

HARRIS COUNTY AIRPORT COMMITTEE
Airport Terminal, 789 Sky Meadow Drive, Pine Mountain, GA
April 18, 2024
9:30 a.m.

Members Present: Randy Dowling, Amanda Rostin (Lead Edge Design Group) via telephone, Vance Smith, Lynda Dawson, Jim Woods, Ronnie Pendergrass, Andrea Dzioba. Members Absent: Rob Grant. Also in attendance: Gloria Boyer (Harris County Chamber of Commerce).

1. **CALL TO ORDER**. Mr. Dowling called the meeting to order at 9:30 a.m.
2. **MINUTES**. The motion to approve the minutes of the March 14, 2024 Regular meeting was made by Mr. Woods, seconded by Mrs. Dawson, and passed unanimously.
3. **OLD BUSINESS**
 - A. **Open House/Fly-In Event May 2024**. Discussion was held related to the Open House to be held next month. Ms. Dzioba stated that Chairman Grant would like to move the ribbon cutting to between 10:30 a.m. and 11:00 a.m. if possible. Mrs. Dawson stated that at 10:30 a.m. that the crowd may be sparse and the ribbon cutting has already been advertised. Gloria Boyer advised that she has been able to receive insurance for everyone that is coming and there will also be a cotton candy vendor and boiled peanut vendor. Ms. Dawson said we should not need insurance for static displays. Ms. Dzioba said that we are working to make sure that we have extra coverage related to the Open House/Fly-In. Mr. Smith advised that Gloria Boyer has spent days working to obtain insurance coverage. Mr. Dowling stated that he wants to make sure that everyone is covered. Discussion included drawing up a plan of where the static displays and other vendors will be located; that we will get a waiver/clipboards/pens; that there will be barricades and/or cones; that an extra table will be needed; that there would be more issues with insurance if this was an "air show;" that Ms. Dzioba will get a stamp to mark people that have signed a waiver; that appropriate coverage needs to be provided by the plane owners/pilots; that there will be people counting people in attendance; and that there will be two helicopters, nine airplanes, a T6 or T34, Joy FM, Kona Ice, antique cars, a Lead Edge tent, face painting, the Humane Society, a juggler, restrooms, Freedom Fidos, and the Boy Scouts assisting with parking.
4. **NEW BUSINESS**
 - A. **Budget for FY 2024/2025**. Randy Dowling provided an overview of the proposed budget which includes expenditures related to the CIP Plan approved by the Board for FY 2025 which also takes into account revenues anticipated from Federal, State, and Local sources. Amanda Rostin advised that we should receive a tentative allocation letter in June for FY 2025 in which projects will be noted that were applied for in November. Discussion included that professional services expenses include \$78,500 for the airport consultant; technical services expenses include \$10,000 for the annual AWOS, security system, and fuel maintenance agreements; repair and maintenance equipment expenses include \$15,000 to repaint two above ground fuel tanks, pump boxes, and associated piping; and that capital outlay expenses include \$20,000 for a replacement tug to move aircraft. Additional discussion included that "small equipment" is not sufficient at \$2,000 and should be \$6,500. The motion to approve the proposed airport budget for the FY 2024/2025 was made by Mr. Smith, seconded by Mrs. Dawson, and passed unanimously.
5. **ADJOURNMENT**. There being no further business to discuss, Mr. Dowling adjourned the meeting at 10:21 a.m.

Prepared by: Andrea Dzioba, County Clerk

Minutes approved _____
by vote of _____ to _____.