

HARRIS COUNTY AIRPORT COMMITTEE
Airport Terminal, 789 Sky Meadow Drive, Pine Mountain, GA
August 19, 2024
9:30 a.m.

Members Present: Andrea Dzioba, Amanda Rostin (Lead Edge Design Group), Vance Smith, Lynda Dawson, Jim Woods, Ronnie Pendergrass, Rob Grant. Members Absent: None. Also in attendance, Greg Panzer, Economic Development Director.

1. **CALL TO ORDER**. Ms. Dzioba called the meeting to order at 9:30 a.m.
2. **MINUTES**. The motion to approve the minutes of the April 18, 2024 Regular meeting was made by Mr. Smith, seconded by Mrs. Dawson, and passed unanimously.
3. **NEW BUSINESS**

- A. **Open House/Fly-In Event May 2025**. Discussion was held related to the Open House to be held in May 2025. Ms. Dzioba stated that Ms. Dawson has it on her calendar for May 17th. Mr. Smith said that Gloria had mentioned possibly having a helicopter. Ms. Dawson said that should would like to have a “wow” factor and that some additional ground displays would be great. She further stated that we need to be looking now. Ms. Dzioba advised that it might be a good idea to have a first aid tent so that they would be easily found should there be an issue and, that due to the number of people in attendance for rides this year, consideration should be given to having a limited number of people or sorting people differently so that it is easier to be more efficient.
- B. **Tentative Allocation Letter Funding**. Amanda Rostin stated that this is the first round of Tentative Allocation letters that have to do with surplus budget; that we were allocated \$550,000 in State-funded assistance (the project will be 75% State [\$550,000] and 25% Local [\$183,333]); that by accepting this letter is giving intent to continue with the project; and that she suggests a terminal committee to work with Lead Edge to put together a plan and bring it back for approval.

The motion to approve acceptance of the Tentative Allocation Letter Funding was made by Ms. Dawson, seconded by Mr. Smith, and passed unanimously.

Discussion included that the Terminal Committee would be four plus Lead Edge - Lynda Dawson, Ronnie Pendergrass, Jamie Webb, and Andrea Dzioba and that the Committee will have to look at all of the possible options - expansion vs. replacement.

- C. **Airport CIP Five-Year Plan**. Amanda Rostin introduced the item related to the Airport CIP Five-Year Plan. She further stated that not a lot will change with the Plan; that lighting and pavement needs to be replaced every 20 years; that the ACIP is submitted in 2024 while in FY 2025 and suggesting what is desired for FY 2026; that once it goes to the BOC; that it is then uploaded into Blackcat software; and that ACIPs are due on November 5, 2024. Ms. Rostin reviewed the projects that will remain on the ACIP and other projects to consider including reconfiguration of the Airport entrance road in FY 2028 which would allow expansion and additional parking. Discussion included the tour of the State Legislators and the attendance of the Board of Commissioners at the last Open House. Mr. Wood asked about an inquiry about a ground lease. Ms. Rostin advised that it would need to include a reversion clause.

The motion to approve the Airport CIP Five-Year Plan as discussed was made by Ms. Dawson, seconded by Mr. Smith, and passed unanimously.

4. **ADJOURNMENT**. There being no further business to discuss, the meeting adjourned at 10:30a.m.

Prepared by: Andrea Dzioba, County Clerk

Minutes approved _____
by vote of _____ to _____.