b>387,650</b> | <b>387,650</b> |  |

### Purchased / Contracted Services

|  |                                 |  |               |               |               |  |
|--|---------------------------------|--|---------------|---------------|---------------|--|
| 26-521320                                    | Technical Services-Computers    |  | 1,000         | 1,000         | 1,000         |  |
| 26-522260                                    | Repairs and Maintenance-Vehicle |  | 1,000         | 1,000         | 1,000         |  |
| 26-522323                                    | Copier Lease Agreement          |  | 3,000         | 3,000         | 3,000         |  |
| 26-523210                                    | Communications-Telephone        |  | 4,200         | 4,200         | 4,200         |  |
| 26-523250                                    | Communications-Postage          |  | 500           | 500           | 500           |  |
| 26-523500                                    | Travel                          |  | 1,500         | 1,500         | 1,500         |  |
| 26-523600                                    | Dues and Fees                   |  | 1,000         | 1,000         | 1,000         |  |
| 26-523700                                    | Education and Training          |  | 1,000         | 1,000         | 1,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                 |  | <b>13,200</b> | <b>13,200</b> | <b>13,200</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 26-531101             | General Supplies-Office |  | 6,500         | 6,500         | 6,500         |  |
| 26-531150             | General Supplies-Tires  |  | 500           | 500           | 500           |  |
| 26-531270             | Gasoline/Diesel/Oil     |  | 1,000         | 1,000         | 1,000         |  |
| 26-531600             | Small Equipment         |  | 2,500         | 2,500         | 2,500         |  |
| <b>Total Supplies</b> |                         |  | <b>10,500</b> | <b>10,500</b> | <b>10,500</b> |  |

### Capital Outlay

|                             |         |  |          |               |          |  |
|-----------------------------|---------|--|----------|---------------|----------|--|
| 26-531600                   | Vehicle |  | 0        | 30,000        | 0        |  |
| <b>Total Capital Outlay</b> |         |  | <b>0</b> | <b>30,000</b> | <b>0</b> |  |

|                                |  |  |                |                |                |  |
|--------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total District Attorney</b> |  |  | <b>403,000</b> | <b>441,350</b> | <b>411,350</b> |  |
|--------------------------------|--|--|----------------|----------------|----------------|--|



# EMERGENCY MEDICAL SERVICES

## DEPARTMENT PROFILE

The Emergency Medical Services (EMS) Department provides advanced life support (ALS) ambulance service on a county-wide basis including the municipalities. The county has five EMS stations located throughout the county operating 24/7 with two paramedics/EMTs per shift/station. The department has five ambulances and two reserve ambulances and performs emergency transport to area hospital facilities. Non-emergency transport is provided by private companies. EMS billing is performed by a private billing company under a contractual basis. This department also assists and receives assistance from neighboring counties with their EMS needs through mutual aid agreements.

## STAFFING PLAN

| Position Title                        | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---------------------------------------|------------|------------|------------|
| Chief of Emergency Services           | 1          | 1          | 1          |
| Assistant Chief of Emergency Services | 1          | 1          | 1          |
| Shift Supervisor                      | 2          | 2          | 2          |
| Paramedic                             | 15         | 21         | 19         |
| EMT                                   | 5          | 5          | 4          |
| Cardiac Technician                    | 1          | 1          | 1          |
| Paramedic (part-time)                 | 16         | 16         | 20         |
| EMT (part-time)                       | 6          | 6          | 8          |
| <b>Total Positions</b>                | <b>47</b>  | <b>53</b>  | <b>56</b>  |

## FY 2024-25 BUDGET HIGHLIGHTS

- Technical services expenses include \$83,000 to pay fees to the private EMS billing company for their services.
- Repair and maintenance – building expenses include \$7,000 for replacement street signs at EMS headquarters and EMS Station 2 / Antioch VFD Station 5.
- Rental expenses include \$2,400 for payments to rent the Waverly Hall and Pine Mountain EMS stations.

# EMERGENCY MEDICAL SERVICES

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |                  |                  |                  |  |
|--|----------------------------------|--|------------------|------------------|------------------|--|
| 08-511100  | Regular Employees                |  | 1,811,000        | 1,840,000        | 1,840,000        |  |
| 08-511300  | Overtime                         |  | 490,000          | 550,00           | 550,000          |  |
| 08-512100  | Group Insurance                  |  | 340,000          | 430,000          | 430,000          |  |
| 08-512120  | Health Reimbursement Arrangement |  | 0                | 0                | 0                |  |
| 08-512200  | FICA                             |  | 136,650          | 150,000          | 150,000          |  |
| 08-512300  | Medicare                         |  | 32,900           | 35,000           | 35,000           |  |
| 08-512400  | Retirement Contributions         |  | 230,000          | 330,000          | 330,000          |  |
| 08-512600  | Unemployment Insurance           |  | 1,300            | 1,300            | 1,300            |  |
| 08-512700  | Workers' Compensation            |  | 100,000          | 120,000          | 120,000          |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>3,141,850</b> | <b>3,456,300</b> | <b>3,456,300</b> |  |

### Purchased / Contracted Services

|  |                                   |  |                |                |                |  |
|--|-----------------------------------|--|----------------|----------------|----------------|--|
| 08-521200                                    | Professional Services             |  | 10,000         | 0              | 0              |  |
| 08-521300                                    | Technical Services                |  | 81,000         | 83,000         | 83,000         |  |
| 08-522210                                    | Repairs and Maintenance-Equipment |  | 18,312         | 18,020         | 18,020         |  |
| 08-522220                                    | Repairs and Maintenance-Building  |  | 6,000          | 13,500         | 13,500         |  |
| 08-522260                                    | Repairs and Maintenance-Vehicle   |  | 48,984         | 50,000         | 50,000         |  |
| 08-522310                                    | Rentals                           |  | 2,400          | 2,400          | 2,400          |  |
| 08-522323                                    | Copier Lease Agreement            |  | 3,000          | 3,000          | 3,000          |  |
| 08-523210                                    | Communications-Telephone          |  | 13,080         | 13,080         | 13,080         |  |
| 08-523250                                    | Communications-Postage            |  | 100            | 100            | 100            |  |
| 08-523500                                    | Travel                            |  | 4,900          | 4,900          | 4,900          |  |
| 08-523600                                    | Dues and Fees                     |  | 14,000         | 0              | 0              |  |
| 08-523700                                    | Education and Training            |  | 6,000          | 6,000          | 6,000          |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>207,776</b> | <b>194,000</b> | <b>194,000</b> |  |

### Supplies

|                       |                             |  |                |                |                |  |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|--|
| 08-531101             | General Supplies-Office     |  | 2,333          | 2,333          | 2,333          |  |
| 08-531120             | General Supplies-Janitorial |  | 4,199          | 4,200          | 4,200          |  |
| 08-531150             | General Supplies-Tires      |  | 10,000         | 10,000         | 10,000         |  |
| 08-531160             | General Supplies-Medical    |  | 58,782         | 60,000         | 60,000         |  |
| 08-531210             | Water/Sewer                 |  | 5,000          | 5,000          | 5,000          |  |
| 08-531230             | Electricity                 |  | 39,130         | 40,000         | 40,000         |  |
| 08-531240             | Bottled Gas                 |  | 6,500          | 6,500          | 6,500          |  |
| 08-531270             | Gasoline/Diesel/Oil         |  | 83,250         | 85,000         | 85,000         |  |
| 08-531600             | Small Equipment             |  | 4,665          | 8,000          | 8,000          |  |
| 08-531710             | Uniforms                    |  | 15,000         | 15,000         | 15,000         |  |
| <b>Total Supplies</b> |                             |  | <b>228,859</b> | <b>236,033</b> | <b>236,033</b> |  |

# EMERGENCY MEDICAL SERVICES

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Capital Outlays

|                              |                      |  |                  |          |          |  |
|------------------------------|----------------------|--|------------------|----------|----------|--|
| 08-541300                    | New EMS/VFD Facility |  | 1,500,000        | 0        | 0        |  |
| 08-542100                    | Lucas Device (6)     |  | 0                | 0        | 0        |  |
| 08-542200                    | Vehicle              |  | 0                | 0        | 0        |  |
| <b>Total Capital Outlays</b> |                      |  | <b>1,500,000</b> | <b>0</b> | <b>0</b> |  |

### Other Costs

|                          |                          |  |            |            |            |  |
|--------------------------|--------------------------|--|------------|------------|------------|--|
| 08-573001                | State Highway Impact Fee |  | 400        | 400        | 400        |  |
| <b>Total Other Costs</b> |                          |  | <b>400</b> | <b>400</b> | <b>400</b> |  |

|   |  |  |                  |                  |                  |  |
|---|--|--|------------------|------------------|------------------|--|
| <b>Total Emergency Medical Services</b> |  |  | <b>5,078,885</b> | <b>3,886,733</b> | <b>3,886,733</b> |  |
|---|--|--|------------------|------------------|------------------|--|



*New EMS/VFD Facility at the Northwest Harris Business Park*

# EXTENSION SERVICE

## DEPARTMENT PROFILE

This department, under the direction of the University of Georgia Cooperative Extension, distributes updated agricultural research material to local agricultural producers, farmers, and homeowners. This department has three program areas: Agriculture & Natural Resources, Family & Consumer Sciences, and 4-H Youth Development. The Agriculture & Natural Resources program provides soil, water, and forage testing, insect identification, plant disease diagnostics, and educational workshops on lawns, pastures, vegetables, sustainable agriculture, and livestock. The Family & Consumer Sciences program deals with all aspects of the economics and management of the home and community including nutrition, food preparation, parenting, early childhood education, and family economics. The 4-H Youth Development program assists 4th-12th graders in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society.

## STAFFING PLAN

| Position Title                      | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|-------------------------------------|------------|------------|------------|
| Extension Agent (supplement)        | 2          | 2          | 2          |
| Secretary (supplement)              | 1          | 1          | 1          |
| 4-H Program Assistant (supplement)  | 1          | 1          | 1          |
| 4-H Program Assistant (county paid) | 1          | 1          | 1          |
| <b>Total Positions</b>              | <b>5</b>   | <b>5</b>   | <b>5</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Repair and maintenance-equipment expenses include \$2,400 for a replacement motor for an ice machine.



*University of Georgia's Cooperative Extension Service*

# EXTENSION SERVICE

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Personal Services and Employee Benefits*

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 04-511100  | Regular Employees        |  | 93,000         | 96,000         | 96,000         |  |
| 04-512100  | Group Insurance          |  | 11,000         | 12,000         | 12,000         |  |
| 04-512200  | FICA                     |  | 5,800          | 6,000          | 6,000          |  |
| 04-512300  | Medicare                 |  | 1,400          | 1,500          | 1,500          |  |
| 04-512400  | Retirement Contributions |  | 6,000          | 7,500          | 7,500          |  |
| 04-512410  | Teachers' Retirement     |  | 19,000         | 20,000         | 20,000         |  |
| 04-512600  | Unemployment Insurance   |  | 150            | 170            | 170            |  |
| 04-512700  | Workers' Compensation    |  | 1,200          | 1,300          | 1,300          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>137,550</b> | <b>144,470</b> | <b>144,470</b> |  |

### *Purchased / Contracted Services*

|  |                                   |  |               |               |               |  |
|--|-----------------------------------|--|---------------|---------------|---------------|--|
| 04-521320                                    | Technical Services-Computers      |  | 500           | 500           | 500           |  |
| 04-522210                                    | Repairs and Maintenance-Equipment |  | 500           | 3,000         | 3,000         |  |
| 04-522220                                    | Repairs and Maintenance-Building  |  | 1,000         | 1,000         | 1,000         |  |
| 04-522323                                    | Copier Lease Agreement            |  | 3,100         | 3,100         | 3,100         |  |
| 04-523210                                    | Communications-Telephone          |  | 2,900         | 2,900         | 2,900         |  |
| 04-523250                                    | Communications-Postage            |  | 400           | 400           | 400           |  |
| 04-523500                                    | Travel                            |  | 11,000        | 13,000        | 13,000        |  |
| 04-523600                                    | Dues and Fees                     |  | 1,000         | 1,000         | 1,000         |  |
| 04-523700                                    | Education and Training            |  | 2,000         | 2,000         | 2,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>22,400</b> | <b>26,900</b> | <b>26,900</b> |  |

### *Supplies*

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 04-531101             | General Supplies-Office |  | 2,000         | 2,000         | 2,000         |  |
| 04-531210             | Water/Sewer             |  | 1,600         | 1,600         | 1,600         |  |
| 04-531230             | Electricity             |  | 6,000         | 6,000         | 6,000         |  |
| 04-531600             | Small Equipment         |  | 500           | 500           | 500           |  |
| <b>Total Supplies</b> |                         |  | <b>10,100</b> | <b>10,100</b> | <b>10,100</b> |  |

|                                |  |  |                |                |                |  |
|--------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Extension Service</b> |  |  | <b>170,050</b> | <b>181,470</b> | <b>181,470</b> |  |
|--------------------------------|--|--|----------------|----------------|----------------|--|

# FACILITIES MAINTENANCE

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## DEPARTMENT PROFILE

The Facilities Maintenance Department maintains approximately 40+/- county-owned buildings, performs county-wide preventive maintenance functions, and provides janitorial services for the courthouse, administration building, community development building, 911 center, and the 4-H building. This department also constructs small projects, conducts minor renovations, assists with major renovations, and resolves building related complaints on a county-wide basis.

## STAFFING PLAN

| Position Title                    | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|-----------------------------------|------------|------------|------------|
| Director                          | 1          | 1          | 1          |
| Assistant Director                | 1          | 1          | 1          |
| Facilities Maintenance Technician | 2          | 2          | 2          |
| Building Service Worker           | 1          | 1          | 1          |
| Inmates                           | 6-8        | 6-8        | 6-8        |
| <b>Total Positions</b>            | <b>5</b>   | <b>5</b>   | <b>5</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Technical services expenses include \$50,000 for alarm monitoring and maintenance contracts for many county-owned buildings including many new buildings.
- Repair and maintenance-building expenses have increased due to many new buildings and structures being built that need maintenance and replacement street signs for the administration building and community development building.



*Facilities Maintenance*



# FACILITIES MAINTENANCE

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |                |                |                |  |
|--|----------------------------------|--|----------------|----------------|----------------|--|
| 06-511100  | Regular Employees                |  | 298,000        | 312,000        | 312,000        |  |
| 06-511300  | Overtime                         |  | 8,500          | 8,500          | 8,500          |  |
| 06-512100  | Group Insurance                  |  | 55,000         | 73,000         | 73,000         |  |
| 06-512120  | Health Reimbursement Arrangement |  | 0              | 0              | 0              |  |
| 06-512200  | FICA                             |  | 19,000         | 20,000         | 20,000         |  |
| 06-512300  | Medicare                         |  | 4,600          | 4,700          | 4,700          |  |
| 06-512400  | Retirement Contributions         |  | 46,000         | 52,000         | 52,000         |  |
| 06-512600  | Unemployment Insurance           |  | 350            | 350            | 350            |  |
| 06-512700  | Workers' Compensation            |  | 10,000         | 13,000         | 13,000         |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>441,450</b> | <b>483,550</b> | <b>483,550</b> |  |

### Purchased / Contracted Services

|  |                                   |  |                |                |                |  |
|--|-----------------------------------|--|----------------|----------------|----------------|--|
| 06-521300                                    | Technical Services                |  | 30,000         | 50,000         | 50,000         |  |
| 06-522210                                    | Repairs and Maintenance-Equipment |  | 5,000          | 10,000         | 10,000         |  |
| 06-522220                                    | Repairs and Maintenance-Buildings |  | 115,000        | 140,000        | 140,000        |  |
| 06-522260                                    | Repairs and Maintenance-Vehicles  |  | 2,100          | 2,100          | 2,100          |  |
| 06-523001                                    | Extermination                     |  | 24,000         | 25,000         | 25,000         |  |
| 06-523003                                    | Septic Tank Service               |  | 1,000          | 1,000          | 1,000          |  |
| 06-523210                                    | Communications-Telephone          |  | 2,200          | 2,200          | 2,200          |  |
| 06-523500                                    | Travel                            |  | 1,500          | 1,500          | 1,500          |  |
| 06-523600                                    | Dues and Fees                     |  | 1,000          | 1,000          | 1,000          |  |
| 06-523700                                    | Education and Training            |  | 500            | 500            | 500            |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>182,300</b> | <b>233,300</b> | <b>233,300</b> |  |

### Supplies

|                       |                             |  |                |                |                |  |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|--|
| 06-531101             | General Supplies-Office     |  | 400            | 400            | 400            |  |
| 06-531120             | General Supplies-Janitorial |  | 9,900          | 10,000         | 10,000         |  |
| 06-531130             | General Supplies-Hardware   |  | 3,300          | 4,000          | 4,000          |  |
| 06-531150             | General Supplies-Tires      |  | 1,000          | 1,000          | 1,000          |  |
| 06-531210             | Water/Sewer                 |  | 10,000         | 10,000         | 10,000         |  |
| 06-531230             | Electricity                 |  | 120,000        | 120,000        | 120,000        |  |
| 06-531240             | Bottled Gas                 |  | 5,500          | 5,500          | 5,500          |  |
| 06-531270             | Gasoline/Diesel/Oil         |  | 10,000         | 10,000         | 10,000         |  |
| 06-531600             | Small Equipment             |  | 6,000          | 6,000          | 6,000          |  |
| 06-531710             | Uniforms                    |  | 6,000          | 8,500          | 8,500          |  |
| <b>Total Supplies</b> |                             |  | <b>172,100</b> | <b>175,400</b> | <b>175,400</b> |  |

### Capital Outlays

|                              |         |  |          |          |          |  |
|------------------------------|---------|--|----------|----------|----------|--|
| 06-542200                    | Vehicle |  | 0        | 0        | 0        |  |
| <b>Total Capital Outlays</b> |         |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

# FACILITIES MAINTENANCE

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Other Costs

|                          |                          |  |            |            |            |  |
|--------------------------|--------------------------|--|------------|------------|------------|--|
| 06-573001                | State Highway Impact Fee |  | 100        | 100        | 100        |  |
| <b>Total Other Costs</b> |                          |  | <b>100</b> | <b>100</b> | <b>100</b> |  |

|                                     |  |  |                |                |                |  |
|-------------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Facilities Maintenance</b> |  |  | <b>795,950</b> | <b>892,350</b> | <b>892,350</b> |  |
|-------------------------------------|--|--|----------------|----------------|----------------|--|



*New Maintenance Building at Eilerslie Park  
(Constructed by Facilities Maintenance and Inmate Crews)*



# FINANCE DEPARTMENT

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## **DEPARTMENT PROFILE**

The Finance Department is responsible for the total accounting and finance functions of the county including conducting the annual audit, assisting in annual budget preparation, processing account receivables and account payables, preparing various financial reports required by the federal, state, and other regulatory agencies, issuing and maintaining the purchase order system, preparing bids, RFPs, and RFQs, preparing all payroll documents, and administering all employee benefits.

## **STAFFING PLAN**

| <b>Position Title</b>             | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|-----------------------------------|-------------------|-------------------|-------------------|
| Chief Financial Officer           | 0                 | 0                 | 1                 |
| Staff Accountant                  | 0                 | 0                 | 1                 |
| Payroll & Benefits Clerk          | 0                 | 0                 | 1                 |
| Accounts Payable/Receivable Clerk | 0                 | 0                 | 1                 |
| Procurement Specialist            | 0                 | 0                 | 1                 |
| <b>Total Positions</b>            | <b>0</b>          | <b>0</b>          | <b>5</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- This new department was created this fiscal year from the Administration Department for better accountability and segregation of duties.
- Technical services expenses include \$20,000 for annual financial software maintenance agreement and \$8,700 for an electronic records management system for a total of \$28,700.
- Small equipment expenses include \$8,500 for office furniture, printer/scanner, and other needed equipment.

# FINANCE DEPARTMENT

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |          |          |                |                |  |
|--|--------------------------|----------|----------|----------------|----------------|--|
| 25-511100  | Regular Employees        | 0        | 0        | 302,000        | 302,000        |  |
| 25-512100  | Group Insurance          | 0        | 0        | 60,000         | 60,000         |  |
| 25-512200  | FICA                     | 0        | 0        | 18,000         | 18,000         |  |
| 25-512300  | Medicare                 | 0        | 0        | 4,000          | 4,000          |  |
| 25-512400  | Retirement Contributions | 0        | 0        | 49,000         | 49,000         |  |
| 25-512600  | Unemployment Insurance   | 0        | 0        | 200            | 200            |  |
| 25-512700  | Workers' Compensation    | 0        | 0        | 1,200          | 1,200          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          | <b>0</b> | <b>0</b> | <b>434,400</b> | <b>434,400</b> |  |

### Purchased / Contracted Services

|  |                                   |          |          |               |               |  |
|--|-----------------------------------|----------|----------|---------------|---------------|--|
| 25-521321                                    | Technical Services                | 0        | 0        | 28,700        | 28,700        |  |
| 25-522210                                    | Repairs and Maintenance-Equipment | 0        | 0        | 500           | 500           |  |
| 25-522323                                    | Copier Lease Agreement            | 0        | 0        | 6,000         | 6,000         |  |
| 25-523210                                    | Communications-Telephone          | 0        | 0        | 2,000         | 2,000         |  |
| 25-523250                                    | Communications-Postage            | 0        | 0        | 1,000         | 1,000         |  |
| 25-523300                                    | Advertising                       | 0        | 0        | 2,000         | 2,000         |  |
| 25-523400                                    | Printing and Binding              | 0        | 0        | 100           | 100           |  |
| 25-523500                                    | Travel                            | 0        | 0        | 5,000         | 5,000         |  |
| 25-523600                                    | Dues and Fees                     | 0        | 0        | 2,500         | 2,500         |  |
| 25-523700                                    | Education and Training            | 0        | 0        | 4,000         | 4,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                   | <b>0</b> | <b>0</b> | <b>51,800</b> | <b>51,800</b> |  |

### Supplies

|                       |                         |          |          |               |               |  |
|-----------------------|-------------------------|----------|----------|---------------|---------------|--|
| 25-531101             | General Supplies-Office | 0        | 0        | 7,000         | 7,000         |  |
| 25-531210             | Water/Sewer             | 0        | 0        | 500           | 500           |  |
| 25-531230             | Electricity             | 0        | 0        | 3,000         | 3,000         |  |
| 25-531600             | Small Equipment         | 0        | 0        | 8,500         | 8,500         |  |
| <b>Total Supplies</b> |                         | <b>0</b> | <b>0</b> | <b>19,000</b> | <b>19,000</b> |  |

### Capital Outlays

|                              |  |          |          |          |          |  |
|------------------------------|--|----------|----------|----------|----------|--|
| 25-541300                    |  | 0        | 0        | 0        | 0        |  |
| <b>Total Capital Outlays</b> |  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                                 |  |          |          |                |                |  |
|---------------------------------|--|----------|----------|----------------|----------------|--|
| <b>Total Finance Department</b> |  | <b>0</b> | <b>0</b> | <b>505,200</b> | <b>505,200</b> |  |
|---------------------------------|--|----------|----------|----------------|----------------|--|

# **INFORMATION TECHNOLOGY**

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## ***DEPARTMENT PROFILE***

The Information Technology Department is responsible for the county-wide computer network including the acquisition, implementation, and maintenance of the county's Local Area Network (LAN), Wide Area Network, (WAN), and all wireless networks. This department maintains servers at various locations, desktop and laptop computers, multi-building security camera systems, network electronics, telephone system, and other related technology such as printers, fax machines, and copiers. This department also maintains the county's internet connections, all county software including e-mail, back-up, and network security, and oversees various licenses and agreements. The IT Director also conducts periodic computer training for all county employees on items of interest.

## ***STAFFING PLAN***

| <b>Position Title</b>           | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------------|-------------------|-------------------|-------------------|
| Information Technology Director | 1                 | 1                 | 1                 |
| Information Technology Tech     | 2                 | 2                 | 1                 |
| Information Technology/GIS Tech | 0                 | 0                 | 1                 |
| <b>Total Positions</b>          | <b>3</b>          | <b>3</b>          | <b>3</b>          |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- Personal services and employee benefits expenses include \$12,417 (salary and benefits) to add GIS responsibilities to one of the information technology tech positions so he can manage and update the county's new GIS system.
- Technical services expenses include \$325,000 for the annual county-wide email subscription, email back-up, formal employee training, end user security enhancements, network security enhancements, and various maintenance agreements for fire wall security, off-site back up services, external and internal anti-virus and malware protection systems, multifactor authentication system, email and internet filter systems, GIS software, licenses, and maintenance, and website maintenance.
- Communication internet expenses include \$65,000 for county-wide internet services from various providers such as Charter Spectrum, Kudzu, AT&T, and Wavecom.
- Small equipment expenses include \$22,000 for various items such as access points, hard drives, keyboards, cables, telephones, and stock equipment.
- Software expenses include \$20,000 for various software upgrades and renewals.
- Capital outlay expenses include \$35,000 to replace the commission meeting room's audio system and add two additional cameras.

# INFORMATION TECHNOLOGY

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 51-511100  | Regular Employees        |  | 160,000        | 176,000        | 176,000        |  |
| 51-511300  | Overtime                 |  | 500            | 500            | 500            |  |
| 51-512100  | Group Insurance          |  | 33,000         | 35,000         | 35,000         |  |
| 51-512200  | FICA                     |  | 9,900          | 45,616         | 45,616         |  |
| 51-512300  | Medicare                 |  | 2,400          | 2,545          | 2,545          |  |
| 51-512400  | Retirement Contributions |  | 22,500         | 28,616         | 28,616         |  |
| 51-512600  | Unemployment Insurance   |  | 100            | 120            | 120            |  |
| 51-512700  | Workers' Compensation    |  | 620            | 700            | 700            |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>229,020</b> | <b>289,097</b> | <b>289,097</b> |  |

### Purchased / Contracted Services

|  |                                   |  |                |                |                |  |
|--|-----------------------------------|--|----------------|----------------|----------------|--|
| 51-521200                                    | Professional Services             |  | 0              | 0              | 0              |  |
| 51-521321                                    | Technical Services                |  | 170,000        | 325,000        | 325,000        |  |
| 51-522210                                    | Repairs and Maintenance-Equipment |  | 3,000          | 3,000          | 3,000          |  |
| 51-522260                                    | Repairs and Maintenance-Vehicle   |  | 1,500          | 1,500          | 1,500          |  |
| 51-523210                                    | Communications-Telephone          |  | 3,500          | 5,000          | 5,000          |  |
| 51-523211                                    | Communications-Internet Services  |  | 60,000         | 65,000         | 65,000         |  |
| 51-523500                                    | Travel                            |  | 7,000          | 7,000          | 7,000          |  |
| 51-523600                                    | Dues and Fees                     |  | 1,200          | 1,200          | 1,200          |  |
| 51-523700                                    | Education and Training            |  | 6,500          | 6,500          | 6,500          |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>252,700</b> | <b>414,200</b> | <b>414,200</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 51-531101             | General Supplies-Office |  | 1,000         | 1,500         | 1,500         |  |
| 51-531150             | General Supplies-Tires  |  | 500           | 500           | 500           |  |
| 51-531270             | Gasoline/Diesel/Oil     |  | 3,500         | 3,500         | 3,500         |  |
| 51-531400             | Books and Periodicals   |  | 200           | 200           | 200           |  |
| 51-531600             | Small Equipment         |  | 22,000        | 22,000        | 22,000        |  |
| 51-531710             | Uniforms                |  | 0             | 0             | 0             |  |
| 51-531712             | Software                |  | 20,000        | 20,000        | 20,000        |  |
| <b>Total Supplies</b> |                         |  | <b>47,200</b> | <b>47,700</b> | <b>47,700</b> |  |

### Capital Outlays

|                              |                                     |  |               |               |               |  |
|------------------------------|-------------------------------------|--|---------------|---------------|---------------|--|
| 51-542200                    | Vehicle                             |  | 0             | 55,000        | 0             |  |
| 51-542400                    | Replacement Telephone System        |  | 0             | 0             | 0             |  |
| 51-542402                    | Network Upgrade                     |  | 50,000        | 0             | 0             |  |
| 51-542500                    | Commission Chambers Live Stream Sys |  | 0             | 35,000        | 35,000        |  |
| <b>Total Capital Outlays</b> |                                     |  | <b>50,000</b> | <b>90,000</b> | <b>35,000</b> |  |

|                                     |  |  |                |                |                |  |
|-------------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Information Technology</b> |  |  | <b>578,920</b> | <b>840,997</b> | <b>785,997</b> |  |
|-------------------------------------|--|--|----------------|----------------|----------------|--|

# JAIL

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## OFFICE PROFILE

The county jail, under the direction of the elected Sheriff, is a 100-bed facility that is a holding facility for men and women charged with a criminal offense waiting for a court appearance and for persons already sentenced but waiting for a transfer to a state or federal facility. The county jail also holds persons found guilty of certain misdemeanors and sentenced to twelve months or less. This facility does not hold juveniles.

## STAFFING PLAN

| Position Title                         | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|--|------------|------------|------------|
| Jail Administrator (Major)             | 1          | 1          | 1          |
| Assistant Jail Administrator (Captain) | 1          | 1          | 1          |
| Sergeant                               | 0          | 2          | 2          |
| Corporal                               | 4          | 2          | 2          |
| Detention Officer                      | 19         | 19         | 19         |
| Deputy Sheriff                         | 1          | 1          | 1          |
| <b>Total Positions</b>                 | <b>26</b>  | <b>26</b>  | <b>26</b>  |

## FY 2024-25 BUDGET HIGHLIGHTS

- Personal services and employee benefits expenses have increased \$8,480 (salary and benefits) to increase one current full-time employee from Lieutenant to Captain.
- Contract labor expenses include \$422,055 for inmate medical services and inmate food services performed by private companies.
- Capital outlay expenses include \$95,000 to replace the jail cells locking system. This is the first year of a three year project.



*Harris County's Jail*

# JAIL

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |                  |                  |                  |  |
|--|----------------------------------|--|------------------|------------------|------------------|--|
| 11-511100  | Regular Employees                |  | 1,300,000        | 1,345,000        | 1,345,000        |  |
| 11-511300  | Overtime                         |  | 10,000           | 15,000           | 15,000           |  |
| 11-512100  | Group Insurance                  |  | 280,000          | 330,000          | 330,000          |  |
| 11-512120  | Health Reimbursement Arrangement |  | 0                | 0                | 0                |  |
| 11-512200  | FICA                             |  | 81,000           | 84,000           | 84,000           |  |
| 11-512300  | Medicare                         |  | 19,000           | 19,700           | 19,700           |  |
| 11-512400  | Retirement Contributions         |  | 190,000          | 220,000          | 220,000          |  |
| 11-512600  | Unemployment Insurance           |  | 1,100            | 1,200            | 1,200            |  |
| 11-512700  | Workers' Compensation            |  | 42,000           | 48,000           | 48,000           |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>1,923,100</b> | <b>2,062,900</b> | <b>2,062,900</b> |  |

### Purchased / Contracted Services

|  |                                     |  |                |                |                |  |
|--|-------------------------------------|--|----------------|----------------|----------------|--|
| 11-521310                                    | Technical Services-Maint. Agreement |  | 17,790         | 17,790         | 17,790         |  |
| 11-522210                                    | Repairs and Maintenance-Equipment   |  | 6,400          | 6,400          | 6,400          |  |
| 11-522220                                    | Repairs and Maintenance-Building    |  | 25,000         | 25,000         | 25,000         |  |
| 11-522323                                    | Copier Lease Agreement              |  | 3,000          | 3,000          | 3,000          |  |
| 11-523002                                    | Septic System Disposal              |  | 15,000         | 15,000         | 15,000         |  |
| 11-523210                                    | Communications-Telephone            |  | 6,000          | 6,000          | 6,000          |  |
| 11-523500                                    | Travel                              |  | 4,000          | 4,000          | 4,000          |  |
| 11-523700                                    | Education and Training              |  | 2,000          | 2,000          | 2,000          |  |
| 11-523850                                    | Contract Labor                      |  | 373,500        | 422,055        | 422,055        |  |
| <b>Total Purchased / Contracted Services</b> |                                     |  | <b>452,690</b> | <b>501,245</b> | <b>501,245</b> |  |

### Supplies

|                       |                             |  |                |                |                |  |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|--|
| 11-531101             | General Supplies-Office     |  | 5,000          | 5,000          | 5,000          |  |
| 11-531120             | General Supplies-Janitorial |  | 25,000         | 25,000         | 25,000         |  |
| 11-531160             | General Supplies-Medical    |  | 1,000          | 1,000          | 1,000          |  |
| 11-531210             | Water/Sewer                 |  | 15,000         | 15,000         | 15,000         |  |
| 11-531230             | Electricity                 |  | 54,000         | 54,000         | 54,000         |  |
| 11-531240             | Bottled Gas                 |  | 16,000         | 16,000         | 16,000         |  |
| 11-531270             | Gasoline/Diesel/Oil         |  | 500            | 500            | 500            |  |
| 11-531600             | Small Equipment             |  | 10,000         | 10,000         | 10,000         |  |
| 11-531710             | Uniforms                    |  | 8,500          | 8,500          | 8,500          |  |
| 11-531711             | Inmate Clothing             |  | 7,000          | 7,000          | 7,000          |  |
| <b>Total Supplies</b> |                             |  | <b>142,000</b> | <b>142,000</b> | <b>142,000</b> |  |

### Capital Outlays

|                              |                            |  |          |               |               |  |
|------------------------------|----------------------------|--|----------|---------------|---------------|--|
| 11-541300                    | Locking System Replacement |  | 0        | 95,000        | 95,000        |  |
| 11-541306                    | Emergency Generator        |  | 0        | 0             | 0             |  |
| <b>Total Capital Outlays</b> |                            |  | <b>0</b> | <b>95,000</b> | <b>95,000</b> |  |

|                   |  |  |                  |                  |                  |  |
|-------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Jail</b> |  |  | <b>2,517,790</b> | <b>2,801,145</b> | <b>2,801,145</b> |  |
|-------------------|--|--|------------------|------------------|------------------|--|

# MAGISTRATE COURT

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## OFFICE PROFILE

The Chief Magistrate of the Magistrate Court is elected by the voters for four year terms. The Magistrate Court has criminal and civil jurisdictions. The **criminal** jurisdiction's responsibilities include issuing arrest and search warrants as well as good behavior bonds, conducting first appearances, setting bonds, extradition, committal, and warrant application hearings, and presiding over and conducting trials for county ordinance violations, misdemeanor bad checks, criminal trespass, alcohol beverage violations involving persons under 21 years of age, shoplifting, and possession of marijuana less than one ounce. The **civil** jurisdiction's responsibilities include the trial and adjudication of civil claims for \$15,000 or less, dispossessory and distress warrant proceedings, abandoned vehicles, foreclosures, and garnishments.

## STAFFING PLAN

| Position Title                        | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---------------------------------------|------------|------------|------------|
| Chief Magistrate (elected)            | 1          | 1          | 1          |
| Magistrate (part-time)                | 1          | 1          | 1          |
| Chief Deputy Court Clerk              | 1          | 1          | 1          |
| Senior Deputy Court Clerk             | 1          | 1          | 1          |
| Senior Deputy Court Clerk (part-time) | 1          | 1          | 1          |
| <b>Total Positions</b>                | <b>5</b>   | <b>5</b>   | <b>5</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

# MAGISTRATE COURT

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 23-511100  | Regular Employees        |  | 236,000        | 258,000        | 247,000        |  |
| 23-512100  | Group Insurance          |  | 37,000         | 54,200         | 42,000         |  |
| 23-512200  | FICA                     |  | 14,500         | 15,667         | 15,000         |  |
| 23-512300  | Medicare                 |  | 3,400          | 3,656          | 3,500          |  |
| 23-512400  | Retirement Contributions |  | 30,000         | 38,700         | 32,000         |  |
| 23-512600  | Unemployment Insurance   |  | 215            | 240            | 220            |  |
| 23-512700  | Workers' Compensation    |  | 1,200          | 1,293          | 1,250          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>322,315</b> | <b>371,756</b> | <b>340,970</b> |  |

### Purchased / Contracted Services

|  |                                      |  |               |               |               |  |
|--|--------------------------------------|--|---------------|---------------|---------------|--|
| 23-521310                                    | Technical Services -Maint. Agreement |  | 3,600         | 3,600         | 3,600         |  |
| 23-522210                                    | Repairs and Maintenance-Equipment    |  | 1,500         | 1,500         | 1,500         |  |
| 23-522323                                    | Copier Lease Agreement               |  | 2,500         | 2,500         | 2,500         |  |
| 23-523210                                    | Communications-Telephone             |  | 2,300         | 2,300         | 2,300         |  |
| 23-523250                                    | Communications-Postage               |  | 2,000         | 2,000         | 2,000         |  |
| 23-523500                                    | Travel                               |  | 2,500         | 2,500         | 2,500         |  |
| 23-523600                                    | Dues and Fees                        |  | 200           | 200           | 200           |  |
| 23-523700                                    | Education and Training               |  | 1,000         | 1,000         | 1,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                      |  | <b>15,600</b> | <b>15,600</b> | <b>15,600</b> |  |

### Supplies

|                       |                         |  |              |              |              |  |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--|
| 23-531101             | General Supplies-Office |  | 3,000        | 3,000        | 3,000        |  |
| 23-531400             | Books and Periodicals   |  | 3,000        | 3,000        | 3,000        |  |
| 23-531600             | Small Equipment         |  | 1,000        | 1,000        | 1,000        |  |
| <b>Total Supplies</b> |                         |  | <b>7,000</b> | <b>7,000</b> | <b>7,000</b> |  |

|                               |  |  |                |                |                |  |
|-------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Magistrate Court</b> |  |  | <b>344,915</b> | <b>394,356</b> | <b>363,570</b> |  |
|-------------------------------|--|--|----------------|----------------|----------------|--|



# NON-DEPARTMENTAL

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## ***DEPARTMENT PROFILE***

This department consists of several large expenditures that are not contained in other departmental budgets including rental of postage machine, property and liability insurance for all county-owned buildings and vehicles, and annual dues for the River Valley Regional Commission (RVRC) and the Georgia Forestry Commission. This department also includes other expenses such as indigent burials, City of West Point agreement for them to maintain the rights-of-way and main entrance to the Northwest Harris Business Park, insurance claims and judgements against the county, and the contingency account.

## ***STAFFING PLAN***

| <b>Position Title</b>           | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------------|-------------------|-------------------|-------------------|
| No Positions in this Department | 0                 | 0                 | 0                 |
| <b>Total Positions</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- Dues and fees expenses include \$33,000 for the River Valley Regional Commission (RVRC) and \$23,000 for the Georgia Forestry Commission for a total of \$56,000.
- Other cost expenses include \$5,000 for indigent burials in accordance with O.C.G.A. 36-12-5, \$26,800 for the City of West Point to maintain the rights-of-way and main entrance at the Northwest Harris Business Park on a contractual basis, and \$3,000 for small insurance claims and judgements for a total of \$34,800.

# NON-DEPARTMENTAL

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Purchased / Contracted Services*

|  |                                  |  |                |                |                |  |
|--|----------------------------------|--|----------------|----------------|----------------|--|
| 35-522322                                    | Rental of Postage Machine        |  | 7,800          | 15,000         | 15,000         |  |
| 35-522323                                    | Rental of Copiers                |  | 0              | 0              | 0              |  |
| 35-523100                                    | Property and Liability Insurance |  | 415,600        | 450,000        | 450,000        |  |
| 35-523600                                    | Dues and Fees                    |  | 56,000         | 56,000         | 56,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                  |  | <b>479,400</b> | <b>521,000</b> | <b>521,000</b> |  |

### *Other Costs*

|                          |                                     |  |               |               |               |  |
|--------------------------|-------------------------------------|--|---------------|---------------|---------------|--|
| 35-573003                | Indigent Burials                    |  | 5,000         | 5,000         | 5,000         |  |
| 35-573100                | City of West Point Maintenance Agmt |  | 26,800        | 26,800        | 26,800        |  |
| 35-573110                | Insurance Claims and Judgements     |  | 3,000         | 3,000         | 3,000         |  |
| 35-579000                | Contingency                         |  | 0             | 0             | 0             |  |
| <b>Total Other Costs</b> |                                     |  | <b>34,800</b> | <b>34,800</b> | <b>34,800</b> |  |

|                               |  |  |                |                |                |  |
|-------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Non-Departmental</b> |  |  | <b>514,200</b> | <b>555,800</b> | <b>555,800</b> |  |
|-------------------------------|--|--|----------------|----------------|----------------|--|

# PRISON

## DEPARTMENT PROFILE

This department, under the direction of the County Manager, consists of a 160-bed local option county correctional institution that houses minimum to medium security male state inmates for sentencing of one or more years. This facility operates an inmate labor program that allows the inmates to work on county property and provide needed public services including lawn care, janitorial services, garbage collection, vehicle repair, and other services. This department also contracts out inmates to several neighboring counties and cities to perform public works projects. The major revenue sources for this department are a per day fee for each inmate paid from the Georgia Department of Corrections and a fee paid from the contracting counties and cities.

## STAFFING PLAN

| Position Title               | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|------------------------------|------------|------------|------------|
| Warden                       | 1          | 1          | 1          |
| Deputy Warden                | 1          | 1          | 1          |
| Lieutenant                   | 2          | 2          | 2          |
| Sergeant                     | 4          | 4          | 4          |
| Corporal                     | 1          | 1          | 1          |
| Correctional Officer         | 22         | 22         | 22         |
| Counselor                    | 1          | 1          | 1          |
| Executive Assistant          | 1          | 1          | 1          |
| Inmates (Inside Assignments) | 40         | 40         | 40         |
| <b>Total Positions</b>       | <b>33</b>  | <b>33</b>  | <b>33</b>  |

## FY 2024-25 BUDGET HIGHLIGHTS

- Professional services expenses include \$4,000 for the state mandated PREA audit.
- Technical services expenses include \$6,600 for maintenance of security camera system.
- Repair and maintenance – building expenses include \$3,500 for a replacement street sign.
- Contract labor expenses for inmate medical and general supplies for inmate food have increased due to inflationary pressures.
- Capital outlay expenses include \$16,000 to replace a boiler, \$20,000 for replacement mowers, and \$8,000 for replacement kitchen equipment for a total of \$44,000.

# PRISON

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |                  |                  |                  |  |
|--|----------------------------------|--|------------------|------------------|------------------|--|
| 15-511100  | Regular Employees                |  | 1,670,000        | 1,876,000        | 1,750,000        |  |
| 15-511300  | Overtime                         |  | 35,000           | 35,000           | 37,000           |  |
| 15-512100  | Group Insurance                  |  | 326,000          | 451,600          | 415,000          |  |
| 15-512120  | Health Reimbursement Arrangement |  | 0                | 0                | 0                |  |
| 15-512200  | FICA                             |  | 102,000          | 115,900          | 108,000          |  |
| 15-512300  | Medicare                         |  | 24,000           | 27,850           | 26,000           |  |
| 15-512400  | Retirement Contributions         |  | 258,000          | 305,300          | 285,000          |  |
| 15-512600  | Unemployment Insurance           |  | 1,100            | 1,260            | 1,200            |  |
| 15-512700  | Workers' Compensation            |  | 51,000           | 59,600           | 55,000           |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>2,467,100</b> | <b>2,872,510</b> | <b>2,677,200</b> |  |

### Purchased / Contracted Services

|  |                                   |  |                |                |                |  |
|--|-----------------------------------|--|----------------|----------------|----------------|--|
| 15-521200                                    | Professional Services             |  | 1,000          | 4,000          | 4,000          |  |
| 15-521310                                    | Technical Services-Agreements     |  | 0              | 6,600          | 6,600          |  |
| 15-522210                                    | Repairs and Maintenance-Equipment |  | 15,000         | 18,000         | 18,000         |  |
| 15-522220                                    | Repairs and Maintenance-Building  |  | 23,000         | 26,500         | 26,500         |  |
| 15-522260                                    | Repairs and Maintenance-Vehicle   |  | 5,000          | 5,000          | 5,000          |  |
| 15-522323                                    | Copier Lease Agreement            |  | 5,600          | 5,600          | 5,600          |  |
| 15-523002                                    | Septic Tank Service               |  | 18,000         | 18,000         | 18,000         |  |
| 15-523210                                    | Communications-Telephone          |  | 4,800          | 4,800          | 4,800          |  |
| 15-523500                                    | Travel                            |  | 1,200          | 1,500          | 1,500          |  |
| 15-523600                                    | Dues and Fees                     |  | 200            | 200            | 200            |  |
| 15-523700                                    | Education and Training            |  | 750            | 1,500          | 1,500          |  |
| 15-523850                                    | Contract Labor-Inmate Medical     |  | 177,000        | 180,000        | 180,000        |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>251,550</b> | <b>271,700</b> | <b>271,700</b> |  |

### Supplies

|                       |                              |  |                |                |                |  |
|-----------------------|------------------------------|--|----------------|----------------|----------------|--|
| 15-531101             | General Supplies-Office      |  | 3,000          | 3,000          | 3,000          |  |
| 15-531120             | General Supplies-Janitorial  |  | 17,000         | 25,000         | 25,000         |  |
| 15-531150             | General Supplies-Tires       |  | 3,000          | 3,000          | 3,000          |  |
| 15-531171             | General Supplies-Security    |  | 3,500          | 5,000          | 5,000          |  |
| 15-531172             | General Supplies-Inmate      |  | 18,000         | 18,000         | 18,000         |  |
| 15-531210             | Water/Sewer                  |  | 63,000         | 63,000         | 63,000         |  |
| 15-531230             | Electricity                  |  | 50,000         | 50,000         | 50,000         |  |
| 15-531240             | Bottled Gas                  |  | 45,000         | 45,000         | 45,000         |  |
| 15-531270             | Gasoline/Diesel/Oil          |  | 30,000         | 30,000         | 30,000         |  |
| 15-531300             | General Supplies-Inmate Food |  | 350,000        | 400,000        | 400,000        |  |
| 15-531600             | Small Equipment              |  | 18,000         | 25,000         | 25,000         |  |
| 15-531710             | Uniforms                     |  | 10,000         | 15,000         | 15,000         |  |
| 15-531711             | Inmate Clothing              |  | 28,000         | 28,000         | 28,000         |  |
| <b>Total Supplies</b> |                              |  | <b>638,500</b> | <b>710,000</b> | <b>710,000</b> |  |

# PRISON

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Capital Outlays

|                              |                              |  |               |               |               |  |
|------------------------------|------------------------------|--|---------------|---------------|---------------|--|
| 15-541300                    | Roof Replacement             |  | 0             | 0             | 0             |  |
| 15-541301                    | Boiler Room Pipe Replacement |  | 78,000        | 0             | 0             |  |
| 15-541302                    | Boiler Replacement           |  | 0             | 16,000        | 16,000        |  |
| 15-542100                    | Mowers (2)                   |  | 0             | 20,000        | 20,000        |  |
| 15-542101                    | HVAC Unit                    |  | 0             | 0             | 0             |  |
| 15-542200                    | Vehicle                      |  | 0             | 35,000        | 0             |  |
| 15-542300                    | Ice Machine                  |  | 0             | 0             | 0             |  |
| 15-542303                    | Double Stack Lockers (19)    |  | 0             | 0             | 0             |  |
| 15-542502                    | Kitchen Equipment            |  | 0             | 8,000         | 8,000         |  |
| <b>Total Capital Outlays</b> |                              |  | <b>78,000</b> | <b>79,000</b> | <b>44,000</b> |  |

|                     |  |  |                  |                  |                  |  |
|---------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Prison</b> |  |  | <b>3,435,150</b> | <b>3,933,210</b> | <b>3,702,900</b> |  |
|---------------------|--|--|------------------|------------------|------------------|--|



Harris County Prison

# PROBATE COURT

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## OFFICE PROFILE

The Judge of the Probate Court is a non-partisan constitutional officer elected by the voters of the county to serve four year terms. The Probate Court has exclusive and original jurisdiction over the probate of wills, administration of estates, and the appointment of guardians and conservators for minors and incapacitated adults. Additionally, the Probate Court hears county-wide misdemeanor traffic cases except those in the city limits and other misdemeanor offenses including game and fish violations. This court also issues marriage licenses, weapons carry licenses, residency verifications, and public fireworks display permits. The Judge of the Probate Court also performs various administrative duties such as administering oaths of office to elected officials and approving and recording required bonds of those officials.

## STAFFING PLAN

| Position Title                            | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---|------------|------------|------------|
| Probate Court Judge (elected)             | 1          | 1          | 1          |
| Associate Probate Court Judge (part-time) | 1          | 1          | 1          |
| Chief Deputy Court Clerk                  | 1          | 1          | 1          |
| Deputy Court Clerk                        | 3          | 3          | 3          |
| <b>Total Positions</b>                    | <b>6</b>   | <b>6</b>   | <b>6</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Professional services expenses include \$2,500 for attorney fees for guardianships and other probate proceedings.
- Technical services expenses include \$9,000 for computer maintenance agreements, interpreters, and witness fees.

# PROBATE COURT

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 09-511100  | Regular Employees        |  | 278,500        | 289,000        | 289,000        |  |
| 09-512100  | Group Insurance          |  | 56,000         | 78,000         | 78,000         |  |
| 09-512200  | FICA                     |  | 17,000         | 18,000         | 18,000         |  |
| 09-512300  | Medicare                 |  | 4,100          | 4,200          | 4,200          |  |
| 09-512400  | Retirement Contributions |  | 39,000         | 45,000         | 45,000         |  |
| 09-512600  | Unemployment Insurance   |  | 235            | 240            | 240            |  |
| 09-512700  | Workers' Compensation    |  | 1,500          | 1,550          | 1,550          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>396,335</b> | <b>435,990</b> | <b>435,990</b> |  |

### Purchased / Contracted Services

|  |                                   |  |               |               |               |  |
|--|-----------------------------------|--|---------------|---------------|---------------|--|
| 09-521200                                    | Professional Services             |  | 2,500         | 2,500         | 2,500         |  |
| 09-521300                                    | Technical Services                |  | 8,500         | 9,000         | 9,000         |  |
| 09-522210                                    | Repairs and Maintenance-Equipment |  | 1,000         | 1,000         | 1,000         |  |
| 09-522323                                    | Copier Lease Agreement            |  | 1,700         | 1,900         | 1,900         |  |
| 09-523210                                    | Communications-Telephone          |  | 2,600         | 2,600         | 2,600         |  |
| 09-523250                                    | Communications-Postage            |  | 4,500         | 6,500         | 6,500         |  |
| 09-523400                                    | Printing and Binding              |  | 500           | 500           | 500           |  |
| 09-523500                                    | Travel                            |  | 8,200         | 8,500         | 8,500         |  |
| 09-523600                                    | Dues and Fees                     |  | 2,000         | 2,300         | 2,300         |  |
| 09-523700                                    | Education and Training            |  | 2,500         | 3,000         | 3,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>34,000</b> | <b>37,800</b> | <b>37,800</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 09-531101             | General Supplies-Office |  | 18,500        | 19,000        | 19,000        |  |
| 09-531300             | Food                    |  | 0             | 500           | 0             |  |
| 09-531600             | Small Equipment         |  | 5,000         | 6,000         | 6,000         |  |
| 09-531700             | Uniforms                |  | 0             | 500           | 0             |  |
| <b>Total Supplies</b> |                         |  | <b>23,500</b> | <b>26,000</b> | <b>25,000</b> |  |

### Capital Outlays

|                              |                     |  |          |          |          |  |
|------------------------------|---------------------|--|----------|----------|----------|--|
| 09-542500                    | File Storage System |  | 0        | 0        | 0        |  |
| <b>Total Capital Outlays</b> |                     |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                            |  |  |                |                |                |  |
|----------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Probate Court</b> |  |  | <b>453,835</b> | <b>499,790</b> | <b>498,790</b> |  |
|----------------------------|--|--|----------------|----------------|----------------|--|

# PUBLIC WORKS

## DEPARTMENT PROFILE

The Public Works Department maintains and repairs 497 miles of paved county roads, 81 miles of unpaved county roads, 32 bridge structures, and many culverts and storm drainage pipes in the unincorporated area of the county. This department also mows all county rights-of-ways, maintains ditches, trims trees, installs traffic signs, removes storm debris from county rights-of-way, and conducts in-house projects on an as-needed basis. This department also supervises contracted road and bridge work and large pipe and bridge replacements, prepares the annual LMIG list of resurfacing needs, and keeps the county road improvement program updated. This department issues driveway, utility encroachment, and timber permits, sells driveway pipe for installation within the county by private contractors, performs preliminary plan reviews regarding new roads for county acceptance, performs traffic studies, and responds to citizen complaints regarding traffic safety issues.

## STAFFING PLAN

| Position Title           | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|--------------------------|------------|------------|------------|
| Director                 | 1          | 1          | 1          |
| Administrative Assistant | 1          | 1          | 1          |
| Construction Inspector   | 2          | 2          | 2          |
| Heavy Equipment Operator | 7          | 7          | 7          |
| Light Equipment Operator | 6          | 10         | 12         |
| Mower Operator           | 4          | 0          | 0          |
| Inmates                  | 5-7        | 5-7        | 5-7        |
| <b>Total Positions</b>   | <b>21</b>  | <b>21</b>  | <b>23</b>  |

## FY 2024-25 BUDGET HIGHLIGHTS

- Personal services and employee benefit expenses have increased \$121,520 (salary and benefits) for two new full-time equipment operator positions to increase the right-of-way (ROW) mowing crew.
- Professional services expenses include \$40,000 for a consultant to professionally prepare a five-year road and bridge master plan to guide future growth.
- Technical services expenses include \$20,000 to maintain the new citizen request management software, \$2,900 for an electronic records management system, and \$7,100 for other technical services for a total of \$30,000.
- Capital outlay expenses include \$930,000 for the annual LMIG resurfacing program (10% required state match and any overage amount are in TSPLOST-2013) and \$1,103,000 for the one time LRA resurfacing for a total of \$2,033,000.
- Many other expenses will be increasing due to the addition of a new facility such as septic tank service, telephone, janitorial, and utilities.



# PUBLIC WORKS

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                  |                  |                  |  |
|--|--------------------------|--|------------------|------------------|------------------|--|
| 16-511100  | Regular Employees        |  | 946,236          | 1,147,200        | 1,073,600        |  |
| 16-511300  | Overtime                 |  | 6,000            | 6,000            | 6,000            |  |
| 16-512100  | Group Insurance          |  | 225,000          | 338,800          | 314,400          |  |
| 16-512200  | FICA                     |  | 58,320           | 69,200           | 64,600           |  |
| 16-512300  | Medicare                 |  | 14,212           | 16,160           | 15,080           |  |
| 16-512400  | Retirement Contributions |  | 142,464          | 184,000          | 172,000          |  |
| 16-512600  | Unemployment Insurance   |  | 890              | 780              | 740              |  |
| 16-512700  | Workers' Compensation    |  | 64,668           | 84,600           | 78,800           |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>1,457,790</b> | <b>1,846,740</b> | <b>1,725,220</b> |  |

### Purchased / Contracted Services

|  |                                      |  |                |                |                |  |
|--|--------------------------------------|--|----------------|----------------|----------------|--|
| 16-521200                                    | Professional Services                |  | 40,000         | 40,000         | 40,000         |  |
| 16-521300                                    | Technical Services-Maintenance Agree |  | 30,000         | 30,000         | 30,000         |  |
| 16-522210                                    | Repairs and Maintenance-Equipment    |  | 4,000          | 5,000          | 5,000          |  |
| 16-522220                                    | Repairs and Maintenance-Building     |  | 3,000          | 3,000          | 3,000          |  |
| 16-522260                                    | Repairs and Maintenance-Vehicle      |  | 80,000         | 100,000        | 100,000        |  |
| 16-522270                                    | Repairs and Maintenance-Road Damag   |  | 50,000         | 30,000         | 30,000         |  |
| 16-522323                                    | Copier Lease Agreement               |  | 2,000          | 2,000          | 2,000          |  |
| 16-523002                                    | Septic Tank Service                  |  | 5,000          | 5,000          | 5,000          |  |
| 16-523210                                    | Communications-Telephone             |  | 4,000          | 4,000          | 4,000          |  |
| 16-523250                                    | Communications-Postage               |  | 100            | 100            | 100            |  |
| 16-523500                                    | Travel                               |  | 1,500          | 1,500          | 1,500          |  |
| 16-523600                                    | Dues and Fees                        |  | 100            | 100            | 100            |  |
| 16-523700                                    | Education and Training               |  | 4,000          | 4,000          | 4,000          |  |
| <b>Total Purchased / Contracted Services</b> |                                      |  | <b>223,700</b> | <b>224,700</b> | <b>224,700</b> |  |

### Supplies

|                       |                                 |  |                |                |                |  |
|-----------------------|---------------------------------|--|----------------|----------------|----------------|--|
| 16-531101             | General Supplies-Office         |  | 1,500          | 2,000          | 2,000          |  |
| 16-531120             | General Supplies-Janitorial     |  | 2,000          | 2,000          | 2,000          |  |
| 16-531131             | General Supplies-Road Materials |  | 0              | 0              | 0              |  |
| 16-531150             | General Supplies-Tires          |  | 30,000         | 30,000         | 30,000         |  |
| 16-531210             | Water/Sewer                     |  | 4,000          | 4,000          | 4,000          |  |
| 16-531230             | Electricity                     |  | 8,000          | 8,000          | 8,000          |  |
| 16-531270             | Gasoline/Diesel/Oil             |  | 130,000        | 145,000        | 145,000        |  |
| 16-531591             | Pipe for Resale                 |  | 50,000         | 50,000         | 50,000         |  |
| 16-531600             | Small Equipment                 |  | 8,500          | 8,500          | 8,500          |  |
| 16-531710             | Uniforms                        |  | 5,000          | 7,000          | 7,000          |  |
| <b>Total Supplies</b> |                                 |  | <b>239,000</b> | <b>256,500</b> | <b>256,500</b> |  |

# PUBLIC WORKS

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Capital Outlays

|                              |                                 |  |                |                  |                  |  |
|------------------------------|---------------------------------|--|----------------|------------------|------------------|--|
| 16-541400                    | LMIG Resurfacing                |  | 843,000        | 930,000          | 930,000          |  |
| 16-541401                    | LRA Resurfacing                 |  | 0              | 1,103,000        | 1,103,000        |  |
| 16-542103                    | Broom Attachment for Skid Steer |  | 0              | 0                | 0                |  |
| 16-542200                    | Vehicles                        |  | 0              | 0                | 0                |  |
| 16-542200                    | Dump Truck                      |  | 0              | 0                | 0                |  |
| 16-542202                    | Backhoe                         |  | 0              | 0                | 0                |  |
| 16-542203                    | Skid Steer w/Attachments        |  | 0              | 0                | 0                |  |
| 16-542205                    | Equipment Trailer (2)           |  | 0              | 0                | 0                |  |
| 16-542501                    | Radar Traffic Sign (2)          |  | 0              | 30,000           | 0                |  |
| <b>Total Capital Outlays</b> |                                 |  | <b>843,000</b> | <b>2,063,000</b> | <b>2,033,000</b> |  |

### Other Costs

|                          |                             |  |              |              |              |  |
|--------------------------|-----------------------------|--|--------------|--------------|--------------|--|
| 16-573001                | State Highway Impact Fee    |  | 1,200        | 1,200        | 1,200        |  |
| 16-573004                | Vehicle License, Tag, Title |  | 300          | 300          | 300          |  |
| 16-573100                | Payment to Others           |  | 0            | 750          | 750          |  |
| <b>Total Other Costs</b> |                             |  | <b>1,500</b> | <b>2,250</b> | <b>2,250</b> |  |

### Debt Service

|                           |                             |  |               |          |          |  |
|---------------------------|-----------------------------|--|---------------|----------|----------|--|
| 16-581200                 | Principal-Various Equipment |  | 86,956        | 0        | 0        |  |
| 16-582200                 | Interest-Various Equipment  |  | 3,348         | 0        | 0        |  |
| <b>Total Debt Service</b> |                             |  | <b>90,304</b> | <b>0</b> | <b>0</b> |  |

|                           |  |  |                  |                  |                  |  |
|---------------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Public Works</b> |  |  | <b>2,855,294</b> | <b>4,393,190</b> | <b>4,241,670</b> |  |
|---------------------------|--|--|------------------|------------------|------------------|--|

# RECREATION

## DEPARTMENT PROFILE

The Recreation Department provides county-wide recreational programming to all citizens of the county. This department manages the Community Center, five parks (Pate Park, Moultrie Park, Soccer Complex, Pine Mountain Valley Park, and Ellerslie Park), 21 miles of the **Man O' War Railroad Recreation Trail** of which 13.5 miles are paved, and four miles of paved walking trails in Hamilton. The 100-acre **Pate Park** consist of six lighted ballfields, a lighted football field, two lighted tennis courts, two lighted basketball courts, two concession stands, two pavilions, playground, and paved parking. The 29-acre **Moultrie Park** consists of seven ballfields of which five are lighted, concession stand, ½ mile paved looped walking trail, restrooms, pavilion, playground, and paved parking. The 34-acre **Soccer Complex** consists of many lighted and unlighted soccer fields, one concession stand with restrooms, a pavilion with restrooms, 9/10 of a mile paved walking trail, and gravel parking. The 10.5-acre **Pine Mountain Valley Park** is currently under construction. The 125 acre **Ellerslie Park** consists of walking trails, a 12 acre fishing lake, two playgrounds, pavilions, lodge, restrooms, observation tower, and gravel parking. The department offers numerous organized youth recreational programs through community associations including baseball/softball, football, basketball, track, wrestling, swimming, soccer, and cheerleading using both county and Board of Education facilities.

## STAFFING PLAN

| Position Title                   | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|----------------------------------|------------|------------|------------|
| Director                         | 1          | 1          | 1          |
| Assistant Director               | 1          | 1          | 1          |
| Park Maintenance Technician      | 5          | 5          | 5          |
| Recreation Attendant (part-time) | 1          | 1          | 1          |
| Inmates                          | 17         | 17         | 17         |
| <b>Total Positions</b>           | <b>8</b>   | <b>8</b>   | <b>8</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Professional services expenses include \$20,000 for a consultant to prepare a lighting design of all the ballfields for Pate Park, Moultrie Park, and Soccer Complex. The installation of the new lighting systems will occur during subsequent years.
- Technical services expenses include \$4,500 for an aquatics company to properly maintain and stock the two lakes at Ellerslie Park.
- Repairs and maintenance of site expenses include \$100,000 for needed repairs to all parks including the Man O' War Trail and the new Pine Mountain Valley Park.
- Contract labor expenses include \$90,000 for umpires/officials for recreational programming.
- Capital outlay expenses include \$40,000 for replacement ballfield fencing at Moultrie Park, \$350,000 to continue the development of Pine Mountain Valley Park, \$30,000 for replacement mowers for the parks, \$12,000 for a new top dresser machine, \$30,000 for a replacement tractor for Moultrie Park, \$55,000 for a replacement truck for Pate Park, \$30,000 for three replacement ATVs for Pate Park, Moultrie Park, and Soccer Complex, and \$7,200 for replacement kitchen equipment for the Ag Center for a total of \$554,200.

# RECREATION

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 32-511100  | Regular Employees        |  | 335,000        | 354,000        | 354,000        |  |
| 32-511300  | Overtime                 |  | 4,500          | 4,500          | 4,500          |  |
| 32-512100  | Group Insurance          |  | 69,000         | 98,000         | 98,000         |  |
| 32-512200  | FICA                     |  | 21,000         | 22,000         | 22,000         |  |
| 32-512300  | Medicare                 |  | 4,900          | 5,100          | 5,100          |  |
| 32-512400  | Retirement Contributions |  | 49,000         | 58,000         | 58,000         |  |
| 32-512600  | Unemployment Insurance   |  | 270            | 300            | 300            |  |
| 32-512700  | Workers' Compensation    |  | 13,000         | 14,000         | 14,000         |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>496,670</b> | <b>555,900</b> | <b>555,900</b> |  |

### Purchased / Contracted Services

|  |                                   |  |                |                |                |  |
|--|-----------------------------------|--|----------------|----------------|----------------|--|
| 32-521200                                    | Professional Services             |  | 70,000         | 20,000         | 20,000         |  |
| 32-521310                                    | Technical Services                |  | 4,000          | 4,500          | 4,500          |  |
| 32-522210                                    | Repairs and Maintenance-Equipment |  | 20,000         | 20,000         | 20,000         |  |
| 32-522220                                    | Repairs and Maintenance-Building  |  | 50,000         | 50,000         | 50,000         |  |
| 32-522222                                    | Repairs and Maintenance-Site      |  | 100,000        | 100,000        | 100,000        |  |
| 32-522260                                    | Repairs and Maintenance-Vehicle   |  | 5,000          | 12,000         | 12,000         |  |
| 32-523002                                    | Septic System Disposal            |  | 2,000          | 2,500          | 2,500          |  |
| 32-523211                                    | Communications-Internet           |  | 0              | 15,000         | 15,000         |  |
| 32-523500                                    | Travel                            |  | 5,000          | 5,000          | 5,000          |  |
| 32-523600                                    | Dues and Fees                     |  | 1,200          | 1,200          | 1,200          |  |
| 32-523700                                    | Education and Training            |  | 4,100          | 4,100          | 4,100          |  |
| 32-523850                                    | Contract Labor                    |  | 90,000         | 90,000         | 90,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>351,300</b> | <b>324,300</b> | <b>324,300</b> |  |

### Supplies

|                       |                             |  |                |                |                |  |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|--|
| 32-531120             | General Supplies-Janitorial |  | 10,000         | 10,000         | 10,000         |  |
| 32-531150             | General Supplies-Tires      |  | 2,000          | 2,000          | 2,000          |  |
| 32-531190             | General Supplies-Site       |  | 12,000         | 12,000         | 12,000         |  |
| 32-531210             | Water/Sewer                 |  | 2,500          | 2,500          | 2,500          |  |
| 32-531230             | Electricity                 |  | 100,000        | 100,000        | 100,000        |  |
| 32-531240             | Bottled Gas                 |  | 1,400          | 1,400          | 1,400          |  |
| 32-531270             | Gasoline/Diesel/Oil         |  | 27,000         | 27,000         | 27,000         |  |
| 32-531600             | Small Equipment             |  | 12,000         | 12,000         | 12,000         |  |
| 32-531710             | Uniforms                    |  | 1,000          | 1,000          | 1,000          |  |
| <b>Total Supplies</b> |                             |  | <b>167,900</b> | <b>167,900</b> | <b>167,900</b> |  |

# RECREATION

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Capital Outlays

|                              |   |  |                  |                |                |  |
|------------------------------|---|--|------------------|----------------|----------------|--|
| 32-541200                    | Replacement Ballfield Fencing at Moultrie |  | 0                | 40,000         | 40,000         |  |
| 32-541202                    | Ellerslie Park Construction               |  | 600,000          | 50,000         | 0              |  |
| 32-541205                    | Playground at Moultrie Park               |  | 0                | 0              | 0              |  |
| 32-541206                    | Irrigation System for Soccer Complex      |  | 0                | 0              | 0              |  |
| 32-541207                    | Pine Mtn Valley Park Improvements         |  | 250,000          | 350,000        | 350,000        |  |
| 32-541208                    | Moultrie Park Ballfield Lights            |  | 125,000          | 0              | 0              |  |
| 32-541300                    | 12x24 Metal Building at Ag Center         |  | 0                | 8,000          | 0              |  |
| 32-542100                    | Mower/Trailer                             |  | 30,000           | 30,000         | 30,000         |  |
| 32-542101                    | Top Dresser Machine                       |  | 0                | 12,000         | 12,000         |  |
| 32-542102                    | Tractor for Moultrie Park                 |  | 0                | 30,000         | 30,000         |  |
| 32-542200                    | Vehicles (1) for Pate Park                |  | 0                | 55,000         | 55,000         |  |
| 32-542201                    | Replacement ATV at all Parks (3)          |  | 0                | 30,000         | 30,000         |  |
| 32-542300                    | Replacement Kitchen Equip. at Ag Center   |  | 0                | 7,200          | 7,200          |  |
| 32-542400                    | Fiber Optic Cable Installation for EP     |  | 0                | 0              | 0              |  |
| <b>Total Capital Outlays</b> |   |  | <b>1,005,000</b> | <b>612,200</b> | <b>554,200</b> |  |

### Other Costs

|                          |                          |  |            |            |            |  |
|--------------------------|--------------------------|--|------------|------------|------------|--|
| 32-573001                | State Highway Impact Fee |  | 100        | 100        | 100        |  |
| <b>Total Other Costs</b> |                          |  | <b>100</b> | <b>100</b> | <b>100</b> |  |

|                         |  |  |                  |                  |                  |  |
|-------------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Recreation</b> |  |  | <b>2,020,970</b> | <b>1,660,400</b> | <b>1,602,400</b> |  |
|-------------------------|--|--|------------------|------------------|------------------|--|



Fountain at Ellerslie Park

# SHERIFF'S OFFICE

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## **OFFICE PROFILE**

The Sheriff is a county constitutional officer and is elected by the voters for four year terms. This elected office is composed of three divisions: uniform patrol, criminal investigations, and court services. The Sheriff and his staff enforce all state and county laws enacted for the protection of property, health, and welfare of all county citizens and its visitors. This office provides security for all courts, processes warrants, and operates a 100-bed county jail.

## **STAFFING PLAN**

| <b>Position Title</b>           | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------------|-------------------|-------------------|-------------------|
| Sheriff (elected)               | 1                 | 1                 | 1                 |
| Chief Deputy                    | 1                 | 1                 | 1                 |
| Deputy Lt.                      | 4                 | 4                 | 4                 |
| Deputy Captain/Major            | 2                 | 2                 | 2                 |
| Deputy Sergeant                 | 11                | 10                | 10                |
| Deputy Corporal                 | 2                 | 4                 | 4                 |
| Deputy                          | 30                | 29                | 29                |
| Executive Assistant             | 1                 | 1                 | 1                 |
| Administrative Assistant        | 1                 | 1                 | 1                 |
| Courthouse Security (part-time) | 2                 | 2                 | 2                 |
| <b>Total Positions</b>          | <b>55</b>         | <b>55</b>         | <b>55</b>         |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- No significant changes from the previous fiscal year.

# SHERIFF'S OFFICE

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |                  |                  |                  |  |
|--|----------------------------------|--|------------------|------------------|------------------|--|
| 10-511100  | Regular Employees                |  | 3,223,000        | 3,441,000        | 3,300,000        |  |
| 10-511300  | Overtime                         |  | 40,000           | 45,000           | 45,000           |  |
| 10-512100  | Group Insurance                  |  | 600,000          | 786,600          | 750,000          |  |
| 10-512120  | Health Reimbursement Arrangement |  | 0                | 0                | 0                |  |
| 10-512200  | FICA                             |  | 201,000          | 216,700          | 208,000          |  |
| 10-512300  | Medicare                         |  | 49,000           | 52,034           | 50,000           |  |
| 10-512400  | Retirement Contributions         |  | 505,000          | 562,800          | 540,000          |  |
| 10-512600  | Unemployment Insurance           |  | 2,200            | 2,310            | 2,250            |  |
| 10-512700  | Workers' Compensation            |  | 100,000          | 120,160          | 115,000          |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>4,720,200</b> | <b>5,226,604</b> | <b>5,010,250</b> |  |

### Purchased / Contracted Services

|  |                                      |  |                |                |                |  |
|--|--------------------------------------|--|----------------|----------------|----------------|--|
| 10-521310                                    | Technical Services-Maint. Agreements |  | 100,000        | 100,000        | 100,000        |  |
| 10-522210                                    | Repairs and Maintenance-Equipment    |  | 2,000          | 2,000          | 2,000          |  |
| 10-522260                                    | Repairs and Maintenance-Vehicle      |  | 100,000        | 100,000        | 100,000        |  |
| 10-522323                                    | Copier Lease Agreement               |  | 1,700          | 3,000          | 3,000          |  |
| 10-523002                                    | Septic Tank Disposal                 |  | 1,000          | 1,000          | 1,000          |  |
| 10-523210                                    | Communications-Telephone             |  | 15,000         | 15,000         | 15,000         |  |
| 10-523250                                    | Communications-Postage               |  | 1,300          | 1,300          | 1,300          |  |
| 10-523500                                    | Travel                               |  | 6,000          | 6,000          | 6,000          |  |
| 10-523600                                    | Dues and Fees                        |  | 1,500          | 1,500          | 1,500          |  |
| 10-523700                                    | Education and Training               |  | 3,000          | 3,000          | 3,000          |  |
| <b>Total Purchased / Contracted Services</b> |                                      |  | <b>231,500</b> | <b>232,800</b> | <b>232,800</b> |  |

### Supplies

|                       |                                  |  |                |                |                |  |
|-----------------------|----------------------------------|--|----------------|----------------|----------------|--|
| 10-531101             | General Supplies-Office          |  | 10,000         | 10,000         | 10,000         |  |
| 10-531150             | General Supplies-Tires           |  | 30,000         | 30,000         | 30,000         |  |
| 10-531170             | General Supplies-Law Enforcement |  | 7,000          | 8,000          | 8,000          |  |
| 10-531210             | Water/Sewer                      |  | 3,500          | 3,500          | 3,500          |  |
| 10-531230             | Electricity                      |  | 16,000         | 16,000         | 16,000         |  |
| 10-531240             | Bottled Gas                      |  | 0              | 0              | 0              |  |
| 10-531270             | Gasoline/Diesel/Oil              |  | 275,000        | 280,000        | 280,000        |  |
| 10-531600             | Small Equipment                  |  | 25,000         | 46,480         | 25,000         |  |
| 10-531710             | Uniforms                         |  | 17,000         | 26,465         | 20,000         |  |
| <b>Total Supplies</b> |                                  |  | <b>383,500</b> | <b>420,445</b> | <b>392,500</b> |  |

### Capital Outlays

|                              |          |  |               |                |          |  |
|------------------------------|----------|--|---------------|----------------|----------|--|
| 10-542410                    | Vehicles |  | 80,000        | 250,500        | 0        |  |
| 10-542500                    | Drone    |  | 0             | 0              | 0        |  |
| <b>Total Capital Outlays</b> |          |  | <b>80,000</b> | <b>250,500</b> | <b>0</b> |  |

# SHERIFF'S OFFICE

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## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Other Costs

|                          |                             |  |            |              |              |  |
|--------------------------|-----------------------------|--|------------|--------------|--------------|--|
| 10-573004                | Vehicle License Tag & Title |  | 200        | 500          | 500          |  |
| 10-573001                | State Highway Impact Fee    |  | 250        | 1,000        | 1,000        |  |
| 10-573100                | Payment to Others           |  | 0          | 0            | 0            |  |
| <b>Total Other Costs</b> |                             |  | <b>450</b> | <b>1,500</b> | <b>1,500</b> |  |

|                               |  |  |                  |                  |                  |  |
|-------------------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Sheriff's Office</b> |  |  | <b>5,415,650</b> | <b>6,131,849</b> | <b>5,637,050</b> |  |
|-------------------------------|--|--|------------------|------------------|------------------|--|



# SUPERIOR COURT

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## OFFICE PROFILE

The Superior Court, in the Chattahoochee Judicial Circuit that consists of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties, is the highest-ranking court in the county with original and general trial jurisdiction. This court, consisting of Superior Court Judges elected by the voters for four year terms, has original, exclusive, or concurrent jurisdiction of all civil, criminal, misdemeanor, and certain juvenile cases. Specifically, the Superior Court has exclusive jurisdiction in felony and domestic relation cases, cases concerning title to land, adoptions except for such authority granted to juvenile courts, and equity cases. The elected Superior Court judges also conduct probation revocation hearings and validates voter approved bond issues. The Superior Court possesses appellate jurisdiction from judgements of the Probate Court and Magistrate Court and this court is empowered to exercise general supervision over all inferior courts and to review and correct their judgments. The Superior Court also appoints Juvenile Court Judges to hear juvenile cases.

## STAFFING PLAN

| Position Title                                  | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---|------------|------------|------------|
| Superior Court Judges (elected)                 | 7          | 7          | 7          |
| Superior Court Judges (retired)                 | 5          | 5          | 5          |
| Assistant to Superior Court Judges (supplement) | 1          | 1          | 0          |
| Bailiffs (per diem of \$100)                    | 8          | 11         | 11         |
| <b>Total Positions</b>                          | <b>21</b>  | <b>24</b>  | <b>23</b>  |

## FY 2024-25 BUDGET HIGHLIGHTS

- Professional services expenses include \$50,000 for attorney and court reporter expenses for Juvenile Court.
- Technical services expenses include \$40,000 for interpreters, court reporters, and witnesses.
- Contractor labor expenses include \$221,000 for Superior Court public defender expenses under a contractual arrangement, Juvenile Court public defender expenses, and retired judges' expenses.
- Small equipment expenses include \$3,500 for office chairs, podiums, and computer equipment.

# SUPERIOR COURT

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 22-511100  | Regular Employees        |  | 154,000        | 170,000        | 170,000        |  |
| 22-512200  | FICA                     |  | 8,900          | 10,000         | 10,000         |  |
| 22-512300  | Medicare                 |  | 2,200          | 2,500          | 2,500          |  |
| 22-512400  | Retirement Contributions |  | 550            | 550            | 550            |  |
| 22-512600  | Unemployment Insurance   |  | 350            | 380            | 380            |  |
| 22-512700  | Workers' Compensation    |  | 610            | 680            | 680            |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>166,610</b> | <b>184,110</b> | <b>184,110</b> |  |

### Purchased / Contracted Services

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 22-521200                                    | Professional Services    |  | 50,000         | 50,000         | 50,000         |  |
| 22-521300                                    | Technical Services       |  | 35,000         | 40,000         | 40,000         |  |
| 22-522323                                    | Copier Lease Agreement   |  | 150            | 1,000          | 1,000          |  |
| 22-523210                                    | Communications-Telephone |  | 1,200          | 700            | 700            |  |
| 22-523250                                    | Communications-Postage   |  | 50             | 50             | 50             |  |
| 22-523500                                    | Travel                   |  | 2,500          | 2,500          | 2,500          |  |
| 22-523850                                    | Contract Labor           |  | 221,000        | 221,000        | 221,000        |  |
| <b>Total Purchased / Contracted Services</b> |                          |  | <b>309,900</b> | <b>315,250</b> | <b>315,250</b> |  |

### Supplies

|                       |                         |  |              |              |              |  |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--|
| 22-531101             | General Supplies-Office |  | 4,000        | 4,000        | 4,000        |  |
| 22-531600             | Small Equipment         |  | 2,000        | 3,500        | 3,500        |  |
| <b>Total Supplies</b> |                         |  | <b>6,000</b> | <b>7,500</b> | <b>7,500</b> |  |

### Capital Outlays

|                              |                            |  |          |          |          |  |
|------------------------------|----------------------------|--|----------|----------|----------|--|
| 22-542501                    | Audio and Visual Equipment |  | 0        | 0        | 0        |  |
| <b>Total Capital Outlays</b> |                            |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                             |  |  |                |                |                |  |
|-----------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Superior Court</b> |  |  | <b>482,510</b> | <b>506,860</b> | <b>506,860</b> |  |
|-----------------------------|--|--|----------------|----------------|----------------|--|

# TAX ASSESSOR

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## DEPARTMENT PROFILE

The three-member Board of Tax Assessors is appointed by the Board of Commissioners for three year terms. The Board of Tax Assessors hires a Chief Appraiser to run the day-to-day operations of the department. The Chief Appraiser and his staff determines what property in the county is subject to taxation, prepares annual property tax assessments, prepares the annual tax digest, examines and corrects errors in all real and personal property tax returns, and ensures that all property is returned for taxes at fair valuations and that the valuations between individual taxpayers are fairly equalized so that each pays as nearly as possible only his or her proportionate share of taxes. In addition, this department also hears taxpayer appeals regarding property tax valuations, maintains county tax records and maps of 20,908 taxable and exempt real property parcels, 1,976 personal property accounts, and inspects 277 mobile homes for value. Lastly, this department compiles building costs, adheres to policies set by the Georgia Department of Revenue, and provides staff support to the Board of Tax Assessors.

## STAFFING PLAN

| Position Title                    | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|-----------------------------------|------------|------------|------------|
| Chief Appraiser                   | 1          | 1          | 1          |
| Administrative Division Chief     | 1          | 1          | 1          |
| Real Property Division Chief      | 1          | 1          | 1          |
| Personal Property Appraiser       | 1          | 1          | 1          |
| Tax Appraiser III                 | 0          | 2          | 1          |
| Tax Appraiser II                  | 2          | 1          | 2          |
| Tax Appraiser I                   | 2          | 1          | 1          |
| Administrative Assistant          | 1          | 1          | 1          |
| Board Members (\$100 per meeting) | 3          | 3          | 3          |
| <b>Total Positions</b>            | <b>9</b>   | <b>9</b>   | <b>9</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Technical services expenses include \$25,200 for annual maintenance agreements for the WinGap program, QPublic program, data cloud, and ESRI GIS program.
- Contract labor expenses include \$34,000 for a private company to perform personal property audits, River Valley Regional Commission (RVRC) to perform parcel maintenance, and a private company to prepare and mail annual property assessment notices.
- Capital outlay expenses include \$22,000 for a county-wide aerial flight to update the base map of the QPublic website and GIS system (payment year 2 of 3). The flight occurred during early 2024.

# TAX ASSESSOR

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 05-511100  | Regular Employees        |  | 498,000        | 505,000        | 505,000        |  |
| 05-512100  | Group Insurance          |  | 92,000         | 112,000        | 112,000        |  |
| 05-512200  | FICA                     |  | 31,000         | 32,000         | 32,000         |  |
| 05-512300  | Medicare                 |  | 7,200          | 7,300          | 7,300          |  |
| 05-512400  | Retirement Contributions |  | 68,000         | 80,000         | 80,000         |  |
| 05-512600  | Unemployment Insurance   |  | 330            | 350            | 350            |  |
| 05-512700  | Workers' Compensation    |  | 8,100          | 8,200          | 8,200          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>704,630</b> | <b>744,850</b> | <b>744,850</b> |  |

### Purchased / Contracted Services

|  |                                     |  |               |               |               |  |
|--|-------------------------------------|--|---------------|---------------|---------------|--|
| 05-521310                                    | Technical Services-Maint. Agreement |  | 22,100        | 25,200        | 25,200        |  |
| 05-522260                                    | Repairs and Maintenance-Vehicle     |  | 500           | 500           | 500           |  |
| 05-522323                                    | Copier Lease Agreement              |  | 13,500        | 13,500        | 13,500        |  |
| 05-523210                                    | Communications-Telephone            |  | 4,500         | 4,500         | 4,500         |  |
| 05-523250                                    | Communications-Postage              |  | 1,500         | 1,500         | 1,500         |  |
| 05-523500                                    | Travel                              |  | 6,000         | 6,000         | 6,000         |  |
| 05-523600                                    | Dues and Fees                       |  | 600           | 600           | 600           |  |
| 05-523700                                    | Education and Training              |  | 5,000         | 5,000         | 5,000         |  |
| 05-523850                                    | Contract Labor                      |  | 33,500        | 34,000        | 34,000        |  |
| <b>Total Purchased / Contracted Services</b> |                                     |  | <b>87,200</b> | <b>90,800</b> | <b>90,800</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 05-531101             | General Supplies-Office |  | 4,500         | 4,500         | 4,500         |  |
| 05-531150             | General Supplies-Tires  |  | 1,000         | 1,000         | 1,000         |  |
| 05-531270             | Gasoline/Diesel/Oil     |  | 6,500         | 6,500         | 6,500         |  |
| 05-531600             | Small Equipment         |  | 3,600         | 3,900         | 3,900         |  |
| <b>Total Supplies</b> |                         |  | <b>15,600</b> | <b>15,900</b> | <b>15,900</b> |  |

### Capital Outlays

|                              |               |  |               |               |               |  |
|------------------------------|---------------|--|---------------|---------------|---------------|--|
| 05-542200                    | Vehicle       |  | 37,000        | 36,500        | 0             |  |
| 05-543000                    | Aerial Flight |  | 22,000        | 22,000        | 22,000        |  |
| <b>Total Capital Outlays</b> |               |  | <b>59,000</b> | <b>58,500</b> | <b>22,000</b> |  |

|                           |  |  |                |                |                |  |
|---------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Tax Assessor</b> |  |  | <b>866,430</b> | <b>910,050</b> | <b>873,550</b> |  |
|---------------------------|--|--|----------------|----------------|----------------|--|

# TAX COMMISSIONER

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## **OFFICE PROFILE**

The Tax Commissioner is elected by the voters for four year terms. The Tax Commissioner is responsible for collecting all county, Board of Education, and state property taxes as well as motor vehicle taxes. The Tax Commissioner mails approximately 20,045 real property tax bills, 287 mobile home tax bills, 1,005 personal property tax bills, and 61,000 motor vehicle tag pre-bills. This elected official also issues executions against delinquent taxpayers, sells motor vehicle license plates, transfers vehicle titles, and issues mobile home decals.

## **STAFFING PLAN**

| <b>Position Title</b>      | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|----------------------------|-------------------|-------------------|-------------------|
| Tax Commissioner (elected) | 1                 | 1                 | 1                 |
| Deputy Tax Commissioner    | 1                 | 1                 | 1                 |
| Motor Vehicle Supervisor   | 1                 | 1                 | 1                 |
| Motor Vehicle Clerk        | 4                 | 4                 | 4                 |
| Property Tax Clerk         | 1                 | 1                 | 1                 |
| <b>Total Positions</b>     | <b>8</b>          | <b>8</b>          | <b>8</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- Small equipment expenses include \$4,500 for replacement computers.

# TAX COMMISSIONER

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Personal Services and Employee Benefits*

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 03-511100  | Regular Employees        |  | 369,000        | 371,000        | 371,000        |  |
| 03-512100  | Group Insurance          |  | 88,000         | 115,000        | 115,000        |  |
| 03-512200  | FICA                     |  | 24,000         | 24,500         | 24,500         |  |
| 03-512300  | Medicare                 |  | 5,500          | 5,600          | 5,600          |  |
| 03-512400  | Retirement Contributions |  | 59,000         | 60,000         | 60,000         |  |
| 03-512600  | Unemployment Insurance   |  | 265            | 275            | 275            |  |
| 03-512700  | Workers' Compensation    |  | 1,700          | 1,750          | 1,750          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>547,465</b> | <b>578,125</b> | <b>578,125</b> |  |

### *Purchased / Contracted Services*

|  |                                      |  |               |               |               |  |
|--|--------------------------------------|--|---------------|---------------|---------------|--|
| 03-521310                                    | Technical Services-Maint. Agreements |  | 20,000        | 25,000        | 25,000        |  |
| 03-522323                                    | Copier Lease Agreement               |  | 2,000         | 2,000         | 2,000         |  |
| 03-523210                                    | Communications-Telephone             |  | 3,500         | 3,500         | 3,500         |  |
| 03-523250                                    | Communications-Postage               |  | 40,000        | 43,000        | 43,000        |  |
| 03-523500                                    | Travel                               |  | 3,000         | 4,000         | 4,000         |  |
| 03-523600                                    | Dues and Fees                        |  | 600           | 600           | 600           |  |
| 03-523700                                    | Education and Training               |  | 1,000         | 1,000         | 1,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                      |  | <b>70,100</b> | <b>79,100</b> | <b>79,100</b> |  |

### *Supplies*

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 03-531101             | General Supplies-Office |  | 9,000         | 9,000         | 9,000         |  |
| 03-531600             | Small Equipment         |  | 3,000         | 4,500         | 4,500         |  |
| <b>Total Supplies</b> |                         |  | <b>12,000</b> | <b>13,500</b> | <b>13,500</b> |  |

|                               |  |  |                |                |                |  |
|-------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Tax Commissioner</b> |  |  | <b>629,565</b> | <b>670,725</b> | <b>670,725</b> |  |
|-------------------------------|--|--|----------------|----------------|----------------|--|

# VEHICLE MAINTENANCE

## DEPARTMENT PROFILE

The Vehicle Maintenance Department is responsible for the maintenance of approximately 300 county-owned vehicles, heavy equipment, and small equipment and the maintenance of about 20 fire trucks owned by the volunteer fire departments during normal business hours, after hours, and in the field when necessary. This department also assists other departments with preparing specifications for their vehicle and equipment purchases, disposes of all unneeded equipment in accordance with state laws and local policies, and repairs the fleet for the cities of Shiloh and Hamilton on a contractual basis.

## STAFFING PLAN

| Position Title             | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|----------------------------|------------|------------|------------|
| Director                   | 1          | 1          | 1          |
| Assistant Director         | 1          | 1          | 1          |
| Lead Mechanic              | 1          | 1          | 1          |
| Mechanic                   | 2          | 2          | 2          |
| Parts Inventory Specialist | 1          | 1          | 1          |
| Inmates                    | 4-6        | 4-6        | 2-3        |
| <b>Total Positions</b>     | <b>6</b>   | <b>6</b>   | <b>6</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Capital outlay expenses include \$37,000 for a new vehicle lift.



*Vehicle Maintenance Facility*

# VEHICLE MAINTENANCE

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |                |                |                |  |
|--|----------------------------------|--|----------------|----------------|----------------|--|
| 17-511100  | Regular Employees                |  | 344,200        | 389,000        | 350,000        |  |
| 17-511300  | Overtime                         |  | 1,100          | 1,100          | 1,100          |  |
| 17-512100  | Group Insurance                  |  | 70,000         | 102,200        | 90,000         |  |
| 17-512120  | Health Reimbursement Arrangement |  | 0              | 0              | 0              |  |
| 17-512200  | FICA                             |  | 21,453         | 24,400         | 22,000         |  |
| 17-512300  | Medicare                         |  | 5,106          | 5,770          | 5,200          |  |
| 17-512400  | Retirement Contributions         |  | 53,190         | 63,300         | 57,000         |  |
| 17-512600  | Unemployment Insurance           |  | 200            | 230            | 210            |  |
| 17-512700  | Workers' Compensation            |  | 7,634          | 8,600          | 7,700          |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>502,883</b> | <b>594,600</b> | <b>533,210</b> |  |

### Purchased / Contracted Services

|  |  |  |               |               |               |  |
|--|--|--|---------------|---------------|---------------|--|
| 17-521310                                    | Technical Services-Maintenance Agreeer |  | 7,000         | 8,000         | 8,000         |  |
| 17-522210                                    | Repairs and Maintenance-Equipment      |  | 3,000         | 4,000         | 4,000         |  |
| 17-522220                                    | Repairs and Maintenance-Building       |  | 27,800        | 8,000         | 8,000         |  |
| 17-522260                                    | Repairs and Maintenance-Vehicle        |  | 5,000         | 5,000         | 5,000         |  |
| 17-523210                                    | Communications-Telephone               |  | 4,000         | 4,000         | 4,000         |  |
| 17-523700                                    | Education and Training                 |  | 0             | 0             | 0             |  |
| <b>Total Purchased / Contracted Services</b> |  |  | <b>46,800</b> | <b>29,000</b> | <b>29,000</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 17-531101             | General Supplies-Office |  | 2,500         | 3,000         | 3,000         |  |
| 17-531110             | General Supplies-Shop   |  | 15,000        | 16,000        | 16,000        |  |
| 17-531150             | General Supplies-Tires  |  | 2,500         | 2,500         | 2,500         |  |
| 17-531210             | Water/Sewer             |  | 1,200         | 1,200         | 1,200         |  |
| 17-531230             | Electricity             |  | 10,000        | 10,000        | 10,000        |  |
| 17-531240             | Bottled Gas             |  | 6,500         | 6,500         | 6,500         |  |
| 17-531270             | Gasoline/Diesel/Oil     |  | 7,500         | 7,500         | 7,500         |  |
| 17-531600             | Small Equipment         |  | 11,000        | 16,000        | 16,000        |  |
| 17-531710             | Uniforms                |  | 3,000         | 3,000         | 3,000         |  |
| <b>Total Supplies</b> |                         |  | <b>59,200</b> | <b>65,700</b> | <b>65,700</b> |  |

### Capital Outlays

|                              |                                |  |          |               |               |  |
|------------------------------|--------------------------------|--|----------|---------------|---------------|--|
| 17-542100                    | Tire Mount Machine             |  | 0        | 0             | 0             |  |
| 17-542101                    | Diesel Powered Pressure Washer |  | 0        | 0             | 0             |  |
| 17-542102                    | Vehicle Lift                   |  | 0        | 37,000        | 37,000        |  |
| 17-542200                    | Vehicle                        |  | 0        | 40,000        | 0             |  |
| <b>Total Capital Outlays</b> |                                |  | <b>0</b> | <b>77,000</b> | <b>37,000</b> |  |

|                                  |  |  |                |                |                |  |
|----------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Vehicle Maintenance</b> |  |  | <b>608,883</b> | <b>766,300</b> | <b>664,910</b> |  |
|----------------------------------|--|--|----------------|----------------|----------------|--|



# VOLUNTEER FIRE DEPARTMENTS

## DEPARTMENT PROFILE

The county contracts with ten volunteer fire departments that provide fire protection to the incorporated and unincorporated areas of the county. A portion of the city of West Point is located within the county and that city has a paid fire department. The ten volunteer fire departments currently maintain 17 stations and substations located throughout the county. The county provides each station with annual stipends for their operations and equipment purchases, performs repairs on the vehicles and equipment, funds property insurance for the vehicles and stations as well as workers' compensation insurance and accident and sickness insurance. A Council of Fire Chiefs meets monthly to coordinate fire activities and operations.

## STAFFING PLAN

| Position Title                  | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---------------------------------|------------|------------|------------|
| No Positions in this Department | 0          | 0          | 0          |
| <b>Total Positions</b>          | <b>0</b>   | <b>0</b>   | <b>0</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- Continue the annual equipment stipend of \$11,550 for each of the ten volunteer fire departments for a total of \$115,500.
- Continue the annual operation stipend of \$24,700 for each of the ten volunteer fire departments and the City of West Point paid fire department for a total of \$271,700.
- Continue the annual operation stipend of \$4,429 for each of the eight volunteer substations for a total of \$35,432.



*New Fire Training Center*

# VOLUNTEER FIRE DEPARTMENTS

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                               |  |               |               |               |  |
|--|-------------------------------|--|---------------|---------------|---------------|--|
| 36-512101  | Accident & Sickness Insurance |  | 12,500        | 12,500        | 12,500        |  |
| 36-512102  | Cancer Insurance              |  | 22,000        | 22,000        | 22,000        |  |
| 36-512700  | Workers' Compensation         |  | 6,000         | 6,000         | 6,000         |  |
| 36-512911  | Hepatitis B Shots             |  | 500           | 500           | 500           |  |
| <b>Total Personal Services and Employee Benefits</b> |                               |  | <b>41,000</b> | <b>41,000</b> | <b>41,000</b> |  |

### Purchased / Contracted Services

|  |                                   |  |                |                |                |  |
|--|-----------------------------------|--|----------------|----------------|----------------|--|
| 36-521200                                    | Professional Services             |  | 5,000          | 0              | 0              |  |
| 36-522210                                    | Repairs and Maintenance-Equipment |  | 12,900         | 12,900         | 12,900         |  |
| 36-522260                                    | Repairs and Maintenance-Vehicles  |  | 62,700         | 250,000        | 100,000        |  |
| 36-523100                                    | Property Insurance                |  | 55,000         | 60,000         | 60,000         |  |
| 36-523700                                    | Education and Training            |  | 10,450         | 10,450         | 10,450         |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>146,050</b> | <b>333,350</b> | <b>183,350</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 36-531150             | General Supplies -Tires |  | 12,500        | 12,500        | 12,500        |  |
| 36-531210             | Water/Sewer             |  | 0             | 750           | 750           |  |
| 36-531230             | Electricity             |  | 0             | 3,200         | 3,200         |  |
| 36-531270             | Gasoline/Diesel/Oil     |  | 500           | 500           | 500           |  |
| <b>Total Supplies</b> |                         |  | <b>13,000</b> | <b>16,950</b> | <b>16,950</b> |  |

### Capital Outlays

|                              |                        |  |                |          |          |  |
|------------------------------|------------------------|--|----------------|----------|----------|--|
| 36-541300                    | Fire Training Facility |  | 432,000        | 0        | 0        |  |
| 36-542200                    | Vehicle                |  | 200,000        | 0        | 0        |  |
| <b>Total Capital Outlays</b> |                        |  | <b>632,000</b> | <b>0</b> | <b>0</b> |  |

### Other Costs

|                          |                                    |  |                |                |                |  |
|--------------------------|------------------------------------|--|----------------|----------------|----------------|--|
| 36-572020                | VFD Equipment Stipend              |  | 104,500        | 115,500        | 115,500        |  |
| 36-572021                | VFD Operations Stipend-Stations    |  | 239,568        | 271,700        | 271,700        |  |
| 36-572022                | VFD Operations Stipend-Substations |  | 29,882         | 35,432         | 35,432         |  |
| 36-573001                | State Highway Impact Fee           |  | 3,100          | 3,100          | 3,100          |  |
| 36-573004                | Vehicle License Tags               |  | 100            | 100            | 100            |  |
| 36-573100                | Payment to Others                  |  | 0              | 0              | 0              |  |
| <b>Total Other Costs</b> |                                    |  | <b>377,150</b> | <b>425,832</b> | <b>425,832</b> |  |

|   |  |  |                  |                |                |  |
|---|--|--|------------------|----------------|----------------|--|
| <b>Total Volunteer Fire Departments</b> |  |  | <b>1,209,200</b> | <b>817,132</b> | <b>667,132</b> |  |
|---|--|--|------------------|----------------|----------------|--|

# **OUTSIDE AGENCIES**

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## ***AGENCY PROFILES***

The Board of County Commissioners funds six outside agencies that are outside the structure of Harris County government operations. The county considers these six agencies essential to the county residents, and therefore, partly funds their annual operations. The outside agencies are:

### **Georgia Division of Family & Children Services**

This state agency, under the direction of the Georgia Department of Human Services Region 8, provides and administers all welfare and public assistance functions for the county including such programs as temporary assistance to needy families (TANF), adult Medicaid, food stamps, employment services, child protective social services, foster care, and adoptions. The county provides this agency with an annual supplement.

### **New Horizons Behavioral Health Community Service Board**

This agency is responsible for delivering publicly funded mental health, developmental disabilities, and addictive diseases services to eight area counties including Harris. The county provides this agency with one county-owned building on a rental basis to house their programs and an annual supplement.

### **Senior Citizens Center**

The Senior Citizens Center, through a partnership with the River Valley Area Agency on Aging who subcontracts with Direct Services, provides many programs for the county's senior adults. Those programs include physical exercises, arts and crafts, day trips, inspirational speakers, themed parties, bingo games, and noon-time meals. The center also provides in-home services such as Homemaker Aide Service that consists of light housekeeping, laundry, and essential errands and home delivered meals through the Meals-on-Wheels program. The county provides this program with a county-owned building and an annual supplement.

### **Health Department**

This state agency, under the direction of the local Board of Health, determines the county's health needs and develops programs to meet those needs. This agency administers numerous community health related programs such as children and adult immunizations, hearing, vision, and dental screenings, STD screenings and treatment, TB detection and treatment, tobacco use prevention, teen clinic, women's health programs, emergency preparedness, WIC program, and maintains vital records including birth and death certificates. In addition, this agency has an environmental health unit that reviews plans and inspects tourist accommodations, inspects cleanliness of restaurants, inspects public swimming pools, evaluates and protects private water wells, issues septic tank permits, performs rabies control activities, investigates health and disease related issues, and performs various public education activities. The county provides this agency with a county-owned building and an annual supplement.

### **Troup-Harris Regional Library**

The Troup-Harris Regional Library offers a full-range of library services to all citizens of the county to meet the citizens' informational, educational, and recreational needs. The library system operates three libraries (Harris County, Hogansville, and LaGrange Memorial) and is headquartered in LaGrange. The library is a member of the Public Information Network for Electronic Services (PINES) to increase the community's access to information. The county provides this agency with a county-owned building and an annual supplement.

# OUTSIDE AGENCIES

## AGENCY PROFILES

### Development Authority

The eight-member statutorily created development authority was created to promote trade, commerce, industry, and employment opportunities for the public good and general welfare of Harris County. This authority acts in accordance with the Georgia Development Authorities Law, O.C.G.A. 36-62-1. The Authority is responsible for marketing and developing the county's two industrial business parks, the Northwest Harris Business Park and the Hamilton Business Park.

### **FY 2024-25 BUDGET HIGHLIGHTS**

- No significant changes from the previous fiscal year.

### **EXPENDITURES**

| Account Number                | Agency Description                | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|-------------------------------|-----------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 34-572001                     | GA DFACS                          |                    | 17,070                    | 17,070                                 | 17,070                             |                                       |
| 34-572002                     | New Horizon Community Service Bd. |                    | 6,000                     | 6,000                                  | 6,000                              |                                       |
| 34-572003                     | Senior Citizens Center            |                    | 9,100                     | 9,100                                  | 9,100                              |                                       |
| 31-572004                     | Health Department                 |                    | 250,000                   | 250,000                                | 250,000                            |                                       |
| 27-572005                     | Troup-Harris Regional Library     |                    | 300,000                   | 300,000                                | 300,000                            |                                       |
| 34-572006                     | Development Authority             |                    | 125,000                   | 125,000                                | 125,000                            |                                       |
| <b>Total Outside Agencies</b> |                                   |                    | <b>707,170</b>            | <b>707,170</b>                         | <b>707,170</b>                     |                                       |





## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for all financial resources that are legally or administratively restricted for special purposes. The county has eight Special Revenue Funds: ARP Act Grant Fund, Confiscated Assets Fund, County Jail Fund, County Law Library Fund, Drug Abuse Treatment & Education Fund, Emergency Telephone System Fund, Hotel/Motel Tax Fund, and the Local Victim Assistance Program Fund.

# ARP ACT GRANT FUND

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## **FUND PROFILE**

This Special Revenue Fund is used to account for federal grant funds received from the American Rescue Plan (ARP) Act. The ARP Act grant funds are legally restricted to be used for support of the public health response, address negative economic impacts, premium pay for essential workers, payroll expenses for public health and public safety employees, replace public sector revenue loss, water and sewer infrastructure, and broadband. The ARP Act grant funds have to be obligated by December 31, 2024 and spent by December 31, 2026.

## **STAFFING PLAN**

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- The federal ARP Act grant funds have been received and obligated.
- Professional services expenses include \$50,000 for Carter and Sloope, the county's water and wastewater consulting engineers, to provide construction administration for a new 1,000,000 gallon elevated water tank.
- Capital outlay expenses include \$4,130,000 for the construction of a new 1,000,000 gallon elevated water tank at the intersection of I-185 and SR 315 in the southern part of the county. An additional \$495,000 will be included in SPLOST-2025 for FY 2025-26 to complete the construction.

# ARP ACT GRANT FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Intergovernmental Revenue

|  |                     |  |               |                |                |  |
|--|---------------------|--|---------------|----------------|----------------|--|
| 98-331151                              | ARP Act Grant Funds |  | 0             | 0              | 0              |  |
| 98-361000                              | Interest Revenue    |  | 60,000        | 180,000        | 180,000        |  |
| <b>Total Intergovernmental Revenue</b> |                     |  | <b>60,000</b> | <b>180,000</b> | <b>180,000</b> |  |

### Other Financing Sources

|                                      |                                 |  |                |                  |                  |  |
|--------------------------------------|---------------------------------|--|----------------|------------------|------------------|--|
| 98-399999                            | Use of Reserves (ARP Act Funds) |  | 520,000        | 4,000,000        | 4,000,000        |  |
| <b>Total Other Financing Sources</b> |                                 |  | <b>520,000</b> | <b>4,000,000</b> | <b>4,000,000</b> |  |

|                       |  |  |                |                  |                  |  |
|-----------------------|--|--|----------------|------------------|------------------|--|
| <b>Total Revenues</b> |  |  | <b>580,000</b> | <b>4,180,000</b> | <b>4,180,000</b> |  |
|-----------------------|--|--|----------------|------------------|------------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                  |  |          |          |          |  |
|--|------------------|--|----------|----------|----------|--|
| 98-511100  | Regular Employee |  | 0        | 0        | 0        |  |
| 98-512200  | FICA             |  | 0        | 0        | 0        |  |
| 98-512300  | Medicare         |  | 0        | 0        | 0        |  |
| 98-512400  | Retirement       |  | 0        | 0        | 0        |  |
| <b>Total Personal Services and Employee Benefits</b> |                  |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

### Purchased / Contracted Services

|  |                       |  |                |               |               |  |
|--|-----------------------|--|----------------|---------------|---------------|--|
| 98-521200                                    | Professional Services |  | 180,000        | 50,000        | 50,000        |  |
| <b>Total Purchased / Contracted Services</b> |                       |  | <b>180,000</b> | <b>50,000</b> | <b>50,000</b> |  |

### Capital Outlays

|                              |                     |  |                |                  |                  |  |
|------------------------------|---------------------|--|----------------|------------------|------------------|--|
| 98-541300                    | Courthouse HVAC     |  | 60,000         | 0                | 0                |  |
| 98-541400                    | Capital Projects    |  | 0              | 0                | 0                |  |
| 98-541401                    | Elevated Water Tank |  | 0              | 4,130,000        | 4,130,000        |  |
| 98-541401                    | Broadband           |  | 0              | 0                | 0                |  |
| 98-542200                    | Vehicles            |  | 340,000        | 0                | 0                |  |
| <b>Total Capital Outlays</b> |                     |  | <b>400,000</b> | <b>4,130,000</b> | <b>4,130,000</b> |  |

### Other Costs

|                           |                   |  |                |                  |                  |  |
|---------------------------|-------------------|--|----------------|------------------|------------------|--|
| 98-573100                 | Payment to Others |  | 0              | 0                | 0                |  |
| <b>Total Other Costs</b>  |                   |  | <b>0</b>       | <b>0</b>         | <b>0</b>         |  |
| <b>Total Expenditures</b> |                   |  | <b>580,000</b> | <b>4,180,000</b> | <b>4,180,000</b> |  |

# CONFISCATED ASSETS FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 16-13-49 and under the direction of the elected Sheriff, is used to account for revenues generated from confiscated items. These funds are legally restricted to be used for any official law enforcement purpose except for the payment of salaries or rewards to law enforcement personnel.

## ***STAFFING PLAN***

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.



# CONFISCATED ASSETS FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Fines & Forfeitures*

|                                      |               |  |               |               |               |  |
|--------------------------------------|---------------|--|---------------|---------------|---------------|--|
| 52-351300                            | Confiscations |  | 19,000        | 15,000        | 15,000        |  |
| <b>Total Fines &amp; Forfeitures</b> |               |  | <b>19,000</b> | <b>15,000</b> | <b>15,000</b> |  |

### *Investment Income*

|                                |                   |  |              |            |            |  |
|--------------------------------|-------------------|--|--------------|------------|------------|--|
| 52-361000                      | Interest Revenues |  | 1,000        | 500        | 500        |  |
| <b>Total Investment Income</b> |                   |  | <b>1,000</b> | <b>500</b> | <b>500</b> |  |

|                       |  |  |               |               |               |  |
|-----------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Revenues</b> |  |  | <b>20,000</b> | <b>15,500</b> | <b>15,500</b> |  |
|-----------------------|--|--|---------------|---------------|---------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Purchased / Contracted Services*

|  |                          |  |              |              |              |  |
|--|--------------------------|--|--------------|--------------|--------------|--|
| 52-523900                                    | Other Purchased Services |  | 5,000        | 5,000        | 5,000        |  |
| <b>Total Purchased / Contracted Services</b> |                          |  | <b>5,000</b> | <b>5,000</b> | <b>5,000</b> |  |

### *Supplies*

|                       |                                |  |               |               |               |  |
|-----------------------|--------------------------------|--|---------------|---------------|---------------|--|
| 52-531170             | General Supplies and Materials |  | 15,000        | 10,500        | 10,500        |  |
| <b>Total Supplies</b> |                                |  | <b>15,000</b> | <b>10,500</b> | <b>10,500</b> |  |

|                           |  |  |               |               |               |  |
|---------------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Expenditures</b> |  |  | <b>20,000</b> | <b>15,500</b> | <b>15,500</b> |  |
|---------------------------|--|--|---------------|---------------|---------------|--|

# COUNTY JAIL FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-90 to 15-21-95, is used to account for the proceeds of an additional 10% penalty placed on all criminal and traffic cases and cases involving violations of county ordinances collected in the county courts. These funds are legally restricted to be used for the purpose of constructing, operating, and staffing county jails, correctional institutions, and detention facilities.

## ***STAFFING PLAN***

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- Indirect cost allocation of \$71,000 from this Fund to the General Fund to pay for operating expenses of the county jail and county correctional institution.

# COUNTY JAIL FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Fines & Forfeitures*

|                                      |                       |  |               |               |               |  |
|--------------------------------------|-----------------------|--|---------------|---------------|---------------|--|
| 61-351110                            | Superior Court Fees   |  | 5,000         | 6,000         | 6,000         |  |
| 61-351130                            | Magistrate Court Fees |  | 0             | 0             | 0             |  |
| 61-351150                            | Probate Court Fees    |  | 40,000        | 45,000        | 45,000        |  |
| 61-351170                            | Municipal Fees        |  | 20,000        | 20,000        | 20,000        |  |
| <b>Total Fines &amp; Forfeitures</b> |                       |  | <b>65,000</b> | <b>71,000</b> | <b>71,000</b> |  |

|                       |  |  |               |               |               |  |
|-----------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Revenues</b> |  |  | <b>65,000</b> | <b>71,000</b> | <b>71,000</b> |  |
|-----------------------|--|--|---------------|---------------|---------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Interfund / Interdepartmental Charges*

|  |                          |  |               |               |               |  |
|--|--------------------------|--|---------------|---------------|---------------|--|
| 61-551100  | Indirect Cost Allocation |  | 65,000        | 71,000        | 71,000        |  |
| <b>Total Interfund / Interdepartmental Charges</b> |                          |  | <b>65,000</b> | <b>71,000</b> | <b>71,000</b> |  |

|                           |  |  |               |               |               |  |
|---------------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Expenditures</b> |  |  | <b>65,000</b> | <b>71,000</b> | <b>71,000</b> |  |
|---------------------------|--|--|---------------|---------------|---------------|--|

# COUNTY LAW LIBRARY FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 36-15-1 to 36-15-9, is used to account for an additional sum not to exceed \$5.00 placed on civil and criminal cases filed in Superior Court, Magistrate Court, Probate Court, and any other courts of record. These funds are legally restricted to be used for the purchase of law books, reports, texts, periodicals, supplies, desks, and equipment for the operations of the law library among other items. This Fund has a seven-member Law Library Board of Trustees to oversee its operations.

## ***STAFFING PLAN***

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# COUNTY LAW LIBRARY FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Fines & Forfeitures*

|                                      |                       |  |               |               |               |  |
|--------------------------------------|-----------------------|--|---------------|---------------|---------------|--|
| 38-351110                            | Superior Court Fees   |  | 3,000         | 3,000         | 3,000         |  |
| 38-351130                            | Magistrate Court Fees |  | 2,500         | 2,500         | 2,500         |  |
| 38-351150                            | Probate Court Fees    |  | 8,500         | 10,000        | 10,000        |  |
| <b>Total Fines &amp; Forfeitures</b> |                       |  | <b>14,000</b> | <b>15,500</b> | <b>15,500</b> |  |

### *Other Financing Sources*

|                                      |                      |  |               |          |          |  |
|--------------------------------------|----------------------|--|---------------|----------|----------|--|
| 38-399999                            | Use of Fund Reserves |  | 16,000        | 0        | 0        |  |
| <b>Total Other Financing Sources</b> |                      |  | <b>16,000</b> | <b>0</b> | <b>0</b> |  |

|                       |  |  |               |               |               |  |
|-----------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Revenues</b> |  |  | <b>30,000</b> | <b>15,500</b> | <b>15,500</b> |  |
|-----------------------|--|--|---------------|---------------|---------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Purchased / Contract Services*

|  |                       |  |               |          |          |  |
|--|-----------------------|--|---------------|----------|----------|--|
| 38-521200                                    | Professional Services |  | 16,000        | 0        | 0        |  |
| <b>Total Purchased / Contracted Services</b> |                       |  | <b>16,000</b> | <b>0</b> | <b>0</b> |  |

### *Supplies*

|                       |                                |  |               |               |               |  |
|-----------------------|--------------------------------|--|---------------|---------------|---------------|--|
| 38-531190             | General Supplies and Materials |  | 4,000         | 3,000         | 3,000         |  |
| 38-531400             | Books and Periodicals          |  | 10,000        | 12,500        | 12,500        |  |
| <b>Total Supplies</b> |                                |  | <b>14,000</b> | <b>15,500</b> | <b>15,500</b> |  |

|                           |  |  |               |               |               |  |
|---------------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Expenditures</b> |  |  | <b>30,000</b> | <b>15,500</b> | <b>15,500</b> |  |
|---------------------------|--|--|---------------|---------------|---------------|--|

# **DRUG ABUSE TREATMENT & EDUCATION FUND**

## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-100 to 15-21-101, is used to account for an additional 50% penalty placed on certain drug related fines collected in Superior Court, Magistrate Court, and Probate Court. These funds are legally restricted to be used for drug abuse treatment and education programs relating to controlled substances, alcohol, and marijuana.

## ***STAFFING PLAN***

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# DRUG ABUSE TREATMENT & EDUCATION FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Fines & Forfeitures*

|                                      |                       |  |               |               |               |  |
|--------------------------------------|-----------------------|--|---------------|---------------|---------------|--|
| 40-351110                            | Superior Court Fees   |  | 3,000         | 5,000         | 5,000         |  |
| 40-351130                            | Magistrate Court Fees |  | 0             | 0             | 0             |  |
| 40-351150                            | Probate Court Fees    |  | 9,000         | 9,000         | 9,000         |  |
| 40-351170                            | Municipal Fees        |  | 2,000         | 2,000         | 2,000         |  |
| <b>Total Fines &amp; Forfeitures</b> |                       |  | <b>14,000</b> | <b>16,000</b> | <b>16,000</b> |  |

### *Other Financing Sources*

|                                      |                      |  |          |          |          |  |
|--------------------------------------|----------------------|--|----------|----------|----------|--|
| 40-399999                            | Use of Fund Reserves |  | 0        | 0        | 0        |  |
| <b>Total Other Financing Sources</b> |                      |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                       |  |  |               |               |               |  |
|-----------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Revenues</b> |  |  | <b>14,000</b> | <b>16,000</b> | <b>16,000</b> |  |
|-----------------------|--|--|---------------|---------------|---------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Purchased / Contracted Services*

|  |                             |  |               |               |               |  |
|--|-----------------------------|--|---------------|---------------|---------------|--|
| 40-521200                                    | Professional Counseling     |  | 13,000        | 15,000        | 15,000        |  |
| 40-523900                                    | Chamber Drug Free Workplace |  | 1,000         | 1,000         | 1,000         |  |
| <b>Total Purchased / Contracted Services</b> |                             |  | <b>14,000</b> | <b>16,000</b> | <b>16,000</b> |  |

|                           |  |  |               |               |               |  |
|---------------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Expenditures</b> |  |  | <b>14,000</b> | <b>16,000</b> | <b>16,000</b> |  |
|---------------------------|--|--|---------------|---------------|---------------|--|

# **EMERGENCY TELEPHONE SYSTEM FUND**

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**FUND PROFILE**

This Special Revenue Fund, authorized by O.C.G.A. 46-5-133 to 46-5-134, is used to account for the revenues collected from a monthly \$1.50 surcharge placed on all landline telephones, a monthly \$1.50 surcharge placed on all wireless telephones (Phase I and II), a monthly \$1.50 surcharge placed on all VoIP telephones, and a \$1.50 surcharge placed on prepaid wireless devices. These funds are legally restricted to be used to operate the county-wide 911 emergency telephone system. This department’s certified communication officers receive and process emergency and non-emergency telephone calls on a county-wide basis and dispatches emergency personnel from the Sheriff’s Office, Hamilton, Pine Mountain, Shiloh, and Waverly Hall police departments, county-wide EMS, ten volunteer fire departments, and assists many other county departments and state agencies with their various communication needs. This department also maintains the county-wide Master Street Address Guide (MSAG). Lastly, this department acts as the local emergency management agency to coordinate various local and state agencies to prepare, respond, and recover from natural and manmade hazards, updates the local emergency operations plan, and performs community services for schools and civic organizations.

**STAFFING PLAN**

| Position Title                  | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---------------------------------|------------|------------|------------|
| 911/EMA Director                | 1          | 1          | 1          |
| Deputy 911/ Deputy EMA Director | 1          | 1          | 1          |
| Communication Officer           | 16         | 16         | 16         |
| <b>Total Positions</b>          | <b>18</b>  | <b>18</b>  | <b>18</b>  |

**FY 2024-25 BUDGET HIGHLIGHTS**

- Professional services expenses include \$100,000 for Televate, the county’s 911 radio system consultant, to provide construction administration, implementation support, migration, and cut-over support for the new 911 radio system. The construction of a new 911 radio system will use debt funds.
- Technical services expenses include \$150,000 for a variety of maintenance agreements to cover the weather computer, 911 equipment and radios, telephone system, CAD system, recording system, GCIC language line, Rapid SOS, VFD dispatching, disaster management software, training software, and Code Red emergency notification system.
- Rental expenses include \$34,800 to continue to rent tower space on the Phenix City, AL Tetra site and sites at Waverly Hall, Hamilton, Goat Rock, and Ellerslie.
- Capital outlay expenses include \$50,000 for a replacement vehicle (the current vehicle will be transferred to EMS) and \$6,000 for a replacement stove/vent for a total of \$56,000.
- \$1,202,710 is needed from the General Fund to balance this budget.



# EMERGENCY TELEPHONE SYSTEM FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Charges for Services

|                                   |                            |  |                |                |                |  |
|-----------------------------------|----------------------------|--|----------------|----------------|----------------|--|
| 13-342503                         | E-911 Non-Prepaid Charges  |  | 600,000        | 600,000        | 600,000        |  |
| 13-342510                         | E-911 Prepaid Charges      |  | 145,000        | 145,000        | 145,000        |  |
| 13-342520                         | E-911 Fireworks Excise Tax |  | 500            | 500            | 500            |  |
| <b>Total Charges for Services</b> |                            |  | <b>745,500</b> | <b>745,500</b> | <b>745,500</b> |  |

### Other Financing Sources

|                                      |                               |  |                  |                  |                  |  |
|--------------------------------------|-------------------------------|--|------------------|------------------|------------------|--|
| 13-391100                            | Transfer In From General Fund |  | 1,086,860        | 1,363,415        | 1,202,710        |  |
| <b>Total Other Financing Sources</b> |                               |  | <b>1,086,860</b> | <b>1,363,415</b> | <b>1,202,710</b> |  |

|                       |  |  |                  |                  |                  |  |
|-----------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Revenues</b> |  |  | <b>1,832,360</b> | <b>2,108,915</b> | <b>1,948,210</b> |  |
|-----------------------|--|--|------------------|------------------|------------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Personal Services and Employee Benefits

|  |                                  |  |                  |                  |                  |  |
|--|----------------------------------|--|------------------|------------------|------------------|--|
| 13-511100  | Regular Employees                |  | 865,000          | 969,000          | 859,500          |  |
| 13-511300  | Overtime                         |  | 123,000          | 135,000          | 135,000          |  |
| 13-512100  | Group Insurance                  |  | 200,000          | 264,400          | 240,000          |  |
| 13-512120  | Health Reimbursement Arrangement |  | 0                | 0                | 0                |  |
| 13-512200  | FICA                             |  | 58,360           | 68,800           | 62,000           |  |
| 13-512300  | Medicare                         |  | 14,500           | 16,615           | 15,000           |  |
| 13-512400  | Retirement Contributions         |  | 125,000          | 172,900          | 155,000          |  |
| 13-512600  | Unemployment Insurance           |  | 600              | 700              | 660              |  |
| 13-512700  | Workers' Compensation            |  | 3,850            | 4,450            | 4,000            |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>1,390,310</b> | <b>1,631,865</b> | <b>1,471,160</b> |  |

# EMERGENCY TELEPHONE SYSTEM FUND

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Purchased / Contracted Services

|  |                                     |  |                |                |                |  |
|--|-------------------------------------|--|----------------|----------------|----------------|--|
| 13-521200                                    | Professional Services               |  | 50,000         | 100,000        | 100,000        |  |
| 13-521310                                    | Technical Services-Maint. Agreement |  | 185,000        | 150,000        | 150,000        |  |
| 13-521320                                    | Technical Services-Computer         |  | 4,000          | 1,000          | 1,000          |  |
| 13-522210                                    | Repairs and Maintenance-Equipment   |  | 6,000          | 3,000          | 3,000          |  |
| 13-522220                                    | Repairs and Maintenance-Building    |  | 4,000          | 4,000          | 4,000          |  |
| 13-522260                                    | Repairs and Maintenance-Vehicle     |  | 1,700          | 1,000          | 1,000          |  |
| 13-522321                                    | Rentals                             |  | 34,800         | 34,800         | 34,800         |  |
| 13-522323                                    | Copier Lease Agreement              |  | 500            | 1,000          | 1,000          |  |
| 13-523100                                    | Property and Vehicle Insurance      |  | 15,600         | 16,000         | 16,000         |  |
| 13-523210                                    | Communication-Telephone             |  | 55,000         | 55,000         | 55,000         |  |
| 13-523500                                    | Travel                              |  | 5,000          | 5,000          | 5,000          |  |
| 13-523600                                    | Dues and Fees                       |  | 4,000          | 2,000          | 2,000          |  |
| 13-523700                                    | Education and Training              |  | 5,000          | 6,000          | 6,000          |  |
| <b>Total Purchased / Contracted Services</b> |                                     |  | <b>370,600</b> | <b>378,800</b> | <b>378,800</b> |  |

### Supplies

|                       |                         |  |               |               |               |  |
|-----------------------|-------------------------|--|---------------|---------------|---------------|--|
| 13-531101             | General Supplies-Office |  | 3,000         | 3,000         | 3,000         |  |
| 13-531150             | General Supplies-Tires  |  | 1,000         | 1,000         | 1,000         |  |
| 13-531210             | Water/Sewer             |  | 800           | 800           | 800           |  |
| 13-531230             | Electricity             |  | 27,000        | 27,000        | 27,000        |  |
| 13-531240             | Bottled Gas             |  | 1,650         | 1,650         | 1,650         |  |
| 13-531270             | Gasoline/Diesel/Oil     |  | 10,000        | 2,500         | 2,500         |  |
| 13-531600             | Small Equipment         |  | 6,000         | 6,000         | 6,000         |  |
| 13-531710             | Uniforms                |  | 0             | 300           | 300           |  |
| <b>Total Supplies</b> |                         |  | <b>49,450</b> | <b>42,250</b> | <b>42,250</b> |  |

### Capital Outlays

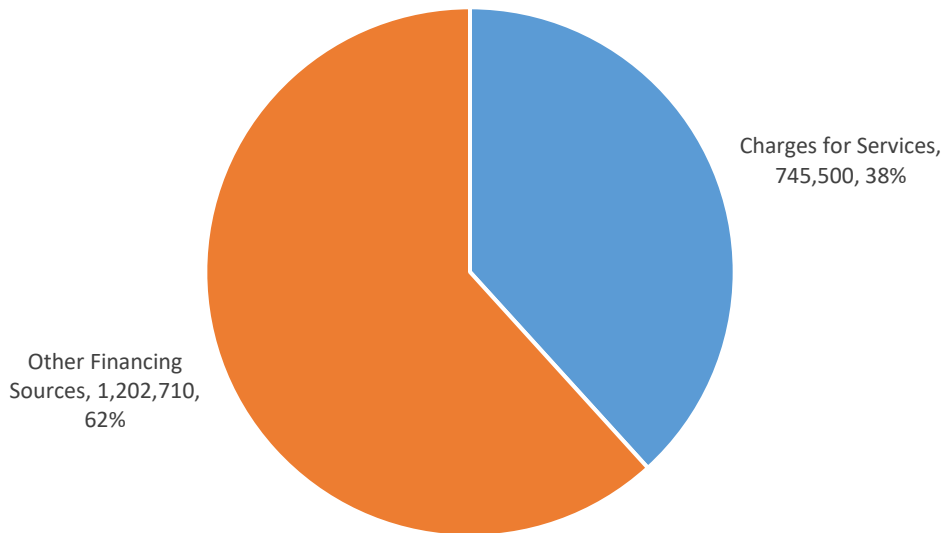
|                              |                        |  |               |               |               |  |
|------------------------------|------------------------|--|---------------|---------------|---------------|--|
| 13-542200                    | Replacement Vehicles   |  | 0             | 50,000        | 50,000        |  |
| 13-542300                    | Replacement Stove/Vent |  | 0             | 6,000         | 6,000         |  |
| 13-542401                    | Computers/Servers      |  | 22,000        | 0             | 0             |  |
| <b>Total Capital Outlays</b> |                        |  | <b>22,000</b> | <b>56,000</b> | <b>56,000</b> |  |

|                           |  |  |                  |                  |                  |  |
|---------------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Expenditures</b> |  |  | <b>1,832,360</b> | <b>2,108,915</b> | <b>1,948,210</b> |  |
|---------------------------|--|--|------------------|------------------|------------------|--|

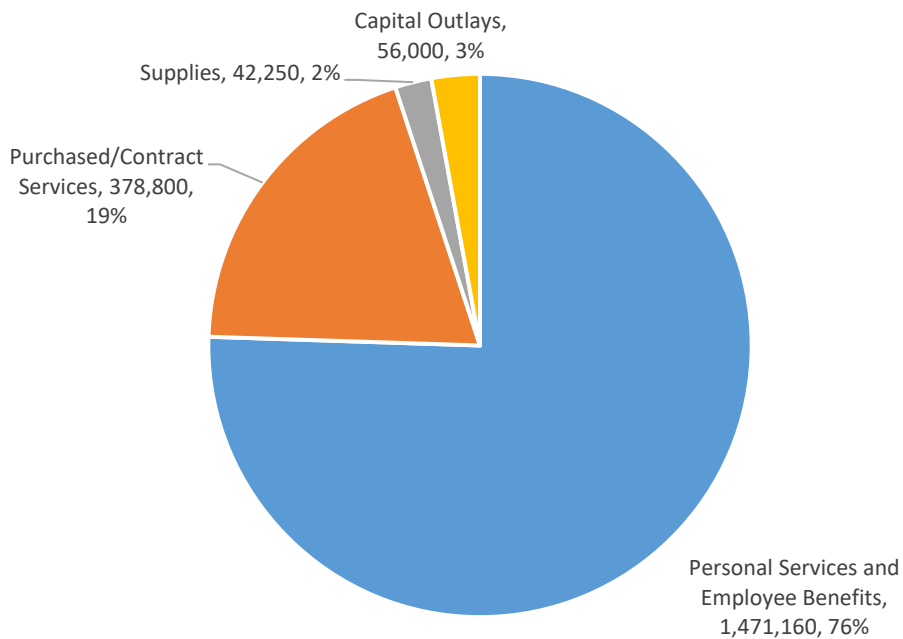
# EMERGENCY TELEPHONE SYSTEM FUND

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## EMERGENCY TELEPHONE SYSTEM FUND REVENUES BY SOURCE FOR FY 2024-25

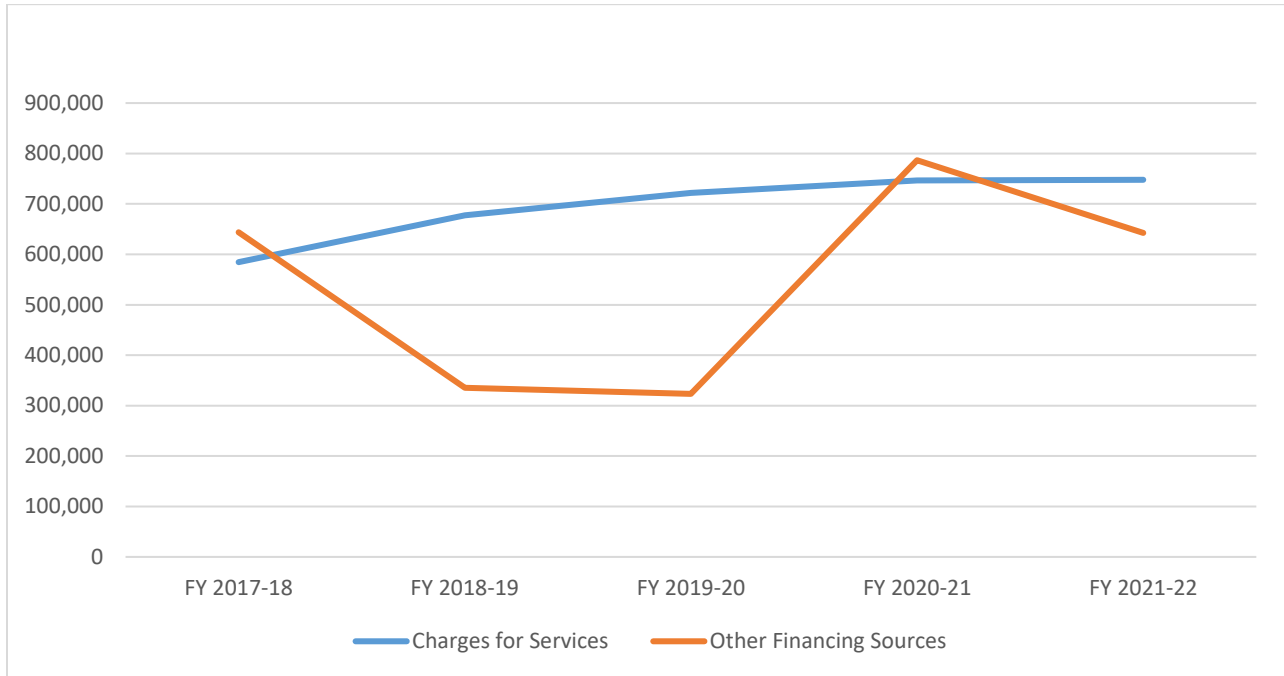


## EMERGENCY TELEPHONE SYSTEM FUND EXPENSES BY TYPE FOR FY 2024-25

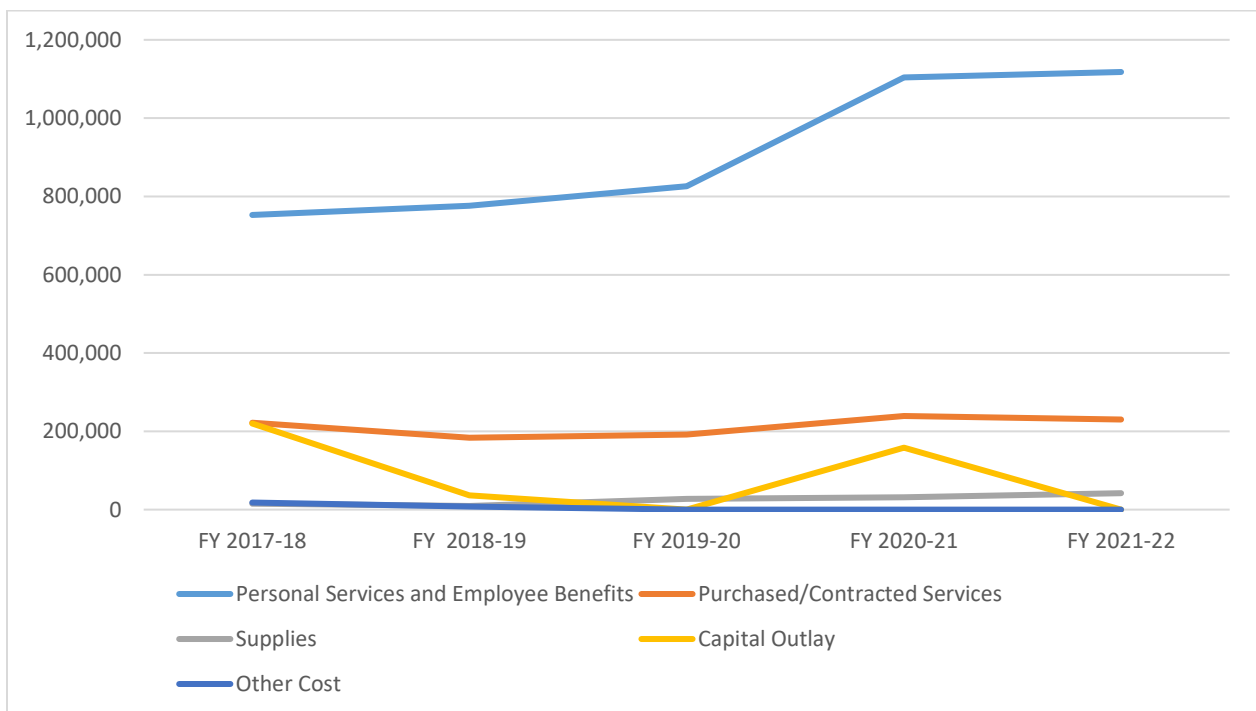


# EMERGENCY TELEPHONE SYSTEM FUND

## EMERGENCY TELEPHONE SYSTEM FUND REVENUES BY SOURCE HISTORICAL TRENDS



## EMERGENCY TELEPHONE SYSTEM FUND EXPENSES BY TYPE HISTORICAL TRENDS



Source: Annual Audit

# HOTEL/MOTEL TAX FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 48-13-51, is used to account for the proceeds of the 8% hotel/motel tax collected from lodging facilities located within the unincorporated area of the county. These funds are split between the county and the local Chamber of Commerce. The Chamber of Commerce uses their portion of the proceeds to promote tourism and FDR State Park. The county uses their portion of the proceeds as partial funding for an economic development professional.

## ***STAFFING PLAN***

| Position Title            | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---------------------------|------------|------------|------------|
| No Positions in this Fund | 0          | 0          | 0          |
| <b>Total Positions</b>    | <b>0</b>   | <b>0</b>   | <b>0</b>   |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- The Board of Commissioners requested and the General Assembly approved increasing the county's hotel/motel tax rate from 5% to 8% effective July 1, 2023.
- All hotel/motel tax proceeds are collected by the county and 6.5% of the tax (\$207,188) is distributed to the Chamber of Commerce to promote tourism in the county and FDR State Park in accordance with state law. The county retains 1.5% of the unrestricted portion of the tax (\$47,812) for partial funding of a full-time economic development professional.



*Cottage at F.D. Roosevelt State Park*

# HOTEL/MOTEL TAX FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Taxes

|                    |                      |  |                |                |                |  |
|--------------------|----------------------|--|----------------|----------------|----------------|--|
| 80-314100          | Hotel/Motel Tax      |  | 288,000        | 255,000        | 255,000        |  |
| 80-319001          | Penalties & Interest |  | 0              | 0              | 0              |  |
| <b>Total Taxes</b> |                      |  | <b>288,000</b> | <b>255,000</b> | <b>255,000</b> |  |

|                       |  |  |                |                |                |  |
|-----------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Revenues</b> |  |  | <b>288,000</b> | <b>255,000</b> | <b>255,000</b> |  |
|-----------------------|--|--|----------------|----------------|----------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Purchased / Contracted Services

|  |                     |  |                |                |                |  |
|--|---------------------|--|----------------|----------------|----------------|--|
| 80-572006                                    | Chamber of Commerce |  | 234,000        | 207,188        | 207,188        |  |
| <b>Total Purchased / Contracted Services</b> |                     |  | <b>234,000</b> | <b>207,188</b> | <b>207,188</b> |  |

### Other Financing Uses

|                                   |                              |  |               |               |               |  |
|-----------------------------------|------------------------------|--|---------------|---------------|---------------|--|
| 80-611100                         | Transfer Out to General Fund |  | 54,000        | 47,812        | 47,812        |  |
| <b>Total Other Financing Uses</b> |                              |  | <b>54,000</b> | <b>47,812</b> | <b>47,812</b> |  |

|                           |  |  |                |                |                |  |
|---------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Expenditures</b> |  |  | <b>288,000</b> | <b>255,000</b> | <b>255,000</b> |  |
|---------------------------|--|--|----------------|----------------|----------------|--|

# **LOCAL VICTIM ASSISTANCE PROGRAM FUND**

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-130 to 15-21-132 and under the direction of the elected District Attorney, is used to account for an additional 5% penalty placed on all fines collected in Superior Court, Magistrate Court, Probate Court, and the municipal courts. These funds are legally restricted to be used in funding Criminal Justice Coordinating Council certified victim assistance programs or victim assistance activities carried out by the District Attorney's Office.

## ***STAFFING PLAN***

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- Payment to others expenses include a \$38,500 payment to the Columbus-Muscogee Consolidated Government to pay for victim witness program expenses.

# LOCAL VICTIM ASSISTANCE PROGRAM FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Fines & Forfeitures*

|                                      |                       |  |               |               |               |  |
|--------------------------------------|-----------------------|--|---------------|---------------|---------------|--|
| 41-351110                            | Superior Court Fees   |  | 2,000         | 2,500         | 2,500         |  |
| 41-351130                            | Magistrate Court Fees |  | 0             | 0             | 0             |  |
| 41-351150                            | Probate Court Fees    |  | 20,000        | 22,000        | 22,000        |  |
| 41-351170                            | Municipal Fees        |  | 14,000        | 14,000        | 14,000        |  |
| <b>Total Fines &amp; Forfeitures</b> |                       |  | <b>36,000</b> | <b>38,500</b> | <b>38,500</b> |  |

|                       |  |  |               |               |               |  |
|-----------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Revenues</b> |  |  | <b>36,000</b> | <b>38,500</b> | <b>38,500</b> |  |
|-----------------------|--|--|---------------|---------------|---------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Other Costs*

|                          |                   |  |               |               |               |  |
|--------------------------|-------------------|--|---------------|---------------|---------------|--|
| 41-572008                | Payment to Others |  | 36,000        | 38,500        | 38,500        |  |
| <b>Total Other Costs</b> |                   |  | <b>36,000</b> | <b>38,500</b> | <b>38,500</b> |  |

|                           |  |  |               |               |               |  |
|---------------------------|--|--|---------------|---------------|---------------|--|
| <b>Total Expenditures</b> |  |  | <b>36,000</b> | <b>38,500</b> | <b>38,500</b> |  |
|---------------------------|--|--|---------------|---------------|---------------|--|





## **CAPITAL PROJECT FUNDS**

Capital Project Funds are used to account for financial resources that are used for the acquisition of major capital facilities other than those financed by other Funds.

The county has seven Capital Project Funds: Public Improvements Authority Fund, TSPLOST-2013 Fund, SPLOST-2019 Fund, TSPLOST-2023 Fund, SPLOST-2025 Fund, Economic Development Project Fund, and the Rails to Trails Project Fund.

# **PUBLIC IMPROVEMENTS AUTHORITY FUND**

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## **FUND PROFILE**

The Public Improvements Authority (PIA) was created by an act of the Georgia General Assembly during 1995 and activated during 2001 as a way to provide basic infrastructure and recreational facilities, improvements, and services to the citizens of Harris County. This Fund was created to promote the growth and development of the county and enhance the general welfare of its citizens. The PIA act was amended during the 2024 session of the General Assembly to allow the authority to finance additional types of projects.

## **STAFFING PLAN**

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- Continue debt payments of \$619,367 (principal and interest) for the 2012 Water Works revenue bonds paid by the Water Works Fund.
- Continue debt payments of \$733,113 (principal and interest) for the Community Center paid by SPLOST-2019.

# PUBLIC IMPROVEMENTS AUTHORITY FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Investment Income

|                                |                  |  |          |          |          |  |
|--------------------------------|------------------|--|----------|----------|----------|--|
| 79-361000                      | Interest Revenue |  | 0        | 0        | 0        |  |
| <b>Total Investment Income</b> |                  |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

### Other Financing Sources

|                                      |                                   |  |                  |                  |                  |  |
|--------------------------------------|-----------------------------------|--|------------------|------------------|------------------|--|
| 79-391505                            | Transfer In from Water Works Fund |  | 623,020          | 619,367          | 619,367          |  |
| 79-391085                            | Transfer In from SPLOST-2019 Fund |  | 731,960          | 733,113          | 733,113          |  |
| <b>Total Other Financing Sources</b> |                                   |  | <b>1,354,980</b> | <b>1,352,480</b> | <b>1,352,480</b> |  |

|                       |  |  |                  |                  |                  |  |
|-----------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Revenues</b> |  |  | <b>1,354,980</b> | <b>1,352,480</b> | <b>1,352,480</b> |  |
|-----------------------|--|--|------------------|------------------|------------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Debt Service

|                           |                            |  |                  |                  |                  |  |
|---------------------------|----------------------------|--|------------------|------------------|------------------|--|
| 79-581102                 | Principal-Waterworks       |  | 555,000          | 565,000          | 565,000          |  |
| 79-581103                 | Principal-Community Center |  | 655,000          | 670,000          | 670,000          |  |
| 79-582102                 | Interest-Waterworks        |  | 68,020           | 54,367           | 54,367           |  |
| 79-582103                 | Interest-Community Center  |  | 76,960           | 63,113           | 63,113           |  |
| 79-583001                 | Trustee Fee                |  | 0                | 0                | 0                |  |
| <b>Total Debt Service</b> |                            |  | <b>1,354,980</b> | <b>1,352,480</b> | <b>1,352,480</b> |  |

|                           |  |  |                  |                  |                  |  |
|---------------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Expenditures</b> |  |  | <b>1,354,980</b> | <b>1,352,480</b> | <b>1,352,480</b> |  |
|---------------------------|--|--|------------------|------------------|------------------|--|

# TSPLOST – 2013 FUND

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## **FUND PROFILE**

A regional referendum was held during July 2012 to determine if the voters of the 16 county River Valley Regional Commission (RVRC) district, that includes Harris County, wanted to begin a new 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST) for a ten-year period to raise funds for regional and county-wide transportation improvement projects. During the referendum, 55,655 citizens voted – 30,202 (54.3%) for the TSPLOST and 25,453 (45.7%) against. In Harris County, a total of 5,429 citizens voted – 2,471 (45.5%) for the TSPLOST and 2,958 (54.5%) against. Since the regional referendum was approved by a majority of the region, the TSPLOST went into effect on January 1, 2013 and continued until December 31, 2022. This Fund is used to account for the TSPLOST-2013 proceeds and ensure that these funds are used for the intended purposes.

## **STAFFING PLAN**

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- The ten-year collection period for this fund ended on December 31, 2022 but funds are still available.
- Professional services expenses include \$50,000 to fund the operations of the 5311 rural public transportation van program as operated by the Lower Chattahoochee Regional Transit Authority.
- Capital outlay expenses include \$120,500 for the state required 10% LMIG match and any road resurfacing bid overage.

# TSPLOST – 2013 FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Taxes

|                    |          |  |          |          |          |  |
|--------------------|----------|--|----------|----------|----------|--|
| 96-313400          | T-SPLOST |  | 0        | 0        | 0        |  |
| <b>Total Taxes</b> |          |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

### Investment Income

|                                |                   |  |              |            |            |  |
|--------------------------------|-------------------|--|--------------|------------|------------|--|
| 96-361000                      | Interest Revenues |  | 5,000        | 500        | 500        |  |
| <b>Total Investment Income</b> |                   |  | <b>5,000</b> | <b>500</b> | <b>500</b> |  |

### Other Financing Sources

|                                      |                      |  |                |                |                |  |
|--------------------------------------|----------------------|--|----------------|----------------|----------------|--|
| 96-399999                            | Use of Fund Reserves |  | 350,000        | 170,000        | 170,000        |  |
| <b>Total Other Financing Sources</b> |                      |  | <b>350,000</b> | <b>170,000</b> | <b>170,000</b> |  |

|                       |  |  |                |                |                |  |
|-----------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Revenues</b> |  |  | <b>355,000</b> | <b>170,500</b> | <b>170,500</b> |  |
|-----------------------|--|--|----------------|----------------|----------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Purchased / Contracted Services

|   |                       |  |               |               |               |  |
|---|-----------------------|--|---------------|---------------|---------------|--|
| 96-521200                                   | Professional Services |  | 35,000        | 50,000        | 50,000        |  |
| <b>Total Purchase / Contracted Services</b> |                       |  | <b>35,000</b> | <b>50,000</b> | <b>50,000</b> |  |

### Capital Outlays

|                              |                          |  |                |                |                |  |
|------------------------------|--------------------------|--|----------------|----------------|----------------|--|
| 96-541400                    | County Roads and Bridges |  | 205,000        | 120,500        | 120,500        |  |
| 96-542200                    | Vehicles                 |  | 115,000        | 0              | 0              |  |
| <b>Total Capital Outlays</b> |                          |  | <b>320,000</b> | <b>120,500</b> | <b>120,500</b> |  |

### Other Financing Uses

|                                   |                                      |  |          |          |          |  |
|-----------------------------------|--------------------------------------|--|----------|----------|----------|--|
| 96-611084                         | Transfer Out to Rails to Trails Fund |  | 0        | 0        | 0        |  |
| <b>Total Other Financing Uses</b> |                                      |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                           |  |  |                |                |                |  |
|---------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Expenditures</b> |  |  | <b>355,000</b> | <b>170,500</b> | <b>170,500</b> |  |
|---------------------------|--|--|----------------|----------------|----------------|--|

# SPLOST – 2019 FUND

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## **FUND PROFILE**

A referendum was held during May 2018 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a six-year period to raise \$15,300,000 for public safety vehicles and equipment, community center debt repayments, renovations to the courthouse, old library, and community development building, economic development and broadband, a public works facility, road and bridge improvements, rails to trails project, and city projects. During the referendum, 5,261 citizens voted – 3,535 (67.2%) for the SPLOST and 1,726 (32.8%) against. At the time of the referendum, the county had 23,678 registered voters. Therefore, the referendum had a 22.2% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2019 and will continue until March 31, 2025. This Fund is used to account for the SPLOST-2019 proceeds and ensure that these funds are used for the intended purposes.

## **STAFFING PLAN**

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- Revenues are for the last nine months of the collection period from July 1, 2024 to March 31, 2025. Then SPLOST – 2025 will begin April 1, 2025.
- Professional services expenses include \$275,000 to continue construction administration for Phase II of the courthouse renovation project, \$30,000 to continue construction administration for the new Public Works facility project, and \$65,000 to prepare an engineering design to get a 25 acre parcel in the Northwest Harris Business Park ready for industrial development for a total of \$370,000.
- Capital outlay expenses include \$2,000,000 to complete the construction of a new Public Works facility, \$3,000,000 to continue to renovate the courthouse, \$250,000 for Public Works road materials, \$21,000 for six replacement automated CPR devices (Lucas Device) for EMS over a four-year lease (this is year 4 of 4), \$166,667 for Volunteer Fire Department equipment, \$41,000 for EMS cardiac monitors, \$500,000 for a fire truck(s), and \$170,000 for a Public Works dump truck for a total of \$6,148,667.
- Other costs include \$502,000 for allocations to the cities for their projects.
- Other financing uses include a \$733,113 transfer to the Public Improvements Authority Fund to pay the annual debt payment (principal and interest) for the Community Center.

# SPLOST – 2019 FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Taxes

|                    |               |  |                  |                  |                  |  |
|--------------------|---------------|--|------------------|------------------|------------------|--|
| 85-313200          | SPLOST – 2019 |  | 4,200,000        | 3,200,000        | 3,200,000        |  |
| <b>Total Taxes</b> |               |  | <b>4,200,000</b> | <b>3,200,000</b> | <b>3,200,000</b> |  |

### Investment Income

|                                |                   |  |               |                |                |  |
|--------------------------------|-------------------|--|---------------|----------------|----------------|--|
| 85-361000                      | Interest Revenues |  | 60,000        | 100,000        | 100,000        |  |
| <b>Total Investment Income</b> |                   |  | <b>60,000</b> | <b>100,000</b> | <b>100,000</b> |  |

### Other Financing Sources

|                                      |                      |  |                  |                  |                  |  |
|--------------------------------------|----------------------|--|------------------|------------------|------------------|--|
| 85-399999                            | Use of Fund Reserves |  | 2,316,827        | 4,661,780        | 4,453,780        |  |
| <b>Total Other Financing Sources</b> |                      |  | <b>2,316,827</b> | <b>4,661,780</b> | <b>4,453,780</b> |  |

|                       |  |  |                  |                  |                  |  |
|-----------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Revenues</b> |  |  | <b>6,576,827</b> | <b>7,961,780</b> | <b>7,753,780</b> |  |
|-----------------------|--|--|------------------|------------------|------------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Purchased / Contracted Services

|  |                       |  |                |                |                |  |
|--|-----------------------|--|----------------|----------------|----------------|--|
| 85-521200                                    | Professional Services |  | 355,000        | 370,000        | 370,000        |  |
| <b>Total Purchased / Contracted Services</b> |                       |  | <b>355,000</b> | <b>370,000</b> | <b>370,000</b> |  |

### Capital Outlays

|           |   |  |           |           |           |  |
|-----------|---|--|-----------|-----------|-----------|--|
| 85-541300 | Fire Training Center                    |  | 167,000   | 0         | 0         |  |
| 85-541301 | Renovation to the Old Library           |  | 0         | 0         | 0         |  |
| 85-541302 | New Public Works Facility               |  | 3,000,000 | 2,000,000 | 2,000,000 |  |
| 85-541303 | Renovation to Courthouse                |  | 1,400,000 | 3,000,000 | 3,000,000 |  |
| 85-541304 | Renovation to Community Development     |  | 0         | 0         | 0         |  |
| 85-541305 | Replacement Generator for 911 Center    |  | 0         | 0         | 0         |  |
| 85-541306 | Jail Emergency Generator                |  | 41,200    | 0         | 0         |  |
| 85-541307 | Jail Fire Alarm System Replacement      |  | 65,000    | 0         | 0         |  |
| 85-541403 | Road Materials (Public Works)           |  | 0         | 250,000   | 250,000   |  |
| 85-542100 | New EMS Extrication Tool                |  | 0         | 0         | 0         |  |
| 85-542101 | Replacement Lucas Devices (year 3 of 4) |  | 21,000    | 21,000    | 21,000    |  |
| 85-542102 | Replacement Ambulance Stretcher         |  | 0         | 0         | 0         |  |
| 85-542104 | VFD Equipment                           |  | 166,667   | 166,667   | 166,667   |  |
| 85-542105 | New EMS Airbag Kits                     |  | 0         | 0         | 0         |  |

# SPLOST – 2019 FUND

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Capital Outlays

|                              |   |  |                  |                  |                  |  |
|------------------------------|---|--|------------------|------------------|------------------|--|
| 85-542106                    | Radio Core Repeaters for 911            |  | 0                | 0                | 0                |  |
| 85-542107                    | EMS Cardiac Monitors                    |  | 0                | 41,000           | 41,000           |  |
| 85-542200                    | Sheriff's Vehicles                      |  | 0                | 0                | 0                |  |
| 85-542201                    | Prison Vehicles                         |  | 79,000           | 0                | 0                |  |
| 85-542202                    | Ambulances                              |  | 0                | 0                | 0                |  |
| 85-542203                    | Fire Truck                              |  | 0                | 500,000          | 500,000          |  |
| 85-542204                    | Dump Truck (Public Works)               |  | 0                | 378,000          | 170,000          |  |
| 85-542500                    | Replacement Sheriff's Office Body Armor |  | 0                | 0                | 0                |  |
| <b>Total Capital Outlays</b> |   |  | <b>4,939,867</b> | <b>6,356,667</b> | <b>6,148,667</b> |  |

### Other Costs

|                          |                             |  |                |                |                |  |
|--------------------------|-----------------------------|--|----------------|----------------|----------------|--|
| 85-572054                | Allocation to Pine Mountain |  | 140,000        | 130,000        | 130,000        |  |
| 85-572051                | Allocation to Hamilton      |  | 130,000        | 115,000        | 115,000        |  |
| 85-572053                | Allocation to Waverly Hall  |  | 110,000        | 100,000        | 100,000        |  |
| 85-572055                | Allocation to West Point    |  | 100,000        | 95,000         | 95,000         |  |
| 85-572052                | Allocation to Shiloh        |  | 70,000         | 62,000         | 62,000         |  |
| <b>Total Other Costs</b> |                             |  | <b>550,000</b> | <b>502,000</b> | <b>502,000</b> |  |

### Other Financing Uses

|                                   |  |  |                |                |                |  |
|-----------------------------------|--|--|----------------|----------------|----------------|--|
| 85-611079                         | Transfer Out to Public Improv. Authority |  | 731,960        | 733,113        | 733,113        |  |
| 85-611083                         | Transfer Out to Econ. Dev. Proj. Fund    |  | 0              | 0              | 0              |  |
| <b>Total Other Financing Uses</b> |  |  | <b>731,960</b> | <b>733,113</b> | <b>733,113</b> |  |

|                           |  |  |                  |                  |                  |  |
|---------------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Expenditures</b> |  |  | <b>6,576,827</b> | <b>7,961,780</b> | <b>7,753,780</b> |  |
|---------------------------|--|--|------------------|------------------|------------------|--|



# TSPLOST – 2023 FUND

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## **FUND PROFILE**

A regional referendum was held during May 2022 to determine if the voters of the 16 county River Valley Regional Commission (RVRC) District, that includes Harris County, wanted to continue the 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST) for another ten-year period to raise funds for regional and county-wide transportation improvement projects. During the referendum, 60,452 citizens voted – 33,656 (55.7%) for the TSPLOST and 26,796 (44.3%) against. In Harris County, a total of 8,230 citizens voted – 3,878 (47%) for the TSPLOST and 4,352 (53%) against. Since the regional referendum was approved by a majority of the region, the TSPLOST went into effect on January 1, 2023 and will continue until December 31, 2032. This Fund is used to account for the local portion of TSPLOST-2023 proceeds and ensure that these funds are used for the intended purposes.

## **STAFFING PLAN**

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- The ten-year collection period for this fund began January 1, 2023.
- Capital outlay expenses include \$910,000 for road and bridge projects, \$287,000 for four ROW mowers with cutters, \$90,000 for a new F-350 flatbed truck, and \$153,000 for pothole patching equipment for a total of \$1,440,000.

# TSPLOST – 2023 FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Taxes

|                    |          |  |                  |                  |                  |  |
|--------------------|----------|--|------------------|------------------|------------------|--|
| 97-313400          | T-SPLOST |  | 1,300,000        | 1,400,000        | 1,400,000        |  |
| <b>Total Taxes</b> |          |  | <b>1,300,000</b> | <b>1,400,000</b> | <b>1,400,000</b> |  |

### Investment Income

|                                |                   |  |               |               |               |  |
|--------------------------------|-------------------|--|---------------|---------------|---------------|--|
| 97-361000                      | Interest Revenues |  | 40,000        | 40,000        | 40,000        |  |
| <b>Total Investment Income</b> |                   |  | <b>40,000</b> | <b>40,000</b> | <b>40,000</b> |  |

### Other Financing Sources

|                                      |                      |  |                |               |          |  |
|--------------------------------------|----------------------|--|----------------|---------------|----------|--|
| 97-399999                            | Use of Fund Reserves |  | 434,000        | 45,000        | 0        |  |
| <b>Total Other Financing Sources</b> |                      |  | <b>434,000</b> | <b>45,000</b> | <b>0</b> |  |

|                       |  |  |                  |                  |                  |  |
|-----------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Revenues</b> |  |  | <b>1,774,000</b> | <b>1,485,000</b> | <b>1,440,000</b> |  |
|-----------------------|--|--|------------------|------------------|------------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Purchased / Contracted Services

|   |                       |  |                |          |          |  |
|---|-----------------------|--|----------------|----------|----------|--|
| 97-521200                                   | Professional Services |  | 110,000        | 0        | 0        |  |
| <b>Total Purchase / Contracted Services</b> |                       |  | <b>110,000</b> | <b>0</b> | <b>0</b> |  |

### Capital Outlays

|                              |   |  |                  |                  |                  |  |
|------------------------------|---|--|------------------|------------------|------------------|--|
| 97-541302                    | New Public Works Facility               |  | 500,000          | 0                | 0                |  |
| 97-541400                    | Capital Projects                        |  | 0                | 0                | 0                |  |
| 97-541401                    | County Roads and Bridges                |  | 450,000          | 910,000          | 910,000          |  |
| 97-541402                    | Additional Guardrail for MOW Trail      |  | 50,000           | 0                | 0                |  |
| 97-541403                    | Road Materials (Public Works)           |  | 200,000          | 0                | 0                |  |
| 97-542104                    | Boom Axe Machine (Public Works)         |  | 230,000          | 0                | 0                |  |
| 97-542200                    | Vehicle (Recreation)                    |  | 39,000           | 0                | 0                |  |
| 97-542201                    | Utility Vehicle with Blower Attachment  |  | 25,000           | 0                | 0                |  |
| 97-542204                    | Grapple Truck (Public Works)            |  | 170,000          | 0                | 0                |  |
| 97-542205                    | ROW Mowers with Cutters (Public Works)  |  | 0                | 287,000          | 287,000          |  |
| 97-542206                    | Vehicles (Public Works)                 |  | 0                | 135,000          | 90,000           |  |
| 97-542500                    | Pothole Patching Equipment (Public Work |  | 0                | 153,000          | 153,000          |  |
| <b>Total Capital Outlays</b> |   |  | <b>1,664,000</b> | <b>1,485,000</b> | <b>1,440,000</b> |  |

|                           |  |  |                  |                  |                  |  |
|---------------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Expenditures</b> |  |  | <b>1,774,000</b> | <b>1,485,000</b> | <b>1,440,000</b> |  |
|---------------------------|--|--|------------------|------------------|------------------|--|

# SPLOST – 2025 FUND

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## **FUND PROFILE**

A referendum was held during March 2024 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a six-year period to raise \$27.1M for recreational facilities, water and sewer purposes, Community Center debt payments, public safety vehicles and associated equipment, further renovate the courthouse, and city projects. During the referendum, 4,143 citizens voted – 2,354 (56.8%) for the SPLOST and 1,789 (43.2%) against. At the time of the referendum, the county had 26,465 registered voters. Therefore, the referendum had a 15.7% voter turn-out rate. Since the referendum was approved, the SPLOST will go into effect on April 1, 2025 and will continue until March 31, 2031. This Fund is used to account for the SPLOST-2025 proceeds and ensure that these funds are used for the intended purposes.

## **STAFFING PLAN**

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- The six-year collection period for this fund will begin April 1, 2025.
- Capital outlay expenses include \$68,650 for a portion of the elevated water tank cost, \$588,000 for seven replacement Sheriff Office vehicles, and \$188,350 for replacement dash cams and body cams for the Sheriff's Office (this is the first year of a five-year program) for a total of \$845,000.
- Other costs include \$160,000 for allocations to the cities for their projects.

# SPLOST – 2025 FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Taxes

|                    |               |          |          |                  |                  |  |
|--------------------|---------------|----------|----------|------------------|------------------|--|
| 88-313200          | SPLOST – 2025 | 0        | 0        | 1,000,000        | 1,000,000        |  |
| <b>Total Taxes</b> |               | <b>0</b> | <b>0</b> | <b>1,000,000</b> | <b>1,000,000</b> |  |

### Investment Income

|                                |                   |          |          |              |              |  |
|--------------------------------|-------------------|----------|----------|--------------|--------------|--|
| 88-361000                      | Interest Revenues | 0        | 0        | 5,000        | 5,000        |  |
| <b>Total Investment Income</b> |                   | <b>0</b> | <b>0</b> | <b>5,000</b> | <b>5,000</b> |  |

### Other Financing Sources

|                                      |                      |          |          |          |          |  |
|--------------------------------------|----------------------|----------|----------|----------|----------|--|
| 88-399999                            | Use of Fund Reserves | 0        | 0        | 0        | 0        |  |
| <b>Total Other Financing Sources</b> |                      | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                       |  |          |          |                  |                  |  |
|-----------------------|--|----------|----------|------------------|------------------|--|
| <b>Total Revenues</b> |  | <b>0</b> | <b>0</b> | <b>1,005,000</b> | <b>1,005,000</b> |  |
|-----------------------|--|----------|----------|------------------|------------------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Purchased / Contracted Services

|  |                       |          |          |          |          |  |
|--|-----------------------|----------|----------|----------|----------|--|
| 88-521200                                    | Professional Services | 0        | 0        | 0        | 0        |  |
| <b>Total Purchased / Contracted Services</b> |                       | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |  |

### Capital Outlays

|                              |                                   |          |          |                |                |  |
|------------------------------|-----------------------------------|----------|----------|----------------|----------------|--|
| 88-541400                    | Elevated Water Tank               | 0        | 0        | 68,650         | 68,650         |  |
| 88-542200                    | Sheriff Office Vehicles           | 0        | 0        | 588,000        | 588,000        |  |
| 88-542500                    | Replacement Dash Cams & Body Cams | 0        | 0        | 188,350        | 188,350        |  |
| <b>Total Capital Outlays</b> |                                   | <b>0</b> | <b>0</b> | <b>845,000</b> | <b>845,000</b> |  |

### Other Costs

|                          |                             |          |          |                |                |  |
|--------------------------|-----------------------------|----------|----------|----------------|----------------|--|
| 88-572054                | Allocation to Pine Mountain | 0        | 0        | 41,000         | 41,000         |  |
| 88-572051                | Allocation to Hamilton      | 0        | 0        | 37,000         | 37,000         |  |
| 88-572053                | Allocation to Waverly Hall  | 0        | 0        | 32,000         | 32,000         |  |
| 88-572055                | Allocation to West Point    | 0        | 0        | 30,000         | 30,000         |  |
| 88-572052                | Allocation to Shiloh        | 0        | 0        | 20,000         | 20,000         |  |
| <b>Total Other Costs</b> |                             | <b>0</b> | <b>0</b> | <b>160,000</b> | <b>160,000</b> |  |

|                           |  |          |          |                  |                  |  |
|---------------------------|--|----------|----------|------------------|------------------|--|
| <b>Total Expenditures</b> |  | <b>0</b> | <b>0</b> | <b>1,005,000</b> | <b>1,005,000</b> |  |
|---------------------------|--|----------|----------|------------------|------------------|--|

# ECONOMIC DEVELOPMENT PROJECT FUND

## FUND PROFILE

This Fund is used to account for financial resources of major economic development capital projects that may occur.

## STAFFING PLAN

| Position Title            | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---------------------------|------------|------------|------------|
| No Positions in this Fund | 0          | 0          | 0          |
| <b>Total Positions</b>    | <b>0</b>   | <b>0</b>   | <b>0</b>   |

## FY 2024-25 BUDGET HIGHLIGHTS

- This fund is now closed and any future development projects can be incorporated into this fund.



*Northwest Harris Business Park in West Point, Georgia*

# ECONOMIC DEVELOPMENT PROJECT FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Other Financing Sources

|                                      |                                   |  |          |          |          |  |
|--------------------------------------|-----------------------------------|--|----------|----------|----------|--|
| 83-334100                            | Use of One Georgia Grant Reserves |  | 0        | 0        | 0        |  |
| 83-391085                            | Transfer In From SPLOST-2019      |  | 0        | 0        | 0        |  |
| <b>Total Other Financing Sources</b> |                                   |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                       |  |  |          |          |          |  |
|-----------------------|--|--|----------|----------|----------|--|
| <b>Total Revenues</b> |  |  | <b>0</b> | <b>0</b> | <b>0</b> |  |
|-----------------------|--|--|----------|----------|----------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Purchased / Contracted Services

|  |                       |  |          |          |          |  |
|--|-----------------------|--|----------|----------|----------|--|
| 83-521200                                    | Professional Services |  | 0        | 0        | 0        |  |
| <b>Total Purchased / Contracted Services</b> |                       |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

### Capital Outlays

|                              |              |  |          |          |          |  |
|------------------------------|--------------|--|----------|----------|----------|--|
| 83-541300                    | Construction |  | 0        | 0        | 0        |  |
| <b>Total Capital Outlays</b> |              |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                           |  |  |          |          |          |  |
|---------------------------|--|--|----------|----------|----------|--|
| <b>Total Expenditures</b> |  |  | <b>0</b> | <b>0</b> | <b>0</b> |  |
|---------------------------|--|--|----------|----------|----------|--|

# RAILS TO TRAILS PROJECT FUND

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## **FUND PROFILE**

The Board of County Commissioners purchased 21.5 miles of abandoned gravel rail line beginning at the Meriwether County line and extending to the Columbus-Muscogee County line from Georgia Southwestern Railroad during 2008. The total cost to acquire this abandoned gravel rail line was \$300,000 with the county funding half and Callaway Gardens funding half. The purpose of this purchase was to eventually develop the abandoned gravel rail line into a paved pedestrian walkway to provide county-wide outdoor recreational opportunities including walking, jogging, running, and bicycling. So far, 13.5 miles of this trail called, Man O' War Railroad Recreation Trail, have been paved. This Fund was used to account for funding sources and expenses to ensure they were used to improve this abandoned rail line. TSPLOST-2023 (state portion) will pave the remainder of the gravel rail line to the Muscogee County line beginning 2026 and 2027.

## **STAFFING PLAN**

| <b>Position Title</b>     | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0                 | 0                 | 0                 |
| <b>Total Positions</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- This fund is now closed and all future trail improvements will be funded by TSPLOST-2023 (state portion) beginning 2026 and 2027.



*Man O' War Trail*

# RAILS TO TRAILS PROJECT FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Other Financing Sources

|                                      |                               |  |          |          |          |  |
|--------------------------------------|-------------------------------|--|----------|----------|----------|--|
| 84-391335                            | Transfer In From TSPLOST-2013 |  | 0        | 0        | 0        |  |
| <b>Total Other Financing Sources</b> |                               |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                       |  |  |          |          |          |  |
|-----------------------|--|--|----------|----------|----------|--|
| <b>Total Revenues</b> |  |  | <b>0</b> | <b>0</b> | <b>0</b> |  |
|-----------------------|--|--|----------|----------|----------|--|

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Purchased / Contracted Services

|  |                       |  |          |          |          |  |
|--|-----------------------|--|----------|----------|----------|--|
| 84-521200                                    | Professional Services |  | 0        | 0        | 0        |  |
| <b>Total Purchased / Contracted Services</b> |                       |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

### Capital Outlays

|                              |              |  |          |          |          |  |
|------------------------------|--------------|--|----------|----------|----------|--|
| 84-541300                    | Construction |  | 0        | 0        | 0        |  |
| <b>Total Capital Outlays</b> |              |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                           |  |  |          |          |          |  |
|---------------------------|--|--|----------|----------|----------|--|
| <b>Total Expenditures</b> |  |  | <b>0</b> | <b>0</b> | <b>0</b> |  |
|---------------------------|--|--|----------|----------|----------|--|





## **ENTERPRISE FUNDS**

Enterprise Funds are used to account for all county operations that are financed and operated in the same manner as private enterprises, on a self-supporting basis. The county has three Enterprise Funds: Airport Fund, Solid Waste Fund, and the Water Works Fund.

# AIRPORT FUND

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## **FUND PROFILE**

The Harris County Airport located in Pine Mountain is a 235-acre general aviation airport serving business aviation and recreational flying. The airport consists of a 5,001-foot long and 100-foot wide lighted asphalt runway with instrument approach, historic terminal building, fuel system, 29 T-hangars, 65 tie-down locations, and two 10,000 square foot corporate hangars. The airport offers 24/7 Jet A and Avgas self-service and full-service fueling, hangar rental, aircraft maintenance through a private contractor, flight training, courtesy cars, and an annual open house community event. The major revenue sources for this Fund are fuel sales, hanger rentals, and tie-down fees.

## **STAFFING PLAN**

| Position Title         | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|------------------------|------------|------------|------------|
| Airport Manager        | 1          | 1          | 1          |
| Attendant (part-time)  | 1          | 1          | 1          |
| <b>Total Positions</b> | <b>2</b>   | <b>2</b>   | <b>2</b>   |

## **FY 2024-25 BUDGET HIGHLIGHTS**

- Professional services expenses include \$78,500 for the airport consultant to oversee the annual Board approved airport capital improvement program (CIP) if approved by FAA and GDOT. For FY 2024-25, the CIP consists of hangar site preparation and existing terminal building expansion.
- Technical services expenses include \$10,000 for the annual AWOS, security system, and fuel system maintenance agreements.
- Repair and maintenance equipment expenses include \$15,000 to repaint two above ground fuel tanks, pump boxes, and associated piping and \$5,000 for general equipment repairs for a total of \$20,000.
- Capital outlay expenses include \$1,615,000 for hangar site preparation and \$750,000 to expand the existing terminal building for a total of \$2,365,000. If these projects are approved by FAA and GDOT, the projects will move forward and the county will receive a \$2,096,750 reimbursement from FAA and GDOT for these improvement projects.
- \$445,970 is needed from the General Fund to balance this budget. If the CIP projects are not approved to move forward, \$177,720 will be needed from the General Fund.

# AIRPORT FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Intergovernmental Revenues

|   |                    |  |                |                  |                  |  |
|---|--------------------|--|----------------|------------------|------------------|--|
| 37-331110                               | CARES ACT Grant    |  | 0              | 0                | 0                |  |
| 37-331150                               | GDOT Airport Grant |  | 629,240        | 150,000          | 150,000          |  |
| 37-331111                               | FAA BIL Grant      |  | 0              | 159,000          | 159,000          |  |
| 37-331112                               | FAA Airport Grant  |  | 0              | 1,144,500        | 1,144,500        |  |
| 37-331151                               | GDOT State Share   |  | 0              | 643,250          | 643,250          |  |
| <b>Total Intergovernmental Revenues</b> |                    |  | <b>629,240</b> | <b>2,096,750</b> | <b>2,096,750</b> |  |

### Charges for Services

|                                   |                    |  |                |                |                |  |
|-----------------------------------|--------------------|--|----------------|----------------|----------------|--|
| 37-345301                         | Av Gas Sales       |  | 150,000        | 150,000        | 150,000        |  |
| 37-345302                         | Jet Fuel Sales     |  | 120,000        | 140,000        | 140,000        |  |
| 37-345303                         | Hangar Rental Fees |  | 125,000        | 125,000        | 125,000        |  |
| 37-345304                         | Tie Down Fees      |  | 500            | 500            | 500            |  |
| <b>Total Charges for Services</b> |                    |  | <b>395,500</b> | <b>415,500</b> | <b>415,500</b> |  |

### Contribution & Donations from Private Sources

|   |           |  |               |          |          |  |
|---|-----------|--|---------------|----------|----------|--|
| 37-371004   | Donations |  | 16,000        | 0        | 0        |  |
| <b>Total Contributions &amp; Donations from Private Sou</b> |           |  | <b>16,000</b> | <b>0</b> | <b>0</b> |  |

### Other Financing Uses

|                                   |                               |  |                |                |                |  |
|-----------------------------------|-------------------------------|--|----------------|----------------|----------------|--|
| 37-391100                         | Transfer In From General Fund |  | 164,685        | 465,970        | 445,970        |  |
| <b>Total Other Financing Uses</b> |                               |  | <b>164,685</b> | <b>465,970</b> | <b>445,970</b> |  |

|                       |  |  |                  |                  |                  |  |
|-----------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Revenues</b> |  |  | <b>1,205,425</b> | <b>2,978,220</b> | <b>2,958,220</b> |  |
|-----------------------|--|--|------------------|------------------|------------------|--|



# AIRPORT FUND

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Personal Services and Employee Benefits*

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 37-511100  | Regular Employees        |  | 117,000        | 115,000        | 115,000        |  |
| 37-511300  | Overtime                 |  | 1,000          | 1,000          | 1,000          |  |
| 37-512100  | Group Insurance          |  | 11,000         | 12,000         | 12,000         |  |
| 37-512200  | FICA                     |  | 6,800          | 6,700          | 6,700          |  |
| 37-512300  | Medicare                 |  | 1,600          | 1,500          | 1,500          |  |
| 37-512400  | Retirement Contributions |  | 6,000          | 13,000         | 13,000         |  |
| 37-512600  | Unemployment Insurance   |  | 125            | 120            | 120            |  |
| 37-512700  | Workers' Compensation    |  | 2,800          | 2,800          | 2,800          |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>146,325</b> | <b>152,120</b> | <b>152,120</b> |  |

### *Purchased / Contracted Services*

|  |  |  |                |                |                |  |
|--|--|--|----------------|----------------|----------------|--|
| 37-521200                                    | Professional Services                  |  | 35,000         | 78,500         | 78,500         |  |
| 37-521300                                    | Technical Services                     |  | 10,000         | 10,000         | 10,000         |  |
| 37-522210                                    | Repair and Maintenance-Equipment       |  | 10,000         | 20,000         | 20,000         |  |
| 37-522220                                    | Repair and Maintenance-Building        |  | 5,000          | 5,000          | 5,000          |  |
| 37-522260                                    | Repair and Maintenance-Vehicle         |  | 4,000          | 4,000          | 4,000          |  |
| 37-523100                                    | Property, Vehicle, Operators Insurance |  | 20,000         | 30,000         | 30,000         |  |
| 37-523210                                    | Communications-Telephone               |  | 13,000         | 13,500         | 13,500         |  |
| 37-523211                                    | Communications-Internet                |  | 2,100          | 2,500          | 2,500          |  |
| 37-523300                                    | Advertising                            |  | 1,000          | 1,000          | 1,000          |  |
| 37-523500                                    | Travel                                 |  | 500            | 500            | 500            |  |
| 37-523600                                    | Dues and Fees                          |  | 1,100          | 1,100          | 1,100          |  |
| 37-523700                                    | Education and Training                 |  | 500            | 500            | 500            |  |
| 37-523850                                    | Contract Labor                         |  | 0              | 0              | 0              |  |
| <b>Total Purchased / Contracted Services</b> |  |  | <b>102,200</b> | <b>166,600</b> | <b>166,600</b> |  |

### *Supplies*

|                       |                             |  |                |                |                |  |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|--|
| 37-531101             | General Supplies-Office     |  | 1,500          | 1,500          | 1,500          |  |
| 37-531120             | General Supplies-Janitorial |  | 200            | 500            | 500            |  |
| 37-531150             | General Supplies-Tires      |  | 1,000          | 1,000          | 1,000          |  |
| 37-531210             | Water/Sewer                 |  | 2,000          | 1,000          | 1,000          |  |
| 37-531230             | Electricity                 |  | 20,000         | 18,000         | 18,000         |  |
| 37-531270             | Gasoline/Diesel/Oil         |  | 2,500          | 2,500          | 2,500          |  |
| 37-531521             | Av Gas for Resale           |  | 130,000        | 135,000        | 135,000        |  |
| 37-531522             | Jet Fuel for Resale         |  | 90,000         | 110,000        | 110,000        |  |
| 37-531600             | Small Equipment             |  | 6,500          | 5,000          | 5,000          |  |
| 37-531710             | Uniforms                    |  | 0              | 0              | 0              |  |
| <b>Total Supplies</b> |                             |  | <b>253,700</b> | <b>274,500</b> | <b>274,500</b> |  |

# AIRPORT FUND

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Capital Outlays

|                              |   |  |                |                  |                  |  |
|------------------------------|---|--|----------------|------------------|------------------|--|
| 37-541200                    | Hangar Site Preparation                                     |  | 0              | 1,615,000        | 1,615,000        |  |
| 37-541202                    | Runway Lighting, Airfield Signage, Wind Cone Rehabilitation |  | 550,500        | 0                | 0                |  |
| 37-541300                    | Terminal Building Expansion                                 |  | 0              | 750,000          | 750,000          |  |
| 37-541400                    | Radio Tower Replacement                                     |  | 0              | 0                | 0                |  |
| 37-541402                    | Apron/Taxiway Rejuvenation Project                          |  | 0              | 0                | 0                |  |
| 37-542200                    | Forklift  |  | 0              | 0                | 0                |  |
| 37-542201                    | Replacement Tug   |  | 0              | 20,000           | 0                |  |
| 37-542201                    | Tractor Mower Attachment                                    |  | 7,700          | 0                | 0                |  |
| 37-542502                    | AWOS Replacement  |  | 145,000        | 0                | 0                |  |
| <b>Total Capital Outlays</b> |   |  | <b>703,200</b> | <b>2,385,000</b> | <b>2,365,000</b> |  |

|                           |  |  |                  |                  |                  |  |
|---------------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Expenditures</b> |  |  | <b>1,205,425</b> | <b>2,978,220</b> | <b>2,958,220</b> |  |
|---------------------------|--|--|------------------|------------------|------------------|--|

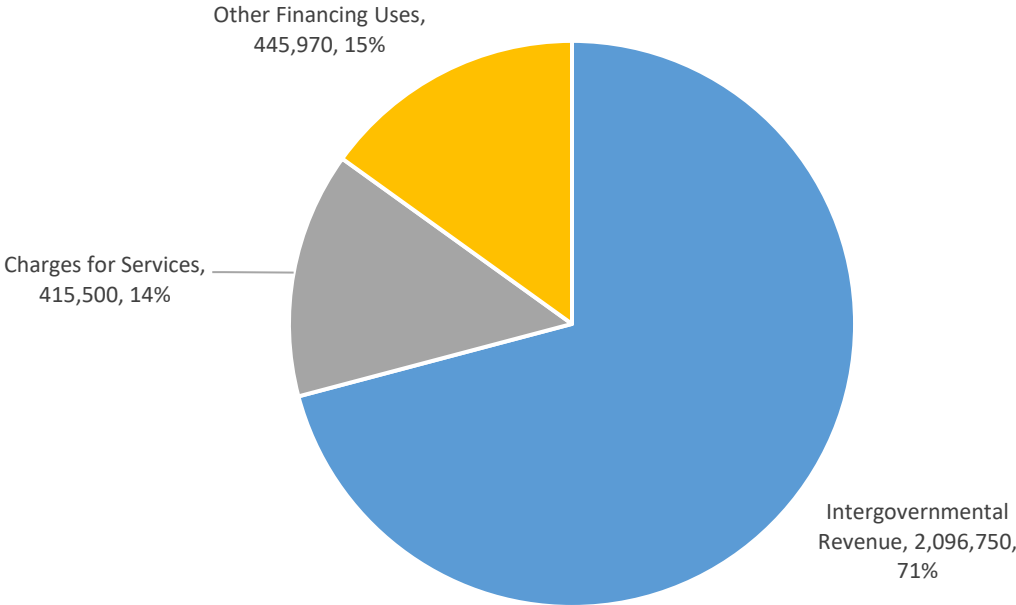


*Harris County's Airport Terminal (KPIM)*

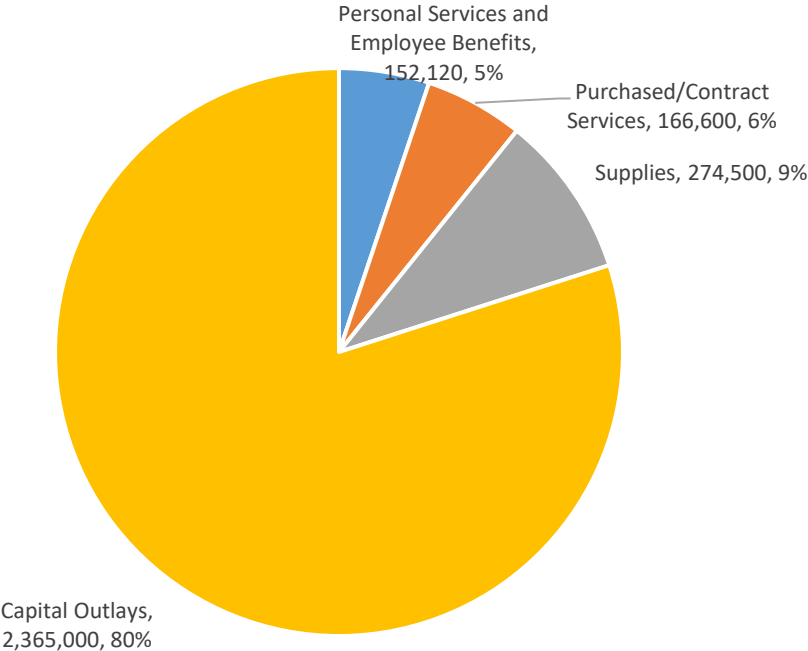
# AIRPORT FUND

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## AIRPORT FUND REVENUES BY SOURCE FOR FY 2024-25

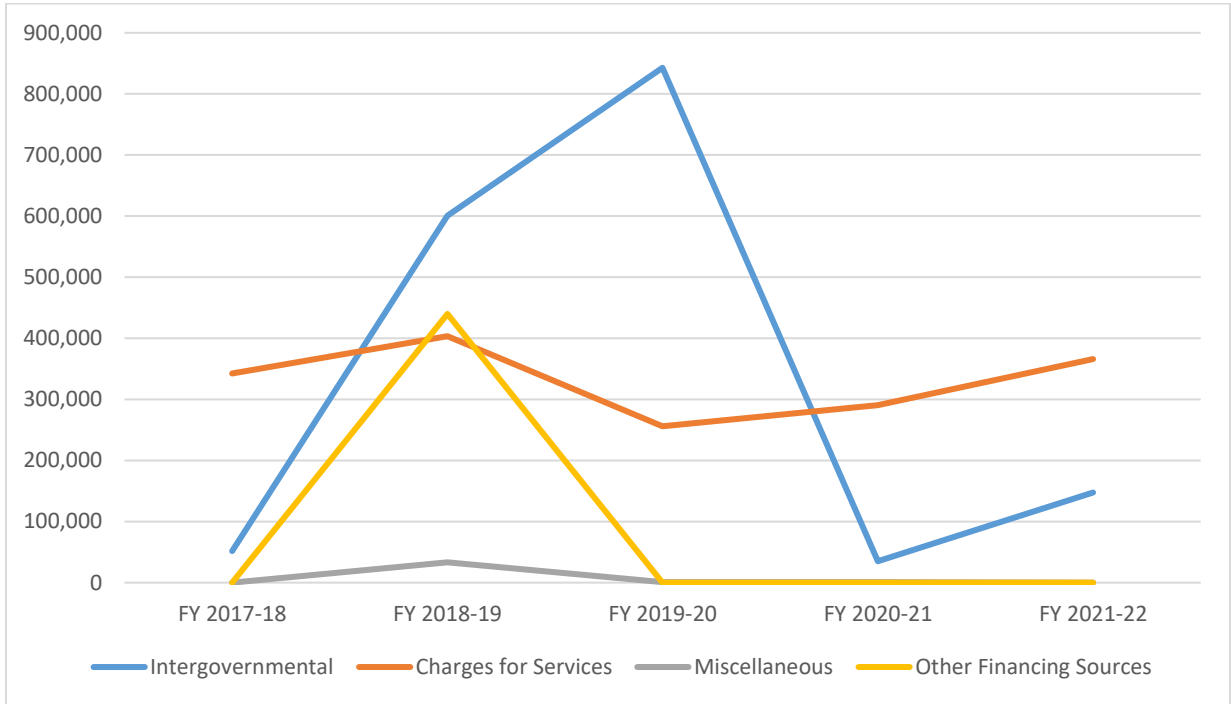


## AIRPORT FUND EXPENSES BY TYPE FOR FY 2024-25

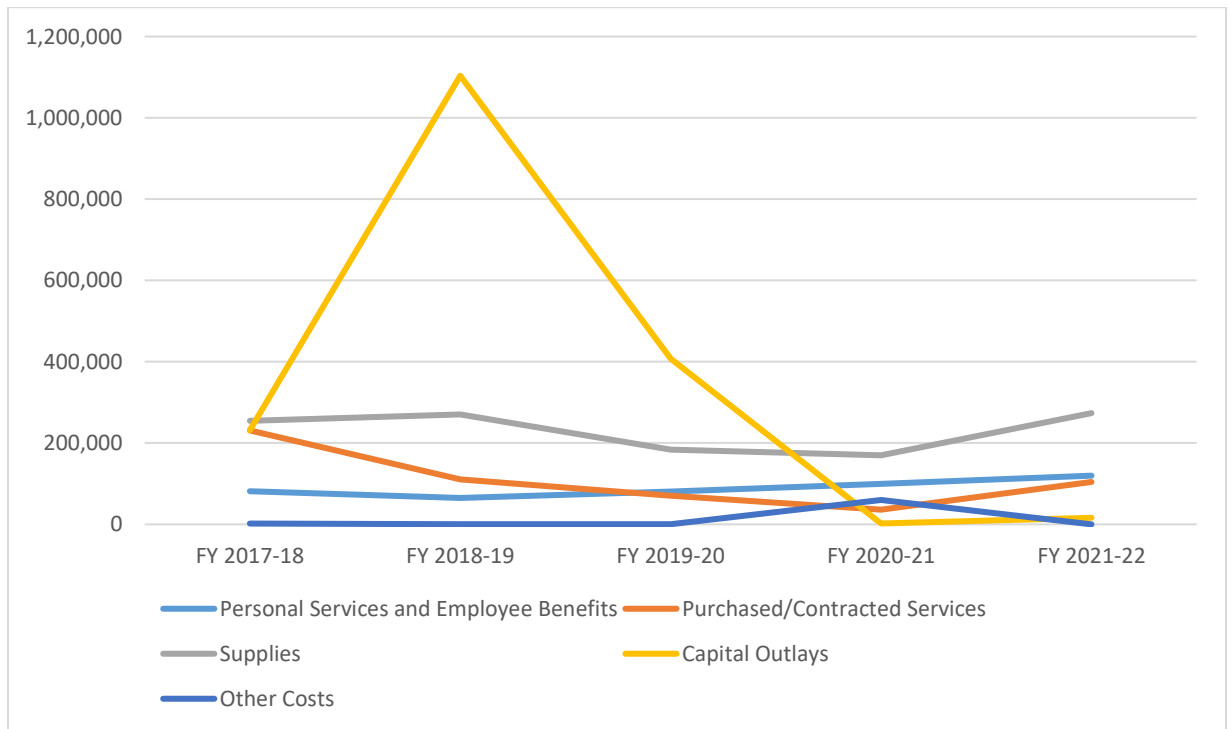


# AIRPORT FUND

## AIRPORT FUND REVENUES BY SOURCE HISTORICAL TRENDS



## AIRPORT FUND EXPENSES BY TYPE HISTORICAL TRENDS



Source: Annual Audit

# SOLID WASTE FUND

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## ***FUND PROFILE***

The Solid Waste Enterprise Fund is responsible for collecting residential and commercial solid waste on a weekly county-wide basis. The waste is collected curbside by county forces and inmate labor and transported to the county's transfer station. The waste is then transported and disposed of in a certified MSW landfill by a private contractor. This department also operates three manned collection sites for county residents' use, maintains the permanently closed landfill, and performs recycling services. This Fund generates revenue primarily from a solid waste fee placed on the annual tax bills and tipping fees.

## ***STAFFING PLAN***

| <b>Position Title</b>                 | <b>FY 2022-23</b> | <b>FY 2023-24</b> | <b>FY 2024-25</b> |
|---------------------------------------|-------------------|-------------------|-------------------|
| Director                              | 1                 | 1                 | 1                 |
| Assistant Director                    | 1                 | 1                 | 1                 |
| Scale Operator                        | 1                 | 1                 | 1                 |
| Sanitation Equipment Operator         | 9                 | 9                 | 10                |
| Collection Site Attendant             | 3                 | 3                 | 3                 |
| Collection Site Attendant (part-time) | 1                 | 1                 | 1                 |
| Inmates                               | 15                | 15                | 15                |
| <b>Total Positions</b>                | <b>16</b>         | <b>17</b>         | <b>17</b>         |

## ***FY 2024-25 BUDGET HIGHLIGHTS***

- Technical services include \$20,000 for a private company to perform landfill monitoring and well testing at the permanently closed landfill for state compliance.
- Capital outlay expenses include \$315,000 for a replacement garbage truck and \$5,000 for replacement commercial dumpsters for a total of \$320,000.
- Indirect cost allocation of \$100,000 is transferred to the General Fund to pay the Administration, Finance, and Information Technology departments for providing services to this Enterprise Fund.



# SOLID WASTE FUND

## REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Intergovernmental Revenue

|  |                            |  |          |          |          |  |
|--|----------------------------|--|----------|----------|----------|--|
| 19-334101                              | Scrap Tire Abatement Grant |  | 0        | 0        | 0        |  |
| <b>Total Intergovernmental Revenue</b> |                            |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

### Charges for Services

|                                   |                                       |  |                  |                  |                  |  |
|-----------------------------------|---------------------------------------|--|------------------|------------------|------------------|--|
| 19-344110                         | Garbage Collection Charges            |  | 2,090,000        | 2,090,000        | 2,090,000        |  |
| 19-344111                         | Garbage Collection Charges-Delinquent |  | 2,000            | 2,000            | 2,000            |  |
| 19-344112                         | Commercial Dumpster Fees              |  | 30,000           | 30,000           | 30,000           |  |
| 19-344130                         | Sale of Salvage                       |  | 20,000           | 20,000           | 20,000           |  |
| 19-344150                         | Tipping Fees                          |  | 275,000          | 295,000          | 295,000          |  |
| 19-344215                         | Credit Card Fees                      |  | 3,000            | 3,500            | 3,500            |  |
| 19-349300                         | Returned Check Fees                   |  | 0                | 200              | 200              |  |
| <b>Total Charges for Services</b> |                                       |  | <b>2,420,000</b> | <b>2,440,700</b> | <b>2,440,700</b> |  |

### Investment Income

|                                |                   |  |                |                |                |  |
|--------------------------------|-------------------|--|----------------|----------------|----------------|--|
| 19-361000                      | Interest Revenues |  | 100,000        | 200,000        | 200,000        |  |
| <b>Total Investment Income</b> |                   |  | <b>100,000</b> | <b>200,000</b> | <b>200,000</b> |  |

### Other Financing Sources

|                                      |                      |  |                |                |                |  |
|--------------------------------------|----------------------|--|----------------|----------------|----------------|--|
| 19-392100                            | Sale of Assets       |  | 5,000          | 5,000          | 5,000          |  |
| 19-399999                            | Use of Fund Reserves |  | 539,177        | 506,800        | 221,800        |  |
| <b>Total Other Financing Sources</b> |                      |  | <b>544,177</b> | <b>511,800</b> | <b>226,800</b> |  |

|                      |  |  |                  |                  |                  |  |
|----------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Revenue</b> |  |  | <b>3,064,177</b> | <b>3,152,500</b> | <b>2,867,500</b> |  |
|----------------------|--|--|------------------|------------------|------------------|--|

# SOLID WASTE FUND

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Personal Services and Employee Benefits*

|  |                          |  |                  |                  |                  |  |
|--|--------------------------|--|------------------|------------------|------------------|--|
| 19-511100  | Regular Employees        |  | 687,000          | 680,000          | 680,000          |  |
| 19-511300  | Overtime                 |  | 10,000           | 10,000           | 10,000           |  |
| 19-512100  | Group Insurance          |  | 170,000          | 200,000          | 200,000          |  |
| 19-512200  | FICA                     |  | 43,200           | 44,000           | 44,000           |  |
| 19-512300  | Medicare                 |  | 9,800            | 10,000           | 10,000           |  |
| 19-512400  | Retirement Contributions |  | 78,000           | 110,000          | 110,000          |  |
| 19-512600  | Unemployment Insurance   |  | 577              | 600              | 600              |  |
| 19-512700  | Workers' Compensation    |  | 35,000           | 38,000           | 38,000           |  |
| <b>Total Personal Services and Employee Benefits</b> |                          |  | <b>1,033,577</b> | <b>1,092,600</b> | <b>1,092,600</b> |  |

### *Purchased / Contracted Services*

|  |                                   |  |                |                |                |  |
|--|-----------------------------------|--|----------------|----------------|----------------|--|
| 19-521200                                    | Professional Services             |  | 2,000          | 2,000          | 2,000          |  |
| 19-521300                                    | Technical Services                |  | 20,000         | 20,000         | 20,000         |  |
| 19-522112                                    | Disposal-Septic Tank              |  | 1,000          | 1,000          | 1,000          |  |
| 19-522113                                    | Disposal-Tire Amnesty Days        |  | 0              | 0              | 0              |  |
| 19-522210                                    | Repairs and Maintenance-Equipment |  | 5,000          | 5,000          | 5,000          |  |
| 19-522220                                    | Repairs and Maintenance-Buildings |  | 10,000         | 15,000         | 15,000         |  |
| 19-522222                                    | Repairs and Maintenance-Sites     |  | 7,000          | 7,000          | 7,000          |  |
| 19-522260                                    | Repairs and Maintenance-Vehicle   |  | 115,000        | 120,000        | 120,000        |  |
| 19-522321                                    | Rental of Equipment               |  | 1,000          | 1,000          | 1,000          |  |
| 19-522323                                    | Copier Lease Agreement            |  | 300            | 500            | 500            |  |
| 19-523001                                    | Extermination                     |  | 300            | 400            | 400            |  |
| 19-523100                                    | Property and Vehicle Insurance    |  | 34,000         | 35,000         | 35,000         |  |
| 19-523210                                    | Communications-Telephone          |  | 5,000          | 5,000          | 5,000          |  |
| 19-523211                                    | Communications-Internet           |  | 3,000          | 3,000          | 3,000          |  |
| 19-523250                                    | Communications-Postage            |  | 100            | 100            | 100            |  |
| 19-523500                                    | Travel                            |  | 300            | 300            | 300            |  |
| 19-523700                                    | Education and Training            |  | 500            | 500            | 500            |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>204,500</b> | <b>215,800</b> | <b>215,800</b> |  |

### *Supplies*

|                       |                             |  |                |                |                |  |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|--|
| 19-531101             | General Supplies-Office     |  | 1,000          | 1,000          | 1,000          |  |
| 19-531120             | General Supplies-Janitorial |  | 800            | 800            | 800            |  |
| 19-531150             | General Supplies-Tires      |  | 40,000         | 40,000         | 40,000         |  |
| 19-531190             | General Supplies-Other      |  | 4,000          | 4,000          | 4,000          |  |
| 19-531210             | Water/Sewer                 |  | 2,000          | 2,000          | 2,000          |  |
| 19-531230             | Electricity                 |  | 15,000         | 15,000         | 15,000         |  |
| 19-531240             | Bottled Gas                 |  | 2,500          | 2,500          | 2,500          |  |
| 19-531270             | Gasoline/Diesel/Oil         |  | 165,000        | 165,000        | 165,000        |  |
| 19-531600             | Small Equipment             |  | 3,000          | 3,000          | 3,000          |  |
| 19-531710             | Uniforms                    |  | 1,600          | 1,600          | 1,600          |  |
| <b>Total Supplies</b> |                             |  | <b>234,900</b> | <b>234,900</b> | <b>234,900</b> |  |

# SOLID WASTE FUND

## EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Capital Outlays

|                              |  |  |                |                |                |  |
|------------------------------|--|--|----------------|----------------|----------------|--|
| 19-541300                    | Transfer Station Building Improvements |  | 0              | 150,000        | 0              |  |
| 19-541400                    | Transfer Station Internal Road Paving  |  | 0              | 135,000        | 0              |  |
| 19-542101                    | Pressure Washer                        |  | 7,000          | 0              | 0              |  |
| 19-542200                    | Garbage Truck                          |  | 580,000        | 315,000        | 315,000        |  |
| 19-542201                    | Vehicle                                |  | 0              | 0              | 0              |  |
| 19-542204                    | Backhoe Loader                         |  | 0              | 0              | 0              |  |
| 19-542205                    | Wheel Loader                           |  | 0              | 0              | 0              |  |
| 19-542500                    | Receiving Container                    |  | 0              | 0              | 0              |  |
| 19-542501                    | Compactor                              |  | 0              | 0              | 0              |  |
| 19-542502                    | Commercial Dumpsters                   |  | 0              | 5,000          | 5,000          |  |
| <b>Total Capital Outlays</b> |  |  | <b>587,000</b> | <b>605,000</b> | <b>320,000</b> |  |

### Interfund / Interdepartmental Charges

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 19-551100  | Indirect Cost Allocation |  | 100,000        | 100,000        | 100,000        |  |
| <b>Total Interfund / Interdepartmental Charges</b> |                          |  | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> |  |

### Other Costs

|                          |                          |  |                |                |                |  |
|--------------------------|--------------------------|--|----------------|----------------|----------------|--|
| 19-573001                | State Highway Impact Fee |  | 2,500          | 2,500          | 2,500          |  |
| 19-573002                | Tipping Fees             |  | 900,000        | 900,000        | 900,000        |  |
| 19-573004                | Vehicle License and Tag  |  | 200            | 200            | 200            |  |
| 19-573120                | Refunds                  |  | 1,500          | 1,500          | 1,500          |  |
| <b>Total Other Costs</b> |                          |  | <b>904,200</b> | <b>904,200</b> | <b>904,200</b> |  |

|                           |  |  |                  |                  |                  |  |
|---------------------------|--|--|------------------|------------------|------------------|--|
| <b>Total Expenditures</b> |  |  | <b>3,064,177</b> | <b>3,152,500</b> | <b>2,867,500</b> |  |
|---------------------------|--|--|------------------|------------------|------------------|--|

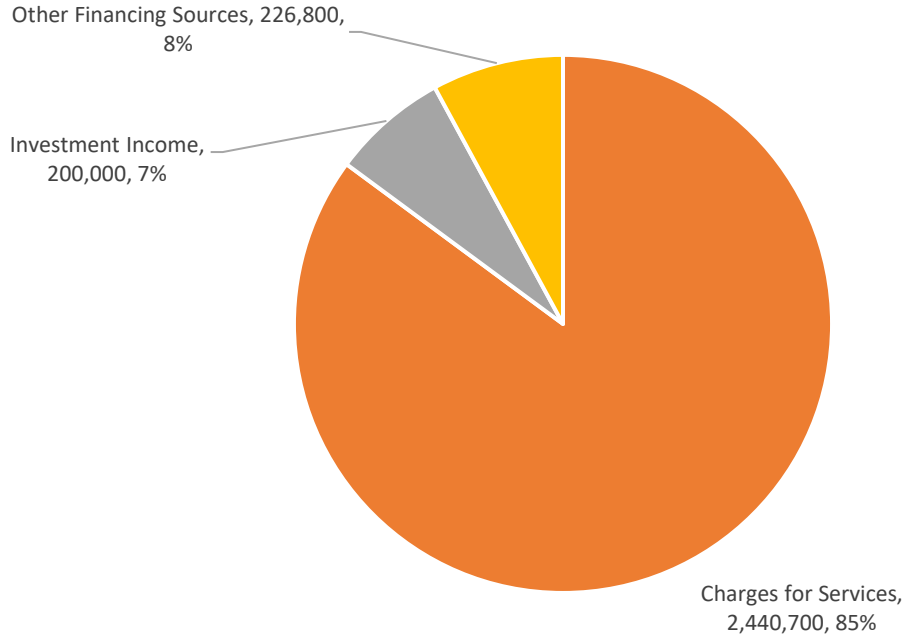


*New Solid Waste Facility*

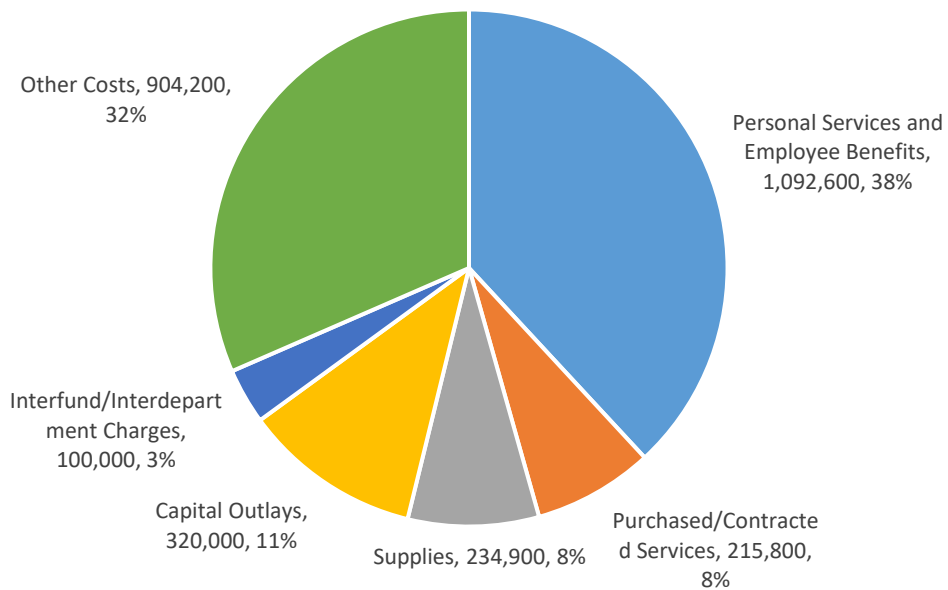
# SOLID WASTE FUND

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## SOLID WASTE FUND REVENUES BY SOURCE FOR FY 2024-25

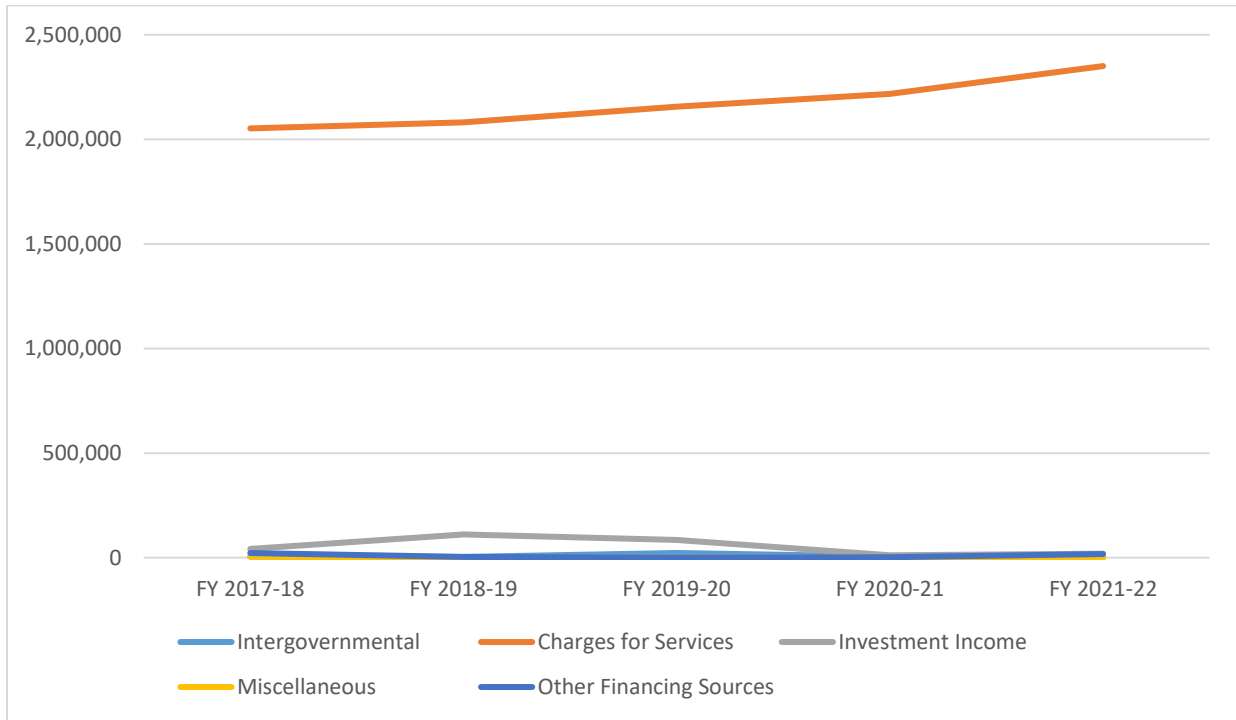


## SOLID WASTE FUND EXPENSES BY TYPE FOR FY 2024-25

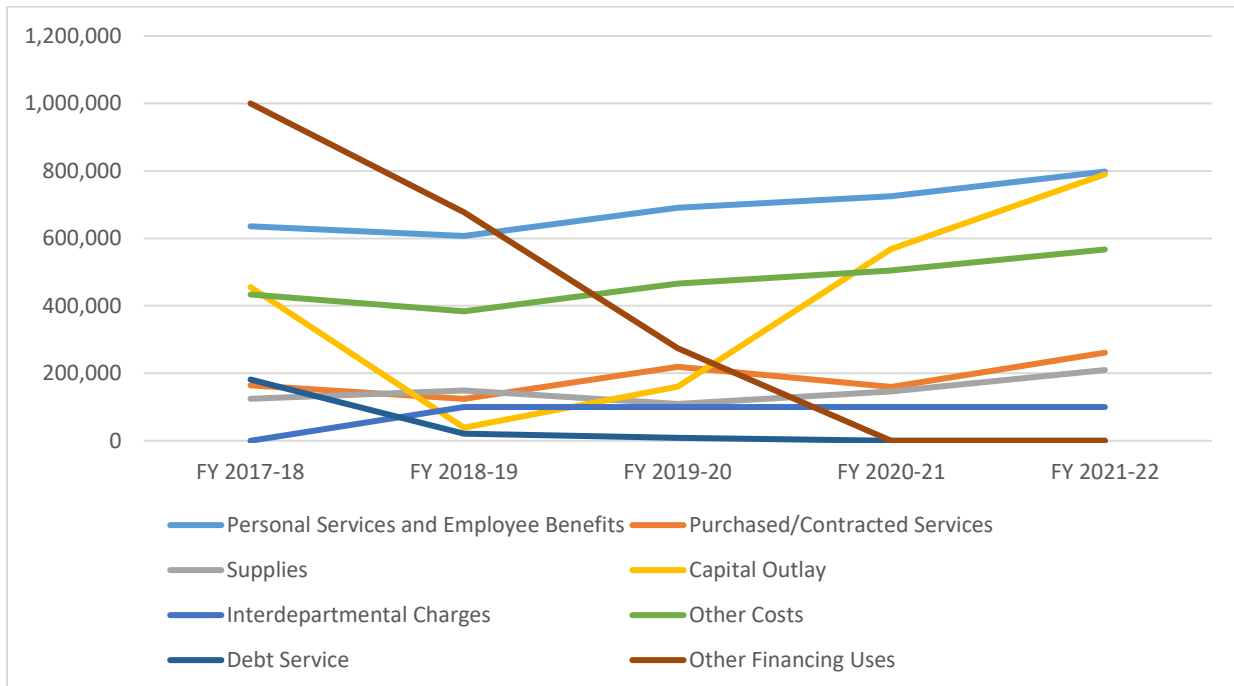


# SOLID WASTE FUND

## SOLID WASTE FUND REVENUES BY SOURCE HISTORICAL TRENDS



## SOLID WASTE FUND EXPENSES BY TYPE HISTORICAL TRENDS



Source: Annual Audit

# WATER WORKS FUND

## FUND PROFILE

The Water Works Enterprise Fund consist of two departments – Water Department and Waste Water Department. The Water Department provides clean drinking water and fire protection to over 9,500 customers in the unincorporated area of the county. The water source is surface water from the Chattahoochee River. The Water Department consists of three divisions – Administration, Filter Plant, and Distribution. The Administration Division is responsible for the overall supervision of the Fund and conducts monthly customer billing and customer service support. The Filter Plant Division operates a 3.0 MGD plant and is responsible for water treatment operations and ensures that all treated water is in compliance with state and federal regulations. The Distribution Division is responsible for the maintenance of over 500 miles of water lines, ten pump stations, eight elevated water storage tanks, and four ground water storage tanks, repairing leaks, and installing water meters. This Fund also purchases treated water as needed from the Columbus Water Works Department, Talbot County, Georgia Power, and Callaway Gardens. The Waste Water Department provides sewer services exclusively to the Mulberry Grove development located on SR 315, maintains all system components, and pays Columbus Water Works to treat the sewer for a fee.

## STAFFING PLAN

| Position Title                              | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---|------------|------------|------------|
| <b>Administration</b>                       |            |            |            |
| Director                                    | 1          | 1          | 1          |
| Customer Service Supervisor                 | 1          | 1          | 1          |
| Customer Service Representative             | 3          | 4          | 4          |
| Water Service Worker                        | 1          | 1          | 1          |
| Customer Service Representative (part-time) | 1          | 0          | 0          |
| <b>Total Administration</b>                 | <b>7</b>   | <b>7</b>   | <b>7</b>   |
| <b>Filter Plant</b>                         |            |            |            |
| Supervisor                                  | 1          | 1          | 1          |
| WTP Operator I                              | 2          | 2          | 2          |
| WTP Operator II                             | 3          | 3          | 3          |
| WTP Operator III                            | 3          | 3          | 3          |
| WTP Operator Trainee                        | 1          | 1          | 1          |
| <b>Total Filter Plant</b>                   | <b>10</b>  | <b>10</b>  | <b>10</b>  |
| <b>Distribution</b>                         |            |            |            |
| Distribution Supervisor                     | 1          | 1          | 1          |
| Meter Reader Supervisor                     | 1          | 1          | 1          |
| Crew Supervisor                             | 1          | 1          | 1          |
| Maintenance Supervisor                      | 1          | 1          | 1          |
| Heavy Equipment Operator                    | 2          | 2          | 2          |
| Utility Locator                             | 1          | 1          | 1          |
| Meter Reader                                | 2          | 2          | 2          |
| Water Maintenance Specialist                | 1          | 1          | 1          |
| Inmates                                     | 2          | 2          | 2          |
| <b>Total Distribution</b>                   | <b>10</b>  | <b>10</b>  | <b>10</b>  |
| <b>Total Positions</b>                      | <b>27</b>  | <b>27</b>  | <b>27</b>  |

# WATER WORKS FUND

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## ***FY 2024-25 BUDGET HIGHLIGHTS***

- Water charges revenue is expected to increase due to a requested water rate increase in accordance with the recently completed water and wastewater rate study to generate additional revenue to implement the recently completed water and wastewater master plan.
- Professional services expenses include \$300,000 for continued construction administration for the U.S. 27 water line upgrade project, \$50,000 to prepare a hydrology study, \$50,000 to prepare a plan and engineering cost estimates for PFAS remediation, \$20,000 to prepare a state required lead service line inventory, \$20,000 to prepare a state required asset management plan, \$45,000 to provide engineering designs, bid documents, and grant administration for eight grant funded generators at various locations, and \$30,000 for general engineering, legal, and audit fees for a total of \$515,000.
- Technical services expenses include \$242,000 to rehabilitate the Mountain Hill water tank, general water tank maintenance, and financial software maintenance.
- Capital outlay expenses include \$175,000 for general water system improvements including repairing a creek crossing on Lower Blue Springs Road, \$70,000 for general water plant improvements, \$4,175,000 to complete of the U.S. 27 water line upgrade project, \$225,000 to order eight new grant funded generators (installation and grant reimbursement will occur next fiscal year due to long lead times), and \$150,000 for three replacement vehicles for a total of \$4,795,000.
- Indirect cost allocation of \$100,000 is transferred to the General Fund to pay the Administration, Finance Department, and Information Technology departments for providing services to this Enterprise Fund.
- Debt service expenses include \$206,238 (principal and interest) to pay the annual debt payment of the 2016 filter plant expansion GEFA loan and the 2018 water meter replacement GEFA loan.
- Other financing uses include \$619,367 transfer to the Public Improvements Authority to pay the annual debt payment of the 2012 water system improvements.
- A Wastewater Department has been created to operate the sewer line for the Mulberry Grove Development at the cost of \$200,000.



*New Water Works Administration Building*

# WATER WORKS FUND

## WATER REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Charges for Services

|                                   |                              |  |                  |                  |                  |  |
|-----------------------------------|------------------------------|--|------------------|------------------|------------------|--|
| 93-344210                         | Water Charges                |  | 6,000,000        | 7,000,000        | 7,000,000        |  |
| 93-344211                         | Service Installations        |  | 230,000          | 240,000          | 240,000          |  |
| 93-344212                         | Reconnect Fees               |  | 25,000           | 25,000           | 25,000           |  |
| 93-344214                         | Late Fees                    |  | 50,000           | 52,000           | 52,000           |  |
| 93-344215                         | Credit Card Convenience Fees |  | 65,000           | 65,000           | 65,000           |  |
| <b>Total Charges for Services</b> |                              |  | <b>6,370,000</b> | <b>7,382,000</b> | <b>7,382,000</b> |  |

### Investment Income

|                                |                   |  |               |               |               |  |
|--------------------------------|-------------------|--|---------------|---------------|---------------|--|
| 93-361000                      | Interest Revenues |  | 45,000        | 60,000        | 60,000        |  |
| <b>Total Investment Income</b> |                   |  | <b>45,000</b> | <b>60,000</b> | <b>60,000</b> |  |

### Miscellaneous Revenue

|                                    |                        |  |              |              |              |  |
|------------------------------------|------------------------|--|--------------|--------------|--------------|--|
| 93-389001                          | Miscellaneous Revenues |  | 5,000        | 5,000        | 5,000        |  |
| <b>Total Miscellaneous Revenue</b> |                        |  | <b>5,000</b> | <b>5,000</b> | <b>5,000</b> |  |

### Other Financing Sources

|                                      |                                      |  |                  |                  |                  |  |
|--------------------------------------|--------------------------------------|--|------------------|------------------|------------------|--|
| 93-125303                            | GEFA Loan for Water Meter Project    |  | 0                | 0                | 0                |  |
| 93-125304                            | GEFA Loan for U.S. 27 Water Project  |  | 1,200,000        | 1,313,000        | 1,313,000        |  |
| 93-125305                            | GDOT Funds for U.S. 27 Water Project |  | 0                | 2,862,000        | 2,862,000        |  |
| 93-392100                            | Sale of Assets                       |  | 5,000            | 45,000           | 45,000           |  |
| 93-399999                            | Use of Fund Reserves                 |  | 33,712           | 0                | 0                |  |
| <b>Total Other Financing Sources</b> |                                      |  | <b>1,238,712</b> | <b>4,220,000</b> | <b>4,220,000</b> |  |

|                            |  |  |                  |                   |                   |  |
|----------------------------|--|--|------------------|-------------------|-------------------|--|
| <b>Total Water Revenue</b> |  |  | <b>7,658,712</b> | <b>11,667,000</b> | <b>11,667,000</b> |  |
|----------------------------|--|--|------------------|-------------------|-------------------|--|



# WATER WORKS FUND

## WATER EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### *Personal Services and Employee Benefits*

|  |                                  |  |                  |                  |                  |  |
|--|----------------------------------|--|------------------|------------------|------------------|--|
| 93-511100  | Regular Employees                |  | 1,458,800        | 1,400,000        | 1,400,000        |  |
| 93-511300  | Overtime                         |  | 91,500           | 80,000           | 80,000           |  |
| 93-512100  | Group Insurance                  |  | 311,000          | 400,000          | 400,000          |  |
| 93-512120  | Health Reimbursement Arrangement |  | 0                | 0                | 0                |  |
| 93-512200  | FICA                             |  | 89,550           | 90,000           | 90,000           |  |
| 93-512300  | Medicare                         |  | 22,127           | 22,500           | 22,500           |  |
| 93-512400  | Retirement Contributions         |  | 195,700          | 230,000          | 230,000          |  |
| 93-512600  | Unemployment Insurance           |  | 600              | 1,000            | 1,000            |  |
| 93-512700  | Workers' Compensation            |  | 45,035           | 48,000           | 48,000           |  |
| <b>Total Personal Services and Employee Benefits</b> |                                  |  | <b>2,214,312</b> | <b>2,271,500</b> | <b>2,271,500</b> |  |

### *Purchased / Contracted Services*

|  |                                       |  |                |                  |                  |  |
|--|---------------------------------------|--|----------------|------------------|------------------|--|
| 93-521200                                    | Professional Services                 |  | 195,000        | 515,000          | 515,000          |  |
| 93-521300                                    | Technical Services                    |  | 242,000        | 242,000          | 242,000          |  |
| 93-522210                                    | Repairs and Maintenance-Equipment     |  | 20,000         | 20,000           | 20,000           |  |
| 93-522211                                    | Repairs and Maintenance-Office Equip. |  | 1,300          | 1,000            | 1,000            |  |
| 93-522220                                    | Repairs and Maintenance-Buildings     |  | 5,000          | 3,500            | 3,500            |  |
| 93-522221                                    | Repairs and Maintenance-Filter Plant  |  | 50,000         | 50,000           | 50,000           |  |
| 93-522260                                    | Repairs and Maintenance-Vehicles      |  | 20,000         | 20,000           | 20,000           |  |
| 93-522323                                    | Copier Lease Agreement                |  | 1,800          | 1,800            | 1,800            |  |
| 93-523001                                    | Extermination                         |  | 700            | 700              | 700              |  |
| 93-523100                                    | Property & Equipment Insurance        |  | 67,500         | 67,500           | 67,500           |  |
| 93-523210                                    | Communications-Telephone              |  | 35,000         | 40,000           | 40,000           |  |
| 93-523250                                    | Communications-Postage                |  | 40,000         | 40,000           | 40,000           |  |
| 93-523500                                    | Travel                                |  | 5,000          | 5,000            | 5,000            |  |
| 93-523600                                    | Dues and Fees                         |  | 7,500          | 10,000           | 10,000           |  |
| 93-523601                                    | Credit Card Fees                      |  | 48,000         | 48,000           | 48,000           |  |
| 93-523602                                    | Bank Fees                             |  | 1,000          | 2,000            | 2,000            |  |
| 93-523700                                    | Education and Training                |  | 5,500          | 5,000            | 5,000            |  |
| <b>Total Purchased / Contracted Services</b> |                                       |  | <b>745,300</b> | <b>1,071,500</b> | <b>1,071,500</b> |  |

### *Supplies*

|                       |                                     |  |                |                |                |  |
|-----------------------|-------------------------------------|--|----------------|----------------|----------------|--|
| 93-531101             | General Supplies-Office             |  | 20,000         | 20,000         | 20,000         |  |
| 93-531121             | General Supplies-Chemicals          |  | 166,000        | 170,000        | 170,000        |  |
| 93-531122             | General Supplies-Lab                |  | 33,000         | 33,000         | 33,000         |  |
| 93-531123             | General Supplies-System Maintenance |  | 275,000        | 275,000        | 275,000        |  |
| 93-531230             | Electricity                         |  | 320,000        | 345,000        | 345,000        |  |
| 93-531240             | Bottled Gas                         |  | 2,500          | 2,500          | 2,500          |  |
| 93-531270             | Gasoline/Diesel/Oil                 |  | 60,000         | 60,000         | 60,000         |  |
| 93-531600             | Small Equipment                     |  | 10,000         | 5,000          | 5,000          |  |
| 93-531710             | Uniforms                            |  | 28,000         | 37,000         | 37,000         |  |
| <b>Total Supplies</b> |                                     |  | <b>914,500</b> | <b>947,500</b> | <b>947,500</b> |  |

# WATER WORKS FUND

## WATER EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Other Costs

|                          |                                     |  |                  |                  |                  |  |
|--------------------------|-------------------------------------|--|------------------|------------------|------------------|--|
| 93-531511                | Water Purchase from Columbus        |  | 1,200,000        | 1,200,000        | 1,200,000        |  |
| 93-531512                | Water Purchase from Talbot          |  | 200,000          | 100,000          | 100,000          |  |
| 93-531513                | Water Purchase from GA Power        |  | 45,000           | 75,000           | 75,000           |  |
| 93-531514                | Water Purchase from Callaway Garden |  | 31,000           | 25,000           | 25,000           |  |
| 93-572007                | DNR Fees                            |  | 36,000           | 36,000           | 36,000           |  |
| 93-579000                | Contingency                         |  | 0                | 219,895          | 219,895          |  |
| <b>Total Other Costs</b> |                                     |  | <b>1,512,000</b> | <b>1,655,895</b> | <b>1,655,895</b> |  |

### Capital Outlays

|                              |                                   |  |                  |                  |                  |  |
|------------------------------|-----------------------------------|--|------------------|------------------|------------------|--|
| 93-541300                    | Office Building                   |  | 0                | 0                | 0                |  |
| 93-541400                    | General Water System Improvements |  | 173,343          | 175,000          | 175,000          |  |
| 93-541400                    | General Water Plant Improvements  |  | 70,000           | 70,000           | 70,000           |  |
| 93-541401                    | Hadley Road Water Line (Phase II) |  | 0                | 0                | 0                |  |
| 93-541402                    | Water Meter Replacement Project   |  | 0                | 0                | 0                |  |
| 93-541403                    | U.S. 27 Water Line Upgrade        |  | 1,100,000        | 4,175,000        | 4,175,000        |  |
| 93-542100                    | New Generator Installation        |  | 0                | 225,000          | 225,000          |  |
| 93-542200                    | Vehicles (3)                      |  | 0                | 150,000          | 150,000          |  |
| <b>Total Capital Outlays</b> |                                   |  | <b>1,343,343</b> | <b>4,795,000</b> | <b>4,795,000</b> |  |

### Interfund / Interdepartmental Charges

|  |                          |  |                |                |                |  |
|--|--------------------------|--|----------------|----------------|----------------|--|
| 93-551100  | Indirect Cost Allocation |  | 100,000        | 100,000        | 100,000        |  |
| <b>Total Interfund / Interdepartmental Charges</b> |                          |  | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> |  |

### Debt Service

|                           |                                    |  |                |                |                |  |
|---------------------------|------------------------------------|--|----------------|----------------|----------------|--|
| 93-581106                 | Principal-2016 GEFA (filter plant) |  | 118,129        | 119,794        | 119,794        |  |
| 93-581107                 | Principal-2018 GEFA (water meters) |  | 52,798         | 53,269         | 53,269         |  |
| 93-582106                 | Interest-2016 GEFA                 |  | 25,980         | 24,316         | 24,316         |  |
| 93-582107                 | Interest-2018 GEFA                 |  | 9,330          | 8,859          | 8,859          |  |
| <b>Total Debt Service</b> |                                    |  | <b>206,237</b> | <b>206,238</b> | <b>206,238</b> |  |

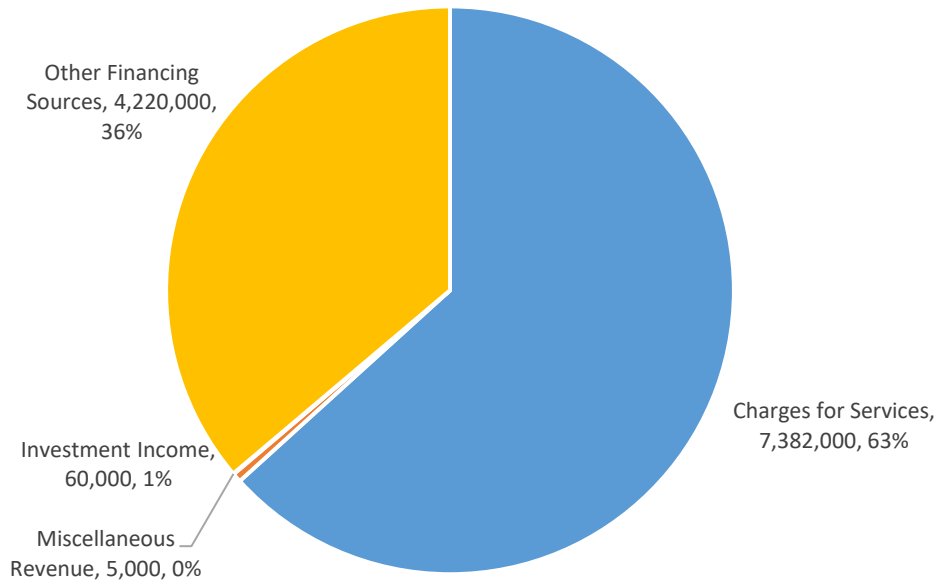
### Other Financing Uses

|                                   |                     |  |                |                |                |  |
|-----------------------------------|---------------------|--|----------------|----------------|----------------|--|
| 93-611079                         | Transfer Out to PIA |  | 623,020        | 619,367        | 619,367        |  |
| <b>Total Other Financing Uses</b> |                     |  | <b>623,020</b> | <b>619,367</b> | <b>619,367</b> |  |

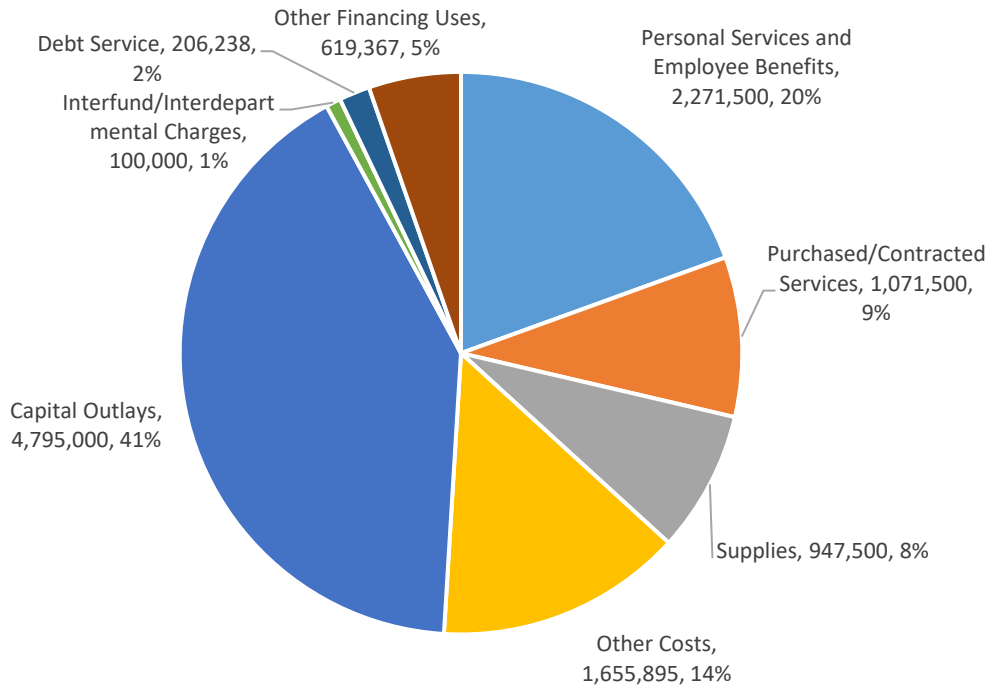
|                                 |  |  |                  |                   |                   |  |
|---------------------------------|--|--|------------------|-------------------|-------------------|--|
| <b>Total Water Expenditures</b> |  |  | <b>7,658,712</b> | <b>11,667,000</b> | <b>11,667,000</b> |  |
|---------------------------------|--|--|------------------|-------------------|-------------------|--|

# WATER WORKS FUND

## WATER WORKS REVENUES BY SOURCE FOR FY 2024-25

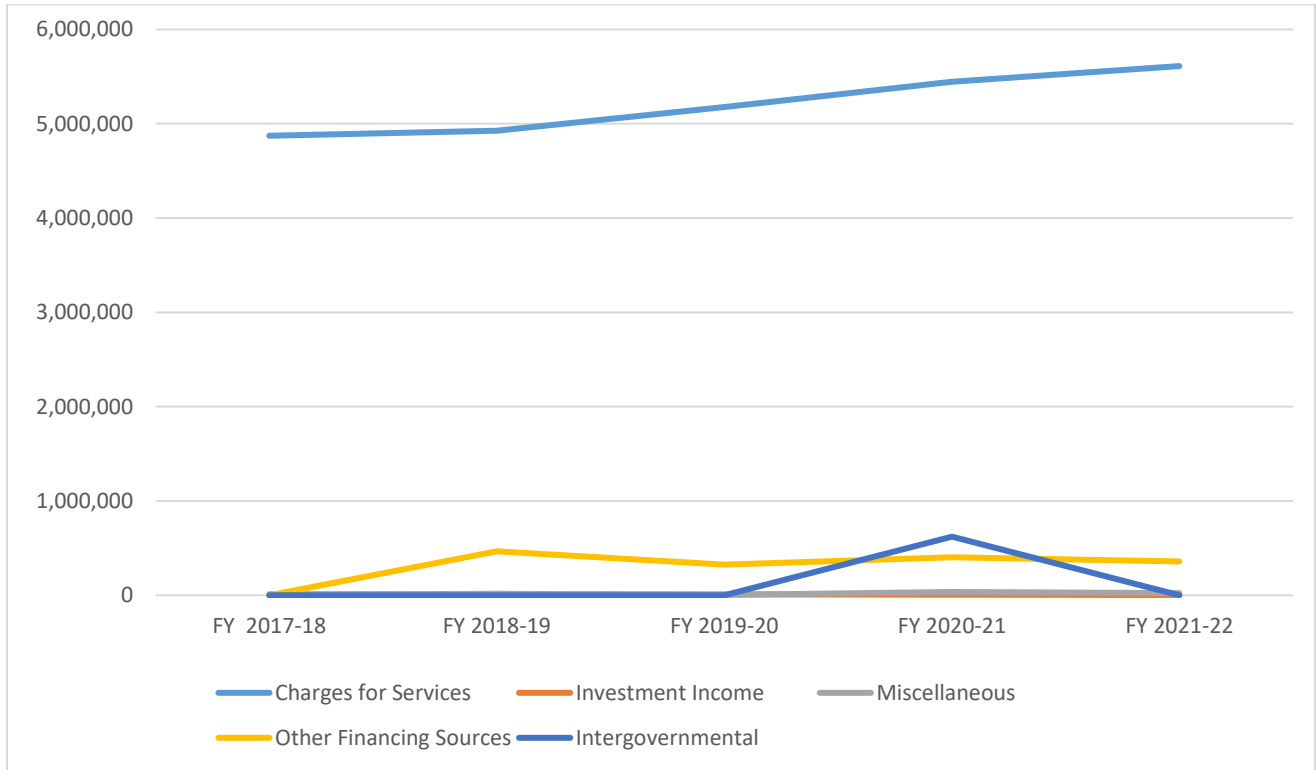


## WATER WORKS EXPENSES BY TYPE FOR FY 2024-25

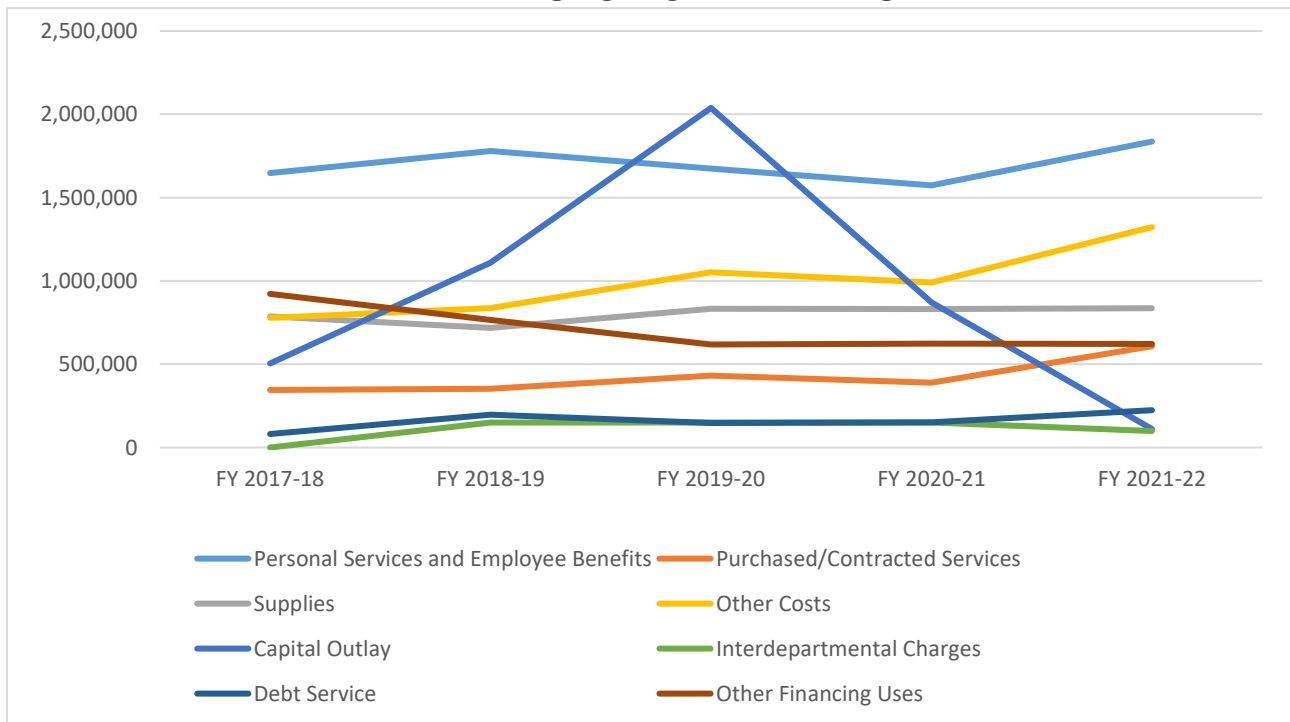


# WATER WORKS FUND

## WATER WORKS REVENUES BY SOURCE HISTORICAL TRENDS



## WATER WORKS EXPENSES BY TYPE HISTORICAL TRENDS



# WATER WORKS FUND

## WASTE WATER REVENUES

| Account Number | Revenue Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Charges for Services

|                                   |                |  |                |                |                |  |
|-----------------------------------|----------------|--|----------------|----------------|----------------|--|
| 94-344255                         | Sewer Charges  |  | 103,000        | 100,000        | 100,000        |  |
| 94-344256                         | Sewer Tap Fees |  | 160,000        | 100,000        | 100,000        |  |
| <b>Total Charges for Services</b> |                |  | <b>263,000</b> | <b>200,000</b> | <b>200,000</b> |  |

### Other Financing Sources

|                                      |                      |  |          |          |          |  |
|--------------------------------------|----------------------|--|----------|----------|----------|--|
| 94-399999                            | Use of Fund Reserves |  | 0        | 0        | 0        |  |
| <b>Total Other Financing Sources</b> |                      |  | <b>0</b> | <b>0</b> | <b>0</b> |  |

|                                  |  |  |                |                |                |  |
|----------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Waste Water Revenue</b> |  |  | <b>263,000</b> | <b>200,000</b> | <b>200,000</b> |  |
|----------------------------------|--|--|----------------|----------------|----------------|--|

## WASTE WATER EXPENDITURES

| Account Number | Expenditure Description | FY 2022-23 Audited | FY 2023-24 Amended Budget | FY 2024-25 Department Requested Budget | FY 2024-25 Manager Proposed Budget | FY 2024-25 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

### Purchased / Contracted Services

|  |                                   |  |               |               |               |  |
|--|-----------------------------------|--|---------------|---------------|---------------|--|
| 94-521200                                    | Professional Services             |  | 1,000         | 5,000         | 5,000         |  |
| 94-521300                                    | Technical Services                |  | 1,000         | 1,000         | 1,000         |  |
| 94-522210                                    | Repairs and Maintenance-Equipment |  | 3,000         | 4,000         | 4,000         |  |
| 94-522220                                    | Repairs and Maintenance-Buildings |  | 1,000         | 1,000         | 1,000         |  |
| 94-522222                                    | Repairs and Maintenance-Sites     |  | 3,000         | 3,000         | 3,000         |  |
| 94-523100                                    | Property & Equipment Insurance    |  | 5,000         | 5,000         | 5,000         |  |
| <b>Total Purchased / Contracted Services</b> |                                   |  | <b>14,000</b> | <b>19,000</b> | <b>19,000</b> |  |

### Supplies

|                       |                            |  |               |               |               |  |
|-----------------------|----------------------------|--|---------------|---------------|---------------|--|
| 94-531121             | General Supplies-Chemicals |  | 1,000         | 1,000         | 1,000         |  |
| 94-531210             | Sewer                      |  | 62,000        | 59,000        | 59,000        |  |
| 94-531230             | Electricity                |  | 25,000        | 20,000        | 20,000        |  |
| 94-531270             | Gasoline/Diesel/Oil        |  | 1,000         | 1,000         | 1,000         |  |
| <b>Total Supplies</b> |                            |  | <b>89,000</b> | <b>81,000</b> | <b>81,000</b> |  |

### Payment to Others

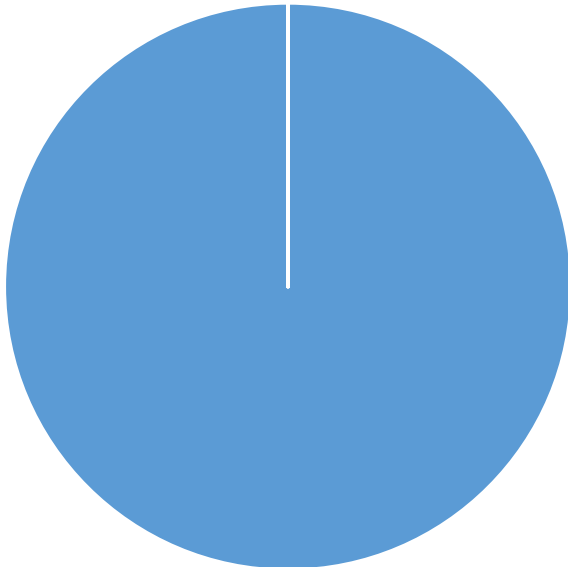
|                                |                             |  |                |                |                |  |
|--------------------------------|-----------------------------|--|----------------|----------------|----------------|--|
| 94-573100                      | Sewer Tap Fee Reimbursement |  | 160,000        | 100,000        | 100,000        |  |
| <b>Total Payment to Others</b> |                             |  | <b>160,000</b> | <b>100,000</b> | <b>100,000</b> |  |

|                                       |  |  |                |                |                |  |
|---------------------------------------|--|--|----------------|----------------|----------------|--|
| <b>Total Waste Water Expenditures</b> |  |  | <b>263,000</b> | <b>200,000</b> | <b>200,000</b> |  |
|---------------------------------------|--|--|----------------|----------------|----------------|--|

# WATER WORKS FUND

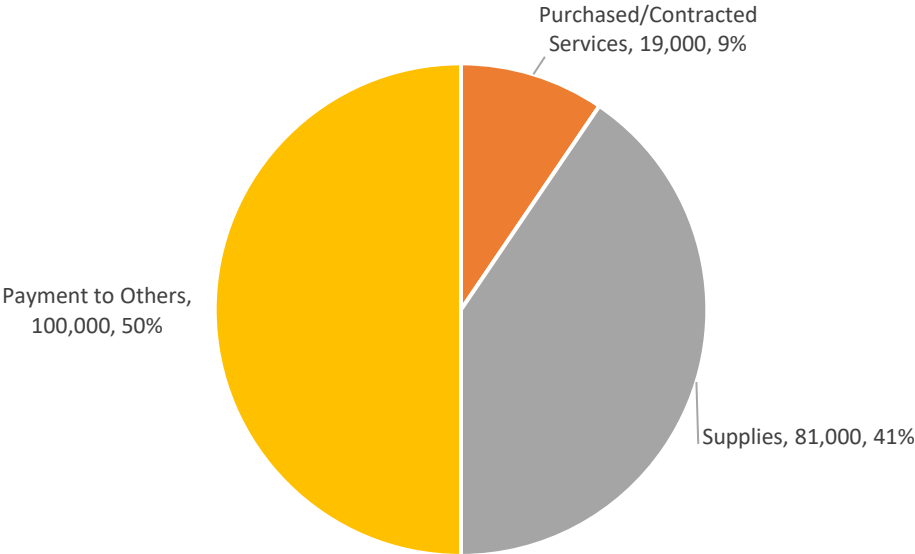
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## WASTE WATER DEPARTMENT REVENUES BY SOURCE FOR FY 2024-25



Charges for Services,  
200,000, 100%

## WASTE WATER DEPARTMENT EXPENSES BY TYPE FOR FY 2024-25





## **LONG TERM DEBT SCHEDULE**

# LONG TERM DEBT

## WATERWORKS U.S. 27 IMPROVEMENTS GEFA LOAN

| Facility Type  | Acquisition Date | Fiscal Year Due | Principal        | Interest         | Total            |
|--|------------------|-----------------|------------------|------------------|------------------|
| Improvements to water system on U.S. 27 funded through a GEFA loan at 2.92%. Paid by Water Works Fund.<br><br>Estimated since the project is under construction. | 2023             | 2024-25         | 0                | 0                | 0                |
|  |                  | 2025-26         | 119,939          | 92,121           | 212,060          |
|  |                  | 2026-27         | 123,488          | 88,572           | 212,060          |
|  |                  | 2027-28         | 127,143          | 84,917           | 212,060          |
|  |                  | 2028-29         | 130,905          | 81,155           | 212,060          |
|  |                  | 2029-30         | 134,779          | 77,281           | 212,060          |
|  |                  | 2030-31         | 138,768          | 73,292           | 212,060          |
|  |                  | 2031-32         | 142,875          | 69,185           | 212,060          |
|  |                  | 2032-33         | 147,103          | 64,957           | 212,060          |
|  |                  | 2033-34         | 151,456          | 60,604           | 212,060          |
|  |                  | 2034-35         | 155,939          | 56,121           | 212,060          |
|  |                  | 2035-36         | 160,553          | 51,507           | 212,060          |
|  |                  | 2036-37         | 165,305          | 46,755           | 212,060          |
|  |                  | 2037-38         | 170,197          | 41,863           | 212,060          |
|  |                  | 2038-39         | 175,234          | 36,826           | 212,060          |
|  |                  | 2039-40         | 180,420          | 31,640           | 212,060          |
|  |                  | 2040-41         | 185,759          | 26,301           | 212,060          |
|  |                  | 2041-42         | 191,256          | 20,804           | 212,060          |
|  |                  | 2042-43         | 196,916          | 15,144           | 212,060          |
|  |                  | 2043-44         | 202,744          | 9,316            | 212,060          |
|  |                  | 2044-45         | 208,744          | 3,316            | 212,060          |
| <b>Total</b>   |                  |                 | <b>3,209,523</b> | <b>1,031,677</b> | <b>4,241,200</b> |

## WATERWORKS WATER METER REPLACEMENT GEFA LOAN

| Facility Type   | Acquisition Date | Fiscal Year Due | Principal        | Interest      | Total            |
|---|------------------|-----------------|------------------|---------------|------------------|
| Replacement of 8,400+/- water meters to AMR smart meters funded through a GEFA Loan at 0.89%. Paid by Water Works Fund. | 2018             | 2024-25         | 53,269           | 8,859         | 62,128           |
|   |                  | 2025-26         | 53,745           | 8,383         | 62,128           |
|   |                  | 2026-27         | 54,226           | 7,902         | 62,128           |
|   |                  | 2027-28         | 54,710           | 7,418         | 62,128           |
|   |                  | 2028-29         | 55,199           | 6,929         | 62,128           |
|   |                  | 2029-30         | 55,692           | 6,436         | 62,128           |
|   |                  | 2030-31         | 56,190           | 5,938         | 62,128           |
|   |                  | 2031-32         | 56,692           | 5,436         | 62,128           |
|   |                  | 2032-33         | 57,199           | 4,929         | 62,128           |
|   |                  | 2033-34         | 57,710           | 4,418         | 62,128           |
|   |                  | 2034-35         | 58,226           | 3,902         | 62,128           |
|   |                  | 2035-36         | 58,746           | 3,382         | 62,128           |
|   |                  | 2036-37         | 59,271           | 2,857         | 62,128           |
|   |                  | 2037-38         | 59,801           | 2,327         | 62,128           |
|   |                  | 2038-39         | 60,335           | 1,793         | 62,128           |
|   |                  | 2039-40         | 60,874           | 1,254         | 62,128           |
|   |                  | 2040-41         | 61,418           | 710           | 62,128           |
| 2041-42   | 46,424           | 172             | 46,596           |               |                  |
| <b>Total</b>  |                  |                 | <b>1,019,727</b> | <b>83,045</b> | <b>1,102,772</b> |



# LONG TERM DEBT

## WATERWORKS IMPROVEMENTS GEFA LOAN

| Facility Type  | Acquisition Date | Fiscal Year Due | Principal        | Interest       | Total            |
|--|------------------|-----------------|------------------|----------------|------------------|
| Construction of a water filter plant expansion funded through a GEFA Loan at 1.4%. Paid by Water Works Fund. | 2016             | 2024-25         | 119,794          | 24,316         | 144,110          |
|  |                  | 2025-26         | 121,482          | 22,628         | 144,110          |
|  |                  | 2026-27         | 123,194          | 20,916         | 144,110          |
|  |                  | 2027-28         | 124,929          | 19,181         | 144,110          |
|  |                  | 2028-29         | 126,690          | 17,420         | 144,110          |
|  |                  | 2029-30         | 128,475          | 15,635         | 144,110          |
|  |                  | 2030-31         | 130,285          | 13,825         | 144,110          |
|  |                  | 2031-32         | 132,121          | 11,989         | 144,110          |
|  |                  | 2032-33         | 133,982          | 10,128         | 144,110          |
|  |                  | 2033-34         | 135,870          | 8,240          | 144,110          |
|  |                  | 2034-35         | 137,785          | 6,325          | 144,110          |
|  |                  | 2035-36         | 139,726          | 4,384          | 144,110          |
|  |                  | 2036-37         | 141,695          | 2,415          | 144,110          |
|  |                  | 2037-38         | 95,569           | 503            | 96,072           |
| <b>Total</b>   |                  |                 | <b>1,791,597</b> | <b>177,905</b> | <b>1,969,502</b> |

## WATERWORKS IMPROVEMENTS

| Facility Type  | Acquisition Date | Fiscal Year Due | Principal        | Interest       | Total            |
|--|------------------|-----------------|------------------|----------------|------------------|
| Improvements to water system. 2.46%. Paid by a transfer from the Water Works Fund to the Public Improvements Authority Fund. | 2012             | 2024-25         | 565,000          | 54,367         | 619,367          |
|  |                  | 2025-26         | 580,000          | 39,764         | 619,764          |
|  |                  | 2026-27         | 595,000          | 24,415         | 619,415          |
|  |                  | 2027-28         | 615,000          | 8,303          | 623,303          |
| <b>Total</b>   |                  |                 | <b>2,355,000</b> | <b>126,849</b> | <b>2,481,849</b> |

## PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS - COMMUNITY CENTER

| Facility Type  | Acquisition Date    | Fiscal Year Due | Principal        | Interest       | Total            |
|--|---------------------|-----------------|------------------|----------------|------------------|
| Community Center construction, other equipment, and improvements. 2.09%. Paid by a transfer from the SPLOST-2019/2025 Funds to the Public Improvements Authority Fund. | 2010<br>Refi - 2017 | 2024-25         | 670,000          | 63,113         | 733,113          |
|  |                     | 2025-26         | 655,000          | 49,267         | 704,267          |
|  |                     | 2026-27         | 665,000          | 35,473         | 700,473          |
|  |                     | 2027-28         | 675,000          | 21,470         | 696,470          |
|  |                     | 2028-29         | 690,000          | 7,208          | 697,208          |
| <b>Total</b>   |                     |                 | <b>3,355,000</b> | <b>176,531</b> | <b>3,531,531</b> |

### TOTAL DEBT PAYMENTS FOR FY 2024-25

| Principal | Interest | Total     |
|-----------|----------|-----------|
| 1,408,063 | 150,655  | 1,558,718 |

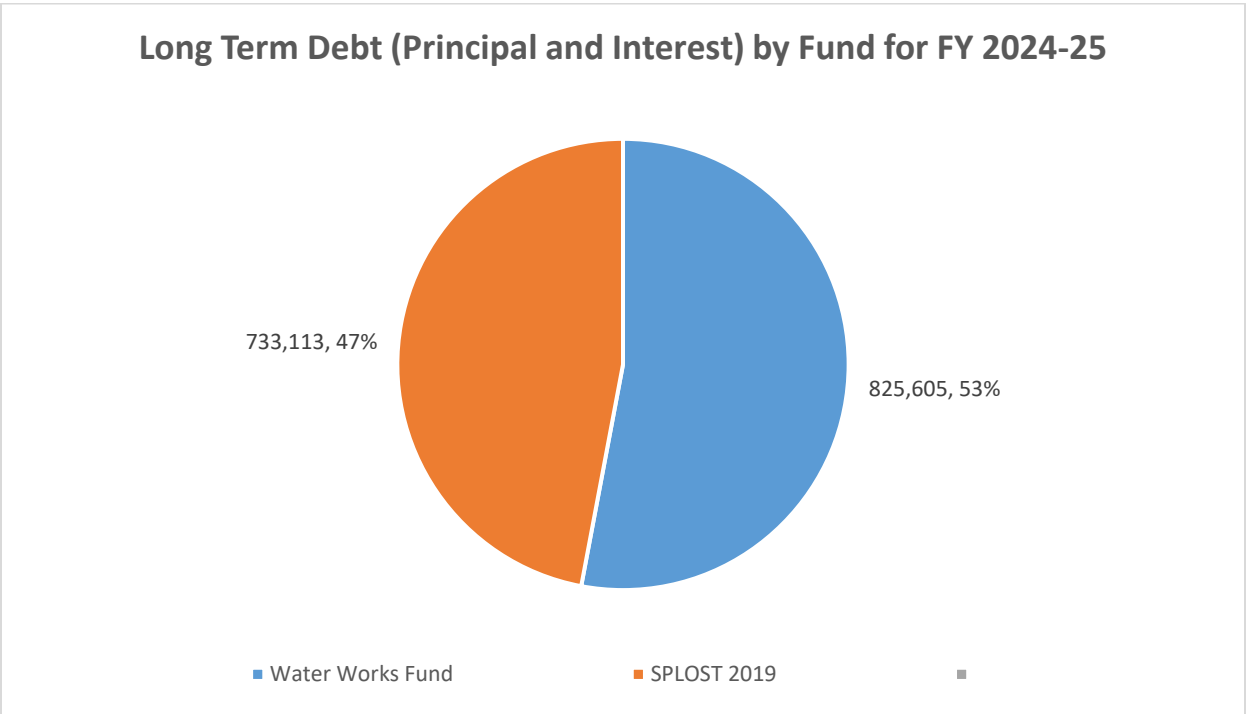
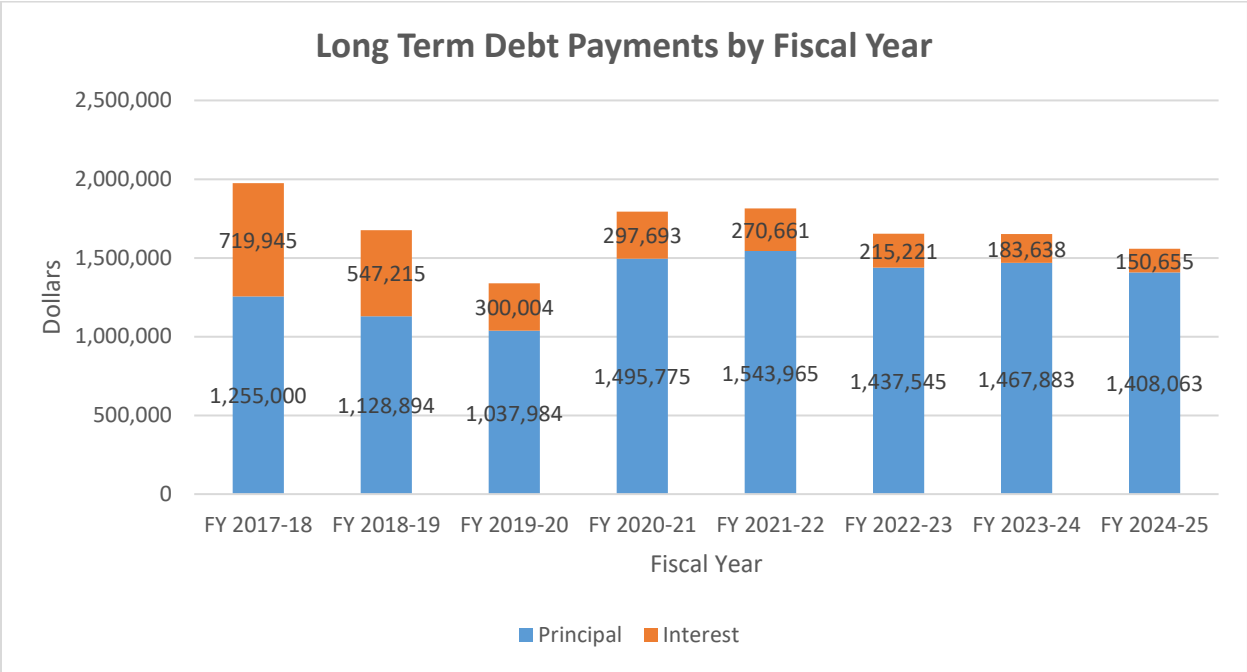
### TOTAL DEBT OUTSTANDING

| Principal  | Interest  | Total      |
|------------|-----------|------------|
| 11,730,847 | 1,596,007 | 13,326,854 |

### DEBT PER CAPITA

\$13,326,854 / 36,654 = \$364

# LONG TERM DEBT



**Note:** Georgia Constitution, Section V, Article IX states that county debt shall never exceed 10% of the assessed value of all taxable property within the county.



## **STATISTICAL INFORMATION**

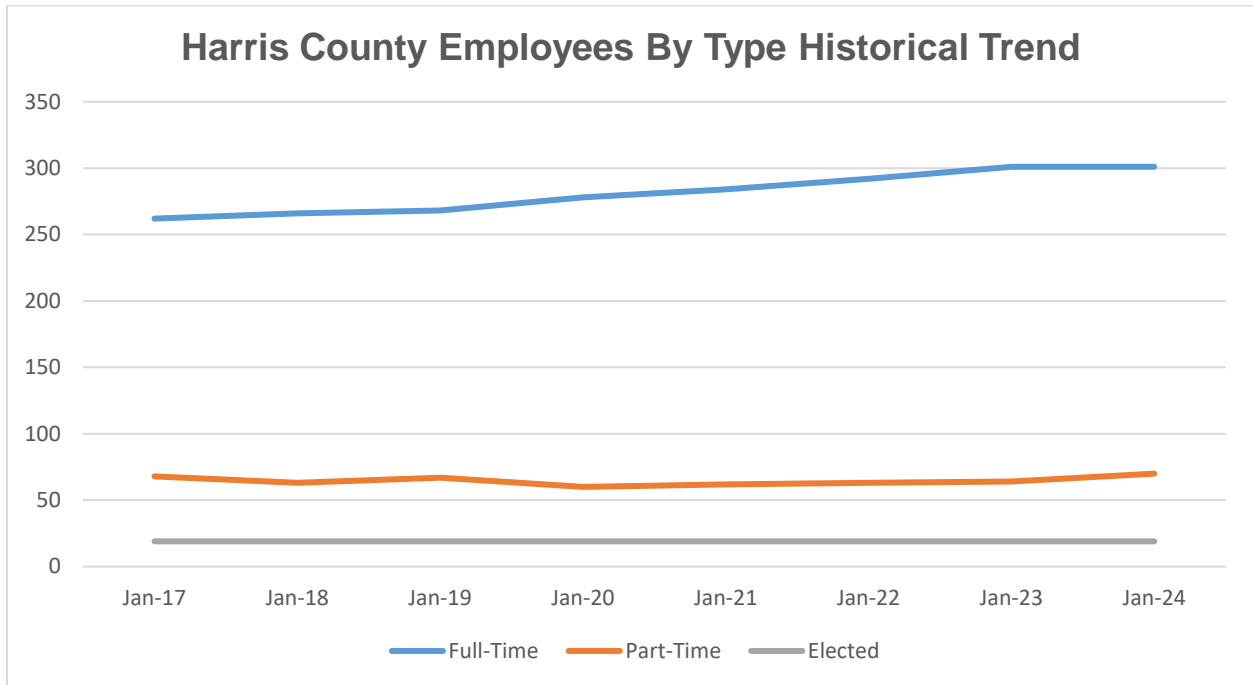
# SELECTED GRAPH

## HARRIS COUNTY EMPLOYEES BY TYPE

| Department                   | Total      | Full-Time  | Part-Time | Elected   | Board Member | Paid Supplement | Inmates      |
|------------------------------|------------|------------|-----------|-----------|--------------|-----------------|--------------|
| <b>General Fund</b>          |            |            |           |           |              |                 |              |
| Administration               | 3          | 3          | 0         |           |              |                 |              |
| Animal Control               | 4          | 4          | 0         |           |              |                 | 2            |
| Board of Commissioners       | 6          | 1          | 0         | 5         |              |                 |              |
| Board of Elections & Reg.    | 5          | 2          | 0         |           | 3            |                 |              |
| Board of Equalization        | 6          | 0          | 0         |           | 6            |                 |              |
| Clerk of Superior Court      | 7          | 6          | 0         | 1         |              |                 |              |
| Community Center             | 24         | 2          | 22        |           |              |                 | 2-3          |
| Community Development        | 19         | 6          | 1         |           | 12           |                 |              |
| Coroner                      | 4          | 0          | 0         | 1         |              | 3               |              |
| District Attorney            | 7          | 4          | 0         | 1         |              | 2               |              |
| EMS                          | 56         | 28         | 28        |           |              |                 |              |
| Extension Service            | 5          | 1          | 0         |           |              | 4               |              |
| Facilities Maintenance       | 5          | 5          | 0         |           |              |                 | 6-8          |
| Finance                      | 5          | 5          | 0         |           |              |                 |              |
| Information Technology       | 3          | 3          | 0         |           |              |                 |              |
| Jail                         | 26         | 26         | 0         |           |              |                 |              |
| Magistrate Court             | 5          | 2          | 2         | 1         |              |                 |              |
| Non-Departmental             | 0          | 0          | 0         |           |              |                 |              |
| Prison                       | 33         | 33         | 0         |           |              |                 | 40           |
| Probate Court                | 6          | 4          | 1         | 1         |              |                 |              |
| Public Works                 | 23         | 23         | 0         |           |              |                 | 5-7          |
| Recreation                   | 8          | 7          | 1         |           |              |                 | 17           |
| Sheriff's Office             | 55         | 52         | 2         | 1         |              |                 |              |
| Superior Court               | 23         | 0          | 11        | 7         |              | 5               |              |
| Tax Assessor                 | 12         | 9          | 0         |           | 3            |                 |              |
| Tax Commissioner             | 8          | 7          | 0         | 1         |              |                 |              |
| Vehicle Maintenance          | 6          | 6          | 0         |           |              |                 | 2-3          |
| Volunteer Fire Depts.        | 0          | 0          | 0         |           |              |                 |              |
| <b>Special Revenue Funds</b> |            |            |           |           |              |                 |              |
| 911 Center                   | 18         | 18         | 0         |           |              |                 |              |
| <b>Enterprise Funds</b>      |            |            |           |           |              |                 |              |
| Airport                      | 2          | 1          | 1         |           |              |                 |              |
| Solid Waste                  | 17         | 16         | 1         |           |              |                 | 15           |
| Water Works                  | 27         | 27         | 0         |           |              |                 | 2            |
| <b>Total Employees</b>       | <b>428</b> | <b>301</b> | <b>70</b> | <b>19</b> | <b>24</b>    | <b>14</b>       | <b>91-97</b> |

As of July 1, 2024

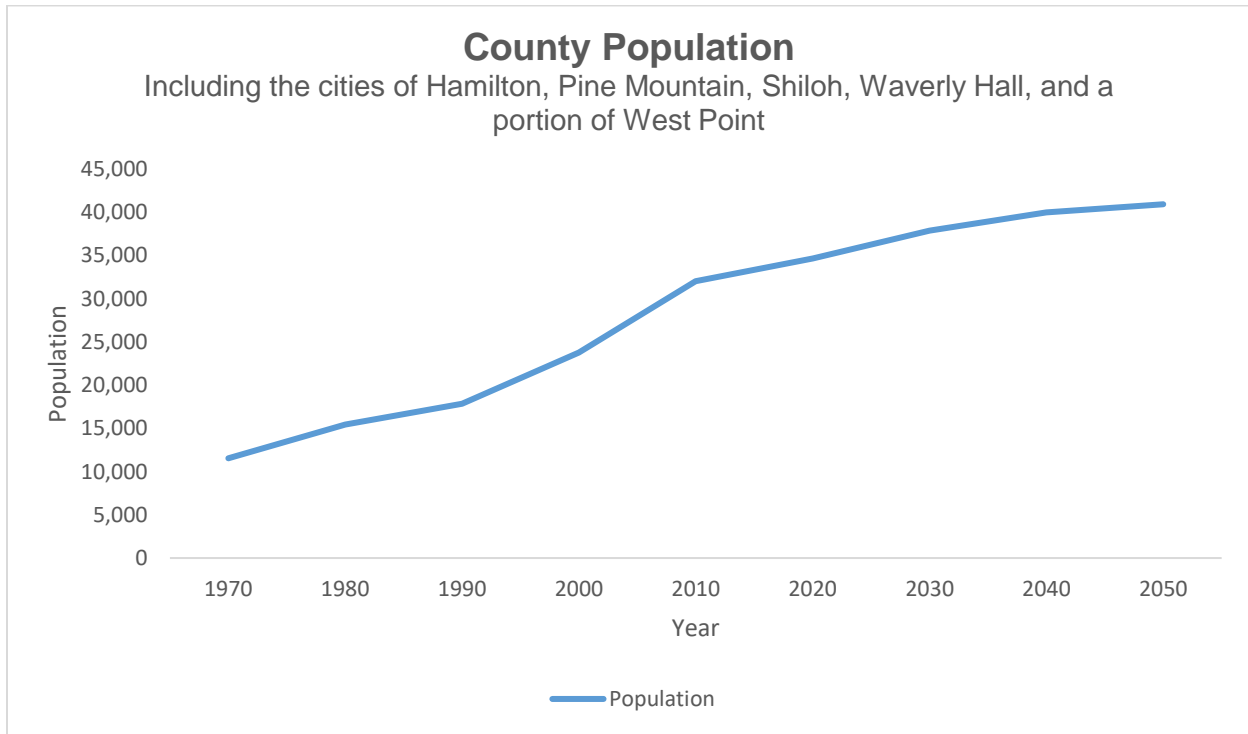
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| Fiscal Year | Full-time | Part-time | Elected |
|-------------|-----------|-----------|---------|
| July 2017   | 262       | 68        | 19      |
| July 2018   | 266       | 63        | 19      |
| July 2019   | 268       | 67        | 19      |
| July 2020   | 278       | 60        | 19      |
| July 2021   | 284       | 62        | 19      |
| July 2022   | 292       | 63        | 19      |
| July 2023   | 301       | 64        | 19      |
| July 2024   | 301       | 70        | 19      |

Source: Annual Budget

# SELECTED GRAPH

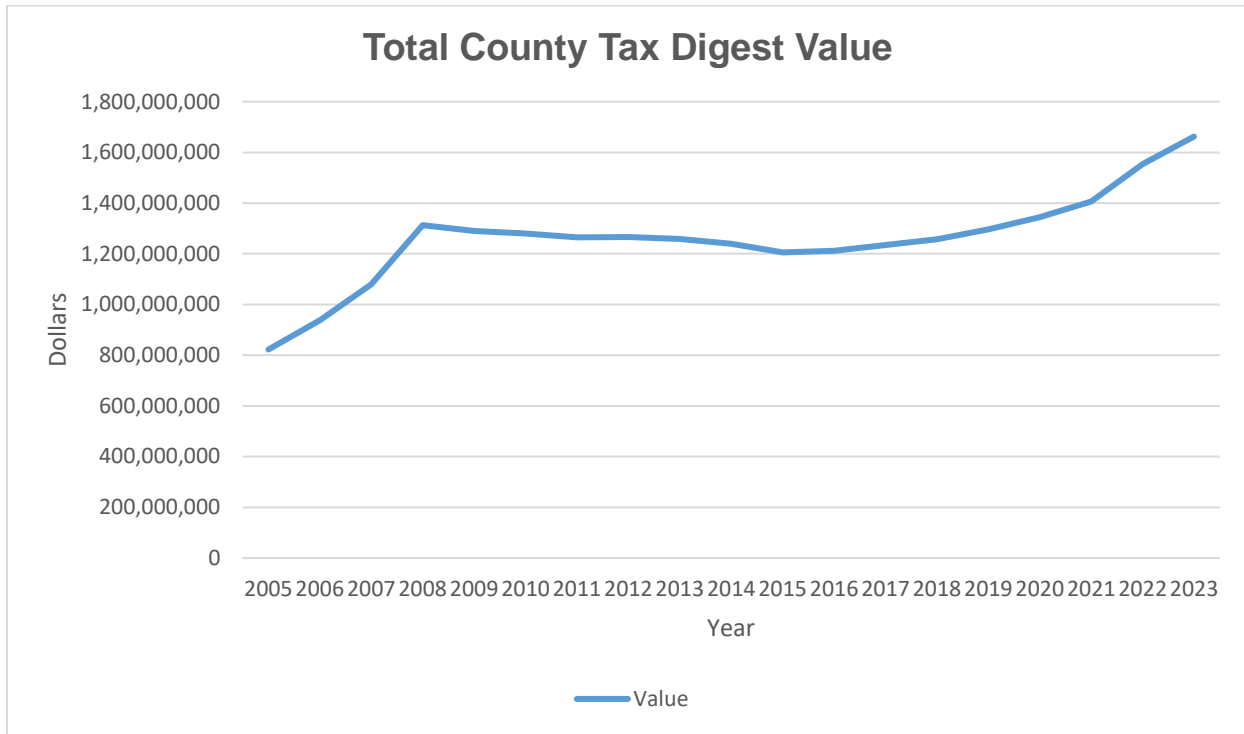


| <u>Year</u> | <u>Population</u> |
|-------------|-------------------|
| 1970        | 11,545            |
| 1980        | 15,464            |
| 1990        | 17,837            |
| 2000        | 23,797            |
| 2010        | 32,024            |
| 2020        | 34,668            |
| 2030        | 37,896 (estimate) |
| 2040        | 39,995 (estimate) |
| 2050        | 40,942 (estimate) |

Harris County’s 2023 population was 36,654, a 5.7% increase from 2020 and a 14.5% increase from 2010.

Source: U.S. Census Bureau Quick Facts and Governor’s Office of Planning & Budget

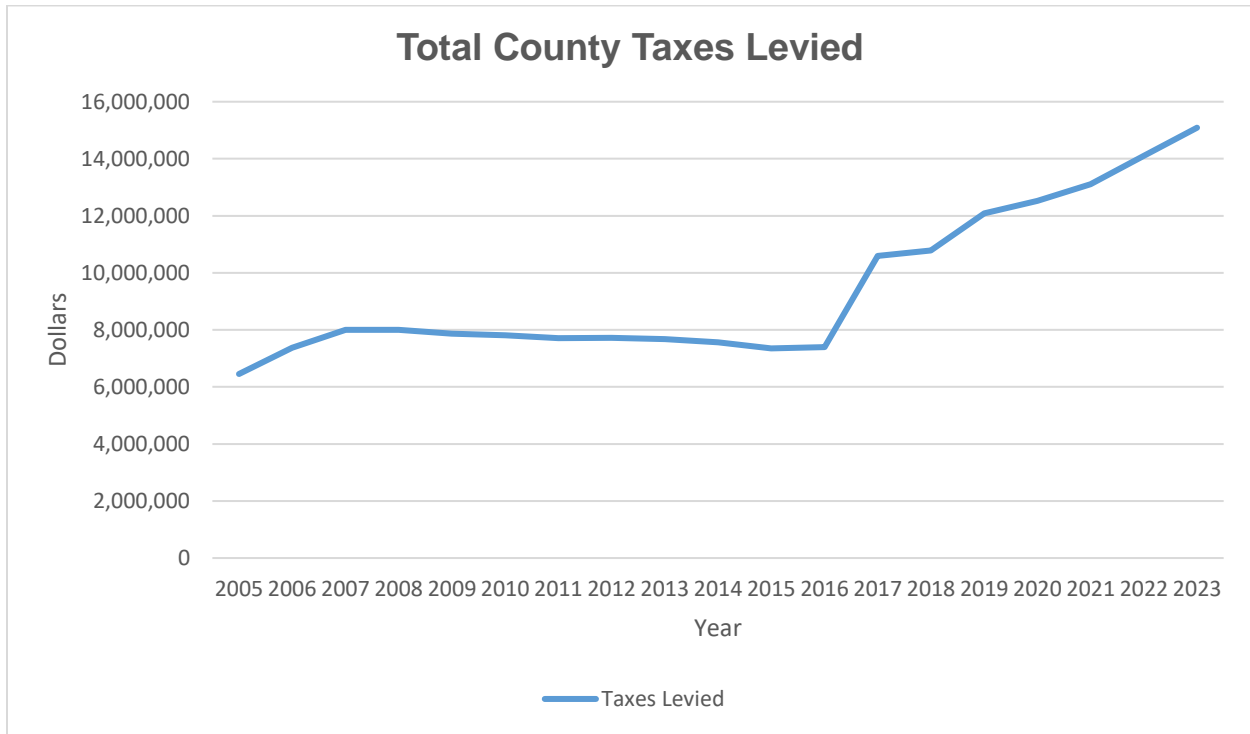
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| <u>Year</u> | <u>Total County Tax Digest Value</u> |
|-------------|--------------------------------------|
| 2005        | \$822,520,006                        |
| 2006        | 938,525,860                          |
| 2007        | 1,079,681,571                        |
| 2008        | 1,313,180,610                        |
| 2009        | 1,290,392,603                        |
| 2010        | 1,279,715,455                        |
| 2011        | 1,264,466,453                        |
| 2012        | 1,266,739,959                        |
| 2013        | 1,258,133,263                        |
| 2014        | 1,239,965,382                        |
| 2015        | 1,205,667,300                        |
| 2016        | 1,212,516,034                        |
| 2017        | 1,234,147,076                        |
| 2018        | 1,257,523,384                        |
| 2019        | 1,296,708,956                        |
| 2020        | 1,343,896,008                        |
| 2021        | 1,406,194,451                        |
| 2022        | 1,553,704,215                        |
| 2023        | 1,662,617,995                        |

Source: Five Year History of Levy

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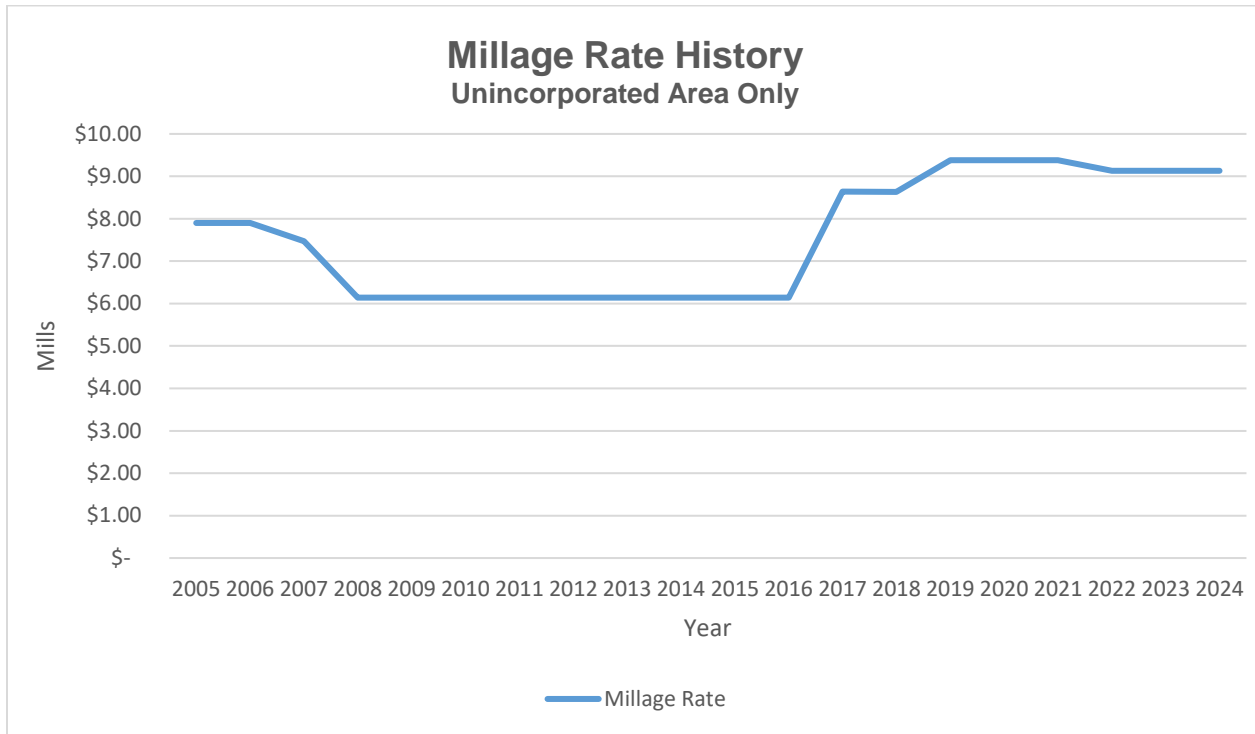


| <u>Year</u> | <u>Total County Taxes Levied</u> |
|-------------|----------------------------------|
| 2005        | \$6,453,041                      |
| 2006        | 7,368,979                        |
| 2007        | 7,998,813                        |
| 2008        | 8,005,653                        |
| 2009        | 7,871,954                        |
| 2010        | 7,806,571                        |
| 2011        | 7,713,514                        |
| 2012        | 7,724,759                        |
| 2013        | 7,671,625                        |
| 2014        | 7,561,435                        |
| 2015        | 7,348,052                        |
| 2016        | 7,397,202                        |
| 2017        | 10,596,360                       |
| 2018        | 10,785,159                       |
| 2019        | 12,084,522                       |
| 2020        | 12,526,098                       |
| 2021        | 13,108,982                       |
| 2022        | 14,102,500                       |
| 2023        | 15,089,062                       |

Source: Five Year History of Levy



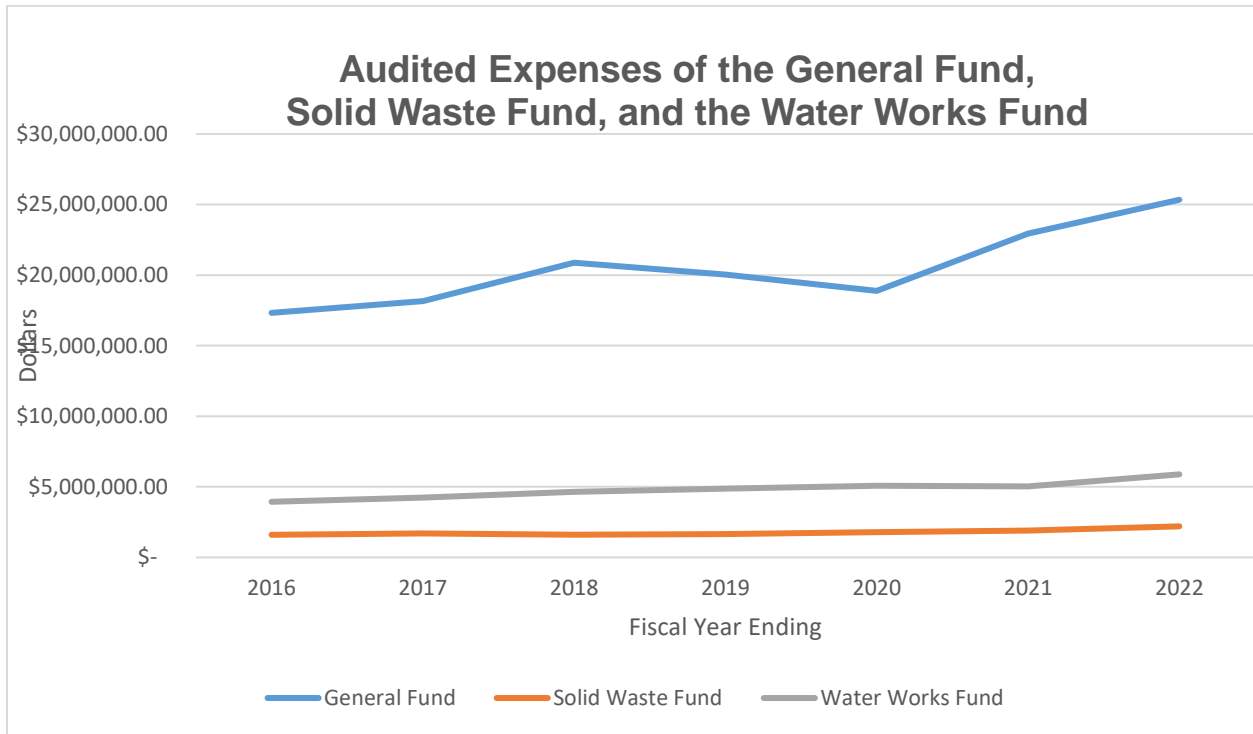
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| <u>Year</u>     | <u>Unincorporated Millage Rate</u> |
|-----------------|------------------------------------|
| 2005            | 7.90                               |
| 2006            | 7.90                               |
| 2007            | 7.47                               |
| 2008            | 6.14                               |
| 2009            | 6.14                               |
| 2010            | 6.14                               |
| 2011            | 6.14                               |
| 2012            | 6.14                               |
| 2013            | 6.14                               |
| 2014            | 6.14                               |
| 2015            | 6.14                               |
| 2016            | 6.14                               |
| 2017            | 8.64                               |
| 2018            | 8.63                               |
| 2019            | 9.38                               |
| 2020            | 9.38                               |
| 2021            | 9.38                               |
| 2022            | 9.13                               |
| 2023            | 9.13                               |
| 2024 (expected) | 9.13                               |

Source: Five Year History of Levy

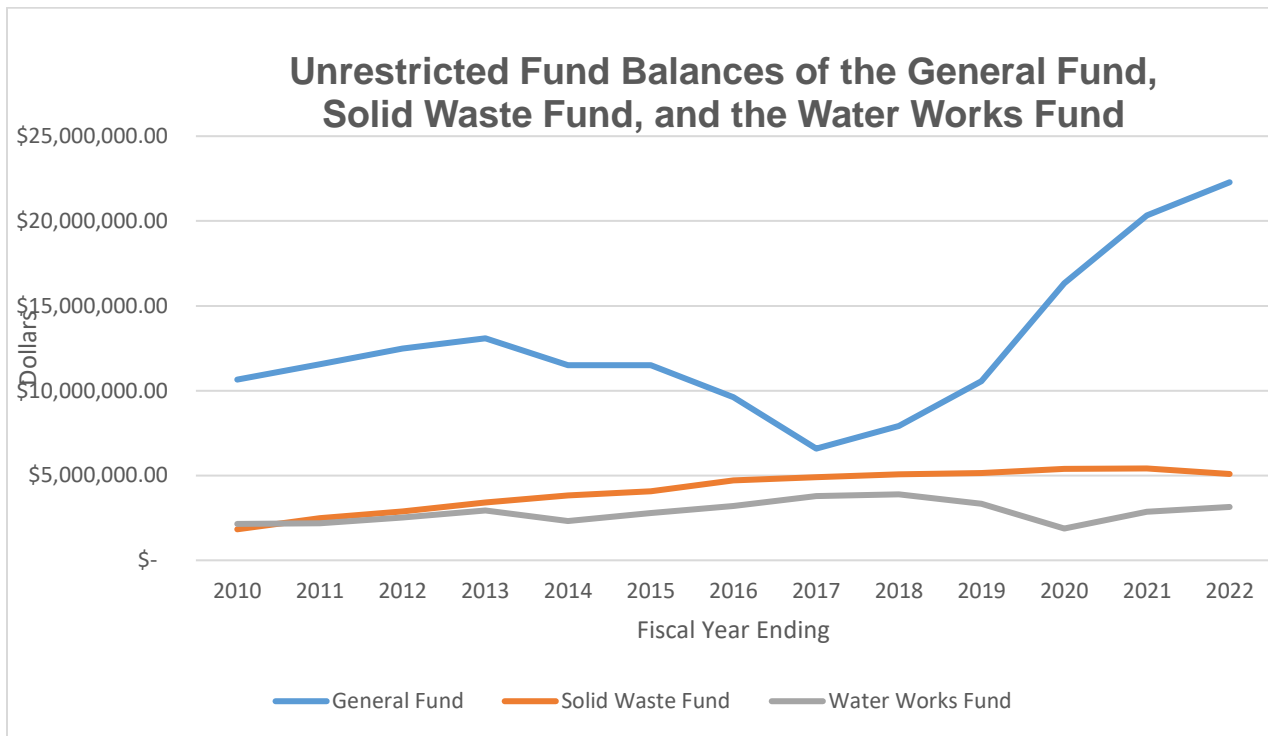
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| Fiscal Year Ending | General Fund | Solid Waste Fund | Water Works Fund |
|--------------------|--------------|------------------|------------------|
| 2010               | 15,138,545   | 1,382,342        | 4,101,805        |
| 2011               | 14,338,694   | 1,419,822        | 4,381,764        |
| 2012               | 15,469,611   | 1,498,491        | 4,014,429        |
| 2013               | 14,800,830   | 1,386,657        | 3,754,545        |
| 2014               | 19,488,760   | 1,540,719        | 3,903,650        |
| 2015               | 17,866,507   | 1,585,821        | 4,493,710        |
| 2016               | 17,326,661   | 1,602,472        | 3,940,504        |
| 2017               | 18,154,745   | 1,707,570        | 4,237,205        |
| 2018               | 20,883,268   | 1,615,078        | 4,639,071        |
| 2019               | 20,030,402   | 1,653,561        | 4,865,590        |
| 2020               | 18,888,074   | 1,786,830        | 5,071,309        |
| 2021               | 22,932,600   | 1,892,162        | 5,026,045        |
| 2022               | 25,338,427   | 2,200,383        | 5,883,727        |
| 2023               |              |                  |                  |

Source: Annual Audit

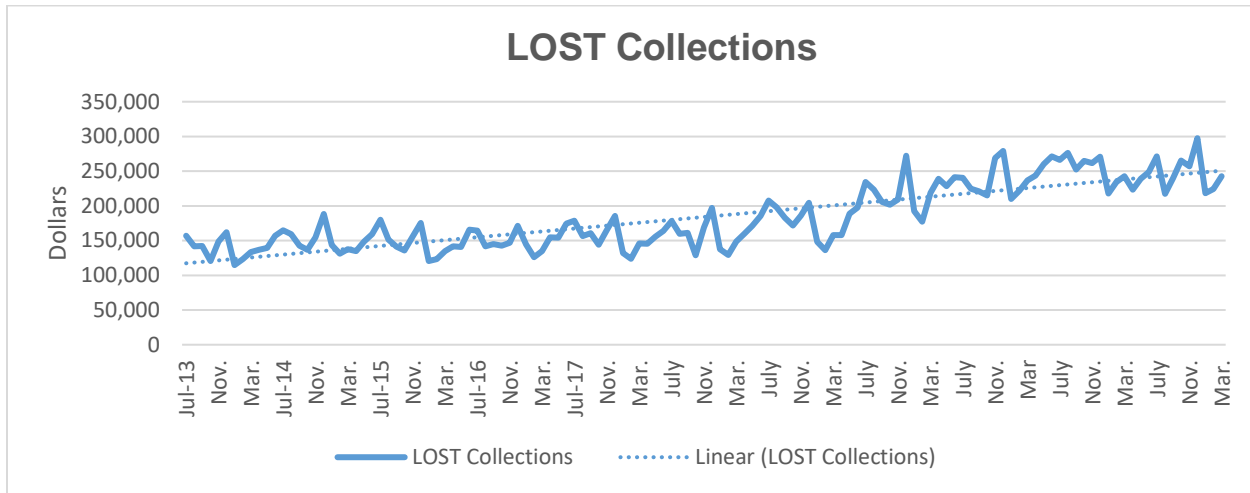
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| Fiscal Year Ending | General Fund / % of GF Expenses | Solid Waste Fund | Water Works Fund |
|--------------------|---------------------------------|------------------|------------------|
| 2010               | \$10,644,843 / 70.3%            | \$1,828,179      | \$2,142,831      |
| 2011               | 11,558,308 / 80.6%              | 2,478,279        | 2,190,459        |
| 2012               | 12,474,034 / 86.4%              | 2,880,357        | 2,522,311        |
| 2013               | 13,094,136 / 88.5%              | 3,417,080        | 2,935,638        |
| 2014               | 11,509,879 / 59.1%              | 3,818,571        | 2,319,792        |
| 2015               | 11,499,343 / 64.4%              | 4,073,803        | 2,791,941        |
| 2016               | 9,607,455 / 55.4%               | 4,703,033        | 3,200,509        |
| 2017               | 6,584,917 / 36.3%               | 4,906,862        | 3,788,923        |
| 2018               | 7,912,281 / 37.9%               | 5,060,530        | 3,888,342        |
| 2019               | 10,562,849 / 52.7%              | 5,148,979        | 3,334,080        |
| 2020               | 16,331,486 / 65.5%              | 5,383,457        | 1,874,063        |
| 2021               | 20,330,335 / 75.5%              | 5,415,046        | 2,867,097        |
| 2022               | 22,284,781 / 64.9%              | 5,091,402        | 3,143,858        |
| 2023               |                                 |                  |                  |

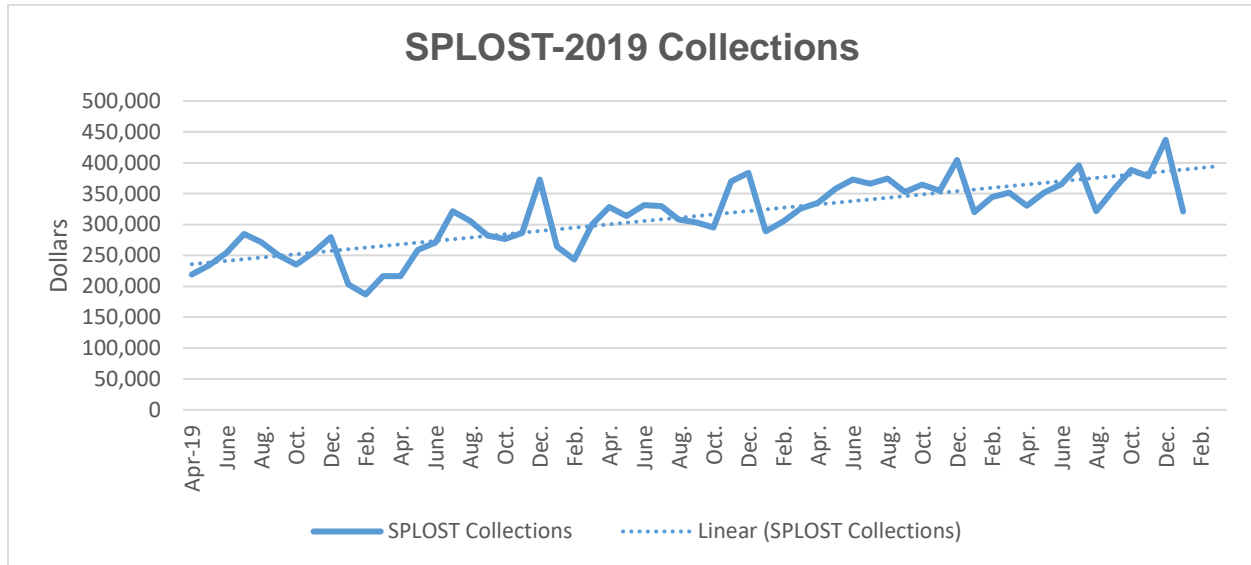
Source: Annual Audit

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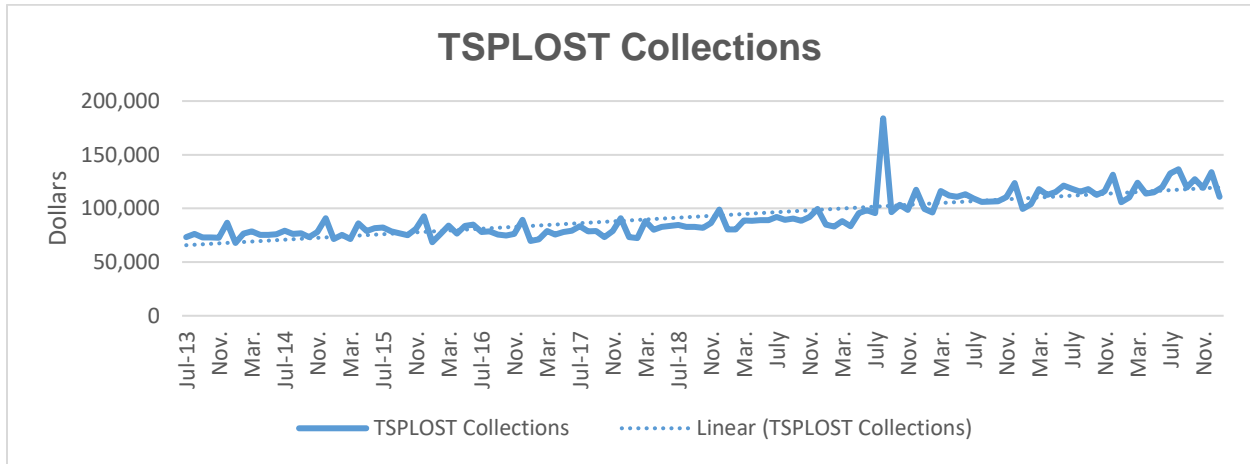
| Month              | FY 2017-18          | FY 2018-19          | FY 2019-20          | FY 2020-21          | FY 2021-22          | FY 2022-23          | FY 2023-24          |
|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| July               | 178,428.06          | 178,208.83          | 207,829.92          | 234,554.03          | 240,390.31          | 266,181.31          | 271,343.69          |
| Aug.               | 156,321.09          | 159,723.32          | 197,954.94          | 223,270.68          | 224,507.15          | 276,447.69          | 217,411.38          |
| Sept.              | 160,525.24          | 161,233.86          | 182,720.92          | 205,900.47          | 220,949.15          | 252,423.40          | 239,693.77          |
| Oct.               | 143,984.69          | 128,754.12          | 171,829.09          | 201,807.06          | 215,004.88          | 264,971.53          | 265,385.58          |
| Nov.               | 164,576.71          | 168,821.10          | 185,873.35          | 208,883.13          | 269,163.13          | 261,610.61          | 257,067.77          |
| Dec.               | 185,441.25          | 196,869.33          | 204,277.25          | 272,026.45          | 279,254.41          | 270,914.56          | 297,428.68          |
| Jan.               | 131,927.61          | 137,542.94          | 148,140.75          | 192,335.79          | 210,077.50          | 217,886.27          | 218,414.28          |
| Feb.               | 123,792.99          | 129,346.33          | 136,201.67          | 177,292.95          | 221,981.73          | 234,501.10          | 224,319.39          |
| Mar.               | 146,053.10          | 148,447.37          | 157,876.58          | 218,474.10          | 236,837.19          | 242,740.09          | 242,816.30          |
| Apr.               | 145,589.97          | 159,856.34          | 157,633.40          | 238,965.38          | 243,639.29          | 223,455.23          |                     |
| May                | 155,631.31          | 171,052.84          | 188,784.39          | 228,342.22          | 260,250.20          | 239,193.42          |                     |
| June               | 163,667.09          | 185,626.40          | 197,454.98          | 241,469.05          | 271,196.00          | 248,605.64          |                     |
| <b>Total</b>       | <b>1,855,939.11</b> | <b>1,925,482.78</b> | <b>2,136,577.24</b> | <b>2,643,321.31</b> | <b>2,893,250.94</b> | <b>2,998,930.85</b> | <b>2,233,880.84</b> |
| <b>Budget</b>      | <b>1,800,000</b>    | <b>1,800,000</b>    | <b>1,825,000</b>    | <b>1,690,300</b>    | <b>2,147,043</b>    | <b>2,600,000</b>    | <b>3,000,000</b>    |
| <b>% Collected</b> | <b>103.1%</b>       | <b>106.9%</b>       | <b>117.1%</b>       | <b>156.4%</b>       | <b>134.7%</b>       | <b>115.3%</b>       | <b>74.4%</b>        |

# SELECTED GRAPH



| Month  | FY 2018-19        | FY 2019-20          | FY 2020-21          | FY 2021-22          | FY 2022-23          | FY 2023-24          |
|--|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| July   |                   | 284,693.42          | 321,739.80          | 330,164.86          | 365,978.37          | 395,996.21          |
| Aug.   |                   | 271,165.55          | 306,268.05          | 308,379.55          | 374,737.74          | 321,758.34          |
| Sept.  |                   | 250,300.43          | 282,436.82          | 303,499.03          | 352,898.56          | 356,581.83          |
| Oct.   |                   | 235,377.50          | 276,824.25          | 295,360.55          | 364,422.30          | 388,587.88          |
| Nov.   |                   | 254,618.28          | 286,528.10          | 369,723.88          | 354,936.60          | 377,927.58          |
| Dec.   |                   | 279,830.34          | 373,147.20          | 383,590.25          | 404,390.76          | 437,160.72          |
| Jan.   |                   | 203,178.91          | 264,179.21          | 288,950.71          | 320,108.63          | 321,276.15          |
| Feb.   |                   | 186,822.88          | 243,523.45          | 305,327.64          | 344,635.60          | 330,457.08          |
| Mar.   |                   | 216,560.26          | 300,086.97          | 325,767.65          | 351,962.15          | 357,172.22          |
| Apr.   | 218,979.06        | 216,723.22          | 328,184.03          | 335,125.59          | 330,505.52          |                     |
| May  | 234,318.00        | 258,960.66          | 313,650.06          | 357,973.30          | 351,609.94          |                     |
| June   | 254,280.87        | 270,854.51          | 331,684.43          | 373,031.62          | 365,245.36          |                     |
| <b>Total</b>   | <b>707,577.93</b> | <b>2,929,085.96</b> | <b>3,628,252.37</b> | <b>3,976,894.63</b> | <b>4,281,431.53</b> | <b>3,286,918.01</b> |
| <b>Budget</b>  | <b>600,000</b>    | <b>2,500,000</b>    | <b>2,000,000</b>    | <b>3,446,535</b>    | <b>3,600,000</b>    | <b>4,200,000</b>    |
| <b>% Collected</b>   | <b>118%</b>       | <b>117.2%</b>       | <b>181.4%</b>       | <b>115.4%</b>       | <b>118.9%</b>       | <b>78.2%</b>        |
| <b>Total to Date - \$18,810,160.50 or an average of \$313,503 per month.</b>                             |                   |                     |                     |                     |                     |                     |
| <b>FY 2018-19 monthly average - \$235,859</b>  |                   |                     |                     |                     |                     |                     |
| <b>FY 2019-20 monthly average - \$244,090</b>  |                   |                     |                     |                     |                     |                     |
| <b>FY 2020-21 monthly average - \$302,354</b>  |                   |                     |                     |                     |                     |                     |
| <b>FY 2021-22 monthly average - \$331,408</b>  |                   |                     |                     |                     |                     |                     |
| <b>FY 2022-23 monthly average - \$356,786</b>  |                   |                     |                     |                     |                     |                     |
| <b>FY 2023-24 monthly average - \$365,213</b>  |                   |                     |                     |                     |                     |                     |
| <b>Projected collections during the 72-month period - \$22,572,216 or 147.5% (\$15,300,000 budgeted)</b> |                   |                     |                     |                     |                     |                     |
| <b>Collection period ends March 31, 2025. 60 of the 72 months have been collected or 83.3%.</b>          |                   |                     |                     |                     |                     |                     |

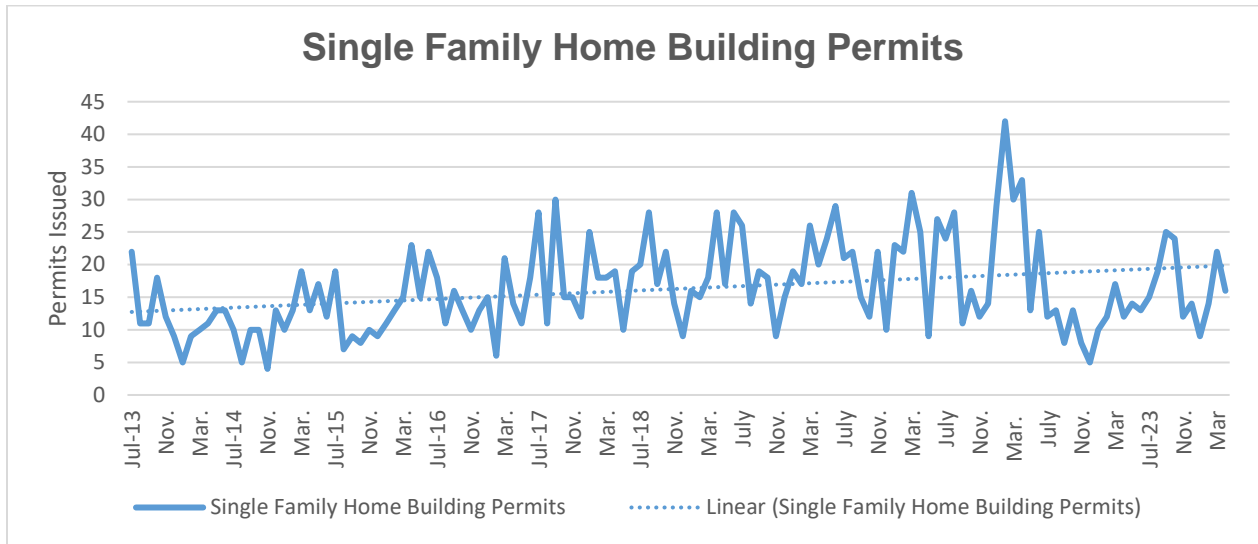
# SELECTED GRAPH



| Month         | FY 2017-18        | FY 2018-19          | FY 2019-20          | FY 2020-21          | FY2021-22           | FY 2022-23          | FY 2023-24          |
|---------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| July          | 83,443.31         | 84,736.38           | 91,988.07           | 95,748.18           | 109,199.78          | 118,133.82          | 132,508.23          |
| Aug.          | 78,530.10         | 82,771.69           | 89,320.74           | 183,902.38          | 105,962.34          | 115,736.06          | 136,578.41          |
| Sept.         | 79,063.32         | 82,712.97           | 90,581.20           | 96,375.92           | 106,384.14          | 117,947.72          | 119,362.90          |
| Oct.          | 73,291.03         | 81,904.16           | 88,374.70           | 103,295.78          | 106,689.89          | 112,742.28          | 127,276.18          |
| Nov.          | 78,803.63         | 86,293.98           | 92,088.47           | 98,535.37           | 110,598.21          | 115,853.84          | 119,121.21          |
| Dec.          | 90,976.10         | 98,757.93           | 99,622.22           | 117,356.47          | 123,620.34          | 131,389.38          | 133,642.67          |
| Jan.          | 73,224.45         | 80,522.34           | 84,887.25           | 99,453.55           | 99,517.91           | <b>105,711.71</b>   | 110,672.38          |
| Feb.          | 72,247.71         | 80,402.56           | 83,029.88           | 96,099.00           | 103,940.82          | 110,223.93          | 127,153.19          |
| Mar.          | 88,109.01         | 88,751.64           | 88,130.47           | 116,209.04          | 117,930.02          | 123,853.98          |                     |
| Apr.          | 80,106.25         | 88,366.80           | 83,525.06           | 111,993.41          | 112,646.20          | 113,733.84          |                     |
| May           | 82,829.62         | 89,002.65           | 95,731.02           | 110,949.68          | 115,156.06          | 115,100.66          |                     |
| June          | 83,732.75         | 89,092.73           | 98,407.29           | 113,177.41          | 121,280.35          | 119,770.35          |                     |
| <b>Total</b>  | <b>964,357.28</b> | <b>1,033,315.83</b> | <b>1,085,686.37</b> | <b>1,343,096.19</b> | <b>1,332,926.06</b> | <b>1,400,197.57</b> | <b>1,006,315.17</b> |
| <b>Budget</b> | <b>960,000</b>    | <b>960,000</b>      | <b>960,000</b>      | <b>900,000</b>      | <b>1,300,000</b>    | <b>1,300,000</b>    | <b>1,300,000</b>    |
| % Collected   | <b>100.5%</b>     | <b>107.6%</b>       | <b>113.1%</b>       | <b>149.2%</b>       | <b>102.5%</b>       | <b>107.7%</b>       | <b>77.4%</b>        |

TSPLOST-2013 ended on December 31, 2022 and TSPLOST-2023 began on January 1, 2023 for ten years.

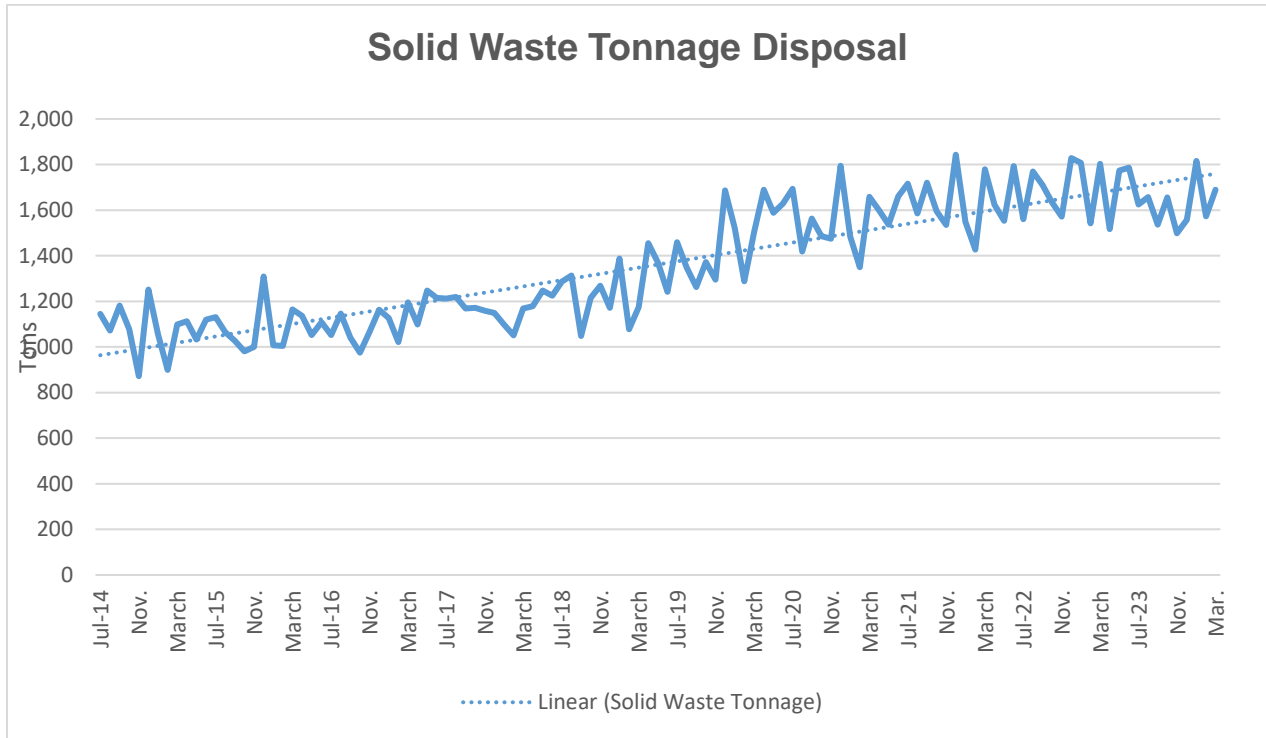
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| Month        | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2022-23 | FY 2023-24 |
|--------------|------------|------------|------------|------------|------------|------------|------------|
| <b>July</b>  | 28         | 20         | 26         | 21         | 24         | 12         | 15         |
| <b>Aug.</b>  | 11         | 28         | 14         | 22         | 28         | 13         | 19         |
| <b>Sept.</b> | 30         | 17         | 19         | 15         | 11         | 8          | 25         |
| <b>Oct.</b>  | 15         | 22         | 18         | 12         | 16         | 13         | 24         |
| <b>Nov.</b>  | 15         | 14         | 9          | 22         | 12         | 8          | 12         |
| <b>Dec.</b>  | 12         | 9          | 15         | 10         | 14         | 5          | 14         |
| <b>Jan.</b>  | 25         | 16         | 19         | 23         | 29         | 10         | 9          |
| <b>Feb.</b>  | 18         | 15         | 17         | 22         | 42         | 12         | 14         |
| <b>Mar.</b>  | 18         | 18         | 26         | 31         | 30         | 17         | 22         |
| <b>Apr.</b>  | 19         | 28         | 20         | 25         | 33         | 12         | 16         |
| <b>May</b>   | 10         | 17         | 24         | 9          | 13         | 14         |            |
| <b>June</b>  | 19         | 28         | 29         | 27         | 25         | 13         |            |
| <b>Total</b> | <b>220</b> | <b>232</b> | <b>236</b> | <b>239</b> | <b>277</b> | <b>137</b> | <b>170</b> |

Source: Community Development Department

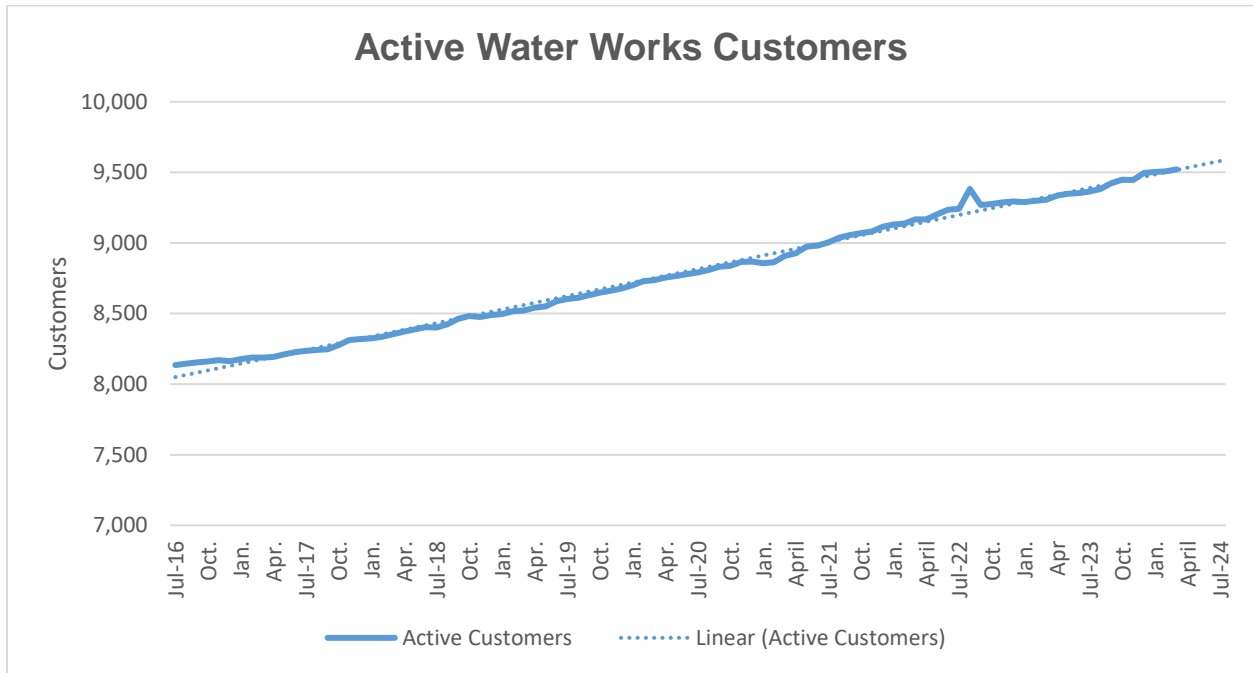
# SELECTED GRAPH



| Month        | FY 2017-18       | FY 2018-19       | FY 2019-20       | FY2020-21        | FY 2021-22       | FY 2022-23       | FY 2023-24       |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>July</b>  | 1,212.16         | 1,287.38         | 1,459.22         | 1,693.06         | 1,716.18         | 1,560.62         | 1,625.40         |
| <b>Aug.</b>  | 1,219.47         | 1,313.72         | 1,348.43         | 1,419.21         | 1,585.29         | 1,770.42         | 1,657.47         |
| <b>Sept.</b> | 1,169.34         | 1,048.46         | 1,262.61         | 1,562.58         | 1,719.81         | 1,711.44         | 1,536.38         |
| <b>Oct.</b>  | 1,171.84         | 1,214.68         | 1,373.33         | 1,486.45         | 1,595.69         | 1,632.62         | 1,656.44         |
| <b>Nov.</b>  | 1,159.20         | 1,269.49         | 1,295.31         | 1,474.90         | 1,534.96         | 1,571.49         | 1,498.79         |
| <b>Dec.</b>  | 1,149.49         | 1,171.32         | 1,686.42         | 1,795.13         | 1,842.98         | 1,828.20         | 1,558.12         |
| <b>Jan.</b>  | 1,097.77         | 1,388.26         | 1,522.78         | 1,484.27         | 1,548.68         | 1,806.75         | 1,816.35         |
| <b>Feb.</b>  | 1,050.59         | 1,078.43         | 1,287.89         | 1,350.25         | 1,426.89         | 1,542.02         | 1,573.40         |
| <b>Mar.</b>  | 1,169.40         | 1,173.95         | 1,506.38         | 1,658.39         | 1,779.17         | 1,803.31         | 1,689.75         |
| <b>Apr.</b>  | 1,178.11         | 1,454.94         | 1,688.73         | 1,600.41         | 1,623.41         | 1,516.66         |                  |
| <b>May</b>   | 1,246.82         | 1,371.46         | 1,589.44         | 1,537.41         | 1,552.71         | 1,774.01         |                  |
| <b>June</b>  | 1,224.94         | 1,242.28         | 1,628.90         | 1,660.15         | 1,792.78         | 1,787.03         |                  |
| <b>Total</b> | <b>14,049.13</b> | <b>15,014.37</b> | <b>17,649.44</b> | <b>18,722.21</b> | <b>19,718.55</b> | <b>20,304.57</b> | <b>14,612.10</b> |



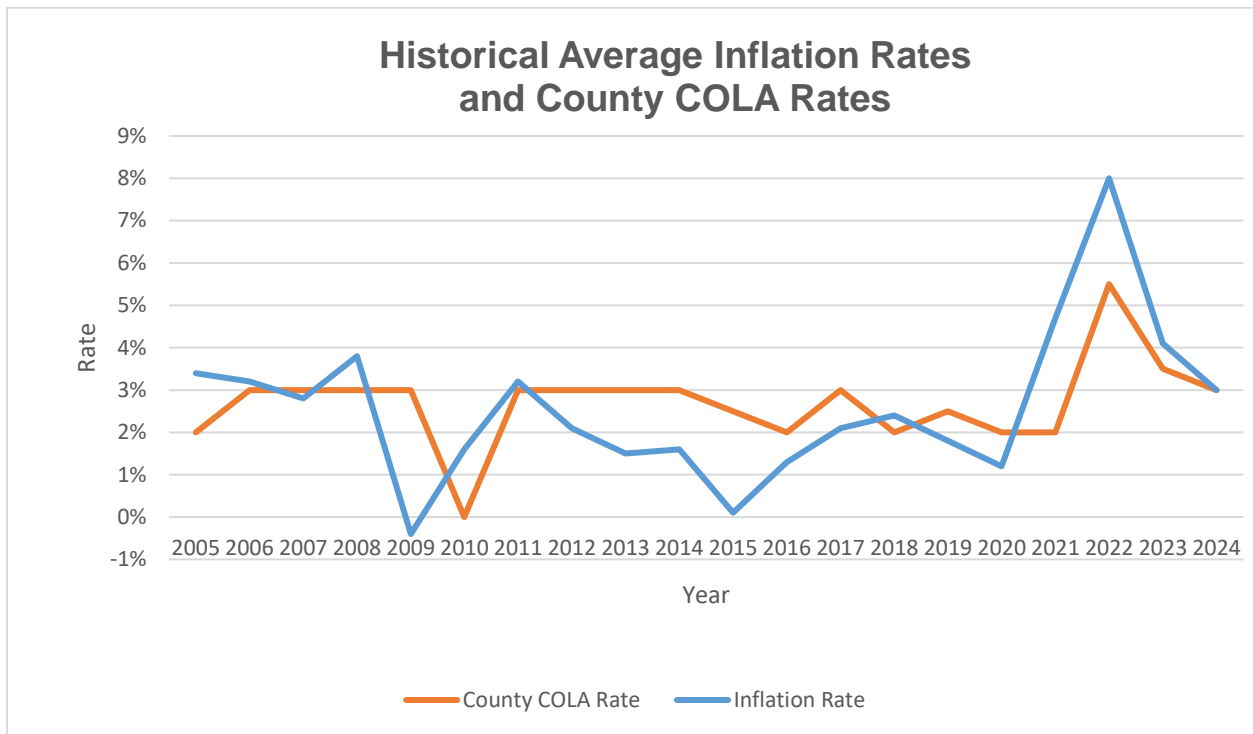
# SELECTED GRAPH



| Month        | FY 2017-18   | FY 2018-19   | FY 2019-20   | FY 2020-21   | FY 2021-22   | FY 2022-23   | FY 2023-24   |
|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>July</b>  | 8,236        | 8,401        | 8,603        | 8,790        | 9,004        | 9,242        | 9,365        |
| <b>Aug.</b>  | 8,243        | 8,423        | 8,611        | 8,808        | 9,037        | 9,382        | 9,382        |
| <b>Sept.</b> | 8,247        | 8,463        | 8,629        | 8,831        | 9,056        | 9,270        | 9,424        |
| <b>Oct.</b>  | 8,277        | 8,482        | 8,649        | 8,839        | 9,070        | 9,276        | 9,449        |
| <b>Nov.</b>  | 8,313        | 8,475        | 8,661        | 8,866        | 9,082        | 9,287        | 9,445        |
| <b>Dec.</b>  | 8,320        | 8,490        | 8,678        | 8,869        | 9,115        | 9,295        | 9,495        |
| <b>Jan.</b>  | 8,325        | 8,496        | 8,701        | 8,856        | 9,130        | 9,290        | 9,502        |
| <b>Feb.</b>  | 8,336        | 8,517        | 8,729        | 8,864        | 9,138        | 9,299        | 9,507        |
| <b>Mar.</b>  | 8,354        | 8,522        | 8,736        | 8,909        | 9,168        | 9,306        | 9,521        |
| <b>Apr.</b>  | 8,371        | 8,541        | 8,754        | 8,927        | 9,167        | 9,334        |              |
| <b>May</b>   | 8,387        | 8,551        | 8,766        | 8,975        | 9,203        | 9,349        |              |
| <b>June</b>  | 8,404        | 8,586        | 8,780        | 8,982        | 9,235        | 9,353        |              |
| <b>Avg.</b>  | <b>8,318</b> | <b>8,496</b> | <b>8,691</b> | <b>8,876</b> | <b>9,117</b> | <b>9,307</b> | <b>9,454</b> |

Source: Water Works Department

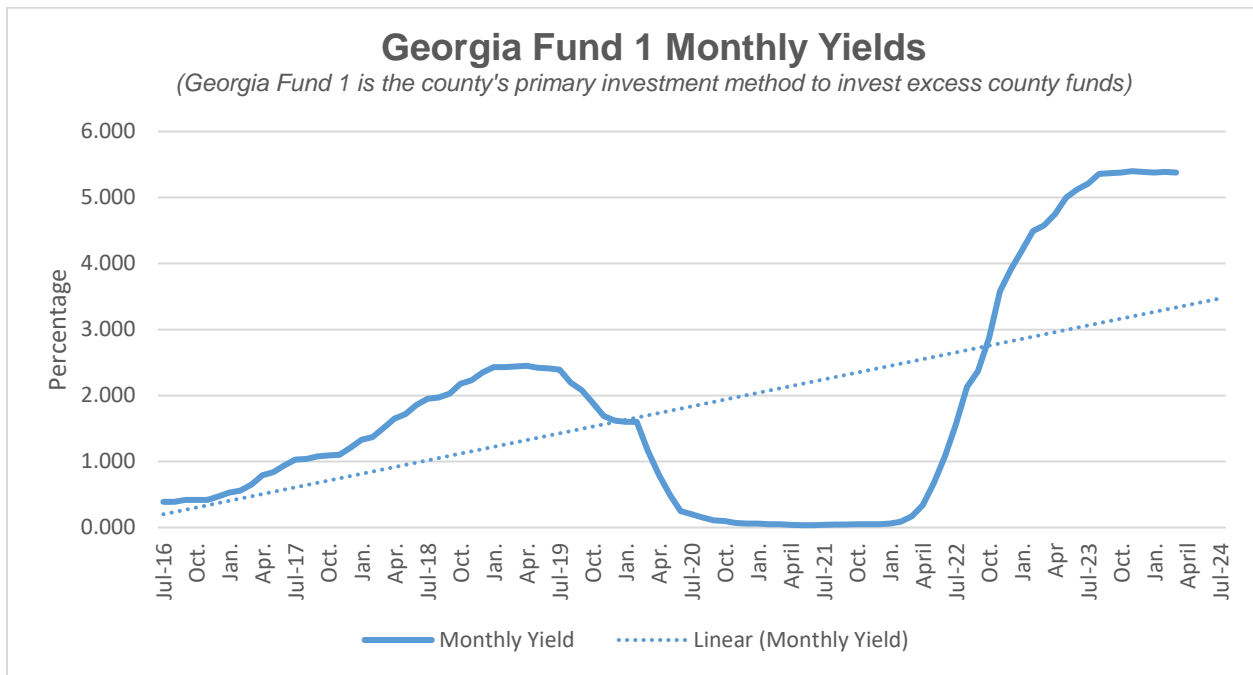
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| <u>Year</u>     | <u>Average Inflation Rate</u> | <u>County COLA Rate</u> |
|-----------------|-------------------------------|-------------------------|
| 2005            | 3.4%                          | 2.0%                    |
| 2006            | 3.2%                          | 3.0%                    |
| 2007            | 2.8%                          | 3.0%                    |
| 2008            | 3.8%                          | 3.0%                    |
| 2009            | (0.4)%                        | 3.0%                    |
| 2010            | 1.6%                          | 0.0%                    |
| 2011            | 3.2%                          | 3.0%                    |
| 2012            | 2.1%                          | 3.0%                    |
| 2013            | 1.5%                          | 3.0%                    |
| 2014            | 1.6%                          | 3.0%                    |
| 2015            | 0.1%                          | 2.5%                    |
| 2016            | 1.3%                          | 2.0%                    |
| 2017            | 2.1%                          | 3.0%                    |
| 2018            | 2.4%                          | 2.0%                    |
| 2019            | 1.8%                          | 2.5%                    |
| 2020            | 1.2%                          | 2.0%                    |
| 2021            | 4.7%                          | 2.0%                    |
| 2022            | 8.0%                          | 5.5%                    |
| 2023            | 4.1%                          | 3.5%                    |
| 2024 (expected) | 3.0%                          | 3.0%                    |

Source: Bureau of Labor Statistics, Federal Reserve

# SELECTED GRAPH



| Month        | FY 2017-18  | FY 2018-19  | FY 2019-20  | FY 2020-21  | FY 2021-22  | FY 2022-23  | FY 2023-24  |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>July</b>  | 1.03        | 1.95        | 2.39        | 0.20        | 0.042       | 1.56        | 5.21        |
| <b>Aug.</b>  | 1.04        | 1.97        | 2.20        | 0.15        | 0.045       | 2.13        | 5.36        |
| <b>Sept.</b> | 1.08        | 2.03        | 2.08        | 0.11        | 0.044       | 2.37        | 5.37        |
| <b>Oct.</b>  | 1.09        | 2.18        | 1.89        | 0.10        | 0.05        | 2.87        | 5.38        |
| <b>Nov.</b>  | 1.10        | 2.23        | 1.69        | 0.07        | 0.05        | 3.58        | 5.40        |
| <b>Dec.</b>  | 1.21        | 2.35        | 1.62        | 0.06        | 0.05        | 3.92        | 5.39        |
| <b>Jan.</b>  | 1.33        | 2.43        | 1.60        | 0.06        | 0.06        | 4.20        | 5.38        |
| <b>Feb.</b>  | 1.37        | 2.43        | 1.60        | 0.05        | 0.09        | 4.49        | 5.39        |
| <b>Mar.</b>  | 1.51        | 2.44        | 1.17        | 0.05        | 0.17        | 4.58        | 5.38        |
| <b>Apr.</b>  | 1.65        | 2.45        | 0.80        | 0.04        | 0.34        | 4.75        |             |
| <b>May</b>   | 1.72        | 2.42        | 0.50        | 0.036       | 0.68        | 5.00        |             |
| <b>June</b>  | 1.86        | 2.41        | 0.25        | 0.035       | 1.08        | 5.12        |             |
| <b>Avg.</b>  | <b>1.33</b> | <b>2.27</b> | <b>1.48</b> | <b>0.08</b> | <b>0.23</b> | <b>3.71</b> | <b>5.36</b> |

Source: Georgia Fund 1

# SELECTED GRAPH

## Top Ten Property Taxpayers for 2023

| No.          | Tax Payer                          | Assessed Value       | Original Bill Amount |
|--------------|------------------------------------|----------------------|----------------------|
| 1            | Georgia Power                      | \$103,989,426        | \$2,769,088          |
| 2            | Callaway Gardens Resort, Inc.      | 28,194,990           | 750,833              |
| 3            | JCG Foods of Georgia, LLC          | 13,917,483           | 363,043              |
| 4            | Municipal Electric Authority of GA | 12,961,003           | 345,301              |
| 5            | Southern Natural Gas Co.           | 12,844,000           | 342,036              |
| 6            | Daehan Solutions Georgia           | 18,880,088           | 302,750              |
| 7            | Diverse Power, Inc.                | 10,547,580           | 279,796              |
| 8            | Kopla America                      | 8,195,706            | 218,252              |
| 9            | Adient US, LLC                     | 9,670,546            | 179,251              |
| 10           | Glovis Georgia, LLC                | 4,854,304            | 129,270              |
| <b>Total</b> |                                    | <b>\$224,055,126</b> | <b>\$5,679,620</b>   |

Source: Tax Commissioner's Office

## Neighboring and Similar County Unincorporated Millage Rates and Sales Tax Rates Comparison

| No.      | County               | 2023 Unincorporated Millage Rate | 2023 Sales Tax Rate |
|----------|----------------------|----------------------------------|---------------------|
| 1        | Talbot County        | 17.432                           | 8%                  |
| 2        | Meriwether County    | 15.856                           | 8%                  |
| 3        | Lee County           | 12.406                           | 8%                  |
| 4        | Troup County         | 9.923                            | 7%                  |
| <b>5</b> | <b>Harris County</b> | <b>9.130</b>                     | <b>8%</b>           |
| 6        | Columbia County      | 8.242                            | 8%                  |
| 7        | Fayette County       | 7.814                            | 7%                  |
| 8        | Coweta County        | 7.804                            | 7%                  |
| 9        | Bryan County         | 6.655                            | 8%                  |
| 10       | Oconee County        | 4.824                            | 8%                  |

Source: Georgia Department of Revenue



## **FEE SCHEDULES**



**Harris County Agricultural Building**  
**10690 SR 116**  
**Hamilton, Georgia 31811**  
**(706) 488-0000**

**Fee Schedule**

| Item   | Fee   |
|--|---|
| Daily Rental Fee   | \$350 <b>\$300</b><br>Total rental payment and security deposit must be received to reserve facility  |
| Security Deposit   | \$150 <b>\$100</b><br>Renter (name on reservation form) will receive security deposit back within 30 business days after the event date and provided the facility was left clean and no damages |
| Return Check Fee   | \$30 or 5% of total amount whichever is greater   |
| Credit Card Convenience Fee  | \$3 minimum fee for the first \$100 or 3% of the total if over \$100.   |
| Loss of Key  | \$20  |
| Damages  | Market Rate   |
| <i>No alcoholic beverages, smoking, open flames, animals except for service animals, or defacing of walls allowed in or around facility. Maximum occupancy is 120.</i> |   |

Board approved on: **June 18, 2024**

Effective Date: **July 1, 2024**



**Harris County Agricultural Center Arena, Pavilion, and  
Parking Area  
10690 SR 116  
Hamilton, Georgia 31811  
(706) 488-0000**

**Fee Schedule**

| Item  | Fee  |
|---|--|
| Pavilion Rental Fee   | \$15 for 2 hours, \$8 per hour thereafter Harris County resident<br>/\$30 for two hours, \$15 per hour thereafter out of county resident |
| Arena Rental Fee  | \$30 for 2 hours, \$10 per hour thereafter Harris County resident<br>/\$60 for 2 hours, \$20 per hour thereafter out of county resident  |
| Pavilion and Arena Rental Fee   | \$40 for 2 hours, \$15 per hour thereafter Harris County resident<br>/\$80 for 2 hours, \$30 per hour thereafter out of county resident  |
| Ag Center Open Field/Parking Area   | \$40 for 4 hours Harris County resident / \$80 for 4 hours out of county resident  |
| Return Check Fee  | \$30 or 5% of total amount whichever is greater  |
| Credit Card Convenience Fee   | \$3 minimum fee for the first \$100 or 3% of the total if over \$100.  |
| Damages   | Market Rate  |
| <i>No alcoholic beverages, smoking, or open flames. Insurance certificate required.</i> |  |

Board approved on: June 18, 2024

Effective Date: July 1, 2024



**Harris County Airport (KPIM)**  
**789 Sky Meadows Drive**  
**Pine Mountain, Georgia 31822**  
**(706) 663-2083**

### Fee Schedule

| Item                             | Fee   |
|----------------------------------|---|
| <b>Tie Down Fees</b>             |   |
| Single Engine                    | \$10 per night, first night waived if fuel is purchased |
| Twin Engine                      | \$35 per night, first night waived if fuel is purchased |
| <b>Ramp Fees</b>                 |   |
| Small Jet                        | \$50 per day, waived if fuel is purchased               |
| Large Jet                        | \$100 per day, waived if fuel is purchased              |
| <b>T-Hangar Fees</b>             |   |
| Small Hangar (10) 1,050 s.f.     | \$190 (0.18 per s.f.) per month                         |
| Large Hangar (19) 1,500 s.f.     | \$270 (0.18 per s.f.) per month                         |
| Transit                          | \$35 per night  |
| <b>Corporate Hangar Fees (2)</b> |   |
| Corporate Hangar 10,000 s.f.     | \$1,900 (0.19 per s.f.) per month                       |
| Maintenance Hangar 10,000 s.f.   | \$1,550 (0.155 per s.f.) per month                      |
| <b>Fuel</b>                      |   |
| Av Gas                           | Market Rates  |
| Jet A                            | Market Rates  |
| <b>Other Fees</b>                |   |
| Credit Card Convenience Fee      | Contained in the fuel price                             |
| Return Check Fee                 | \$30 or 5% of total amount whichever is greater         |

Board Approved: June 15, 2021

Effective Date: January 1, 2022





**Harris County Animal Control Department**  
**4072 Barnes Mill Road**  
**Hamilton, Georgia 31811**  
**(706) 582-2763**

**Fee Schedule**

| Item   | Fee  |
|--|--|
| <b>Impoundment</b>   |  |
| First Offense  | \$25 + \$10 per day for boarding   |
| Second Offense   | \$50 + \$10 per day for boarding   |
| Third Offense  | \$100 + \$10 per day for boarding  |
| <b>Impoundment for Dangerous or Potentially Dangerous Dogs</b> |  |
| First Offense  | \$100 + \$20 per day for boarding  |
| Second Offense   | \$500 + \$20 per day for boarding  |
| Third Offense  | \$1,000 + \$20 per day for boarding  |
| <b>Adoption</b>  |  |
| Puppies & Dogs   | \$125<br>Includes spay/neuter, microchip, heartworm test and prevention, DA2PP, Bordatella, rabies shot, and deworming |
| Kittens & Cats   | \$90<br>Includes spay/neuter, microchip, felk/fiv test, FVRCP, rabies shot, deworming, and flea prevention             |
| <b>Rabies Quarantine</b>                                       | \$20 per day for 10 days + impoundment fees and no additional boarding fees  |
| <b>Owner Turn-In</b>   | \$35 per animal  |
| <b>Nuisance Animal Registration</b>                            | \$15 per year  |
| <b>Dangerous or Potentially Dangerous Dog Registration</b>     | \$30 per year  |
| <b>Grooming Fee</b>  | \$40   |
| <b>Credit Card Convenience Fee</b>                             | \$3 minimum fee for the first \$100 or 3% of the total if over \$100.  |
| <b>Return Check Fee</b>  | \$30 or 5% of total amount whichever is greater  |

Board approved on: October 17, 2017

Effective Date: January 1, 2018

## Harris County Community Center User and Rental Fee Schedule

|   |  |
|---|--|
| County Resident Membership Fee<br>County Employee Membership Fee  | \$10 per person per year. Card is good for one year, then \$5 per card renewal fee. If not renewed within 18 months of expiration, registration process begins anew.   |
| Out of County Resident Membership Fee   | \$110 per person per year. Card is good for one year, then \$55 per card renewal fee. If not renewed within 18 months of expiration, registration process begins anew. |
| Daily Guest Pass Fee  | \$5 per day per person for Harris County residents, \$10 per day per person for out of county residents, must show valid proof of residency.                           |
| Silver Sneakers/Renew Active Fee  | Per Medicare Contract  |
| Pizza Pool Party Fee  | \$175 for up to 10 people or \$225 for up to 20 people, additional fees may apply for additional features.   |
| Organized Class/Event Fee   | Applicable Class/Event Fee + Daily Guest Pass Fee (if applicable)  |
| Replacement Card Fee (lost or stolen)   | \$10   |
| <p>1) Fee grants access to all areas of the Community Center except for organized classes or conference room/class room and some areas may not be available at all times due to organized recreational events.</p> <p>2) County will collect all organized class fees and remit to the instructor 70%, county keeps 30% and all of the out of county resident fees. Instructor shall have liability insurance naming the county as an additional insured and have a business license.</p> |  |

| Facility   | County Resident   | Out of County Residents                             | Non-Profit (501c3)                                 |                       |                 |               |
|--|---|---|--|-----------------------|-----------------|---------------|
| <b>Conference Room/Class Room</b>  | \$45 per hour   | \$60 per hour                                       | \$25 per hour                                      |                       |                 |               |
| during & after hours, 1 hour minimum                                       |   |   |  |                       |                 |               |
| <b>Gym</b>   |   |   |  |                       |                 |               |
| Hourly Rate  | \$100/hour both courts<br>or \$60/hour for 1 court                    | \$185/hour both courts<br>or \$100/hour for 1 court | \$50/hour both courts<br>or \$30/hour/ for 1 court |                       |                 |               |
| Daily Rate   | \$560/day both courts<br>or \$310/day for 1 court                     | \$660/day both courts<br>or \$410/day for 1 court   | \$360/day both courts<br>or \$210/day for 1 court  |                       |                 |               |
| during & after hours, 2 hours minimum, not beyond 10 p.m.                  |   |   |  |                       |                 |               |
| <b>Pool</b>  |   |   |  |                       |                 |               |
| Up to 50 people  | \$200 for 2 hours,<br>\$100/hour thereafter.                          | \$225 for 2 hours,<br>\$125/hour thereafter.        | \$150 for 2 hours,<br>\$75/hour thereafter         |                       |                 |               |
| 51 to 99 people  | \$225 for 2 hours,<br>\$110/hour thereafter.                          | \$250 for 2 hours,<br>\$135/hour thereafter.        | \$175 for 2 hours,<br>\$90/hour thereafter         |                       |                 |               |
| 100+ people  | \$250 for 2 hours,<br>\$125/hour thereafter.                          | \$275 for 2 hours,<br>\$150/hour thereafter.        | \$200 for 2 hours,<br>\$100/hour thereafter        |                       |                 |               |
| after hours only, 2 hours minimum, not beyond 10 p.m., includes lifeguards |   |   |  |                       |                 |               |
| <b>Outdoor Patio Area</b>  |   |   |  |                       |                 |               |
| Up to 50 people  | \$25 per hour   | \$50 per hour                                       | \$15 per hour                                      |                       |                 |               |
| during and after hours, 1 hour minimum, 2 hours maximum                    |   |   |  |                       |                 |               |
| <b>Credit Card Fee</b>   | \$3 minimum fee for the first \$100 or 3% of the total if over \$100. |   |  |                       |                 |               |
| <b>Return Check Fee</b>  | \$30 or 5% of total amount whichever is greater                       |   |  |                       |                 |               |
| <b>Community Center Hours of Operation</b>                                 |   |   |  |                       |                 |               |
| Sunday   | Monday  | Tuesday   | Wednesday  | Thursday              | Friday          | Saturday      |
| Closed   | 8:30 am to<br>8:30 pm   | 8:30 am to<br>8:30 pm                               | 8:30 am to<br>8:30 pm                              | 8:30 am to<br>8:30 pm | 8:30 am to 4 pm | 10 am to 6 pm |

Board update on: June 18, 2024

Effective Date: July 1, 2024



**Harris County Recreation Department**  
**7509 SR 116**  
**Hamilton, Georgia 31811**  
**706-488-0000**

**Ball Field Reservation Fee Schedule**

|   |   |
|---|---|
| Hourly Rate   | \$30/hour for Non-HCRD Youth Sports Associations<br>Teams with 90% Little League Players Free |
| Daily Rate  | \$130/day Non-HCRD Youth Sports Associations  |
| Concession Stand Rate   | Youth Sports Associations have first options, others \$100/day                                |
| <i>All rentals are to be scheduled with the Recreation Department staff on a space available basis. All rentals shall have a minimum \$1,000,000 general liability insurance policy naming Harris County as an additional insured. No charge for Harris County School events or Harris County Government organizations.</i> |   |

Board update on: June 20, 2023

Effective Date: July 1, 2023



**Harris County**  
**104 N. College Street / P.O. Box 365**  
**Hamilton, Georgia 31811**  
**(706) 628-4958**

**Alcoholic Beverage Licenses  
 Fee Schedule**

| Item  | Annual Fee  | Fee if Purchased<br>July 1 to Sept. 30 | Fee if Purchased<br>Oct. 1 to Dec. 31 |
|---|---|--|---------------------------------------|
| Alcohol Sign  | \$30  | \$30                                   | \$30                                  |
| Application Fee   | \$100   | \$100                                  | \$100                                 |
| Beer/Malt Beverage - In Room  | \$50  | \$25                                   | \$12.50                               |
| Beer/Malt Beverage - Off Premises   | \$250   | \$125                                  | \$62.50                               |
| Beer/Malt Beverage - On Premises  | \$500   | \$250                                  | \$125                                 |
| Beer/Malt Beverage - Wholesale  | \$100   | \$50                                   | \$25                                  |
| Wine - In Room  | \$50  | \$25                                   | \$12.50                               |
| Wine – Off Premises   | \$250   | \$125                                  | \$62.50                               |
| Wine – On Premises  | \$500   | \$250                                  | \$125                                 |
| Wine - Wholesale  | \$100   | \$50                                   | \$25                                  |
| Distilled Spirits (Liquor) - by the Drink   | \$2,500   | \$1,250                                | \$625                                 |
| Distilled Spirits (Liquor) – In Room  | \$150   | \$75                                   | \$37.50                               |
| Distilled Spirits (Liquor) - Wholesale  | \$1,500   | \$750                                  | \$375                                 |
| Package Store/Liquor Retail   | \$5,000   | \$2,500                                | \$1,250                               |
| Concessionaire for Golf Courses<br>Publicly-owned or privately-owned golf courses for the sale, consumption, and carrying out of beer and/or wine on and around golf course, available only to licensees who have also acquired beer and/or wine, retail on and off premises license. | \$175   | \$87.50                                | \$43.75                               |
| Special Event Facility  | \$400   | \$200                                  | \$100                                 |
| Temporary Special Event (Non-Profit/Charitable)<br>No proration, limited to 2 events per year per organization.   | \$200   | \$200                                  | \$200                                 |
| Transfer Fee  | \$100   | \$100                                  | \$100                                 |
| Late Fee  | 10% if renewal is not paid by Nov. 15 of current year.                |  |                                       |
| Return Check Fee  | \$30 or 5% of total amount whichever is greater                       |  |                                       |
| Credit Card Convenience Fee   | \$3 minimum fee for the first \$100 or 3% of the total if over \$100. |  |                                       |
| <i>Annual notices are sent out during October, due by November 15, and effective January through December. If not renewed and paid by December 31, a new application and process are required.</i>  |   |  |                                       |

Board approved on: October 17, 2017

Effective Date: January 1, 2018



**Harris County Community Development Department**  
**125 Barnes Mill Road / P.O. Box 689**  
**Hamilton, Georgia 31811**  
**(706) 628-4700**

**Building Permits**  
**Fee Schedule**

| Item  | Fee  |
|---|--|
| <b>Building Permit Fees</b>   |  |
| Minimum Fee   | \$50   |
| Single-Family & Multi-Family  | \$0.32 per s.f. heated space and includes plumbing, electrical, mechanical, and gas.   |
| Manufactured Housing  | \$300 for single and multi-sectional units excluding additional permits, Pre-owned in-county add \$100 for pre-inspection fee. Pre-owned out-of-county, add \$100 for pre-inspection fee and \$100 refundable bond. Per ordinance. |
| Accessory Buildings   | No permit if 400 s.f. or less, \$0.10 per s.f. if greater than 400 s.f. <i>Separate permits are required for plumbing, electrical, and mechanical, if needed.</i>  |
| Accessory Dwellings   | \$0.32 per s.f. total area under roof; 800 s.f. maximum, shall be on the same utilities as the primary structure and located in the rear or side yard of the primary structure.  |
| Pool House  | \$0.32 per s.f. total area under roof.   |
| Agricultural Use Structures (barns, poultry houses, livestock structures) | No permit if 800 s.f. or less, \$0.10 per s.f. if greater than 800 s.f. <i>Separate permits are required for plumbing, electrical, and mechanical, if needed.</i>  |
| Commercial & Industrial   | \$15 for first \$1,000 valuation + \$6 for each additional \$1,000 valuation or fraction thereof. Valuation at \$85 per s.f. unless value provided by builder; does not include plumbing, gas, electrical, or mechanical permits.  |
| Commercial Plan Review Submittal  | 15% of the building permit fee due at the time of initial submittal.   |
| Commercial Accessory Structure (no minimum square feet)                   | \$15 for first \$1,000 valuation + \$6 for each additional \$1,000 valuation or fraction thereof. Valuation at \$85 per s.f. unless value provided by builder; does not include plumbing, gas, electrical, or mechanical permits.  |
| Moving Buildings & Structures   | \$100  |
| Temporary Residence Fee (campers/RVs)                                     | \$100  |
| Demolition & Removal of Buildings & Structures                            | \$50   |
| Remodeling/Renovation   | \$100 for single-family & multi-family excluding additional permits, if s.f. is being increased add \$0.32 per s.f.  |
| Commercial Remodel  | \$15 for first \$1,000 valuation + \$6 for each additional \$1,000 valuation or fraction thereof. Valuation at \$85 per s.f. unless value provided by builder; does not include plumbing, gas, electrical, or mechanical permits.  |
| Swimming Pool   | \$75 for private residential, \$150 for public commercial.   |
| Plan Modifications or Contractor Changes                                  | \$100  |

## Building Permits Fee Schedule

| Item  | Fee  |
|---|--|
| <b>Building Permit Fees</b>   |  |
| Sign Permit   | \$50   |
| Building Permit Reactivation  | \$50   |
| Subsequent Inspections  | \$25 for second inspection, \$50 for each additional inspection thereafter; paid in advance. |
| Commercial Business and Short-Term Vacation Rental Inspection   | <b>\$50</b>  |
| After Hours Inspection (excluding Saturday & Sunday)  | <b>\$50</b>  |
| <i>Double fees if work for which a permit is required is started or proceeds prior to obtaining permit.</i> |  |

| Item   | Fee  |   |          |
|--|--|---|----------|
| <b>Plumbing, Gas, Electrical, &amp; Mechanical Permit Fees</b> |  |   |          |
| Plumbing   | \$50 minimum to install, repair, or add to existing system for residential and commercial. \$4 per fixture or trap installed or relocated for commercial.  |   |          |
| Plumbing Commercial Fire Suppression                           | <b>\$50</b>  |   |          |
| Gas  | \$50 for less than 4 inch meter outlet.<br>\$90 for 4 inch meter outlet or more.<br>\$20 per replacement of gas furnace, water heater, appliance.  |   |          |
| Electrical   | <b>Ampere rating each main service</b>   | <b>Fee</b>                                |          |
|  | 0-200  | \$50                                      |          |
|  | 201-400  | \$90                                      |          |
|  | 401-600  | \$150                                     |          |
|  | 601-1,000  | \$190                                     |          |
|  | 1,000 or more  | \$600 per 1,000 amps or fraction thereof. |          |
|  | Extension of circuits/wiring from existing system to existing building or structure (i.e. additional outlets, signs, elevators, swimming pools, or other equipment) fee is for the total ampere rating of the additional work. |   |          |
| \$50 for solar panel residential installation.                 |  |   |          |
| Electrical Commercial Low Voltage Fire Alarm System            | <b>\$50</b>  |   |          |
| Mechanical   | <b>Residential</b>   | <b>Commercial</b>                         |          |
|  | Per Unit   | \$50                                      | Per Unit |
| \$90 for commercial hood range installation.                   |  |   |          |
| Credit Card Convenience Fee                                    | \$3 minimum fee for the first \$100 or 3% of the total if over \$100.  |   |          |
| Return Check Fee   | \$30 or 5% of total amount whichever is greater.   |   |          |

Board approved on: June 18, 2024

Effective Date: July 1, 2024



**Harris County Community Development Department**  
**125 Barnes Mill Road / P.O. Box 689**  
**Hamilton, Georgia 31811**  
**(706) 628-4700**

**Business License**  
**Fee Schedule**

| Number of Full-Time Equivalent Employees   | Fee  |
|--|--|
| 0-1  | \$50   |
| 2-4  | \$75   |
| 5-9  | \$135  |
| 10-19  | \$210  |
| 20-29  | \$310  |
| 30-39  | \$410  |
| 40-49  | \$510  |
| 50-59  | \$610  |
| 60-69  | \$690  |
| 70-79  | \$770  |
| 80-89  | \$850  |
| 90-99  | \$930  |
| 100 or more  | \$1,010  |
| Administration Fee   | \$25 for all new applications (additional fee payable at time of application, non-refundable). |
| Application Re-type Fee  | \$25   |
| Credit Card Convenience Fee  | \$3 minimum fee for the first \$100 or 3% of the total if over \$100.                          |
| Return Check Fee   | \$30 or 5% of total amount whichever is greater  |
| Late Fee   | 10% of the fee amount + 1.5% per month thereafter  |
| <i>Annual notices are sent out during September, due by November 15, and is late if not paid by January 1. Licenses are effective January through December. New businesses are prorated by ½ after July 1. If renewals are not paid by April 1, the license will expire and a new business license application will be required.</i> |  |

Board approved on: June 15, 2021

Effective Date: September 1, 2021

# Harris County Community Development Department Impact Fee Schedule

| Land Use Category                   | Parks & Recreation | Sheriff's Office | EMS | Fire Protection | E-911 | Net Fee per Unit | Admini- stration | CIE Prep | Total Impact Fee | Unit of Measure |
|-------------------------------------|--------------------|------------------|-----|-----------------|-------|------------------|------------------|----------|------------------|-----------------|
| <b>Residential</b>                  |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| Single-Family Detached Housing      | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per dwelling    |
| Apartment                           | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per dwelling    |
| Residential Condominium/Townhouse   | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per dwelling    |
| <b>Port and Terminal</b>            |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| Intermodal Truck Terminal           | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| <b>Industrial/Agricultural</b>      |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| General Light Industrial            | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| General Heavy Industrial            | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Manufacturing                       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Warehousing                         | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Mini-Warehouse                      | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| High-Cube Warehouse                 | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| <b>Lodging</b>                      |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| Hotel or Conference Motel           | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per room        |
| All Suites Hotel                    | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per room        |
| Motel                               | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per room        |
| <b>Recreational</b>                 |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| Golf Course                         | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per acre        |
| Bowling Alley                       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Movie Theater                       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Arena                               | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per acre        |
| Amusement Park                      | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per acre        |
| Tennis Courts                       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per acre        |
| Racquet/Tennis Club                 | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Health/Fitness Center               | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Recreational Community Center       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| <b>Institutional</b>                |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| Private Elementary School           | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Private High School                 | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Church/Place of Worship             | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Day Care Center                     | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Cemetery                            | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per acre        |
| <b>Medical</b>                      |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| Hospital                            | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Nursing Home                        | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Clinic                              | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| <b>Office</b>                       |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| General Office Building             | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Corporate Headquarters Building     | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Single-Tenant Office Building       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Medical-Dental Office Building      | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Research and Development Center     | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Business Park                       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| <b>Retail</b>                       |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| Building Materials and Lumber Store | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Free-Standing Discount Superstore   | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Variety Store                       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Free-Standing Discount Store        | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Hardware/Paint Store                | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Nursery (Garden Center)             | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Nursery (Wholesale)                 | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Shopping Center                     | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Factory Outlet Center               | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Specialty Retail Center             | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Automobile Sales                    | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Auto Parts Store                    | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Tire Store                          | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Tire Superstore                     | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Supermarket                         | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Convenience Market (Open 24 Hours)  | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Convenience Market with Gas Pumps   | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Discount Supermarket                | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Wholesale Market                    | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Discount Club                       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Home Improvement Superstore         | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Electronics Superstore              | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Apparel Store                       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Department Store                    | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Pharmacy/Drugstore                  | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Furniture Store                     | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| <b>Services</b>                     |                    |                  |     |                 |       |                  |                  |          |                  |                 |
| Drive-in Bank                       | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Quality Restaurant                  | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| High-Turnover (Sit-Down) Restauant  | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Fast-Food Restaurant                | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per square foot |
| Quick Lubrication Vehicle Shop      | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per service bay |
| Gasoline/Service Station            | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per pump        |
| Gasoline Station w/Convenience Mkt  | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per pump        |
| Self-Service Car Wash               | \$0                | \$0              | \$0 | \$0             | \$0   | \$0              | \$0              | \$0      | \$0              | per stall       |





**Harris County Community Development Department**  
**125 Barnes Mill Road / P.O. Box 689**  
**Hamilton, Georgia 31811**  
**(706) 628-4700**

**Planning & Zoning**  
**Fee Schedule**

| Item   | Fee   |  |                   |
|--|---|--|-------------------|
| Land Disturbance Permit                                  | \$200 per application, \$80 per acre for NPDES, \$200 review fee, and \$1,500 per disturbed acre for bond. Per ordinance. |  |                   |
| Rezoning Application                                     | \$400 per application   |  |                   |
| Special Use Permit Application                           | \$400 per application   |  |                   |
| Variance Application (Board of Zoning Adjustments)       | \$100 per application   |  |                   |
| Special Use Permit Application for Cell Tower            | \$150 per application for administrative review only.<br>\$250 per application for BOC determination.                     |  |                   |
| Minor Subdivision Plat Approval (3 parcels/lots or less) | \$10 per parcel/lot   |  |                   |
| Major Subdivision Plat Approval (4 or more parcels/lots) | \$20 per parcel/lot for preliminary<br>\$150 flat fee for final   |  |                   |
| <b>Plan Review, Construction</b>                         |   |  |                   |
| Residential  | \$1,000 application fee for residential use with new street construction plus the fees below:                             |  |                   |
|  | No. of Lots   | Initial Fee  | Subsequent Review |
|  | 1-30  | \$200  | \$110             |
|  | 31-40   | \$275  | \$165             |
|  | 41-50   | \$365  | \$215             |
|  | 51-60   | \$450  | \$260             |
|  | 61-70   | \$570  | \$300             |
|  | 71-80   | \$725  | \$335             |
|  | 81-90   | \$900  | \$365             |
|  | 91-100  | \$1,095  | \$390             |
| 101+   | Additional \$150 for each 10 lot increment or portion thereof   | Additional \$40 for each 10 lot increment or portion thereof |                   |
| Multi-family/Condominium                                 | \$25 per unit, \$300 minimum  |  |                   |
| Commercial/Office  | \$0.03 per square foot, \$300 minimum   |  |                   |
| Industrial   | \$0.02 per square foot, \$300 minimum   |  |                   |
| CUPD/PUD/Resort  | \$10 per acre, \$500 minimum  |  |                   |
| Credit Card Convenience Fee                              | \$3 minimum fee for the first \$100 or 3% of the total if over \$100.   |  |                   |
| Return Check Fee   | \$30 or 5% of total amount whichever is greater   |  |                   |

Board approved on: June 15, 2021

Effective Date: September 1, 2021



**Ellerslie Park Lodge & Pavilion**  
**3280 Georgia Highway 85**  
**Ellerslie, Georgia 31811**  
**(706) 488-0000**  
**Recreation.Harriscountyga.gov**

### Lodge Fee Schedule

| Item  | Fee   |
|---|---|
| Daily Rental (includes tables and chairs)   | \$250 per day   |
| Out-of-County Daily Rental (includes tables and chairs)   | \$300 per day   |
| Non-Profit Daily Rental (includes tables and chairs)  | \$100 per day   |
| Security Deposit (all reservations)   | \$100   |
| Return Check Fee  | \$30 or 5% of total amount whichever is greater                 |
| Loss of Key   | \$50  |
| Credit Card Convenience Fee   | Credit card processing company charges the customer directly 3% |
| Damages   | Market rate   |
| <i>No alcoholic beverages, smoking, open flames, animals except for service animals, or defacing of walls allowed in or around facility. Maximum occupancy is 50.</i> |   |

### Large Pavilion Fee Schedule

| Item  | Fee   |
|---|---|
| Hourly Rental (Minimum 2 Hour)  | \$15 per hour   |
| Out-of-County Hourly Rental (Minimum 2 Hours)   | \$25 per hour   |
| Non-Profit Hourly Rental (Minimum 2 Hours)  | \$10 per hour   |
| Return Check Fee  | \$30 or 5% of total amount whichever is greater                 |
| Credit Card Convenience Fee   | Credit card processing company charges the customer directly 3% |
| Damages   | Market rate   |
| <i>No alcoholic beverages, smoking, or open flames except in grills. Maximum occupancy is 30.</i> |   |

Board approved on: June 18, 2024

Effective Date: July 1, 2024



**Harris County EMS**  
**9907 SR 116 / P.O. Box 286**  
**Hamilton, Georgia 31811**  
**(706) 628-4284**

**Fee Schedule**

| Item   | Fee   |
|--|---|
| Advanced Life Support 2  | \$1,600   |
| Advanced Life Support 1 (Emergency)  | \$1,000   |
| Advanced Life Support (Non-Emergency Transport)  | \$950   |
| Basic Life Support (Emergency)   | \$900   |
| Basic Life Support (Non-Emergency Transport)   | \$450   |
| Specialty Care Transport   | \$2,000   |
| Ground Mileage   | \$19 per mile   |
| Refusal of Service Fee   | \$250 assessed if patient refuses transport and:<br>(1) EMS personnel is on site in excess of 30 minutes, or<br>(2) EMS supplies are used, or<br>(3) EMS responds to the same patient who refuses transport in excess of 12 times in a 12-month period. |
| Credit Card Convenience Fee  | \$0.29 cents per transaction and 2.9% of the dollar amount of the transaction.  |
| Return Check Fee   | \$30 or 5% of total amount whichever is greater   |
| <i>Emergency Medical Billing LLC (LaFayette, AL) is the collection provider at 6.5% of actual collections.</i> |   |

Board approved on: June 21, 2022

Effective Date: July 1, 2022



**Harris County**

**Miscellaneous**

**Fee Schedule**

| <b>Item</b>  | <b>Fee</b>  |
|--|---|
| Copies   | 0.10 per page   |
| Open Records Requests (search, retrieval, redaction, etc.) | Hourly rate of lowest paid person who can retrieve the requested documents less the first quarter hour. |
| Copies of Tax Assessor Color Maps                          | 8.5 x 11 - \$2<br>8.5 x 14 - \$3<br>11 x 17 - \$4<br>24 x 36 – \$4 (black & white)                      |
| Man O' War RR Recreation Trail Driveway/Crossing           | \$250 per driveway/crossing   |
| Fax  | \$1 per page  |
| Notary Service   | No charge   |
| Credit Card Convenience Fee                                | \$3 minimum fee for the first \$100 or 3% of the total if over \$100.                                   |
| Return Check Fee   | \$30 or 5% of total amount whichever is greater   |

Board updated on: June 21, 2022

Effective Date: July 1, 2022



Harris County Public Works  
9982 SR 116  
Hamilton, Georgia 31811  
(706) 628-5850

**Fee Schedule**

| Item                        | Fee   |
|-----------------------------|---|
| Driveway Permit Fee         | \$50  |
| Pipe Sales                  | County Cost +10% administrative fee + 8% sales tax                    |
| Return Check Fee            | \$30 or 5% of total amount whichever is greater                       |
| Credit Card Convenience Fee | \$3 minimum fee for the first \$100 or 3% of the total if over \$100. |

Board approved on: June 20, 2023

Effective Date: July 1, 2023



**Harris County Solid Waste Fund**  
**4070 Barnes Mill Road**  
**Hamilton, GA 31811**  
**(706) 582-2982**

**Transfer Station**  
**Fee Schedule**

| <b>Garbage Type</b>  | <b>Definition</b>  | <b>Customer / Price</b>  |
|--|--|--|
| Household Waste  | Animal and vegetable matter used for food, rags, wood, ashes, cans, paper, glass, plastic, furniture, mattresses, bed springs.   | County residents including city residents – no charge.<br>Commercial - \$85 per ton.   |
| White Goods  | Washing machines, dryers, stoves, refrigerators, freezers, air conditioners, bicycles and other metals.  | County residents including city residents – no charge.<br>Commercial - \$85 per ton.   |
| Yard Waste   | Bushes, tree trimmings, limbs under 9 inches in diameter.  | County residents including city residents – no charge.<br>Commercial - \$25.00 per ton.                                      |
| Inert Waste  | Dirt, tree stumps, concrete with no metal, cured asphalt, rocks, bricks, grass clippings, weeds, leaves. Must be clean with no other household waste or trash mixed in.  | County residents including city residents – no charge.<br>Commercial - \$18.00 per ton.<br>Mixed inert waste - \$85 per ton. |
| Construction & Demolition Material (accepted only at Transfer Station) | Waste building materials and from new construction, demolition materials from repairs to house and other buildings, wood, metal, carpets, cabinets, wallboard, paper, cardboard and mixed inert waste not clean. | County residents including city residents - \$85 per ton.<br>Commercial - \$85 per ton.                                      |
| Animal   | Whole or parts of dogs, cats, other small animals including deer. No cows, horses, or large animals will be accepted.  | County residents including city residents - no charge.<br>Commercial - \$85 per ton.   |
| Batteries (accepted only at Transfer Station)                          | Vehicle batteries.   | County residents including city residents - \$2.50 per battery.<br>Commercial - \$2.50 per battery.                          |
| Tires 17 inches and under (accepted only at Transfer Station)          | Vehicle tires. No farm tractor tires will be accepted.   | County residents including city residents - \$1.00 per tire.<br>Commercial - \$1.00 per tire.                                |
| Tires 18 inches to 24 inches (accepted only at Transfer Station)       | Vehicle tires. No farm tractor tires will be accepted.   | County residents including city residents - \$3.00 per tire.<br>Commercial - \$3.00 per tire.                                |
| Recyclable Materials   | Newspapers, magazines, tin/aluminum cans.  | No charge.   |
| Hazardous Waste  | No hazardous waste is accepted including insecticides, pesticides, herbicides, liquid paint, or paint thinners. Liquid paint will be accepted if mixed with sand, kitty litter, or sawdust and dried in the can. | N/A  |



Harris County Solid Waste Fund  
 4070 Barnes Mill Road  
 Hamilton, GA 31811  
 (706) 582-2982

**Single & Multi-Family Dwellings  
 Fee Schedule**

| Dwelling Type | Definition                                      | Price                      |
|---------------|---|----------------------------|
| Single Family | Incorporated and unincorporated area (per unit) | \$149 per year on tax bill |
| Multi-Family  | Apartments, manufactured home parks (per unit)  | \$149 per year on tax bill |

**Commercial, Institutional, Industrial Establishments**

| Building Type   | Definition  | Price  |
|---|---|--|
| Commercial/<br>Institutional/<br>Industrial<br>Establishments | 6 or less 33-gallon containers per business. If more than 6 containers, contract with private vendor <b>OR</b> Company provides a 6 yard dumpster or contract with private vendor | \$149 per year on tax bill<br><br>\$100 per pull per container |

**Other Fees**

| Fee              | Price   |
|------------------|---|
| Credit Card Fee  | \$3 minimum fee for the first \$100 or 3% of the total if over \$100 or Tax Commissioner's fee, whichever is applicable |
| Return Check Fee | \$30 or 5% of total amount whichever is greater   |

| Convenience Centers (Harrisville, Hamilton, and Cataula) Hours of Operation |              |         |           |          |              |              |
|---|--------------|---------|-----------|----------|--------------|--------------|
| Sunday  | Monday       | Tuesday | Wednesday | Thursday | Friday       | Saturday     |
| 7 am to 5 pm  | 7 am to 5 pm | Closed  | Closed    | Closed   | 7 am to 5 pm | 7 am to 5 pm |

| Transfer Station Hours of Operation |              |              |              |              |              |              |
|-------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Sunday                              | Monday       | Tuesday      | Wednesday    | Thursday     | Friday       | Saturday     |
| Closed                              | 8 am to 4 pm | 8 am to 4 pm | 8 am to 4 pm | 8 am to 4 pm | 8 am to 4 pm | 8 am to 4 pm |

**GENERAL INFORMATION**

- Household garbage should be set out at the curb by 7:00 a.m. on the day of pick-up.
- Household garbage containers shall not be larger than 33 gallons and be made of plastic, galvanized iron, tin, or other suitable materials, have handles and tight-fitting lids. It is recommended that all household trash be bagged.
- Curbside collection does not include bulky items such as white goods, furniture, mattresses, bicycles, yard waste, and construction and demolition materials.

Board approved on: June 19, 2024

Effective Date: July 1, 2024



**Harris County Water Works**  
**11505 SR 315**  
**Cataula, Georgia 31804**  
**(706) 324-1175**

**Fee Schedule**

| Item   | Fee  |
|--|--|
| <b>One-Time Water Installation Tap Fees</b>  |  |
| ¾ inch Meter   | \$1,500 includes meter installation by county  |
| 1 inch Meter   | \$1,750 includes meter installation by county  |
| Over 1 inch Meter  | \$750 per dwelling or commercial unit does not include meter installation by county  |
| Irrigation Meter   | Same as above without the sewer usage charge   |
| <b>Monthly Water Usage Rates</b>   |  |
| Residential  | Minimum: \$16.32 for 0-1,000 gallons<br>Tier 1: \$6.56/1,000 gallons for 1,001 gallons to 10,000 gallons<br>Tier 2: \$8.20/1,000 gallons for 10,000+ gallons |
| Commercial and Multi-Family  | Minimum: \$39.02 for 0-1,000 gallons<br>Tier 1: \$7.17/1,000 gallons for 1,001 gallons to 30,000 gallons<br>Tier 2: \$8.96/1,000 gallons for 30,000+ gallons |
| Industrial   | Minimum: None<br>Tier 1: \$5.78/1,000 gallons  |
| Volunteer Fire Departments   | Minimum: \$0 for 0-1,000 gallons<br>Tier 1: \$6.56/1,000 gallons   |
| <b>Monthly Water Usage Rate (Sky Meadow Subdivision &amp; Airport)</b>                                     |  |
| Residential  | \$15.84 per 1,000 gallons  |
| <b>One-Time Sewer Installation Tap Fees (Mulberry Grove Development)</b>                                   |  |
| Single-Family Residence  | \$4,000  |
| Multi-Family Residence   | \$1,000/dwelling unit  |
| Commercial and all Other Uses  | \$10,000/acre or \$3,000 per door whichever is greater   |
| Office, School Uses  | \$7,500 per acre   |
| <b>Monthly Sewer Usage Rates (Mulberry Grove Development)</b>  |  |
| Residential  | \$7.66 per 1,000 gallons of water used<br>(will change as CWW changes their rates)   |
| Commercial   | \$7.66 per 1,000 gallons of water used<br>(will change as CWW changes their rates)   |
| <b>Other Charges</b>   |  |
| Deposit  | \$50<br>If locked for non-payment, deposit increases to \$100  |
| Water Reconnect Service Charge<br>During Business Hours  | \$25   |
| Water Reconnect Service Charge<br>After Business Hours   | \$50   |
| Late Fee   | 10% of Account Balance   |
| Credit Card Convenience Fee  | \$3 minimum fee for the first \$100 or 3% of the total if over \$100.  |
| Return Check Fee   | \$30 or 5% of total amount whichever is greater  |
| <i>Water bills are mailed in two cycles each month and due by the 20<sup>th</sup> and 30<sup>th</sup>.</i> |  |

Board approved on: June 18, 2024

Effective Date: July 1, 2024



# HARRIS COUNTY GOVERNMENT OFFICIALS

## Elected Officials

Rob Grant, Chairman  
Susan Andrews, Vice-Chairman  
Greg Gantt, Commissioner  
Bobby Irions, Commissioner  
Scott Lightsey, Commissioner  
Arthur Smith, III, Superior Court Chief Judge  
Gil McBride, Superior Court Judge  
Ben Richardson, Superior Court Judge  
Maureen Gottfried, Superior Court Judge  
John Martin, Superior Court Judge  
Bobby Peters, Superior Court Judge  
Vacant, Superior Court Judge  
Stacy Haralson, Clerk of Superior Court  
Thomas Lakes, Probate Court Judge  
Jennifer Webb, Magistrate Court Judge  
Don Kelly, Interim District Attorney  
Mike Jolley, Sheriff  
Wanda Bates, Tax Commissioner  
Joe Weldon, Coroner

## Appointed Officials

Randall Dowling, County Manager  
Andrea Dzioba, County Clerk  
Russell Britt, County Attorney  
Sherrail Jarrett, Board of Elections & Registration  
Shalee Mallory, Chief Appraiser  
Joey Loudermilk, Juvenile Court Judge  
Warner Kennon, Juvenile Court Judge

## Department Directors

Elizabeth Barfield, Chief Financial Officer  
Jamie Webb, Facilities Maintenance Director  
Bucky Searcy, EMS Director  
Melissa Price, E911/EMA Director  
Dexter Jenkins, Prison Warden  
Brian Griffith, Public Works Director  
Bobby Ammons, Vehicle Maintenance Director  
Ronnie Duke, Solid Waste Director  
Ashley Marston, Parks & Recreation Director  
Brian Williams, Community Development Director  
Ronnie Pendergrass, Airport Director  
Jeff Culpepper, Water Works Director  
Alex Santiago, Information Technology Director



**Harris County Board of Commissioners**

104 North College Street / P.O. Box 365  
Hamilton, Georgia 31811  
(706) 628-4958

[www.harriscountyga.gov](http://www.harriscountyga.gov)